



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

REGULAR MEETING

Wednesday, March 15, 2017

1:00 p.m. Closed Session / 1:30 p.m. Open Session

Administration Building

16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

CALL TO ORDER: 1:00 p.m.

LSCSD Board Roll Call: Directors: Cupp _____ Graves _____ Layne _____ MacIntosh _____ Thomsson _____

PUBLIC COMMENTS ON CLOSED SESSION:

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.
- B. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al. Counsel Diane Deckard will attend via teleconference

RETURN TO OPEN SESSION: 1:30 p.m.

PLEDGE OF ALLEGIANCE:

REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. Each individual comment will be limited to three minutes. The public comment portion of the meeting will be limited to thirty minutes (total time). For items that are on this agenda, speakers may request that their comments be heard instead at the time the item appears on the agenda prior to the Board addressing the agenda item. The Board may ask questions, but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

CONSENT CALENDAR: Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

1. A. Approval of Minutes: Regular Meeting February 15, 2017 and Special Meeting February 28, 2017
- B. Ratification of Disbursements: February 1 through February 28, 2017
- C. Budget Comparison: FY 2016/2017 YTD

COMMITTEE REPORTS: This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.

- A. Budget / Finance Committee
 1. Report on Status and Submit Approved Minutes for Board Review
- B. Policy Committee
 1. Report on Status and Submit Approved Minutes for Board Review
- C. Police Advisory Committee
 1. Report on Status and Submit Approved Minutes for Board Review
- D. LSCSD / LSPOA Working Relationship Committee
 1. Report on Status and Submit Approved Minutes for Board Review
- E. Drinking Water Wells Committee
 1. Report on Status and Submit Approved Minutes for Board Review

DISCUSSION / REPORTS: ACTION ITEMS:

2. Appointment of additional members to the Drinking Water Well Committee – current members are Director Layne and Director MacIntosh (Pres. Graves)
3. Appointment of a Fire Advisory Committee – three or five member committee (Pres. Graves)
4. Establish a procedure and timeline for regularly evaluating the General Manager (Pres. Graves)

5. Burn Site / Green Waste Site – consideration of Burn Site Fee increases and site start-up date. Review and Adopt Resolution *-17 establishing new disposal fees and restricted items (GM Drexel and Pres. Graves)

DISCUSSION / REPORTS: NO ACTION ITEMS:

6. Fire Department Monthly Report (FC Pappas)
7. Police Department Monthly Report (PC Wilson)
8. Update on Well #4 Retrofit (GM Drexel)
9. Update on Cleaning and Inspection of water Storage Tanks (GM Drexel)
10. Proposed Green Waste Site Ordinance (GM Drexel, PC Wilson and FC Pappas)
11. Green Waste Site: Greater Lake Shastina Fire Safe Council Recommendations:
 - A. That the LSCSD is responsible for the operation and regulation of the Green Waste Site.
 - B. That LSCSD negotiate an arrangement between LSCSD and LSPOA for equipment use related to the Green Waste Site.
 - C. That the LSCSD create a separate budget for the operation of the Green Waste Site.

STAFF COMMENTS / CORRESPONDENCE:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Board Meeting is scheduled to be held on April 19, 2017, 1:00 p.m. Closed Session, 1:30 pm Open Session, at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS

FROM: Paula Mitchell, Committee Member
FY 2017/18 Budget / Finance Committee

MEETING DATE: March 15, 2017

SUBJECT: Committee Board Report (Update)

The LSCSD FY2017/18 Budget/Finance Committee has met twice. Michael Graves was elected Chairperson. The other committee members are Rita MacIntosh, Paula Mitchell and SAC Debbie Nelle. GM Karl Drexel is an Ex-Officio member.

The committee has requested the department heads look for areas to cut and to provide justification for increases. A target was set for each department to develop a budget that would allow an increase of 3-4% to their respective reserve accounts.

The committee has looked at the Police Department budget and COPS Grant budget. Highlights include the provision for 2 additional officers, an additional vehicle (used) and investment in upgrading the police offices.

The next meeting is scheduled for March 22, when the Fire Department budget will be reviewed. A meeting is also scheduled for April 5 to review the General Fund. Three more meetings will be scheduled to review the Water Department, the Sewer Department and a last review of all the budgets.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

MINUTES

FY 2017/18 Budget/Finance Committee Meeting

Wednesday, March 1, 2017 – 2:00 p.m.

Administration Building

16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

CALL TO ORDER: 2:00 p.m.

Budget Committee Roll Call:

Director Graves ✓ Director MacIntosh ✓ CSD Member: Paula Mitchell ✓
Ex-Officio Member GM Drexel ✓ Staff: SAC Nelle ✓

There were two people in the audience.

PLEDGE OF ALLEGIANCE: Paula Mitchell led the Pledge of Allegiance.

PUBLIC COMMENTS: None

COMMITTEE MEMBER COMMENTS: One (1) Member

BUSINESS ITEM:

1. Select a Chairperson: Director Graves was appointed Chairperson.
2. Evaluate the current state of the FY 2016/17 Budget: No discussion.
3. Develop Budget Assumptions for FY 2017/18: Chairperson Graves stated that department heads are expected to review their budget: (look for areas to reduce/cut costs and/or increase revenues, and provide justifications for any increases of expenses). Chairperson Graves stated he would like to develop 3-4% reserve for each department.
4. Adopt a "Zero Based Budgeting" process for FY 2017/18: No discussion.
5. FY 2017/2018 Draft Budget Review: Chairperson Graves stated that department heads need to review FY 2016/17 items. Budget cuts/increases should be provided to the committee one week before committee meetings to justify their budget with the committee. Paula Mitchell will provide committee Board reports.

