



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

LANDLORD / PROPERTY MANAGER RESPONSIBILITIES / TENANT INFORMATION

Property Address: _____

Owners' emergency contact number: _____ or _____

Tenants' names: _____

of people: _____ Tenant Phone #: _____

As a landlord, I understand it is my responsibility:

- o To provide this information to the Association for each new tenant
- o To review the CC&Rs and landlord rental rules of the Association
- o To see that the property is maintained at all times eg: landscaping, roofing, exterior appearance
- o To be aware all homes are single family residences. Multiple families, sub leasing, or separate room rentals are not allowed
- o To pay the combined billing issued for the property (Depart. Public Safety, sewer, water [District] and Association). It is not the responsibility of the tenant and nonpayment will not be used by the landlord as a means of eviction
- o To cause the awareness of my tenant that the Association has governing documents and rules and there are District policies, ordinances, and resolutions eg: water conservation or dog licensing, to abide by. Any violation committed by my tenant or invitee is my responsibility.

I, _____, (print owner's name) have reviewed and understand my responsibilities as listed above.

Owner's signature _____ Date: _____

OR as Property Manager, with _____ (firm name), I confirm that we have on file, the above, signed by the owner.

Phone # _____ Emergency phone # _____

Property Manager signature: _____ Date: _____

The following information has been included in the rental agreement:

- A copy of the CC&R's and the rules
- The tenant is subject to and shall comply with each and every provision of the Governing Documents
- All dogs must be licensed with the Lake Shastina Department of Public Safety within 30 days
- Garages are for the storage of vehicles and personal property and are not to be used as living quarters
- Multiple families, sub leasing, or separate room rentals are not allowed.
- Removal of garbage is to be on a weekly basis – preferably by one of the companies servicing the area. Trash cans are to be stored out of sight, except at collection time.

By signing below I state that the above information has been included in the rental agreement.

Owner OR Property Manager: _____ (print)

Signature _____ Date: _____