

## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

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### RESOLUTION 6-04

**A RESOLUTION OF THE BOARD OF DIRECTORS TO ACCEPT THE DEPARTMENT OF HOMELAND SECURITY (FEMA) FIRE FIREFIGHTER GRANT IN THE AMOUNT OF \$67,230.00 TO PURCHASE APPROVED FIRE EQUIPMENT.**

**WHEREAS**, the U.S. Department of Homeland Security and the Office for Domestic Preparedness has approved a grant for assistance to firefighters (#EMW-2004-FG-03106) in the amount of \$74,700.00 for the purchase of fire safety equipment; and

**WHEREAS**, the federal share will be 90 percent or \$67,230.00 of the approved amount and the District Fire Department's share of the costs will be 10 percent or \$7,470.00; and

**WHEREAS**, the approved expenditures are for 12-SCBA's and related equipment (\$62,700.00) and 1-Thermal Imaging Camera (Not to exceed \$12,000). The funds must be expended by 6/18/05.

**WHEREAS**, a price quotation was received from L.N. Curtis & Sons and then submitted with the grant application and approved by the Grantor. See Grant approval letter – **Exhibit A**, and List of requested and approved fire equipment – **Exhibit B**; and

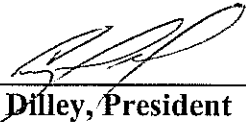
**WHEREAS**, the District shall obtain (3) bids on items to be purchased and each shall be required to meet the minimum specifications of equipment as listed in **Exhibit B**.

**NOW, THEREFORE, BE IT RESOLVED** by the board of directors of the Lake Shastina Community Services District that they hereby accept the above grant as defined above and agrees to follow the specified conditions set forth in this grant.

**I HEREBY CERTIFY** that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 21st day of July, 2004 by the following vote:

Ayes: Directors Brezinsky, Dean, Dilley and Negro  
Noes: None  
Abstain: None  
Absent: Director Roths

Lake Shastina Community Services District

  
\_\_\_\_\_  
Craig Dilley, President

ATTEST:  
  
\_\_\_\_\_  
L. James Lea, District Secretary



U.S. Department of Homeland Security  
Office for Domestic Preparedness  
Washington, D.C. 20531

Mr. Michael Montreuil  
Lake Shastina Fire Department  
16309 Everhart Drive  
Weed, California 96094-9400

Re: Grant No.EMW-2004-FG-03106

Dear Mr. Montreuil:

Congratulations, on behalf of the Department of Homeland Security and the Office for Domestic Preparedness. Your grant application submitted under the FY 04 Assistance to Firefighters Grant has been approved. The approved project costs amount to \$74,700.00. The Federal share is 90 percent or \$67,230.00 of the approved amount and your share of the costs is 10 percent or \$7,470.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the Grant and Grant Agreement Articles when you request and receive any of the Federal Grant funds awarded to you.**

The first step in requesting your grant funds is to confirm your correct Direct Deposit Information. Please go on-line to the AFG eGrants system at <https://portal.fema.gov> and if you have not done so, complete and submit your SF 1199A, Direct Deposit Sign-up Form. Please forward the original, completed SF 1199A, Direct Deposit Sign-up Form, signed by your organization and the banking institution to the address below:

Department of Homeland Security  
Emergency Preparedness and Response Directorate (FEMA)  
Grants Management Branch  
500 C Street, SW, Room 334  
Washington, DC 20472

Attn: Assistance to Firefighters Grant Program

After your SF 1199A is reviewed and you receive an email indicating the form is approved, you will be able to request payments online. If you have any questions or concerns regarding the process to request your grant funds, please call 1-877-510-6762.

Sincerely,

A handwritten signature in cursive script that reads "C. Suzanne Mencer".

C. Suzanne Mencer  
Executive Director  
Office of State and Local Government  
Coordination and Planning

terms and conditions of the grant as set forth in this document and the documents identified below. All documents submitted as part of the application are made a part of this agreement by reference.

### **Article III - Period of Performance**

The period of performance shall be from 18-JUN-04 to 17-JUN-05.

The grant funds are available to the grantee for obligation only during the period of performance of the grant award. The grantee is not authorized to incur new obligations after the expiration date unless the grantee has requested, and DHS has approved, a new expiration date. The grantee has 90 days after period of performance to incur costs associated with closeout or to pay for obligations incurred during period of performance. Award expenditures are for the purposes detailed in the approved grant application only. The grantee cannot transfer funds or assets purchased with grant funds to other agencies or departments without prior written approval from DHS.

