



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

**BEFORE THE BOARD OF DIRECTORS OF THE
LAKE SHASTINA COMMUNITY SERVICES DISTRICT
COUNTY OF SISKIYOU, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 5-19

Approving the Department of Forestry and Fire Protection Agreement #7FG19058 for services from the date of last signatory on page 6 of the Agreement to June 30, 2020 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Lake Shastina Community Services District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2019-20 up to and no more than the amount of \$6,815.00.

BE IT FURTHER RESOLVED that Robert Moser, General Manager/Secretary of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Lake Shastina Community Service District Fire Department.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, at a regular meeting thereof, held on the 21st day of August 2019, by the following vote:

AYES: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson

NAYS: None

ABSENT: None


Signature, Board of Directors Member

Rick Thompson, President
Printed Name and Title


Signature, Board of Directors Member

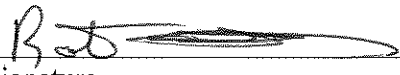
Paula Mitchell, Vice President
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Robert Moser, Clerk of the Lake Shastina Community Services District, County of Siskiyou California do hereby certify that this is a true and correct copy of the original Resolution Number 5-19.

WITNESS MY HAND OR THE SEAL OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT, on this 21st day of August 2019.


Signature

Robert Moser, General Manager/Secretary
Lake Shastina Community Services District
Title and Name of Local Agency

**OFFICIAL SEAL
OR NOTARY CERTIFICATION**



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 653-7772
Website: www.fire.ca.gov



RECEIVED
SEP 26 2019

September 23, 2019

Interim General Manager Robert Moser
Lake Shastina Fire Department
16309 Everhart Drive
Weed, CA 96094

Dear Interim General Manager Robert Moser:

Enclosed is an approved copy of the Lake Shastina Fire Department's Fiscal Year 2019 Volunteer Fire Assistance Agreement 7FG19058. The approved amount of funding for this agreement is \$6,815.00 with a required 50/50 match of \$6,815.00. The approved agreement project period is effective from the CAL FIRE signatory date on the Grant Agreement through June 30, 2020.

When submitting invoices for reimbursement under this agreement, the invoice must clearly itemize the projects performed and/or items purchased. Please also include proof of payment to vendor(s). A copy of the payment check or an invoice from the vendor with a 'zero' balance are acceptable as proof of payment. Use the enclosed invoice coversheet for billing CAL FIRE. **All invoices must be submitted to CAL FIRE by September 1, 2020.**

Submit your invoices and proof of payment to:

CAL FIRE
Grants Management Unit, Attn: Megan Esfandiary
P.O. Box 944246
Sacramento, CA 94244-2460

If you have any questions, please call me at (916) 653-3649 or email at Megan.Esfandiary@fire.ca.gov.

Sincerely,

Megan Esfandiary
Grant Analyst
Grants Management Unit

Date: _____

Invoice #: _____

Bill To:

California Department of Forestry and Fire Protection (CAL FIRE)
Grants Management Unit, Attn: Megan Esfandiary
P.O. Box 944246
Sacramento, CA 94244-2460

Lake Shastina Fire Department (LOCAL AGENCY) is submitting this invoice in accordance with the awarded Volunteer Fire Assistance (VFA) Grant. The invoice in the total amount of \$_____ represents total expenditures incurred by **Lake Shastina Fire Department** (LOCAL AGENCY) and 50% is payable under CAL FIRE agreement **7FG19058**.

Enclosed are copies of invoices and proof of payment to vendors.

All activities occurred within the grant timeframe.

Remit to: **PO ID: 3540-0000061364**

Local Agency: **Lake Shastina Fire Department**
Address: **16309 Everhart Drive**
Weed, CA 96094

This is a: (please check only one)

Partial Invoice approved for payment.

Final Invoice approved for payment.

STATE USE ONLY

Appropriation Ref	Fund	ENY	Account	Alt Account	Program	Reporting Structure	Service Location	Amount
001	0001	2019	5340580	5340580002	9999000FED	35409206	92694	\$

*The amount reimbursed per agreement is **\$6,815.00***

State of California
 Dept. of Forestry and Fire Protection (CAL FIRE)
 Cooperative Fire Programs
 GRANT AGREEMENT

APPLICANT: Lake Shastina Community Services District Fire Department
PROJECT TITLE: Volunteer Fire Assistance Program
GRANT AGREEMENT: 7FG19058

PROJECT PERFORMANCE PERIOD IS from Upon Approval through June 30, 2020.
 Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Dept. of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$6,815.00 (or project costs, whichever is less)

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Lake Shastina Community Services District
 Fire Department