The committee set the following meeting dates for FY 2017/18 Budget Review:

March 8, 2017, 1:00 p.m. to review Police Department/COPS Grant

March 22, 2017, 1:00 p.m. to review Fire Department

ADJOURN: 2:55 p.m.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

MINUTES

LSCSD/LSPOA Committee Meeting
Thursday, February 9, 2017 – 1:30 p.m.
Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

Call to Order: 1:30 p.m.

Committee Members present:

Dir. Carol Cupp, Dir. Rita MacIntosh, Jim Durden, Charlene French

Pledge of Allegiance: Dir. Cupp led the Pledge of Allegiance

Public Comments: None

Committee Member Comments: Charlene advised the committee that she and Jim Durden had made a field trip with Mike Colombo to the Public Works Yard on Monday, February 6th. They indicated that all of the equipment was against the fence allowing plenty of free space to move equipment in and out of the yard.

Business:

1. Approval of Minutes: January 26, 2017

2. Subcommittee reports:

a. Public Works Yard and Equipment:

In addition to the field trip, the committee received equipment usage document prepared by staff. An analysis of the data is needed and this will be worked on for the next meeting.

b. Staffing:

Rita obtained numbers from the State website that has CSD personnel totals employee salary information. She compared this with the information staff prepared for the number of hours used by LSPOA and came up with totals. Overall, CSD is utilizing staff more than 50% of the time. Direction was given to determine whether the calendar vs fiscal year is accurate and whether there are any issues with the Teamsters union or CalPers for LSPOA to utilize CSD staff

c. Building:

Carol reported that it appears that \$122K was invested in the current Admin building by the LSPOA, but they have no signed documents as to the agreement for this investment.

The work on additional expenses paid by LSPOA may be difficult to obtain as some of it would be incorporated into payroll. Carol will continue to pursue with staff.

3. Next meeting on March 2, 2017 at 1:30, Administration Conference Room.

Adjourn: 3:00 p.m.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, February 15, 2017, 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

Unapproved MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ☒ Graves ☒ Layne ☒ MacIntosh ☒ Thomsson ☒

Also present: GM Drexel, SAC Nelle and AA Charvez. There were no people in the audience.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Graves adjourned to Closed Session at 1:01 p.m.

CLOSED SESSION: 1:02 p.m.

Also present: GM Drexel

- A. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.
- B. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al.
- C. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Patrick Clark, Patrick Clark Consulting, Karl Drexel, General Manager; Employee Organization: Teamsters Local 137

With no objections by the Board, Pres. Graves adjourned Closed Session at 1:40 p.m.

RETURN TO OPEN SESSION: 1:45 p.m.

Also present: GM Drexel, SAC Nelle, AA Charvez and PC Wilson. There were approximately 18 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. Cupp led the Pledge of Allegiance.

REPORT ON CLOSED SESSION: Pres. Graves reported:

Items A., B. and C.: Nothing to report.

PUBLIC COMMENTS: One (1) speaker.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting January 18, 2017
- B. Ratification of Disbursements: January 1 through January 31, 2017
- C. Budget Comparison: FY 2016/2017 YTD
- D. LAIF Quarterly Report
- E. Approval of transfer of CSD Operating funds to LAIF Savings

Motion by Dir. Cupp second by Dir. MacIntosh to approve Consent Calendar.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

COMMITTEE REPORTS: This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.

A. Budget / Finance Committee

1. Report on Status and Submit Approved Minutes for Board Review: Pres. Graves stated that the committee would meet prior to the March Board meeting.

B. Policy Committee

1. Report on Status and Submit Approved Minutes for Board Review: Pres. Graves stated that the committee would meet prior to March Board meeting.

C. Police Advisory Committee

1. Report on Status and Submit Approved Minutes for Board Review: Dir Cupp reported that the committee met on February 6, 2017. The committee would like to have Lorene Miller appointed to the

committee (refer to Agenda Item 6). The committee's mission is to analyze all budget aspects for the Police Department. The next committee meeting is on March 14, 2017.

D. LSCSD / LSPOA Working Relationship Committee

1. Report on Status and Submit Approved Minutes for Board Review: Dir Cupp reported that the committee met on January 26 (minutes received and filed) and February 9, 2017; the next meeting is March 2, 2017. The committee has set up three subcommittee to research 1) Maintenance Yard/Equipment, 2) Building and other Expenses and 3) Staffing. (Refer to Agenda Item 6.)

E. Drinking Water Wells Committee

1. Report on Status and Submit Approved Minutes for Board Review: Dir. Layne reported that the committee has met and currently reviewing new well locations for the south end of the District. Don Moore gave an update. (Refer to Agenda Item 4.)

DISCUSSION / REPORTS: ACTION ITEMS:

2. Union Negotiations – Review and Approve Resolution 1-17 to approve, adopt and sign the new union MOU: GM Drexel reported.

Motion by Dir. Cupp second by Dir. Thomsson to adopt Resolution 1-17 approving the new Memorandum of Understanding between the District and Teamsters Local 137, term January 1, 2017 – June 30, 2021.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

3. FY 2016/17 Budget Variance Report – Review and Approve Quarterly Review: The Board discussed with GM Drexel and SAC Nelle. Dir. Cupp voiced concern, due to budget constraints, regarding the change to have a full-time Fire Chief.

Motion by Dir. Layne second by Dir. Thomsson to approve the second quarter revised FY 2016/17 Budget, as presented.