### **Article IV - Amount Awarded**

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus grantee match):

|                  |             |
|------------------|-------------|
| Personnel        | \$0.00      |
| Fringe Benefits  | \$0.00      |
| Travel           | \$0.00      |
| Equipment        | \$74,700.00 |
| Supplies         | \$0.00      |
| Contractual      | \$0.00      |
| Construction     | \$0.00      |
| Other            | \$0.00      |
| Indirect Charges | \$0.00      |
| Total            | \$74,700.00 |

### **Article V - Requests for Advances or Reimbursements**

Grant payments under the Assistance to Firefighters Grant Program are made on an advance or reimbursable basis for immediate cash needs. When the grantee needs grant funds and has obtained a user account, the grantee fills out the on-line Request for Advance or Reimbursement. If the grantee has not obtained a user account, an account may be obtained by calling the help desk at 1-866-274-0960.

### **Article VI - Budget Changes**

Generally, changes in the budget-line items are permitted, as long as the original program narrative is accomplished. The only exception to this provision is for grants where the Federal share is in excess of \$100,000.00. In grants where the Federal share exceeds \$100,000.00, the budgeted line items can be changed, but if the cumulative changes exceed ten (10) percent of the total budget, Changes must be pre-approved.

### **Article VII - Financial Reporting**

The Request for Advance or Reimbursement mentioned above, will also be used for interim financial reporting purposes. At the end of the performance period, or upon completion of the grantee's program narrative, the grantee must complete, on-line, a final financial report that is required to close out the grant. The Financial Status Report, is due within 90 days after the end of the performance period.

### **Article VIII - Performance Reports**

**FEDERAL EMERGENCY MANAGEMENT AGENCY  
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

|  |  |  |   |                             |
|--|--|--|---|-----------------------------|
| 1a. AGREEMENT NO.<br>EMW-2004-FG-03106   | 2. AMENDMENT NO.<br>0  | 3. RECIPIENT NO.<br>94-2623194   | 4. TYPE OF ACTION<br>AWARD  | 5. CONTROL NO.<br>W377355N  |
| 6. RECIPIENT NAME AND ADDRESS<br>Lake Shastina Fire Department<br>16309 Everhart Drive<br>Weed<br>California, 96094-9400 | 7. ISSUING OFFICE AND ADDRESS<br>ODP/Financial and Grants Management Division<br>500 C Street, S.W., Room 350<br>Washington DC, 20472<br>POC: Latoya Larker 202-646-3645 | 8. PAYMENT OFFICE AND ADDRESS<br>ODP/Financial Services Branch<br>500 C Street, S.W., Room 723<br>Washington DC, 20472 |   |                             |
| 9. NAME OF RECIPIENT PROJECT OFFICER<br>Michael Montreuil  | PHONE NO.<br>530-938-2501  | 10. NAME OF PROJECT COORDINATOR<br>Tom Harrington  |   | PHONE NO.<br>(202) 307-2790 |
| 11. EFFECTIVE DATE OF THIS ACTION<br>18-JUN-04   | 12. METHOD OF PAYMENT<br>SF-270  | 13. ASSISTANCE ARRANGEMENT<br>Cost Sharing   | 14. PERFORMANCE PERIOD<br>From:18-JUN-04 To:17-JUN-05<br><br>Budget Period<br>From:01-OCT-03 To:30-SEP-04 |                             |

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

| PROGRAM NAME<br>ACRONYM | CFDA NO. | ACCOUNTING DATA<br>(AACS CODE)<br>XXXX-XXX-XXXXXX-XXXX-<br>XXXX-XXXX-X | PRIOR TOTAL<br>AWARD | AMOUNT AWARDED<br>THIS ACTION<br>+ OR (-) | CURRENT TOTAL<br>AWARD | CUMMULATIVE<br>NON-<br>FEDERAL<br>COMMITMENT |
|-------------------------|----------|--|----------------------|---|------------------------|--|
| AFG                     | 97.044   | 2004-57-0364RE-63000000-4101-<br>R                                     | \$0.00               | \$67,230.00                               | \$67,230.00            | \$7,470.00                                   |
| TOTALS                  |          |  | \$0.00               | \$67,230.00                               | \$67,230.00            | \$7,470.00                                   |

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant - Fire Prevention and Safety Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
N/A

