



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

## **AGENDA**

Wednesday, January 15, 2025  
Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.  
Administration Building  
16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

### CALL TO ORDER:

LSCSD Roll Call: Directors: Chandler \_\_\_\_ Cupp \_\_\_\_ MacIntosh \_\_\_\_ Mitchell \_\_\_\_ Uttech \_\_\_\_

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

### ADJOURN TO CLOSED SESSION:

#### CLOSED SESSION:

- A. Public Employment – Police Chief (Gov. Code § 54957)
- B. Conference with Real Property Negotiators (Gov. Code § 54956.8)  
Property: 16377 Everhart Dr. Weed, CA; Negotiators: President Mitchell, GM Thompson
- C. Conference with Real Property Negotiators (Gov. Code § 54956.8)  
Property: 15440 Juniper Peak Rd. Weed, CA; Negotiators: President Mitchell, GM Thompson
- D. Personnel (Gov. § 54957) Public Employee Performance Evaluation: General Manager

#### RETURN TO OPEN SESSION:

LSCSD Roll Call: Directors: Chandler \_\_\_\_ Cupp \_\_\_\_ MacIntosh \_\_\_\_ Mitchell \_\_\_\_ Uttech \_\_\_\_

### PLEDGE OF ALLEGIANCE:

### REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. State your name and address your comments to the Board. Each individual will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

### 1. CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting December 18, 2024
- B. Ratification of Disbursements: December 1 through 31, 2024
- C. Budget Comparison: FY 2024/25
- D. AR Aging Report
- E. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department

### DISCUSSION / REPORTS: ACTION ITEMS:

2. Manager's Report (GM)
3. Committee Assignments (President Mitchell)
4. Review of 2024 Goals and Establishing 2025 Goals

### STAFF COMMENTS:

### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on February 19, 2025 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
Wednesday, December 18, 2024  
Closed Session: 12:00pm/Open Session: 1:00pm  
**UNAPPROVED MINUTES**

CALL TO ORDER: 12:00pm

LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Uttech

PUBLIC COMMENTS: None.

ADJOURN TO CLOSED SESSION: 12:53pm

CLOSED SESSION:

- A. Public Employment – Police Chief (Gov. Code §54957)
- B. Conference with Real Property Negotiators (Gov. Code §54956.8)  
Property: 16377 Everhart Dr, Weed CA; District Negotiators: President Cupp, GM Thompson
- C. Conference with Real Property Negotiators (Gov. Code §54956.8)  
Property: 15440 Juniper Peak Rd, Weed CA; District Negotiators: President Cupp, GM Thompson
- D. Public Employee Performance Evaluation (Gov. Code §54957) – General Manager

RETURN TO OPEN SESSION: 1:01 PM

LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Uttech

Also present: GM Thompson, FC Pappas, and AA Phonepaseuth. There were approximately 6 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS:

Resident: vacant lots for sale  
Anton Schultz: ADU less than 1200 sq ft  
Resident: Can water lines be looked at from the street?

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

- 1. A. Approval of Minutes: Regular Meeting November 20, 2024
- B. Ratification of Disbursements: November 1 through 30, 2024
- C. Budget Comparison: FY 2024/25
- D. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department

**Motion by Dir. Chandler, second by Dir. MacIntosh, to approve Consent Calendar.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

DISCUSSION / REPORTS / ACTION ITEMS:

2. Manager's Report (GM) -Discussed.

3. Policy Revision -No. 1500 Job Description Police Chief

**Motion by Dir. Uttech, second by Dir. Chandler, to approve job description with revision of obtaining management or executive certificate.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

4. Brown Act Remote Meeting Changes (GM) -Discussed.

5. Election of Officers for 2025 Calendar Year, effective December 18, 2024

**Nomination by Dir. Chandler to appoint Dir. Mitchell as President for 2025.**

**Ayes:** Directors Chandler, Cupp, MacIntosh, Mitchell and Uttech  
**Noes:** None  
**Absent:** None

**Nomination by Dir. Mitchell to appoint Dir. Cupp as Vice President for 2025.**

**Ayes:** Directors Chandler, Cupp, MacIntosh, Mitchell and Uttech  
**Noes:** None  
**Absent:** None

**Nomination by Dir. Mitchell to appoint Dir. Chandler as Clerk for 2025.**

**Ayes:** Directors Chandler, Cupp, MacIntosh, Mitchell and Uttech  
**Noes:** None  
**Absent:** None

**Nomination by Dir. Mitchell to appoint General Manager Thompson as Secretary/Treasurer for 2025.**

**Ayes:** Directors Chandler, Cupp, MacIntosh, Mitchell and Uttech  
**Noes:** None  
**Absent:** None

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 1:56pm. The next LSCSD Regular Board Meeting to be held on January 15, 2025, 1:00pm. at the Administration Building.

Approval Date: January 15, 2025

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Richard Thompson, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of December 1-31,2024 for a total of: " \$ 601,539.54