Ayes: Directors Graves, Layne, MacIntosh and Thomsson

Noes: Director Cupp

Absent: None

4. Committee Conduct – Establish structure, role and conduct of both standing and ad hoc committees: Pres. Graves and GM Drexel explained the requirements and structure of committees (standing, advisory and ad hoc). All committees with more than two board members are subject to the Brown Act with committee meetings open to the public (agendas are required to be posted 72 hours prior to meeting). There was discussion regarding the structure of the Drinking Well Committee; Dir. Layne recommended the committee be set up as a true ad hoc committee (two Board members only, not subject to the Brown Act).

Motion by Dir. Graves second by Dir. Cupp to dissolve the existing Drinking Well Committee (Directors Layne, MacIntosh, Don Moore and Ex-Officio GM Drexel).

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

Motion by Dir. Graves second by Dir. Thomsson to appoint Directors Layne and MacIntosh as the only members of a Drinking Water Well Committee.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

5. Consideration of voting ballot regarding Rancho Hills Community Association's governing documents (Bylaws, CC&Rs and Community Standards): The Board discussed.

Motion by Dir. Cupp second by Dir. MacIntosh to authorize the President to sign the RHCA ballot envelope so that it can count for the quorum requirement and take no action on voting the ballot.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

6. Consideration of appointments to current committees: A) Police Advisory Committee – additional member, and B) LSCSD/LSPOA Working Relationship Committee – replacement member: Pres. Graves stated that the Police Advisory Committee has asked to have Lorene Miller appointed to the committee and the LSCSD/LSPOA Committee does not want to have a replacement member added at this time.

Motion by Dir. Cupp second by Dir. MacIntosh to appoint Lorene Miller to the Police Advisory Committee.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

7. Authorize Board Members to attend workshop: February 23, 2017 CSDA Board Member Best Practices in Anderson, CA: GM Drexel reported.

Motion by Dir. Thomsson second by Dir. Graves to authorize Board Members to attend the CSDA Board Member Best Practices Workshop in Anderson CA on February 23, 2017 (expenses to be reimbursed).

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

8. Approve Resolution 2-17 to authorize the District General Manager/Treasurer to approve deposits into and withdrawals from LAIF: GM Drexel reported.

Motion by Dir. MacIntosh second by Dir. Thomsson to adopt Resolution 2-17 authorizing the District General Manager/Treasurer to approve deposits into and withdrawals from LAIF.

Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson

Noes: None

Absent: None

DISCUSSION / REPORTS: NO ACTION ITEMS:

9. Fire Department Monthly Report: Pres. Graves read FC Pappas' report.
10. Police Department Monthly Report: PC Wilson updated the Board.
11. Update on Well #4 Retrofit: GM Drexel updated the Board.
12. Burn Site Update – Review report from Greater Lake Shastina Fire Safe Council: John McPhee gave a verbal report on the FSC's written report. The Board discussed. Pres. Graves asked the FSC to present specific recommendations for Board consideration on their March meeting agenda

STAFF COMMENTS / CORRESPONDENCE: None

BOARD MEMBER COMMENTS: Two (2) Directors.

Pres. Graves stated that the Board has scheduled a Special Meeting on February 28, 2017, 4:00 p.m. to establish and prioritize objectives/goals for the District.

ADJOURNMENT:

With no objections by the Board, Pres. Graves adjourned the meeting at 3:20 p.m.

The next LSCSD Regular Board Meeting on Wednesday, March 15, 2017, 1:00 p.m. Closed Session, 1:30 p.m. Open Session, at the Administration Building.

Approval Date: _____

Mike Graves, President

ATTEST:

Karl Drexel, Secretary



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting
Tuesday, February 28, 2017, 4:00 p.m.
Administration Building
16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

Unapproved MINUTES

CALL TO ORDER: 4:00 p.m.

LSCSD Board Roll Call: Cupp ✓ Graves ✓ Layne ✓ MacIntosh ✓ Thomsson ✓

Also present: GM Drexel and PC Wilson.

There were approximately 8 people in the audience.

PLEDGE OF ALLEGIANCE: PC Wilson led the Pledge of Allegiance.

PUBLIC COMMENTS: One(1) speaker.

DISCUSSION / ACTION ITEMS:

1. Establish and Prioritize Objectives/Goals for the District: The Board discussed and established a prioritized list of Sewer, Water, Fire, Police and General goals for the District (a copy is available at the Administration Office).

BOARD MEMBER COMMENTS: None

ADJOURNMENT: With no objections by the Board, Pres. Graves adjourned the meeting at 5:50 p.m.

The next LSCSD Regular Board Meeting will be on Wednesday, March 15, 2017, 1:00 p.m. Closed Session, 1:30 p.m. Open Session, at the Administration Building.

Approval Date: _____

Mike Graves, President

ATTEST:

Karl Drexel, Secretary

February 28, 2017 Special Meeting

Agenda Discussion Item: Establish and Prioritize Objectives/Goals for the District

SEWER:

1. Upgrade all 20 sewer lift stations.
2. Finish design and build headworks and drying bed.
3. Purchase back-up generator and make ready for use.
4. Reduce energy costs through solar projects.

WATER:

1. Upgrade existing water system.
2. Continue new water well development (south side).
3. Inspect water tanks; repair as needed.
4. Purchase back-up generator and make ready for use.
5. Inspect all fire hydrants; replace as needed.
6. Reduce energy costs through solar energy projects.
7. Investigate the need to expand water testing.