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY
 AND FIRE PROTECTION

Applicant

By Bob Moser
 Signature of Authorized Representative

Title Robert Moser, General Manager

Date 8/31/19

By Gabrielle Avina

Title: Gabrielle Avina
 Staff Chief, Cooperative Fire Programs

Date 8-29-19

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE FUNDING \$6,815.00	GRANT AGREEMENT NUMBER 7FG19058	PO ID 0000061364		
ADJ. INCREASING ENCUMBRANCE \$ 0.00	SUPPLIER ID 0000078153			
ADJ. DECREASING ENCUMBRANCE \$ 0.00	PROJECT ID 354019DG2012128	ACTIVITY ID SUBGNT		
UNENCUMBERED BALANCE \$6,815.00	GL UNIT 3540	BUD REF 001	FUND 0001	ENY 2019
REPORTING STRUCTURE 35409206	SERVICE LOC 92694	ACCOUNT 5340580	ALT ACC 5340580002	

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

[Signature]
 SIGNATURE OF CAL FIRE ACCOUNTING OFFICER

9/19/19
 DATE

**VOLUNTEER FIRE ASSISTANCE PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered into **ON THE LAST SIGNATORY DATE ON PAGE 6**, by and between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Lake Shastina Community

Services District Fire Department hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as an agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, United States Code, Title 16, Chapter 41, Section 2010 et seq., Volunteer Fire Assistance Program), hereinafter referred to as "VFA", and
2. The VFA has made funds available to STATE for redistribution, under certain terms and conditions, to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability, and
3. LOCAL AGENCY desires to participate in said VFA.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **TIMELINESS:** Time is of the essence in this Agreement.
6. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the address specified in paragraph 11, with a postmark no later than December 1, 2019 or LOCAL AGENCY will forfeit the funds.
7. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2019 for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

8. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2020.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the address specified in paragraph 11, with a postmark no later than September 1, 2020 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice or proof of payment to vendor(s) must be included for items purchased.
9. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to Title 7 of the Code of Federal Regulations, Section 3016.32 subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 16 below.
10. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY. LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

11. ADDRESSES: The mailing addresses of the parties hereto, for all notices, billings, payments, repayments, or any other activity under the terms of the Agreement, are:

LOCAL AGENCY: Lake Shastina Community Services District Fire Department
16309 Everhart Drive
Weed CA 96094
Attention: Fire Chief Steven Pappas
Telephone Number(s): 530-938-3161
FAX Number: 530-938-3179
E-mail firechief@lakeshastina.com

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 653-3649

12. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY.
13. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
14. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
15. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
16. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

17. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned a VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 11. The STATE will advise the LOCAL AGENCY contact of the VFA Property Number assigned.
18. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
19. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY, the dispute will be decided by STATE and its decision shall be final and binding.
20. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
21. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;

- 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed **Agreement** will:
- 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

22. **TERM:** The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2020.
23. **TERMINATION:** This Agreement may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
24. **AMENDMENTS:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
25. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.



CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
APPLICATION FOR FUNDING
COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978
VOLUNTEER FIRE ASSISTANCE (VFA) PROGRAM
 Agreement #7FG 19058



A. DEPARTMENT/ORGANIZATION:

Organization Name :

Contact's First Name : Contact's Last Name :

Street Address :

Mailing Address :

City : County : Zip Code :

State : CAL FIRE Unit :

Phone Number : Email Address :

DUNS Number : To check to see what your DUNS number is, or to apply for one, please go to:
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

B. AREA TO BE SERVED BY AWARD (Include areas covered by contract or written mutual aid agreements).

Number of Communities : Area : sq. miles Congressional District # :

Population : Annual Budget :

Latitude N ° ' " Longitude W ° ' "

Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project.

All projects **must** have a project area.

C. ACTIVITY : Annual number of emergency incidents.

Fire : + EMS : + Other : = **TOTAL : 350**

D. INDIAN TRIBAL COMMUNITY (if project includes an Indian Tribal Community, please provide) :

Population : Size (acres) : # of structures : Distance to nearest fire station (miles) :

CAL FIRE USE ONLY (Formula-driven)

Project Total Cost	\$19,098.00	TOTAL APPLICATION REQUEST (up to 50% \$500/minimum \$20,000 maximum)	\$9,549.00
AMOUNT FUNDED FOR THIS AGREEMENT		6,815.00	