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for December 2024	\$ 601,539.54
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Expenses - Regular Checks Mechanics Bank Account	\$ 551,919.03
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 49,620.51
<u>Subtotal</u>	<u>\$ 601,539.54</u>
<u>Total CSD Expenses</u>	<u>\$ 601,539.54</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
12/4/2024	1887	PACIFIC POWER	14,111.74	14,111.74		979.94	4,969.24	7,458.69	175.97		527.90	
12/5/2024	1888	Xpress Bill Pay	75.25	75.25		75.25						
	1889	BME Fire Trucks LLC	377,234.26	377,234.26							377,234.26	
	1890	FIRST NATIONAL BANK OMAHA	5,486.68	5,486.68							5,486.68	
	1891	FIRST NATIONAL BANK OMAHA	2,255.29	2,255.29		291.62	1,053.49	910.18				
	1892	FIRST NATIONAL BANK OMAHA	695.59	695.59					28.42	667.17		
	1893	FIRST NATIONAL BANK OMAHA	955.88	955.88		638.39	158.75	158.74				
	1894	FIRST NATIONAL BANK OMAHA	1,326.09	1,326.09		1,326.09						
12/12/2024	26739	ALLSTAR FIRE EQUIPMENT	9,445.51	9,445.51							9,445.51	
	26740	CAL ORE Communications	457.89	457.89		192.21	63.67	63.66	116.99		21.36	
	26741	CITY OF MEDFORD	788.58	788.58							788.58	
	26742	FERGUSON WATERWORKS	364.01	364.01				364.01				
	26743	HARVEST PRINTING	1,030.67	1,030.67		1,030.67						
	26744	Karen Christiansen	350.74	350.74			219.32	74.73	23.87		32.82	
	26745	OFFICE TECHNOLOGIES, INC.	55.88	55.88					55.88			
	26746	PITNEY BOWES INC	1,799.66	1,799.66		1,799.66						
	26747	RODNEY VILLA	64.23	64.23			32.12	32.11				
	26748	SHASTA VALLEY TIRE SERVICE	1,230.96	1,230.96			615.48	615.48				
	26749	SHN CONSULTING ENGINEERS &	292.5	292.5				292.50				
	26750	Siskiyou Collision	11,065.71	11,065.71						11,065.71		
	26751	SISKIYOU DISPOSAL	355	355		125.00	62.50	62.50	26.25		78.75	
	26752	SOLANO'S INC.	315.59	315.59			108.90	174.50			32.19	
	26753	WESTERN BUSINESS PRODUCTS	145.58	145.58		145.58						
	26754	William Cox	696.03	696.03			377.98	221.68	55.79		40.58	
	26755	Wirwin Sunarto	188	188					188.00			
	26738	Payroll Checks (Live Checks)	2,717.32		2,717.32		1,460.52	1,256.80				
	241208015	CalPERS	9,359.22		9,359.22	1,971.14	1,862.00	1,232.17	2,317.04	723.11	748.41	505.35
	241208016	EDD EFT	1,490.65		1,490.65	318.61	230.40	209.12	274.26	332.54	62.82	62.90
	241208017	EFTPS EFT	4,374.91		4,374.91	977.19	1,001.75	837.61	736.00	356.55	214.86	250.95
	92201	MB EFT - Payroll Checks (Direct Deposits)	29,741.22		29,741.22	6,056.25	4,548.96	3,661.49	7,485.46	3,716.72	2,154.54	2,117.80
12/18/2024	26756	Payroll Checks (Live Checks)	1,807.41		1,807.41		1,085.62	721.79				
	241218001	Employment Development Department	27.83		27.83		13.92	13.91				
	241218002	IRS	101.95		101.95		50.99	50.96				
12/23/2024	1896	NAPA AUTO PARTS	544.44	544.44			16.93	16.91		442.15	68.45	
	1897	US CELLULAR	390.12	390.12						390.12		
	1898	Quill Corp	618.16	618.16		525.82	20.24	20.24		51.86		
12/24/2024	26757	AMERICAN WATER WORKS	525	525				525.00				
	26758	Applied Concepts	3,110.25	3,110.25						3,110.25		
	26760	CSDA	8,637.00	8,637.00		8,637.00						
	26761	DON R. ERICKSON OIL, INC.	3,977.38	3,977.38		438.45	724.62	724.62	1,204.53		885.16	
	26762	EMPIRE INSIGNIAS	150	150						150.00		
	26763	HARVEST PRINTING	394.68	394.68						394.68		
	26764	HUE & CRY	44.42	44.42		44.42						

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
	26765	LAUER ELECTRIC	362.5	362.5						362.50		
	26766	MUNICIPAL EMERGENCY SERVICES	5,335.69	5,335.69							5,335.69	
	26767	NORCO INC.	12.6	12.6							12.60	
	26768	PACE ANAYLTICAL SERVICES LLC	225.8	225.8				225.80				
	26769	PRENTICE LONG, PC	665	665		665.00						
	26770	SHANES AUTO ACCESSORIES	194	194						194.00		
	26771	SHN CONSULTING ENGINEERS &	3,727.50	3,727.50				3,727.50				
	26772	SISKIYOU CO. CLERK	61	61		61.00						
	26773	SISKIYOU CO. COMM. DEVELOPMENT	274	274			137	137				
	26774	SUBURBAN PROPANE-1638	497.3	497.3					497.3			
	26775	SWRCB	12,823.00	12,823.00			12,823.00					
	26776	Versaterm Public Safety US, Inc	5,280.00	5,280.00					5,280.00			
	26780	CASELLE, INC	2,262.00	2,262.00		2,262.00						
	26777	Payroll Checks (Live Checks)	2,261.53	2,261.53			1,749.33	512.20				
	26778	N.C.G. T. Security Fund	19,830.00	19,830.00		3,489.00	3,537.15	2,531.85	5,355.00	1,785.00	1,785.00	1,347.00
	26779	UNION DUES	846.72	846.72		217.00	198.56	221.44	134.48	75.24		
	24122024	Aflac	150.72	150.72			17.25	7.07	126.40			
	24122025	CalPERS	9,505.95	9,505.95		2,035.15	1,669.80	1,424.37	2,369.00	753.87	748.41	505.35
	24122026	EDD EFT	1,585.55	1,585.55		457.97	169.29	175.43	372.23	193.23	180.11	37.29
	24122027	EFTPS EFT	5,004.88	5,004.88		1,179.59	820.71	710.80	967.45	173.79	1,008.80	143.74
	92202	MB EFT - Payroll Checks (Direct Deposits)	31,834.52	31,834.52		7,132.27	2,222.24	3,752.40	8,724.22	2,791.72	5,692.67	1,519.00
			601,539.54	551,919.03	49,620.51	43,072.27	42,021.73	33,125.26	36,514.54	27,730.21	412,586.15	6,489.38

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

**1C**

**December 2024 Detailed Budget Comparison 2024/2025 YTD**

1/6/2025

REVENUE/EXPENDITURE REPORT

For the Period: 7/1/2024 to 12/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud	
<b>Fund: 10 - LSCSD General Fund</b>							
<b>Revenues</b>							
10-00-4055.000	Misc Operational Income	500.00	500.00	480.00	0.00	20.00	96%
10-00-4070.000	Antenna Lease Revenue	15,000.00	15,000.00	9,415.35	921.75	5,584.65	63%
10-00-5050.000	Transfer Fees	4000.00	4000.00	1260.00	240.00	2740.00	32%
10-00-5080.000	Interest Earned-OPS	30.00	30.00	3.47	0.00	26.53	12%
10-00-5081.000	Interest Earned-RSV	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
<b>Dept: 22 Medical Clinic</b>							
10-22-4053.000	Medical Clinic Revenue	60,264.00	60,264.00	35,154.00	10,044.00	25,110.00	58%
<b>Dept: 23 Green Waste Site</b>							
10-23-4055.000	Misc Operational Income	1,000.00	1,000.00	70.00	70.00	930.00	7%
<b>Revenues</b>		<b>82,794.00</b>	<b>82,794.00</b>	<b>46,382.82</b>	<b>11,275.75</b>	<b>36,411.18</b>	<b>56%</b>