DATE  
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)  
Arlyce Powell

DATE  
16-JUN-04

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TELEPHONE: 510.839.5111

TOLL FREE: 1.800.443.3556

FAX: 510.839.5325

E-MAIL:  
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OAKLAND SALES QUOTATION

QUOTATION #:

|   |                        |   |              |          |
|---|------------------------|---|--------------|----------|
| DATE 03-04-2004   | TERMS: Net 30 or IMPAC | F.O.B. Destination  | SHIP APPROX. | DAYS AND |
| <b>TO: LAKE SHASTINA FIRE DIST.</b><br><b>ATTN: MIKE MCWILLIAMS</b><br><b>16309 EVERHART</b><br><b>WEED, CA 96094</b> |                        | This quotation subject to acceptance within 30 days. Shipment contingent upon strikes, fires, accidents or other delays beyond reasonable control of the company. L. N. CURTIS and Sons retains ownership and title to all equipment until fully paid for in legal money of the United States of America. All prices quoted are subject to applicable Federal, State, County or City Taxes and Licenses.<br><br><b>L.N. CURTIS AND SONS</b><br><br><b>BOBBY DZIENGELESKI/TOM ROSS</b> |              |          |

THANK YOU FOR THE OPPORTUNITY TO QUOTE. WE ARE PLEASED TO OFFER REQUESTED ITEMS AS FOLLOWS. IF YOU HAVE QUESTIONS, NEED ADDITIONAL INFORMATION, OR WOULD LIKE TO PLACE AN ORDER, PLEASE CONTACT AT 1-800-443-3556 OR 1-510-839-5111.

| QUANTITY | PART NUMBER | DESCRIPTION   | UNIT PRICE | TOTAL      |
|----------|-------------|---|------------|------------|
|          |             | Per your request, we are pleased to offer the following:  |            |            |
| 12       | 969011      | SURVIVAIR PANTHER SCBA WITH THE FOLLOWING:<br>*HIGH PRESSURE (4500 PSIG)<br>*BELL 1 <sup>ST</sup> STAGE ALARM<br>*WITH HUD & RIC UAC<br>*917146 45 MINUTE 4500 PSIG FULLY WRAPPED CARBON CYLINDER, W/OUT LOCKING COLLAR<br>*252026 BLACK MEDIUM FACEPIECE W/ HEADNET & MEDIUM NOSECUP<br>*X963700 COMPASS<br>*X980641 CHEST MOUNTED ANALOG GAUGE<br>*SMOKE EATER WITH POUCH | \$4189.65  | \$50275.80 |
| 12       | 917145      | SURVIVAIR 45 MINUTE 4500 PSIG FULLY WRAPPED CARBON SPARE CYLINDER WITH LOCKING COLLAR   | \$0.00     | \$0.00     |
| 7        | X964170     | SURVIVAIR SMALL TALK PLUS<br>*TO BE INSTALLED ON 7 OF THE ABOVE FACEPIECES  | \$337.50   | \$2362.50  |
| 5        | X964173     | SURVIVAIR RADIO COMMUNICATIONS SYSTEM W/ SMALL TALK PLUS (COMBO)<br>*TO BE INSTALLED ON 5 OF THE ABOVE FACEPIECES   | \$652.50   | \$3262.50  |
| 12       | 500347      | CMC PRO-SERIES RIT LINE KITS, WITH THE FOLLOWING:<br>*150 FEET OF PRO-SERIES RIT LINE<br>*2 RESCUE QUIK-LOK CARABINERS  | \$200.00   | \$2400.00  |
| 12       | 770702      | *1 PRO-SERIES RIT LINE BAG<br>CMC SCBA MASK PROTECTOR BAG, NAVY BLUE  | \$13.00    | \$156.00   |

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5392.65  
 TAX 390.97  
 5783.62