E. Proposed Project (List individual items for funding. Please put in funding priority order):

	Type	Item	Quantity	Unit Cost	Item Total
1.	Equipment - Wildland	Coupling and Fitting assortment	1	\$500.00	X \$500.00
2.	Equipment - Wildland	Sthl 362 Chain Saw	1	\$599.00	X \$599.00
3.	Equipment - Wildland	Garmin Etrex 30x GPS	3	\$195.00	X \$585.00
4.	Equipment - Wildland	Fireline Hose Pack	6	\$89.00	X \$534.00
5.	Equipment - Wildland	Backpack Tank/Bag with pump	2	\$150.00	X \$300.00
6.	Equipment - Wildland	2500 gallon folding water tank	1	\$950.00	X \$950.00
7.	Equipment - Wildland	Kestrel 3500 Weather Meter	2	\$200.00	X \$400.00
8.	Equipment - Structural	Seek Thermal Pro Imaging Camera	2	\$600.00	X \$1,200.00
9.	Safety - Wildland	Haix Missoula Wildland Boot	4	\$250.00	✓ \$1,000.00
10.	Safety - Wildland	Chainsaw Chaps	3	\$40.00	✓ \$120.00
11.	Safety - Wildland	Wildland Gloves	10	\$35.00	✓ \$350.00
12.	Safety - Wildland	Goggles	5	\$65.00	✓ \$325.00
13.	Safety - Wildland	Headlamp	10	\$35.00	✓ \$350.00
14.	Safety - Wildland	Bullard Full brim helmet	5	\$55.00	✓ \$275.00
15.	Safety - Wildland	Nomex Pant	10	\$185.00	✓ \$1,850.00
16.	Safety - Wildland	Nomex Jacket	10	\$220.00	✓ \$2,200.00
17.	Safety - Wildland	Nomex Shroud	10	\$28.00	✓ \$280.00
18.	Safety - Wildland	True North Fireball Wildland Pack	6	\$180.00	✓ \$1,080.00
19.	Safety - Wildland	Hot Shield Firefighter Face Mask	10	\$80.00	✓ \$800.00
20.	Equipment - Wildland	Meleod style hand tool	2	\$200.00	X \$400.00
21.	Safety - Structural	Bunker Pant and Jacket with suspenders	2	\$2,200.00	✓ \$4,400.00
22.	Safety - Structural	Structural firefighting boots	2	\$300.00	✓ \$600.00

FOR CALFIRE USE ONLY (Formula-Driven) PROJECT TOTAL COST: \$19,098.00

G. ADDITIONAL INFORMATION 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977: Limited to space below.

The 72 square miles protected by the Lake Shastina Fire Department is very rural. The area surrounding the subdivision is predominantly sagebrush, buck brush and bitter brush. There are mixed conifer forestlands adjacent to the southern portion of the subdivision. The local forestland conifer is currently suffering bark beetle related death at a significant rate.

The area in which the subdivision is located is prone to high winds during all times of the year due to the natural channeling effect of the airflow between the Cascade Range (Mount Shasta) on the east and the Coast Range (Mount Eddy) on the west. The Weed/Lake Shastina area classified as a "High Fire Hazard Severity Zone" and is listed in the federal registry as a community "at risk" in California.

In the last 16 years there have been eight significant fires within eight miles of the subdivision, two of them were stopped just short of our primary roadways. Three years ago the Boles Fire which destroyed 152 structures in Weed, was heading our way and put us in a path of significant destruction had the volume of fire suppression resources not been in place due to the demobilization of other major fires in our county the day it occurred. Each of the eight fires were fast moving wind driven which created long range firebrand spotting and low smoke columns in front of the lines. Two of the other significant fires, the Hotlum and Hoy Fires, burned over 4000 acres next to the Lake Shastina Subdivision near several structures. The Lake Shastina Fire department protects 1236 homes in its district and several more (2500+) in the surrounding unincorporated area including Weed, Mayten and Mount Shasta Vista.

Our Department runs with an average of 20 volunteers, 2 seasonal firefighters, 2 sleeper volunteers and a paid Chief. The district provides superior water system with fire hydrants approximately ever 500 feet. The department has one station housing one Type 1 structural engine, 3 Type 3 wildland engines and 1 medium rescue. Our department complies with NFPA and OSHA guidelines and standards in our operation.

Obtaining VFA funding has been a huge asset to our department over the past few years. We cannot thank you guys enough for all you have done thus far. We have used all funding to assist the department in the continued operation and to ensure continued compliance with NFPA 1977 standards. In addition the funding for equipment will allow volunteers assigned to the Fire Department to safely conduct wildland fire suppression activities in our community and those communities in which personnel are assigned as a resource.