Expenditures

**Dept: 01 General Admin**

10-01-7002.000	Admin Overhead Alloc	-330,243.000	-330,243.000	-178,637.04	-13,427.46	-151,605.96	54%
10-01-7010.000	Capital Improvement	44,000.00	44,000.00	0.00	0.00	44,000.00	0%
	<b>Less Reimbursement due from LAIF Savings</b>	<b>-44,000.00</b>	<b>-44,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-44,000.00</b>	<b>0%</b>
10-01-7026.000	Contract Services	70,000.00	70,000.00	43,366.98	2,284.21	26,633.02	62%
10-01-7033.000	Licenses, Permits, Fees	5,200.00	5,200.00	2,317.70	0.00	2,882.30	45%
10-01-7034.000	Dues & Subscriptions	9,000.00	9,000.00	7,398.63	4,318.50	1,601.37	82%
10-01-7035.000	Advertising	300.00	300.00	342.00	61.00	-42.00	114%
10-01-7041.000	Legal	10,000.00	10,000.00	7,307.50	0.00	2,692.50	73%
10-01-7050.100	Off Exp-Supplies	5,000.00	5,000.00	2,070.14	395.54	2,929.86	41%
10-01-7050.200	Off Exp-Postage	10,000.00	10,000.00	225.33	0.00	9,774.67	2%
10-01-7050.400	Off Exp-Maint	1,000.00	1,000.00	90.83	4.72	909.17	9%
10-01-7062.000	Repair & Maintenance	300.00	300.00	180.50	0.00	119.50	60%
10-01-7063.000	Fuel	100.00	100.00	0.00	0.00	100.00	0%
10-01-7064.000	Materials/Supplies/Small Tools	5,000.00	5,000.00	1,799.66	0.00	3,200.34	36%
10-01-7065.000	Vehicle Repair/Maintenance	300.00	300.00	0.00	0.00	300.00	0%
10-01-7101.000	Property Taxes	126.00	126.00	126.00	0.00	0.00	100%
10-01-7105.000	Utilities - CSD	0.00	0.00	39.64	0.00	-39.64	#DIV/0!
10-01-7105.100	Util-Telephone	0.00	0.00	118.92	0.00	-118.92	#DIV/0!
10-01-7105.200	Util-Electric	4,000.00	4,000.00	1,412.07	0.00	2,587.93	35%
10-01-7105.400	Utilities-Propane	200.00	200.00	87.50	0.00	112.50	44%
10-01-7105.600	Utility - Internet	1,600.00	1,600.00	768.84	128.14	831.16	48%
10-01-7204.000	Events	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
10-01-7501.000	Payroll Expense	246,067.00	246,067.00	120,515.48	18,700.17	125,551.52	49%
10-01-7513.000	Payroll-TAXES	5,192.00	5,192.00	1,749.11	271.15	3,442.89	34%
10-01-7514.000	Payroll-Benefits	48,995.00	48,995.00	20,986.85	3,489.00	28,008.15	43%
10-01-7516.200	Pension Cost (CalPERS)	19,525.00	19,525.00	8,893.18	1,373.85	10,631.82	46%
10-01-7516.400	CalPERS Fees	215.00	215.00	0.00	0.00	215.00	0%



10-01-7516.500	CalPERS UAL Expense	405.30	405.30	405.30	0.00	0.00	100%
10-01-7518.000	Workers Comp	18,472.00	18,472.00	28,620.65	1,574.32	-10,148.65	155%
10-00-1104.000	Due from LSPOA	-58,000.00	-58,000.00	-17,074.34	-1,073.37	-40,925.66	29%
10-01-7550.000	Travel & Training	7,500.00	7,500.00	2,220.58	-720.00	5,279.42	30%
10-01-7551.000	Meals	1,500.00	1,500.00	552.86	0.00	947.14	37%
<b>Dept: 22 Medical Clinic</b>							
10-22-7026.000	Contract Services	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
10-22-7062.000	Repair & Maintenance	200.00	200.00	291.62	0.00	-91.62	146%
10-22-7080.000	Interest Expense	2,595.55	2,595.55	1,510.66	0.00	1,084.89	58%
10-22-7084.000	Loan Principle Expense	41,404.45	41,404.45	20,489.34	0.00	20,915.11	49%
10-22-7501.000	Payroll Expense	400.00	400.00	177.05	0.00	222.95	44%
10-22-7513.000	Payroll-TAXES	50.00	50.00	4.69	0.00	45.31	9%
10-22-7514.000	Payroll-Benefits	50.00	50.00	66.88	0.00	-16.88	134%
10-22-7516.200	Pension Cost (CalPERS)	50.00	50.00	13.94	0.00	36.06	28%
10-22-7518.000	Workers Comp	50.00	50.00	15.26	0.00	34.74	31%
<b>Dept: 23 Green Waste</b>							
10-23-7026.000	Contract Services	50.00	50.00	0.00	0.00	50.00	0%
10-23-7063.000	Fuel	25.00	25.00	0.00	0.00	25.00	0%
10-23-7064.000	Materials/Supplies/Small Tools	100.00	100.00	0.00	0.00	100.00	0%
10-23-7501.000	Payroll Expense	50.00	50.00	0.00	0.00	50.00	0%
10-23-7513.000	Payroll-TAXES	10.00	10.00	0.00	0.00	10.00	0%
10-23-7518.000	Workers Comp	5.00	5.00	0.00	0.00	5.00	0%
<b>Expenditures</b>		<b>132,794.30</b>	<b>132,794.30</b>	<b>78,454.31</b>	<b>17,379.77</b>	<b>54,339.99</b>	<b>59%</b>

For the Period: 7/1/2024 to 12/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

**Fund: 15 - LSCSD Sewer Dept**

<b>Revenues</b>							
<b>Dept: 00</b>							
15-00-4001.100	Assmt/Revenue-Residential	800,000.00	800,000.00	402,231.26	201,507.30	397,768.74	50%
15-00-4001.200	Assmt/Revenue-Standby	66,250.00	66,250.00	32,136.00	32,166.00	34,114.00	49%
15-00-4001.300	Assmt/Revenue-Commercial	10,000.00	10,000.00	5,157.61	619.35	4,842.39	52%
15-00-4056.000	Misc-Non Operating Income	300.00	300.00	1,450.00	0.00	-1,150.00	483%
15-00-5004.000	Sewer Hook Up Fee	25,000.00	25,000.00	39,603.20	0.00	-14,603.20	158%
15-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	0.00	0.00	10,000.00	0%
<b>Revenues</b>		<b>911,550.00</b>	<b>911,550.00</b>	<b>480,578.07</b>	<b>234,292.65</b>	<b>430,971.93</b>	<b>53%</b>

**Expenditures**

<b>Dept: 01 General Admin</b>							
15-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
15-01-7002.000	Admin Overhead Alloc	105,677.76	105,677.76	57,163.84	4,296.78	48,513.92	54%
15-01-7010.000	Capital Improvement	150,000.00	150,000.00	0.00	0.00	150,000.00	0%
<b>Less Reimbursement due from LAIF Savings</b>		<b>-150,000.00</b>	<b>-150,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-150,000.00</b>	<b>0%</b>
15-01-7026.000	Contract Services	20,000.00	20,000.00	6,790.36	0.00	13,209.64	34%
15-01-7033.000	Licenses, Permits, Fees	20,000.00	20,000.00	13,289.21	12,967.28	6,710.79	66%
15-01-7034.000	Dues & Subscriptions	500.00	500.00	150.00	0.00	350.00	30%
15-01-7040.000	Insurance (Liability)	43,239.36	43,239.36	43,239.36	0.00	0.00	100%