FIRE:

1. Create multi-year Fire Department.
Development Plan:
 - personnel development
 - building addition
 - equipment
 - funding
2. Develop ambulance/medical emergency services.

POLICE:

1. Staff up Police Department, based upon advisory committee report.
2. Upgrade Police vehicles.

GENERAL:

1. Develop and implement a fully functional Burn Site.
2. Create a Green Waste Ordinance
3. Investigate recouping County tax dollars.
4. Investigate the use of Cal Vets for assistance with Burn Site.
5. Develop recycling plan for Lake Shastina.

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of February 1 thru February 28, 2017 for a total of: " \$ 292,021.59

Each check has been signed by two directors with documentation attached to each check.

Submitted for February 2017	\$ 292,021.59
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Expenses - Regular Checks SVB Account	\$ 245,150.99
Expenses - Payroll & Liability Checks SVB Account	\$ 46,870.60
<u>Subtotal</u>	<u>\$ 292,021.59</u>
<u>Total CSD Expenses</u>	<u>\$ 292,021.59</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date	JE or Ck #	Payee	LSPOA Shared Invoices		Regular Expenses	Payroll Expenses	General	Sewer	Water	Police	COPS Grant	Fire
			Total Expense									
2/1/2017	JE #6078	Bank Fees	40.40		40.40		40.40					
2/2/2017	21705	Payroll Checks (Live Checks)	1,298.86			1,298.86						
2/2/2017	21706	Edward Jones	183.26			183.26		1,298.86		84.43	98.83	
2/2/2017	502774	EDD EFT	1,624.57			1,624.57	599.65	598.16		132.44	200.15	94.17
2/2/2017	502775	EFTPS EFT	3,253.81			3,253.81	792.30	773.58		345.44	1,153.73	188.76
2/2/2017	502776	CalPERS EFT	1,875.95			1,875.95	962.64	913.31				
2/2/2017	502777	CalPERS 457 EFT	813.62			813.62	530.00	208.62			75.00	
2/2/2017	502778	SVB EFT - Payroll Checks (Direct Deposits)	13,714.09			13,714.09	4,539.08	3,674.12		1,292.94	3,086.26	1,121.69
2/9/2017	526	Verizon	359.53				53.39			224.92		81.22
2/9/2017	21707	California State Fire Training	80.00									80.00
2/9/2017	21708	Carol Jones	211.14				211.14					
2/9/2017	21709	Computer Logistics	48.00				48.00					
2/9/2017	21710	David Strong	105.50				105.50					
2/9/2017	21711	Deepwoods Embroidery & Design	378.15									378.15
2/9/2017	21712	Diane Deckard Lawfirm	25,180.00				25,180.00					
2/9/2017	21713	Don Erickson Oil	1,444.54				538.95	218.51	218.51	189.79		278.78
2/9/2017	21714	Edgewood Custom Interiors	105.00				105.00					
2/9/2017	21715	Elite Property Management	163.68				163.68					
2/9/2017	21716	Karl Drexel	50.00				50.00					
2/9/2017	21717	KD Management	3,900.00				3,900.00					
2/9/2017	21718	Kellie Power	465.00				400.00			32.50		32.50
2/9/2017	21719	Kirsher, Winston, & Boston	630.00				370.00			260.00		
2/9/2017	21720	LSOCD Utilities	125.91				53.78			27.82		44.31
2/9/2017	21721	Miller Equipment-VOID	552.75									552.75
2/9/2017	21722	N.C.G.T. Security Fund	13,816.00				4,326.00	5,152.00		2,742.00	1,596.00	
2/9/2017	21723	Personnel Preference	18.00							18.00		
2/9/2017	21724	Quality Auto and Tire	35.00							35.00		
2/9/2017	21725	Quill	58.96				58.96					
2/9/2017	21726	Shasta Auto Supply	11.92					11.92				
2/9/2017	21727	Siskiyou Co. Community Development	180.00					90.00	90.00			
2/9/2017	21728	Siskiyou Daily News	68.00							68.00		
2/9/2017	21729	Siskiyou Disposal	250.00				85.00	42.50	42.50	40.00		40.00
2/9/2017	21730	Solano's	122.38				61.09	47.30	13.99			
2/9/2017	21731	The Sign Dude	131.83							131.83		
2/9/2017	21732	US Bank Equipment Finance	123.91							123.91		
2/9/2017	21733	WECO Industries	13,351.55					13,351.55				
2/9/2017	21734	Western Business Products	96.90				96.90					
2/9/2017	21735	World Telecom & Surveillance	25.00							25.00		
2/9/2017	21721	VOID ck - wrong vendor	(552.75)									(552.75)
2/16/2017	21736	Miller Jackets	552.75									552.75
2/16/2017	21737	Patrick Clark Consulting	320.00				320.00					
2/16/2017	21738	Siskiyou Co. Agricultral Dept	40.35				40.35					

