

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

is accepting applications for FT Maintenance Worker I (\$17.28-\$22.08/hr.) DOE, CalPERS, insurance benefits, vacation, sick leave and holidays. Work on sewer and water system maintenance. Valid CDL, pass a pre-employment drug screen and physical. Application and Job Description available at www.lakeshastina.com or the District Office 530-938-3281. Filing Date is open until filled, with initial application review to begin on August 3, 2020. **EOE**

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT (LSCSD) DOES HEREBY DETERMINE AND ORDER AS FOLLOWS:

Section 1. Authority. This Resolution is adopted pursuant to Article XIII of the California Constitution; Government Code Sections 50072, et seq., 50720, et seq., and 51511; and Elections Code Section 9142.

Section 2. Finding of Fact. Board of Directors hereby finds a question to which it shall submit to the qualified voters of the District a measure that, if approved, would adopt and levy a special tax to fund operations of the District's Fire Department. The measure shall be designated by the Shasta County Registrar of Voters. The question shall be held on and pursuant to Elections Code Section 10400 et seq., consistent with the election to be conducted on November 3, 2020.

Section 3. Purpose. The question to be presented to the voters shall be as follows:

YES	<p>To maintain local fire protection services for properties within Lake Shastina Community Services District, so that residents of the community can receive rapid response, and to provide for training and ongoing qualified fire protection and emergency services personnel, purchase, operate and maintain vehicles and essential safety equipment, and the related services for the protection of life and property in the Lake Shastina Community Services District, shall the Lake Shastina Community Services District increase the existing special tax for fire services to \$ _____ per year for improved and \$ _____ per year for unimproved parcels.</p>
NO	<p>This reflects an increase of \$ _____ per month on each unimproved parcel and \$ _____ per month on each improved parcel and is the first increase in twenty years.</p> <p>All revenue generated would stay in the Lake Shastina Community Services District.</p>

POLICY TITLE: Job Description – Maintenance Worker I
POLICY NUMBER: 1420 (Revised 6/19/2019)

1420.10 General Job Description Under the direction of the Maintenance Leadman:

Performs tasks associated with the installation and maintenance-of the water and sewer facilities, as well as other property owned by the Lake Shastina Community Services District.

Performs inspections of private construction of Lake Shastina facilities.

Flushes hydrants periodically.

Assures that vehicles, equipment and facilities are maintained in proper working order.

Coordinates work with other agencies including locating and delineating District facilities as requested by Underground Service Alert (USA), other agencies, utility companies, contractors and property owners.

Meets customers and resolves complaints and problems.

Performs a wide variety of unskilled and semi-skilled manual and automated tasks including, but not limited to, the operation of mechanical and hydraulically operated construction equipment.

Removes, repairs, tests and installs a variety of sizes and types of water meters.

Reads and records water usage data from meters.

Ability to work on a periodic “On call” basis to respond to emergency call outs.

Performs other duties as assigned.

Effectively works as a member of a problem-solving team to resolve, within set time schedules, a variety of operation and maintenance tasks in support of the Public Works Director.

1420.20 Prerequisite Qualifications. He/she must possess the equivalent to graduation from high school, knowledge of capability and operation of construction tools and mechanical and hydraulically operated construction equipment. He/she must possess a valid California driver license and satisfactory driving record.

1420.25 Additional Desirable Qualifications. The knowledge of water distribution systems and possession of a Water Distribution System Certificate from AWWA, California State University, Sacramento, or other qualified training institution is desirable. He/she to obtain or possess a valid Class A or Class B California driver license.

1420.30 Salary Range: Salary Range Scale available at the Accounting Office.

1420.40 Essential Job Physical Demands: Close and distance vision; color perception; hearing; clear speech; use of hands to finger, handle, or feel objects, tools or controls; walking over uneven ground; climbing; kneeling; stooping; bending; sitting; squatting; upper and lower body flexibility; standing; lifting, pushing, pulling and carrying regularly up to 25 lbs., operating heavy equipment, manual digging and driving vehicle.

1420.50 Marginal Job Physical Demands: Lifting, pushing, pulling and carrying (frequently up to 50 lbs., and infrequently up to 100 lbs.).

1420.60 Environmental Demands:

Outside: Works outside frequently in a variety of weather conditions ranging from snow to +100 DEG.

Inside: Occasionally works indoors in temperature-controlled environment.

Fumes/Gases: Exposure to fumes from internal combustion engines and other construction equipment, dust from construction operations, fumes from chlorine, bacteria, chemicals used in the treatment process, fumes from road maintenance materials and fumes from weed control chemicals.

Noise/Vibration: Moderate exposure to noise and vibration from construction tools and equipment.

1420.70 Mental Requirements:

Reading: Ability to read manuals, maps, written memos and directives, plans, specifications and details, work orders, material data sheets, safety manuals and other documents appurtenant to the construction, repair and replacement of water distribution facilities.

Writing: Annotates work orders with materials used, equipment used, as-built facility information, hours worked and description of work done.

Math: Ability to perform basic math calculations. Ability to count and measure.

Attention to Detail: Medium level concentration and attention to detail to produce acceptable level of workmanship.

Repetition: Periodic repetitive entry of meter readings and routine daily work practices.

Judgment: Frequently works unsupervised; good judgment required.

Social Skills: Ability to relate cooperatively with members of the public, and District personnel.

Communication Skills: Ability to understand communications from others. Ability to communicate all hand signals related to construction operations.