15-01-7041.000	Legal	500.00	500.00	43.75	0.00	456.25	9%
15-01-7055.000	Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
15-01-7062.000	Repair & Maintenance	40,000.00	40,000.00	1,593.58	0.00	38,406.42	4%
15-01-7063.000	Fuel	8,000.00	8,000.00	3,882.56	0.00	4,117.44	49%
15-01-7064.000	Materials/Supplies/Small Tools	22,500.00	22,500.00	12,533.73	32.12	9,966.27	56%
15-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	1,498.21	0.00	4,501.79	25%
15-01-7105.100	Util-Telephone	0.00	0.00	79.26	0.00	-79.26	#DIV/0!
15-01-7105.200	Util-Electric	55,000.00	55,000.00	20,994.58	0.00	34,005.42	38%
15-01-7105.300	Util-Waste	800.00	800.00	375.00	62.50	425.00	47%
15-01-7105.600	Utility - Internet	700.00	700.00	457.57	63.67	242.43	65%
15-01-7501.000	Payroll Expense	172,796.00	172,796.00	81,722.15	15,259.94	91,073.85	47%
15-01-7513.000	Payroll-TAXES	3,592.00	3,592.00	1,477.28	223.08	2,114.72	41%
15-01-7514.000	Payroll-Benefits	36,946.00	36,946.00	16,893.19	3,662.15	20,052.81	46%
15-01-7516.200	Pension Cost (CalPERS)	16,313.00	16,313.00	8,519.43	1,511.42	7,793.57	52%
15-01-7516.400	CalPERS Fees	186.00	186.00	0.00	0.00	186.00	0%
15-01-7516.500	CalPERS UAL Expense	51,772.85	51,772.85	51,772.85	0.00	0.00	100%
15-01-7518.000	Workers Comp	9,796.00	9,796.00	16,986.14	1,279.82	-7,190.14	173%
15-01-7550.000	Travel & Training	5,000.00	5,000.00	2,404.55	0.00	2,595.45	48%
15-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
15-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	611.36	0.00	-111.36	122%
15-01-7555.000	Personal Protective Equip PPE	500.00	500.00	283.94	0.00	216.06	57%
15-01-7556.000	Uniforms	2,000.00	2,000.00	966.22	0.00	1,033.78	48%
<b>Expenditures</b>		<b>629,818.97</b>	<b>629,818.97</b>	<b>343,826.83</b>	<b>39,379.00</b>	<b>285,992.14</b>	<b>55%</b>

For the Period: 7/1/2024 to 12/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

**Fund: 20 - LSCSD Water Dept**

<b>Revenues</b>							
<b>Dept: 00</b>							
20-00-4001.100	Assmt/Revenue-Residential	710,236.00	710,236.00	361,513.71	164,525.11	348,722.29	51%
20-00-4001.200	Assmt/Revenue-Standby	101,000.00	101,000.00	50,073.78	50,240.00	50,926.22	50%
20-00-4001.300	Assmt/Revenue-Commercial	15,000.00	15,000.00	7,766.76	774.13	7,233.24	52%
20-00-4075.000	Water Capacity Expansion Fee	1,000.00	1,000.00	478.00	0.00	522.00	48%
20-00-5006.000	Water Hook Up Fee	1,000.00	1,000.00	265.00	0.00	735.00	27%
20-00-5081.000	Interest Earned-RSV	20,000.00	20,000.00	0.00	0.00	20,000.00	0%
<b>Dept: 22 Medical Clinic</b>							
20-22-4054.000	Loan Principle Revenue	41,404.45	41,404.45	20,489.34	0.00	20,915.11	49%
20-22-5081.000	Interest Earned-RSV	2,595.55	2,595.55	781.77	0.00	1,813.78	30%
<b>Revenues</b>		<b>892,236.00</b>	<b>892,236.00</b>	<b>441,413.36</b>	<b>215,539.24</b>	<b>450,822.64</b>	<b>49%</b>

<b>Expenditures</b>							
20-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
20-01-7002.000	Admin Overhead Alloc	118,887.48	118,887.48	64,309.34	4,833.89	54,578.14	54%
20-01-7010.000	Capital Improvement	58,000.00	58,000.00	0.00	0.00	58,000.00	0%
<b>Less Reimbursement due from LAIF Savings</b>		<b>-58,000.00</b>	<b>-58,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-58,000.00</b>	<b>0%</b>
20-01-7026.000	Contract Services	27,000.00	27,000.00	4,405.45	225.80	22,594.55	16%

20-01-7033.000	Licenses, Permits, Fees	15,000.00	15,000.00	3,911.00	142.53	11,089.00	26%
20-01-7034.000	Dues & Subscriptions	1,000.00	1,000.00	412.50	262.50	587.50	41%
20-01-7035.000	Advertising	0.00	0.00	199.00	0.00	-199.00	#DIV/0!
20-01-7040.000	Insurance (Liability)	48,644.28	48,644.28	48,644.28	0.00	0.00	100%
20-01-7041.000	Legal	500.00	500.00	43.75	0.00	456.25	9%
20-01-7050.200	Off Exp-Postage	700.00	700.00	52.50	0.00	647.50	8%
20-01-7055.000	Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-01-7062.000	Repair & Maintenance	20,000.00	20,000.00	5,696.71	0.00	14,303.29	28%
20-01-7063.000	Fuel	8,000.00	8,000.00	3,861.64	0.00	4,138.36	48%
20-01-7064.000	Materials/Supplies/Small Tools	16,000.00	16,000.00	8,286.68	32.11	7,713.32	52%
20-01-7065.000	Vehicle Repair/Maintenance	7,000.00	7,000.00	1,379.81	0.00	5,620.19	20%
20-01-7105.100	Util-Telephone	0.00	0.00	79.26	0.00	-79.26	#DIV/0!
20-01-7105.200	Util-Electric	120,000.00	120,000.00	53,818.54	0.00	66,181.46	45%
20-01-7105.300	Util-Waste	755.00	755.00	375.00	62.50	380.00	50%
20-01-7105.600	Utility - Internet	700.00	700.00	457.57	63.66	242.43	65%
20-01-7501.000	Payroll Expense	129,474.04	129,474.04	78,540.92	13,435.14	50,933.12	61%
20-01-7513.000	Payroll-TAXES	2,691.74	2,691.74	1,771.42	196.63	920.32	66%
20-01-7514.000	Payroll-Benefits	27,687.99	27,687.99	17,147.61	2,656.85	10,540.38	62%
20-01-7516.200	Pension Cost (CalPERS)	12,225.47	12,225.47	6,625.97	1,041.50	5,599.50	54%
20-01-7516.400	CalPERS Fees	186.42	186.42	0.00	0.00	186.42	0%
20-01-7516.500	CalPERS UAL Expense	51,772.85	51,772.85	51,772.85	0.00	0.00	100%
20-01-7518.000	Workers Comp	9,795.69	9,795.69	16,266.28	1,105.70	-6,470.59	166%
20-01-7550.000	Travel & Training	5,000.00	5,000.00	2,781.23	0.00	2,218.77	56%
20-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
20-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	253.78	0.00	246.22	51%
20-01-7555.000	Personal Protective Equip PPE	500.00	500.00	61.66	0.00	438.34	12%
20-01-7556.000	Uniforms	1,000.00	1,000.00	983.17	0.00	16.83	98%
<b>Dept: 36 Planning Grants</b>							
20-36-7026.000	Contract Services	0.00	0.00	12,021.70	0.00	-12,021.70	#DIV/0!
<b>Expenditures</b>		<b>631,520.96</b>	<b>631,520.96</b>	<b>384,179.86</b>	<b>24,079.05</b>	<b>247,341.10</b>	<b>61%</b>