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date		JE or Ck #	Payee	LSPOA Shared Invoices *		Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
2/16/2017	21739		Payroll Checks (Live Checks)		Total Expense								
2/16/2017	21740		Edward Jones		1,214.10		1,214.10						
2/16/2017	502790		EDD EFT		330.19		330.19				231.36	98.83	
2/16/2017	502791		EFTPS EFT		1,454.65		1,454.65	524.21	409.73		343.58	82.52	94.61
2/16/2017	502792		CalPERS EFT		3,344.30		3,344.30	855.99	673.91		957.92	686.90	189.58
2/16/2017	502793		CalPERS 457 EFT		1,875.95		1,875.95	962.64	913.31				
2/16/2017	502794		SVB EFT - Payroll Checks (Direct Deposits)		813.62		813.62	530.00	208.62			75.00	
2/16/2017	21741		Union Dues		14,562.15		14,562.15	4,820.48	3,442.85		3,060.36	2,112.04	1,126.42
					511.48		511.48	203.00	199.00		56.24	53.24	
2/23/2017	527		AT&T		73.03	73.03			36.52	36.51			
2/23/2017	528		CalPERS-Pepra		154.80	154.80		103.20	25.80	25.80			
2/23/2017	529		CalPERS-Classic		258.00	258.00		103.20	77.40	77.40			
2/23/2017	530		First Ntl Bank Visa-SP		1,017.24	1,017.24							1,017.24
2/23/2017	531		First Ntl Bank Visa-MW		286.01	286.01					286.01		
2/23/2017	532		First Ntl Bank Visa-DN		202.24	202.24		182.24	2.00	2.00	12.00		4.00
2/23/2017	533		First Ntl Bank Visa-RM		105.14	105.14			52.57	52.57			
2/23/2017	534		Pacific Power		10,532.82	10,532.82		1,448.61	4,385.05	4,258.67	220.24		220.25
2/23/2017	535		Williams Scotsman		293.58	293.58			146.79	146.79			
2/23/2017	21742		Alelio. Goodrich & Teuscher		2,500.00	2,500.00		-	875.00	825.00	625.00		175.00
2/23/2017	21743		AT&T		197.64	197.64			197.64				
2/23/2017	21744		Basic Lab		128.00	128.00			128.00				
2/23/2017	21745		California Police Chiefs Association		475.00	475.00					475.00		
2/23/2017	21746		Gemplers		161.29	161.29							
2/23/2017	21747		Hue & Cry		38.00	38.00		38.00					
2/23/2017	21748		KD Management		4,055.00	4,055.00		4,055.00					
2/23/2017	21749		Kellie Power		465.00	465.00		400.00			32.50		32.50
2/23/2017	21750		Kirsher, Winston & Boston		1,774.50	1,774.50		1,774.50					
2/23/2017	21751		LSPOA		1,727.65	1,727.65		1,727.65					
2/23/2017	21752		N.C.G.T. Security Fund		13,816.00	13,816.00		4,326.00	5,152.00		2,742.00	1,596.00	
2/23/2017	21753		Petty Cash		228.17	228.17		49.74			172.98		5.45
2/23/2017	21754		Quality Auto and Tire		245.55	245.55					245.55		
2/23/2017	21755		Quill Corp		306.88	306.88		163.19	71.84	71.85			
2/23/2017	21756		Scott Valley Respiratory		75.00	75.00							75.00
2/23/2017	21757		South Bay Regional Public		140.00	140.00					140.00		
2/23/2017	21758		Stanley Beck		56.56	56.56					56.56		
2/23/2017	21759		Suburban Propane		1,405.47	1,405.47					702.73		702.74
2/23/2017	21760		US Jetting		273.99	273.99			273.99				
2/23/2017	21761		Utility Telephone		529.57	529.57		317.74			158.87		52.96
2/23/2017	21762		William Wallace		39.46	39.46							39.46
2/24/2017	JE #66063		LAIF Transfer		141,000.00	141,000.00		11,000.00	50,000.00		30,000.00		50,000.00
2/24/2017	JE #66063		SVB Wire Fee		30.00	30.00		30.00					
2/28/2017	JE #66079		Returned Item Fees		70.00	70.00		70.00					
					292,021.59	245,150.99	46,870.60	77,317.20	94,621.55	6,267.88	46,292.92	10,894.50	56,627.54

Ratification of Disbursements - February 2017

Vendors	Check Date	Total Invoice Amount	LSCSD Check Amount	Amount Paid by POA
Verizon Wireless	2/9/2017	359.53	359.53	26.70
Computer Logistics	2/9/2017	48.00	48.00	24.00
Don Erickson Oil	2/9/2017	1,444.54	1,444.54	538.95
Edgewood Custom Interiors	2/9/2017	105.00	105.00	52.50
Kellie Power	2/9/2017	465.00	465.00	200.00
LSCSD Utilities	2/9/2017	125.91	125.91	26.89
Quill Corp	2/9/2017	58.96	58.96	13.43
Siskiyou Disposal	2/9/2017	250.00	250.00	85.00
Solano's	2/9/2017	122.38	122.38	15.27
Western Business Products	2/9/2017	96.90	96.90	45.94
CalPERS-Peptra	2/23/2017	154.80	154.80	51.60
CalPERS-Classic	2/23/2017	258.00	258.00	51.60
First National Bank-Visa DN	2/23/2017	202.24	202.24	79.12
Pacific Power	2/23/2017	10,532.82	10,532.82	954.01
Hue & Cry	2/23/2017	38.00	38.00	19.00
Kellie Power	2/23/2017	465.00	465.00	200.00
Petty Cash	2/23/2017	228.17	228.17	15.06
Quill Corp	2/23/2017	306.88	306.88	96.58
Utility Telephone	2/23/2017	529.57	529.57	158.87