58456.80  
 4238.12  
 62694.92

5224.58 ea

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|   |       |  |            |            |
|---|-------|--|------------|------------|
| 1 | T3MAX | BULLARD T3MAX THERMAL IMAGER WITH THE FOLLOWING:<br>*VOX MICLOBOLOMETER TECHNOLOGY<br>*ENGINE FROM BAE SYSTEMS<br>*RELATIVE HEAT INDICATOR - SLIDING BAR SCALE<br>*SATURATION INDICATOR - RED HOT INDICATOR QUICKLY & READLIY IDENTIFIES AREAS OF INTENSE HEAT<br>*PALM SIZE THERMAL IMAGER<br>*DIRECT CHARGE SYSTEM FOR USE WITH TRUCK MOUNT<br>*(2) 10 VOLT NiMH RECHARGABLE BATTERIES<br>*BATTERY CHARGER AC & DC ADAPTERS<br>*COMBO WRIST & GEAR STRAP<br>*PRODUCT ORIENTATION CD<br>*CARRYING CASE<br><br>SUB-TOTAL:<br><br>TAX @ 7.25%:<br><br>PRICE INCLUDES SHIPPING:<br><br>TOTAL:<br><br>**PRICING IS FOR GRANT PURPOSES ONLY** **PRICING IS FOR BRANT PURPOSES ONLY**<br><br>THANK YOU FOR THE OPPORTUNITY TO QUOTE | \$11999.00 | \$11999.00 |
|   |       |  |            | 869.93 TAX |
|   |       |  |            | 12868.93   |
|   |       |  |            | \$70455.80 |
|   |       |  |            | \$5108.05  |
|   |       |  |            | \$0.00     |
|   |       |  |            | \$75563.85 |

OAKLAND SALES QUOTATION

OAKLAND SALES QUOTATION

SERVING THE WESTERN U.S. WITH FIRE PROTECTION & SAFETY EQUIPMENT

C. Approval of purchase of new pickup trucks for Public Works – **Received and Filed**: The Board agreed with GM Lea's recommendation regarding the purchase of pickup trucks for Public Works. Pres. Dilley recommended the Board approve increasing the amount to be covered by the District to \$75,000.00 to insure appropriate trucks are purchased.

**Motion by Dir. Negro second by Dir. Dean to approve the purchase of 5 pickup trucks in which LSPOA shall purchase 2-1/2 trucks, amount not-to-exceed \$55,000.00 and LSCSD shall purchase 2-1/2 trucks, amount not-to-exceed \$75,000.00 (1-1/4 under Sewer Dept. and 1-1/4 under Water Dept.). LSPOA purchase approved on July 14, 2004.**

**Ayes: Directors Brezinsky, Dean, Dilley and Negro**  
**Noes: None**  
**Absent: Director Roths**

D. Appoint Director to LSCSD 2003/2004 Audit Committee – **Received and Filed**:

**Motion by Dir. Brezinsky second by Dir. Negro to appoint Dir. Roths to the Audit Committee for audit of 2003/2004.**

**Ayes: Directors Brezinsky, Dean, Dilley and Negro**  
**Noes: None**  
**Absent: Director Roths**

✓ E. **Approval of Resolution 6-04: U.S. Dept. of Homeland Security FY 04 Assistance to Firefighters Grant Award (\$67,230.00 – 90%) – Received and Filed: GM Lea extended a special thank you to volunteer Grant Writer Bonnie Ward for her time and effort with the Homeland Security Grant. GM Lea also thanked OM Wishart and volunteer Grant Writer Sher Barber for their assistance.**

**Motion by Dir. Negro second by Dir. Dean to approve Resolution 6-04 accepting the US Dept. of Homeland Security (FEMA) FY 04 Assistance to Firefighters Grant Award (\$67,230.00 – 90%).**

**Ayes: Directors Brezinsky, Dean, Dilley and Negro**  
**Noes: None**  
**Absent: Director Roths**

Item 11. **PUBLIC COMMENT:** Shirley Hurd, Kent James

Item 12. **NEXT REGULAR MEETING:** August 18, 2004 at 3:00 p.m. at the Administration Building.

Open Session was adjourned at 4:17 p.m.

Item 13. **CLOSED SESSION:** Board went into Closed Session at 4:25 p.m.

A. Personnel Matters

- 1. Workers' Compensation
  - a. Hall W.C. Claim No. 2003011214

B. Legal Matters

- 1. Bare vs. District, Case No. SCCV-CV-98-1143 and SCCV-CV-00-2075
- 2. Bare vs. District, Case No. 23672
- 3. Medical Clinic Negotiations, Letter of Intent
- 4. Medical Clinic Negotiations, DECO Lease Agreement

Board returned from Closed Session, went into Open Session at 5:30 p.m., and reported no action taken; nothing to report out.

Item 14. **ADJOURNMENT:** Meeting was adjourned at 5:31 p.m.

Respectfully Submitted By:

Approval Date: 8/18/04

  
Sylvia Chavez, Recording Secretary