For the Period: 7/1/2024 to 12/31/2024

		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 25 - LSCSD Police Department</b>							
<b>Revenues</b>							
25-00-4001.100	Assmt/Revenue-Residential	140,000.00	140,000.00	68,463.63	34,265.00	71,536.37	49%
25-00-4001.200	Assmt/Revenue-Standby	280,000.00	280,000.00	137,628.34	137,995.00	142,371.66	49%
25-00-4001.300	Assmt/Revenue-Commercial	3,100.00	3,100.00	1,540.00	1,540.00	1,560.00	50%
25-00-4056.000	Misc-Non Operating Income	300.00	300.00	60.00	0.00	240.00	20%
25-00-5055.000	Animal License Fee	2,000.00	2,000.00	930.00	490.00	1,070.00	47%
25-00-5056.000	Warrant	5,000.00	5,000.00	62.09	255.83	4,937.91	1%
25-00-5061.000	Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	0.00	0.00	10,000.00	0%
<b>Revenues</b>		<b>441,400.00</b>	<b>441,400.00</b>	<b>208,684.06</b>	<b>174,545.83</b>	<b>232,715.94</b>	<b>47%</b>

**Expenditures**

25-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
25-01-7002.000	Admin Overhead Alloc	56,140.82	56,140.82	30368.30	2282.67	25,772.52	54%
25-01-7026.000	Contract Services	4,700.00	4,700.00	8683.52	188.00	-3,983.52	185%
25-01-7033.000	Licenses, Permits, Fees	250.00	250.00	345.97	10.17	-95.97	138%

25-01-7034.000	Dues & Subscriptions	17,000.00	17,000.00	210.00	0.00	16,790.00	1%
25-01-7035.000	Advertising	150.00	150.00	0.00	0.00	150.00	0%
25-01-7040.000	Insurance (Liability)	22,970.91	22,970.91	22970.91	0.00	0.00	100%
25-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
25-01-7050.200	Off Exp-Postage	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-01-7051.000	Public Safety Supplies	1,600.00	1,600.00	0.00	0.00	1,600.00	0%
25-01-7051.100	Public Safety Equipment	6,000.00	6,000.00	0.00	0.00	6,000.00	0%
25-01-7062.000	Repair & Maintenance	600.00	600.00	150.46	0.00	449.54	25%
25-01-7063.000	Fuel	16,000.00	16,000.00	6060.10	0.00	9,939.90	38%
25-01-7064.000	Materials/Supplies/Small Tools	2,600.00	2,600.00	155.48	0.00	2,444.52	6%
25-01-7065.000	Vehicle Repair/Maintenance	1,500.00	1,500.00	-5693.85	-5693.85	7,193.85	-380%
25-01-7105.100	Util-Telephone	2,200.00	2,200.00	0.00	0.00	2,200.00	0%
25-01-7105.200	Util-Electric	1,500.00	1,500.00	574.36	0.00	925.64	38%
25-01-7105.300	Util-Waste	320.00	320.00	157.50	26.25	162.50	49%
25-01-7105.400	Utilities-Propane	1,000.00	1,000.00	922.15	497.30	77.85	92%
25-01-7105.600	Utility - Internet	3,000.00	3,000.00	699.54	116.99	2,300.46	23%
25-01-7204.000	Events	250.00	250.00	28.42	0.00	221.58	11%
25-01-7501.000	Payroll Expense	268,770.56	268,770.56	132102.39	21109.46	136,668.17	49%
25-01-7513.000	Payroll-TAXES	5,432.81	5,432.81	1917.60	306.09	3,515.21	35%
25-01-7514.000	Payroll-Benefits	52,530.00	52,530.00	32196.88	5355.00	20,333.12	61%
25-01-7516.200	Pension Cost (CalPERS)	27,331.84	27,331.84	13574.43	2090.99	13,757.41	50%
25-01-7516.400	CalPERS Fees	270.00	270.00	0.00	0.00	270.00	0%
25-01-7516.500	CalPERS UAL Expense	539.00	539.00	539.00	0.00	0.00	100%
25-01-7518.000	Workers Comp	20,268.00	20,268.00	30876.19	1547.09	-10,608.19	152%
25-01-7550.000	Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
25-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
25-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
25-01-7556.000	Uniforms	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
<b>Expenditures</b>		<b>522,923.94</b>	<b>522,923.94</b>	<b>279,039.35</b>	<b>30,036.16</b>	<b>243,884.59</b>	<b>53%</b>

For the Period: 7/1/2024 to 12/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

**Fund: 26 - COPS Grant**

<b>Revenues</b>							
26-00-5075.000	Grant Income	186,000.00	186,000.00	134506.20	15764.27	51,493.80	72%
<b>Revenues</b>		<b>186,000.00</b>	<b>186,000.00</b>	<b>134,506.20</b>	<b>15,764.27</b>	<b>51,493.80</b>	<b>72%</b>

<b>Expenditures</b>							
26-01-7033.000	Licenses, Permits, Fees	600.00	600.00	116.67	0.00	483.33	19%
26-01-7050.100	Off Exp-Supplies	100.00	100.00	0.00	0.00	100.00	0%
26-01-7051.000	Public Safety Supplies	1,500.00	1,500.00	1240.16	0.00	259.84	83%
26-01-7051.100	Public Safety Equipment	6,000.00	6,000.00	6250.14	0.00	-250.14	104%
26-01-7062.000	Repair & Maintenance	400.00	400.00	391.00	362.50	9.00	98%
26-01-7063.000	Fuel	24,000.00	24,000.00	71.10	0.00	23,928.90	0%
26-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	1920.76	51.86	2,079.24	48%
26-01-7065.000	Vehicle Repair/Maintenance	3,500.00	3,500.00	13526.78	11259.71	-10,026.78	386%
26-01-7105.100	Util-Telephone	1,758.00	1,758.00	1631.92	0.00	126.08	93%
26-01-7501.000	Payroll Expense	92,017.20	92,017.20	46351.93	8308.49	45,665.27	50%
26-01-7513.000	Payroll-TAXES	1,768.20	1,768.20	672.10	120.47	1,096.10	38%
26-01-7514.000	Payroll-Benefits	21,012.00	21,012.00	10710.00	1785.00	10,302.00	51%
26-01-7516.200	Pension Cost (CalPERS)	7,840.79	7,840.79	4420.64	687.81	3,420.15	56%
26-01-7518.000	Workers Comp	8,503.81	8,503.81	11714.71	526.02	-3,210.90	138%