LAKE SHASTINA COMMUNITY SERVICES DISTRICT									
SCOTT VALLEY BANK ACCOUNT									
February 2017			Fund-#	10	15	20	25	26	30
Date	JE #	Description	AMOUNT	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE
2/1/2017		Balance Forward	322,987.12	71,735.80	114,446.93	(9,942.73)	113,928.17	(37,508.67)	70,327.62
		BEGINNING BALANCE							
2/2/2017	JE #65682	Water/Sewer PR Transfer PPE 1/29/17			4,704.19	(4,704.19)			
2/2/2017	JE #65761	Deposit - Cash Receipts 1/26 #1	8,080.70	-	2,735.42	2,323.33	2,404.47	-	617.48
2/2/2017	JE #65761	Deposit - Cash Receipts 1/30 #1	7,304.78	211.14	1,760.29	1,771.26	2,870.49	-	691.60
2/2/2017	JE #65761	Deposit - Cash Receipts 1/30 #2	8,077.79	-	2,589.30	2,068.99	2,722.50	-	697.00
2/2/2017	JE #65761	Deposit - Cash Receipts 1/30 #3	7,866.30	-	2,668.32	2,114.19	2,438.29	-	645.50
2/2/2017	JE #65761	Deposit - Cash Receipts 1/30 #4	7,464.96	20.00	2,370.88	1,758.33	2,598.54	-	717.21
2/2/2017	JE #65761	Deposit - Cash Receipts 1/30 #5	13,189.87	20.00	4,207.70	3,537.45	4,291.71	-	1,133.01
2/10/2017	JE #65885	Deposit - Cash Receipts 2/1 #1	14,841.32	6,111.32	2,748.28	2,414.51	2,830.12	-	737.09
2/10/2017	JE #65883	POA Payroll Reimb PPE 1/29/17	3,930.30	3,930.30					
2/10/2017	JE #65884	POA AP Reimbursement & Tractor sale	9,587.56	2,101.56	3,743.00	3,743.00			
2/12/2017	JE #65974	Water/Sewer PR Transfer PPE 2/12/17			5,361.96	(5,361.96)			
2/16/2017	JE #65975	Deposit - Cash Receipts 2/2 #1	6,451.55	196.14	1,260.96	1,602.18	2,736.29	-	655.98
2/16/2017	JE #65975	Deposit - Cash Receipts 2/2 #2	8,313.14	20.00	2,979.69	2,240.47	2,423.10	-	649.88
2/16/2017	JE #65975	Deposit - Cash Receipts 2/2 #3	10,925.20	-	3,721.50	3,170.45	3,159.30	-	873.95
2/16/2017	JE #65975	Deposit - Cash Receipts 2/3 #1	7,298.00	20.00	2,356.72	1,935.01	2,382.33	-	603.94
2/16/2017	JE #65975	Deposit - Cash Receipts 2/3 #2	8,655.53	-	3,167.37	2,396.98	2,353.42	-	637.76
2/16/2017	JE #65975	Deposit - Cash Receipts 2/3 #3	9,669.01	-	3,934.22	2,728.72	2,270.96	-	635.11
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	9,477.59	-	4,077.44	2,657.77	2,127.44	-	614.94
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	9,710.66	40.00	3,184.11	2,601.92	3,132.57	-	752.06
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	8,899.30	20.00	2,592.32	2,094.34	3,371.92	-	820.72
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	11,625.89	3,672.42	2,829.37	2,264.22	2,201.99	-	657.89
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	7,176.22	-	1,893.95	1,738.07	2,847.05	-	697.15
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	23,326.44	1,228.17	2,159.72	2,350.28	2,679.16	10,810.90	4,097.21
2/17/2017	JE #66061	Deposit - Cash Receipts 2/3 #3	6,244.38	774.70	1,330.09	1,599.67	2,070.78	-	469.14
2/24/2017	JE #66065	POA Payroll Reimb PPE 2/12/17	4,483.45	4,483.45					
2/24/2017	JE #66064	POA AP Reimbursement	1,028.67	1,028.67					
2/28/2017	JE #66081	Deposit - Cash Receipts 2/24 #1	5,423.69	728.95	1,204.60	1,440.46	1,637.00	-	412.58
2/28/2017	JE #66081	Deposit - Cash Receipts 2/28 #99	(208.06)		(36.84)	(35.25)	(110.00)	-	(25.97)
2/28/2017	JE #66080	Interest	19.79	19.79					
		TOTAL Income	218,662.93	24,626.61	69,544.56	40,450.20	56,439.43	10,810.90	17,791.23
Date	JE # or Ck #	Vendor	TOTAL	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE
2/1/2017	JE #66078	Bank Fees	40.40	40.40					
2/2/2017	21705	Payroll Checks (Live Checks)	1,298.86		1,298.86				
2/2/2017	21706	Edward Jones	183.26				84.43	98.83	
2/2/2017	502774	EDD EFT	1,624.57	599.65	598.16		132.44	200.15	94.17
2/2/2017	502776	EFTPS EFT	3,263.81	792.30	773.58		345.44	1,153.73	188.76
2/2/2017	502776	CalPERS EFT	1,875.95	962.64	913.31				
2/2/2017	502777	CalPERS 457 EFT	813.62	530.00	208.62			75.00	
2/2/2017	502778	SVB EFT - Payroll Checks (Direct Deposits)	13,714.09	4,539.08	3,674.12		1,292.94	3,086.26	1,121.69
2/9/2017	526	Verizon	359.53	53.39			224.92		81.22
2/9/2017	21707	California State Fire Training	80.00						80.00
2/9/2017	21708	Carol Jones	211.14	211.14					
2/9/2017	21709	Computer Logistics	48.00	48.00					
2/9/2017	21710	David Strong	105.50	105.50					
2/9/2017	21711	Deepwoods Embroidery & Design	378.15						378.15
2/9/2017	21712	Diane Deckard Lawfirm	25,180.00	25,180.00					
2/9/2017	21713	Don Erickson Oil	1,444.54	538.95	218.51	218.51	189.79		278.78
2/9/2017	21714	Edgewood Custom Interiors	105.00	105.00					
2/9/2017	21715	Elite Property Management	163.68	163.68					
2/9/2017	21716	Karl Drexel	50.00	50.00					
2/9/2017	21717	KD Management	3,900.00	3,900.00					
2/9/2017	21718	Kellie Power	465.00	400.00			32.50		32.50
2/9/2017	21719	Kirsher, Winston, & Boston	630.00	370.00			260.00		
2/9/2017	21720	LSCSD Utilities	126.91	53.78			27.82		44.31
2/9/2017	21721	Miller Equipment-VOID	552.75						552.75
2/9/2017	21722	N.C.G.T. Security Fund	13,816.00	4,326.00	5,152.00		2,742.00	1,596.00	
2/9/2017	21723	Personnel Preference	18.00				18.00		
2/9/2017	21724	Quality Auto and Tire	35.00				35.00		
2/9/2017	21725	Quill	58.96	58.96					
2/9/2017	21726	Shasta Auto Supply	11.92		11.92				
2/9/2017	21727	Siskiyou Co. Community Development	180.00		90.00	90.00			
2/9/2017	21728	Siskiyou Daily News	68.00				68.00		
2/9/2017	21729	Siskiyou Disposal	250.00	85.00	42.50	42.50	40.00		40.00
2/9/2017	21730	Solano's	122.38	61.09	47.30	13.99			
2/9/2017	21731	The Sign Dude	131.83				131.83		
2/9/2017	21732	US Bank Equipment Finance	123.91				123.91		
2/9/2017	21733	WECO Industries	13,351.55		13,351.55				
2/9/2017	21734	Western Business Products	96.90	96.90					
2/9/2017	21735	World Telecom & Surveillance	25.00				25.00		
2/9/2017	21721	VOID ck - wrong vendor	(552.75)						(552.75)
2/16/2017	21736	Miller Jackets	552.75						552.75
2/16/2017	21737	Patrick Clark Consulting	320.00	320.00					
2/16/2017	21738	Siskiyou Co. Agricultural Dept	40.35	40.35					
2/16/2017	21739	Payroll Checks (Live Checks)	1,214.10		1,214.10				
2/16/2017	21740	Edward Jones	330.19				231.36	98.83	
2/16/2017	502790	EDD EFT	1,454.65	524.21	409.73		343.58	82.52	94.61
2/16/2017	502791	EFTPS EFT	3,344.30	855.99	673.91		957.92	666.90	189.58
2/16/2017	502792	CalPERS EFT	1,875.95	962.64	913.31				
2/16/2017	502793	CalPERS 457 EFT	813.62	530.00	208.62			75.00	
2/16/2017	502794	SVB EFT - Payroll Checks (Direct Deposits)	14,562.15	4,820.48	3,442.85		3,060.36	2,112.04	1,126.42
2/16/2017	21741	Union Dues	511.48	203.00	199.00		56.24	53.24	