In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advanced written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2020. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2020.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:


Original Signature Required: Grantee's Authorized Representative

3-29-2019
Date Signed

Printed Name

Title

Executed on:
Date

at
City

**Grant Assurances
for
Cooperative Forestry Assistance Act of 1978
Volunteer Fire Assistance (VFA)**

Organization Name : Lake Shastina Fire Department

Contact's First Name : Steven

Contact's Last Name : Pappas

Street Address : 16309 Everhart Drive

Mailing Address : same

City : Weed

County : Siskiyou

Zip Code : 96094

State : California

CAL FIRE Unit : SKU - Siskiyou Unit

Phone Number : 5309383161

Email Address : FIRECHIEF@LAKESHASTINA.COM

DUNS Number : 784378254

To check to see what your DUNS number is, or to apply for one, please go to:
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

As the duly authorized representative of the applicant, I certify that the applicant named above:

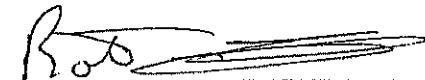
1. Has the legal authority to apply for the Volunteer Fire Assistance grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time or volunteer) are fully equipped with appropriate wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing and equipment includes :
 - Safety helmet
 - Goggles
 - Ear Protection
 - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
 - Fire-resistant (i.e. Nomex) shirt and pants
 - Gloves
 - Safety work boots
 - Wildland fire shelter
 - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements. See Forest Service Civil Rights literature [here](#).
8. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.

In compliance with NFPA 1977 and trained in the use of Wildland PPE.

Not in compliance with NFPA 1977 but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent :

Signature of Authorized Agent : 

Title of Authorized Agent :

Date :

Submit this completed application electronically to: CALFIRE.Grants@fire.ca.gov In addition, print this application , sign and date and mail

to:

CAL FIRE

ATTN: Megan Esfandiary , Grants Management Unit

P.O. Box 944246

Sacramento, CA 94244-2460

Hard copy must be postmarked by May 21, 2019.

Electronic copy must be submitted by May 21, 2019 at 11:59pm.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, August 21, 2019
 Closed Session: 11:30 a.m. / Open Session: 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 11:32 a.m.

LSCSD Board Roll Call: Beck Cupp * MacIntosh Mitchell Thompson

*Dir. Cupp arrived at 11:34 a.m. Also present: GM Moser, AA Charvez and District Counsel Margaret Long. There were no people in the audience.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Thompson adjourned to Closed Session at 11:33 a.m.

CLOSED SESSION: 11:33 a.m.

Also present: GM Moser and District Counsel Long.

- A. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: District Counsel
- B. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: General Manager

With no objections by the Board, Pres. Thompson adjourned Closed Session at 12:40 p.m.

RETURN TO OPEN SESSION: 1:00 p.m.

Also present: GM Moser, SAC Nelle, APC Bullington, FC Pappas, AA Charvez and District Counsel Long. There were approximately 13 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

REPORT ON CLOSED SESSION: Pres. Thompson reported that there was nothing to report.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting July 17, 2019 and Special Meeting/Workshop August 6, 2019
- B. Ratification of Disbursements: July 1 through July 31, 2019
- C. Budget Comparison: FY 2019/20
- D. LAIF Quarterly Report
- E. Ratification of transfer of funds in LAIF Savings

Motion by Dir. Cupp second Dir. Mitchell to approve Consent Calendar.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
 - A. Fire Department: FC Pappas reported.
 - B. Police Department: APC Bullington reported.
 - C. Sewer Department: GM Moser reported.
 - D. Water Department: GM Moser reported.
3. Committee Written Reports / Approved Minutes – Nothing to report.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Consideration of adopting a resolution accepting Volunteer Fire Assistance Program Grant Funding of \$6,815.00 with CSD match of \$6,815.00: FC Pappas reported. The Board discussed.

Motion by Dir. Beck second Dir. Mitchell to adopt Resolution 5-19 to accept the 2019 Volunteer Fire Assistance Grant with a 50% match by the CSD (funded amount not to exceed \$6,815.00).

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

5. Consideration of adoption of resolution to approve an amendment to contract between CalPERS and LSCSD: GM Moser reported. The Board discussed.

Motion by Dir. Mitchell second Dir. Cupp to adopt Resolution 7-19 to approve an amendment to contract between CalPERS and LSCSD, as presented.

Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None
Abstain: Director Beck

6. Consideration of adopting a resolution regarding the Siskiyou County Hazard Mitigation Plan: GM Moser reported. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to adopt Resolution 6-19 adopting the Siskiyou County Local Hazard Mitigation Plan.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

7. Burn Site: review / possible action regarding site preparation cost and operating recommendations: GM Moser reported. The Board discussed. Direction was given to staff to request organizations within the District to contribute to the cost of Site improvements (homeowner associations, golf course).

Motion by Dir. Mitchell second Dir. MacIntosh to approve expenditures needed for the Burn Site, as presented.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Thompson adjourned the meeting at 2:23 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, September 18, 2019, 1:00 p.m. at the Administration Building.

Approval Date: 9/18/19


Rick Thompson, Resident

ATTEST:


Robert Moser, General Manager/Secretary