26-01-7550.000	Travel & Training	5,000.00	5,000.00	135.34	0.00	4,864.66	3%
26-01-7551.000	Meals	2,000.00	2,000.00	84.80	0.00	1,915.20	4%
26-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
26-01-7555.000	Personal Protective Equip PPE	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
26-01-7556.000	Uniforms	1,500.00	1,500.00	377.89	150.00	1,122.11	25%
<b>Expenditures</b>		<b>186,000.00</b>	<b>186,000.00</b>	<b>99,615.94</b>	<b>23,251.86</b>	<b>86384.06</b>	<b>54%</b>

For the Period: 7/1/2024 to 12/31/2024		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 27 - Wellness Grant</b>							
Revenues							
27-00-5075.000	Grant Income	8,668.00	8,668.00	0.00	0.00	8,668.00	0%
<b>Revenues</b>		<b>8,668.00</b>	<b>8,668.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8668.00</b>	<b>0%</b>

Expenditures							
27-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	2885.45	0.00	1,114.55	72%
<b>Expenditures</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>3,089.45</b>	<b>0.00</b>	<b>910.55</b>	<b>77%</b>

For the Period: 7/1/2024 to 12/31/2024		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 30 - LSCSD Fire Department</b>							
Revenues							
Dept: 00							
30-00-4001.100	Assmt/Revenue-Residential	100,000.00	100,000.00	49755.89	24920.00	50,244.11	50%
30-00-4001.200	Assmt/Revenue-Standby	165,000.00	165,000.00	81735.84	81867.50	83,264.16	50%
30-00-4001.300	Assmt/Revenue-Commercial	1,440.00	1,440.00	720.00	720.00	720.00	50%
30-00-4055.000	Misc Operational Income	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
30-00-5056.000	Warrant	5,000.00	5,000.00	3473.83	2917.56	1,526.17	69%
30-00-5061.000	Donations	5,000.00	5,000.00	2700.00	0.00	2,300.00	54%
30-00-5075.000	Grant Income	9,991.00	9,991.00	0.00	0.00	9,991.00	0%
30-00-5081.000	Interest Earned-RSV	20,000.00	20,000.00	0.00	0.00	20,000.00	0%
Dept: 45 Mutual Aid Strike Team							
30-45-4080.000	Strike Team Rev Payroll Reimb	200,000.00	200,000.00	42483.81	0.00	157,516.19	21%
30-45-4081.000	Strike Team Rev Engine Reimb	25,000.00	25,000.00	783.70	0.00	24,216.30	3%
30-45-4082.000	Strike Team Rev Admin OH Reimb	26,000.00	26,000.00	20190.29	0.00	5,809.71	78%
30-45-4085.000	Emerg Resp Reimb Travel/Meals	0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>Revenues</b>		<b>561,431.00</b>	<b>561,431.00</b>	<b>197,668.36</b>	<b>110,425.06</b>	<b>363762.64</b>	<b>35%</b>

Expenditures							
Dept: 01 General Admin							
30-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
30-01-7002.000	Admin Overhead Alloc	49,536.85	49,536.85	26795.56	2014.12	22,741.29	54%
30-01-7010.000	Capital Improvement	379,000.00	379,000.00	382097.82	0.00	-3,097.82	101%
Less Reimbursement due from LAIF Savings		-379,000.00	-379,000.00	-382,097.82	0.00	3,097.82	101%
30-01-7026.000	Contract Services	6,000.00	6,000.00	1069.30	0.00	4,930.70	18%
30-01-7033.000	Licenses, Permits, Fees	150.00	150.00	409.81	6.11	-259.81	273%
30-01-7034.000	Dues & Subscriptions	500.00	500.00	154.47	0.00	345.53	31%
30-01-7040.000	Insurance (Liability)	20,268.45	20,268.45	20268.45	0.00	0.00	100%
30-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
30-01-7050.200	Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0%
30-01-7051.000	Public Safety Supplies	2,100.00	2,100.00	424.56	0.00	1,675.44	20%
30-01-7051.100	Public Safety Equipment	525.00	525.00	1000.59	0.00	-475.59	191%
30-01-7062.000	Repair & Maintenance	2,500.00	2,500.00	725.96	0.00	1,774.04	29%

30-01-7063.000	Fuel	15,000.00	15,000.00	5196.24	0.00	9,803.76	35%
30-01-7064.000	Materials/Supplies/Small Tools	11,550.00	11,550.00	2436.41	0.00	9,113.59	21%
30-01-7065.000	Vehicle Repair/Maintenance	15,000.00	15,000.00	2428.23	0.00	12,571.77	16%
30-01-7076.000	Grant Expenditures	19,982.00	19,982.00	30977.61	5335.69	-10,995.61	155%
30-01-7105.200	Util-Electric	5,000.00	5,000.00	1723.05	0.00	3,276.95	34%
30-01-7105.300	Util-Waste	900.00	900.00	472.50	78.75	427.50	53%
30-01-7105.400	Utilities-Propane	50.00	50.00	0.00	0.00	50.00	0%
30-01-7105.600	Utility - Internet	250.00	250.00	128.16	21.36	121.84	51%
30-01-7204.000	Events	250.00	250.00	0.00	0.00	250.00	0%
30-01-7501.000	Payroll Expense	90,500.00	90,500.00	46954.90	9626.96	43,545.10	52%
30-01-7513.000	Payroll-TAXES	2,700.00	2,700.00	1586.66	449.80	1,113.34	59%
30-01-7514.000	Payroll-Benefits	21,420.00	21,420.00	10710.00	1785.00	10,710.00	50%
30-01-7516.200	Pension Cost (CalPERS)	8,705.00	8,705.00	4621.55	733.86	4,083.45	53%
30-01-7518.000	Workers Comp	14,727.00	14,727.00	18591.15	712.33	-3,864.15	126%
30-01-7550.000	Travel & Training	420.00	420.00	1834.07	-207.60	-1,414.07	437%
30-01-7551.000	Meals	525.00	525.00	83.62	0.00	441.38	16%
30-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
30-01-7556.000	Uniforms	2,000.00	2,000.00	1356.96	0.00	643.04	68%
<b>Dept: 45 Mutual Aid Strike Team</b>							
30-45-7501.000	Payroll Expense	175,000.00	175,000.00	270672.00	0.00	-95,672.00	155%
30-45-7513.000	Payroll-TAXES	5,000.00	5,000.00	3481.90	0.00	1,518.10	70%
30-45-7518.000	Workers Comp	20,000.00	20,000.00	15437.18	0.00	4,562.82	77%
<b>Expenditures</b>		<b>496,659.30</b>	<b>496,659.30</b>	<b>470,026.26</b>	<b>20,556.38</b>	<b>26,633.04</b>	<b>95%</b>