LAKE SHASTINA COMMUNITY SERVICES DISTRICT									
SCOTT VALLEY BANK ACCOUNT									
February 2017									
Date	JE #	Description	Amount	10	15	20	25	26	30
				GENERAL	SEWER	WATER	POLICE	COPS/GRANT	FIRE
2/23/2017	527	AT&T	73.03		36.52	36.51			-
2/23/2017	528	CalPERS-Pepra	154.80	103.20	25.80	25.80			-
2/23/2017	529	CalPERS-Classic	258.00	103.20	77.40	77.40			-
2/23/2017	530	First Ntl Bank Visa-SP	1,017.24						1,017.24
2/23/2017	531	First Ntl Bank Visa-MW	286.01				286.01		-
2/23/2017	532	First Ntl Bank Visa-DN	202.24	182.24	2.00	2.00	12.00		4.00
2/23/2017	533	First Ntl Bank Visa-RM	105.14		52.57	52.57			-
2/23/2017	534	Pacific Power	10,532.82	1,448.61	4,385.05	4,258.67	220.24		220.25
2/23/2017	535	Williams Scotsman	293.58		146.79	146.79			-
2/23/2017	21742	Aiello, Goodrich & Teuscher	2,500.00	-	875.00	825.00	625.00		175.00
2/23/2017	21743	AT&T	197.64			197.64			-
2/23/2017	21744	Basic Lab	128.00			128.00			-
2/23/2017	21745	California Police Chief's Association	475.00				475.00		-
2/23/2017	21746	Gemplers	161.29		80.64	80.65			-
2/23/2017	21747	Hue & Cry	38.00	38.00					-
2/23/2017	21748	KD Management	4,055.00	4,055.00					-
2/23/2017	21749	Kellie Power	465.00	400.00			32.50		32.50
2/23/2017	21750	Kirsher, Winston & Boston	1,774.50	1,774.50					-
2/23/2017	21751	LSPOA	1,727.65	1,727.65					-
2/23/2017	21752	N.C.G.T. Security Fund	13,816.00	4,326.00	5,152.00		2,742.00	1,596.00	-
2/23/2017	21753	Petty Cash	228.17	49.74			172.98		5.45
2/23/2017	21754	Quality Auto and Tire	245.55				245.55		-
2/23/2017	21755	Quill Corp	306.88	163.19	71.84	71.85			-
2/23/2017	21756	Scott Valley Respiratory	75.00						75.00
2/23/2017	21757	South Bay Regional Public	140.00				140.00		-
2/23/2017	21758	Stanley Beck	56.56				56.56		-
2/23/2017	21759	Suburban Propane	1,405.47				702.73		702.74
2/23/2017	21760	US Jetting	273.99		273.99				-
2/23/2017	21761	Utility Telephone	529.57	317.74			168.87		52.96
2/23/2017	21762	William Wallace	39.46						39.46
2/24/2017	JE #66063	LAIF Transfer	141,000.00	11,000.00	50,000.00		30,000.00		50,000.00
2/24/2017	JE #66063	SVB Wire Fee	30.00	30.00					-
2/28/2017	JE #66079	Returned Item Fees	70.00	70.00					-
		TOTAL DISTRIBUTION	292,021.59	77,317.20	94,621.55	6,267.88	46,292.92	10,894.50	56,627.54
2/1/2017		BEGINNING BALANCE	322,987.12	71,735.80	114,448.93	(9,942.73)	113,928.17	(37,508.67)	70,327.62
		DEPOSITS/TRANSFERS	218,662.93	24,626.61	69,544.56	40,450.20	55,439.43	10,810.90	17,791.23
		DISBURSEMENTS	(292,021.59)	(77,317.20)	(94,621.55)	(6,267.88)	(46,292.92)	(10,894.50)	(56,627.54)
2/28/2017		ENDING BALANCE	249,628.46	19,045.21	89,369.94	24,239.59	123,074.68	(37,592.27)	31,491.31
	JE #	Reclassified items posted							-
	JE #	Reclassified items posted							-
		TOTAL	249,628.46	19,045.21	89,369.94	24,239.59	123,074.68	(37,592.27)	31,491.31
2/28/2017	JE #66082	Overhead Allocation - February 2017		35,625.92	(14,962.89)	(14,962.89)	(2,850.07)		(2,850.07)
2/28/2017		FINAL BALANCE	249,628.46	54,671.13	74,407.05	9,276.70	120,224.61	(37,592.27)	28,641.24