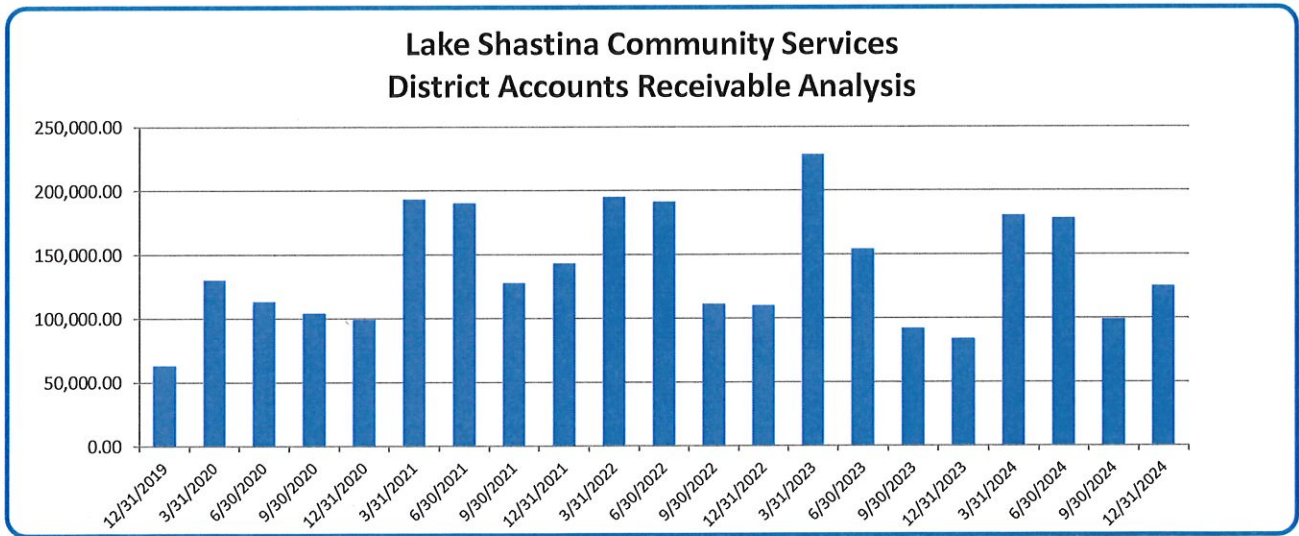
<b>Total Net Effect:</b>	<b>480,361.53</b>	<b>480,361.53</b>	<b>-148,999.13</b>	<b>607,160.58</b>	<b>629,360.66</b>
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**Lake Shastina Community Services District**  
**Quarterly**

Accounts Receivable Analysis 2024/2025 YTD  
September 30, 2019 through September 30, 2024

Date	0-30 Days	30-60 Days	60-90 Days	>90 Days	Balance
12/31/2019	733.74	1,991.51	1,783.42	59,001.58	63,510.25
3/31/2020	4,423.17	1,058.47	70,367.06	54,699.62	130,548.32
6/30/2020	212.76	103.42	82.70	113,292.67	113,691.55
9/30/2020	5,602.51	602.24	91,453.52	6,884.68	104,542.95
12/31/2020	0.00	4,505.62	709.96	94,431.72	99,647.30
3/31/2021	403.12	15,141.34	104,256.86	70,851.19	193,652.41
6/30/2021	6,556.53	98.31	98.88	183,839.48	190,593.20
9/30/2021	6,709.98	1,085.30	134.31	120,455.23	128,384.82
12/31/2021	5,241.95	640.18	470.13	137,078.35	143,430.61
3/31/2022	13,243.07	3,256.87	-	178,962.21	195,462.21
6/30/2022	8,772.82	206.18	27,352.69	155,326.45	191,658.14
9/30/2022	6,311.57	6,841.99	16.50	98,356.39	111,526.45
12/31/2022	6,044.48	603.61	641.50	103,556.93	110,546.52
3/31/2023	2,456.02	825.47	147,549.93	77,659.91	228,491.33
6/30/2023	(35,821.78)	73.50	30,986.64	159,219.25	154,457.61
9/30/2023	(35,956.16)	1,154.88	126,394.75	865.63	92,459.10
12/31/2023	(37,456.20)	50.21	15,350.65	106,554.10	84,498.76
3/31/2024	(15,096.86)	2,483.56	102,820.55	90,663.97	180,871.22
6/30/2024	(32,144.14)	290.86	20,436.26	190,076.94	178,659.92
9/30/2024	(29,095.31)	36.50	120,361.51	8,132.75	99,435.45
12/31/2024	(31,450.20)	44.15	53,863.59	102,874.62	125,332.16

Note: 1) Part of this report includes accounts that have been prepaid. 2) Police, Fire, Sewer and Water have been combined.





## Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

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For the Month of December Lake Shastina Fire Department responded to a total of 26 calls for service. These calls included:

- 20 Medical Aids
- 1 Vehicle Fire
- 3 Traffic Collisions
- 1 Vehicle Fire
- 1 Structure Fires

### Monthly News:

Engine 3110 is officially in service and ready to respond. Engine 3113 has been fully decommissioned and is preparing to be sold.

Engine 3118 has been sent to LA County as part of a task force strike team to assist with the Eaton Fire. It is currently staffed with 3 firefighters. A strike team assignment in January is a first for us.





**LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Chief Bullington

SUBJECT: DECEMBER 2024 Police Monthly Board Report

**POLICE ACTIVITY:** LSPD had 197 calls for service in DECEMBER.

**SUMMARY:**

Misdemeanor Arrests: 4

Felony Arrests: 0

Traffic Warnings: 14

Traffic Citations: 15

Animal Control Cites: 0

Animal Related Calls: 8

Parking Cites: 0

House Watch: 140+-

Misc. Police Calls(Non-Criminal): 157

**NOTABLE ACTIVITY:**

12/5/24- Subject arrested for misdemeanor domestic violence.

12/21/24- Subject arrested on warrant.

**12/29/24** – Subject arrested for driving on a suspended license. A passenger was arrested for possessing 350 grams of marijuana.



## **LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Will Bullington, Chief of Police

SUBJECT: 2024 Year End Summary

**POLICE ACTIVITY:** LSPD handled 2,860 calls for service in 2024.

### **SUMMARY:**

Misdemeanor Arrests: 56

Felony Arrests: 10

Traffic Warnings: 473

Traffic Citations: 210

Animal Control Cites: 13

Animal Related Calls: 72

Parking Cites: 0

House Watch: 5,040+-

Misc. Police Calls (Non-Criminal): 2,026

### **NOTABLE ACTIVITY:**

LSPD officers assisted in fire evacuations in Scott Valley.

We were able to purchase one new vehicle, a Ram 1500 pickup truck.

LSPD staffs one chief, one sergeant and 2 police officers. Each employee completed over 48 hours of professional training this year. Officers share various duties including records supervisor, evidence officer, firearms instructor and background investigator. Our compliance audit from the state P.O.S.T. commission showed us compliant in all areas.

Officers painted the inside of the building while new flooring was installed, as the fire department moved into their new building. A wellness grant from the state allowed us to purchase gym equipment and complete a gym area in the old out bay of the fire department.

New Sig Sauer pistols replaced old Glock pistols from the 1980's.

# Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA Maintenance Leadman  
Meeting Date: January 15, 2025  
Subject: Board Report for December, 2024

## Notable Activity:

- We spent several hours training the 'operator in training' at the WWTP, including instrumentation and safety.
- At B-107 we had to remove debris from both pumps.
- After each power outage we had to double check each sewer station for proper function.
- We had a couple of sewer issues that ended up being the homeowner's responsibility.
- The crew cleaned and inspected the sewer main along Tony Lema.

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: January 15, 2025  
Subject: Board Report for December, 2024

### Notable Activity:

- We completed water meter reads for the 2<sup>nd</sup> quarter. The process took longer than usual since we have new employees in training.
- We took down the main XiO antenna at Juniper Peak to tighten the nuts and bolts. This is the antenna that transmits telemetry for the water SCADA system. The heavy winds the District has recently experienced contributed to damage to the antenna and wiring.
- We repaired a water leak on Gallup dr.
- The system Air Release valves and Blowoff valves were serviced over the last two months. Air release valves are designed to release trapped air from the water system. This prevents air pockets from forming, which can cause issues such as reduced pumping efficiency, pipeline corrosion and inaccurate metering. Blowoff valves are used to remove sediment and debris from the water system. Maintenance on these devices is performed annually.



*LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

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**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** January 15, 2025

**FROM:** General Manager, Rick Thompson

**SUBJECT:** Manager's Report

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On Monday January 6, I attended a class on project planning and funding that was presented by the California Rural Water Association. The instructor covered a wide range of topics, most importantly the differences in process between different funding sources. There are significant differences in the application process and requirements between State DWR funding and Federal USDA funding. We are in the process of determining which option is most advantageous for the District.

As you know, Chief Bullington has planned to retire at the end of January. The Chief has agreed to stay on for another month to assist in the search for his replacement. The Chief is a certified POST background investigator and will be conducting the background investigation on our final candidate.

We're experiencing some turnover in our Public Works Department. Unfortunately, Maintenance Worker Jay Brehm has decided to pursue other opportunities. Jay was our Operator-in-Training. We wish Jay well in his future endeavors. Maintenance Worker Jaime Rodriguez is currently studying for the testing required to obtain OIT certification.

On a positive note, please welcome Trevor Lemos as our newest Maintenance Worker. Trevor is no stranger to the District, having been previously employed by the LSPOA for several years. His familiarity with the District should prove to be an invaluable asset to the District.

Finally, I report with mixed feelings the retirement of Mauro Rodriguez. Mauro began work at the Lake Shastina Mutual Water Company on August 2, 1996. Twenty-eight years, 5 months and 14 days later, he has decided to call it quits. While I am happy for Mauro and wish him well on his new adventure of retirement, I am saddened that we, his coworkers, will no longer experience daily his positive, cheerful demeanor. Mauro's retirement represents an immense loss of institutional knowledge and experience. His extensive knowledge of our system is priceless and irreplaceable. Mauro is a perfect example of a team player. We will miss him.

# Committee Assignments

VERBAL  
ONLY





***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** January 15, 2025

**FROM:** General Manager, Rick Thompson

**SUBJECT:** Review of 2024 Goals and Establishing 2025 Goals

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**Review of 2024 Goals and Establishing 2025 Goals**

Following are the goals management and the board established for 2024 and their resolution.

- 1. Complete the Water Rate Study in preparation for the Proposition 218 process. The first step in this process is facilitating a workshop for the Board of Directors to consider the Draft Water Rate Study provided by SHN Consulting Engineers.**

The Rate Study was completed, and the Proposition 218 process was also completed allowing the District to begin planning for the implementation of the water system improvements identified in the preliminary engineering report.

- 2. Develop new LSPOA contract regarding division of the Administration Building costs, office supply costs, and office equipment costs.**

It was recognized that a more pressing concern is reworking the LSPOA Maintenance Yard Agreement. The District is currently in talks with the LSPOA regarding this. We will begin consideration of the Administration Building agreement when this agreement is concluded.

- 3. Review utility-wide regulatory compliance.**

This is an ongoing project. We have identified areas of concern and are working to remedy them. We are also working to implement policies and procedures to effectively deal with upcoming regulatory requirement deadlines.

- 4. Review personnel training requirements and compliance requirements.**

Another ongoing project. We have identified areas of concern and are implementing solutions. We are working to ensure our employees are current on required training and that they are supplied with regulatory required equipment. While we have made progress, the changing regulatory environment requires constant vigilance and investment.

- 5. Develop a 5-year Capital Improvement Program based on the findings of the 2018 Sewer System Preliminary Engineering Report and the 2023 Water System Preliminary Engineering Report.**

This task is largely completed. The components are identified and prioritized. Timing is dependent upon procurement of funding.

- 6. Secure funding for the prioritized Capital Improvement Program.**

We are currently working with USDA RD and the SWRCB to determine the most advantageous and cost-effective solution to funding our projects.

- 7. Develop and implement a plan for appropriate Public Works Department office space and crew quarters.**

We are still working on conceptualization and development.

There are items that were not on our goal list that we have been working on.

- 1. Renegotiating and renewing a lease for the Medical Clinic. We have agreed on terms in principle with Common Spirit and are working through clerical and legal details.**
- 2. Implementation of the new accounting system. Caselle is fully implemented, and while we still experience glitches, the system is working well.**
- 3. Purchase and delivery of a new Class III fire engine. This is complete.**
- 4. Completion and moving into the new fire hall and crew quarters. This is complete.**
- 5. Interior renovation of the Police Department building. This is complete.**
- 6. Pursuit of grants for the procurement of police and fire equipment. Chiefs Bullington and Pappas have been very successful at applying for and receiving grants for much needed safety equipment and personal protective equipment.**

In addition to the ongoing items listed above, the following are items we will be working on in 2025.

- 1. Recruiting and hiring a replacement for Chief Bullington who is retiring.**
- 2. Aggressively pursuing fire fuel abatement efforts.**
- 3. Policy development.**
- 4. Development of a District-wide Illness and Injury Prevention Plan**
- 5. Development of Standard Operating Procedures for the sewer and water systems.**
- 6. Succession planning for upcoming retirements.**



## *LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

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**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** January 15, 2025

**FROM:** General Manager, Rick Thompson

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