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

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February 2017 Detailed Budget Comparison 2016/2017 YTD

For the Period: 7/1/2016 to 2/28/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	3/10/2017 % Bud
Fund: 10 - LSCSD General Fund						
Revenues						
Dept: 00						
Acct Class: 4055 Operational Income						
4055.000 Misc Operational Income	0.00	0.00	29.49	0.00	-29.49	0.0
5050.000 Transfer Fees	3,000.00	3,000.00	2,540.00	280.00	460.00	84.7
Acct Class: 4060 Interest						
5080.000 Interest Earned-OPS	200.00	200.00	169.70	19.79	30.30	84.9
5081.000 Interest Earned-RSV	395.00	395.00	596.30	0.00	-201.30	151.0
Acct Class: 4070 Rents						
4070.000 Antenna Lease Revenue	22,067.00	22,067.00	14,638.03	2,530.22	7,428.97	66.3
Dept: 22 Medical Clinic						
Acct Class: 4070 Rents						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	35,154.00	5,022.00	25,110.00	58.3
Revenues	85,926.00	85,926.00	53,127.52	7,852.01	32,798.48	61.8
Expenditures						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7032.000 Filing Fees	250.00	250.00	40.00	0.00	210.00	16.0
7033.000 Licenses, Permits, Fees	3,000.00	3,000.00	2,130.14	249.75	869.86	71.0
7034.000 Dues & Subscriptions	4,000.00	5,100.00	4,965.25	0.00	134.75	97.4
7062.000 Repair & Maintenance	3,500.00	3,500.00	1,828.32	67.78	1,671.68	52.2
7064.000 Materials/Supplies/Small Tools	500.00	500.00	409.76	0.00	90.24	82.0
7101.000 Property Taxes	150.00	150.00	63.00	0.00	87.00	42.0
7204.000 Events	750.00	750.00	5.99	0.00	744.01	0.8
7245.000 Election	2,000.00	2,000.00	1,400.42	0.00	599.58	70.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	3,500.00	6,500.00	2,490.52	183.94	4,009.48	38.3
7050.200 Off Exp-Postage	4,000.00	6,400.00	3,597.05	15.06	2,802.95	56.2
7050.400 Off Exp-Maint	3,500.00	3,500.00	2,255.54	50.96	1,244.46	64.4
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	280,749.62	189,977.62	113,413.43	13,376.71	76,564.19	59.7
7513.000 Payroll-TAXES	6,674.87	4,924.68	3,599.27	906.96	1,325.41	73.1
7514.000 Payroll-Benefits	74,485.80	55,981.80	39,398.85	8,652.00	16,582.95	70.4
7516.200 Pension Cost (CalPERS)	41,927.14	14,680.01	9,507.23	1,139.52	5,172.78	64.8
7516.500 CalPERS UAL Expense	0.00	26,596.02	26,596.02	0.00	0.00	100.0
7518.000 Workers Comp	5,182.81	1,757.25	5,338.88	0.00	-3,581.63	303.8
7530.100 PR Reimbursement Admin	-140,669.09	-114,297.02	-74,848.65	-8,413.75	-39,448.37	65.5
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	25.20	5.94	1,974.80	1.3
7551.000 Meals	750.00	750.00	108.00	50.00	642.00	14.4
Acct Class: 5024 Professional Services						
7035.000 Advertising	500.00	500.00	329.75	0.00	170.25	66.0
7041.000 Legal	60,000.00	95,000.00	91,615.75	3,365.00	3,384.25	96.4
Acct Class: 5025 Contractual						
7026.000 Contract Services	6,000.00	96,500.00	74,829.37	8,174.00	21,670.63	77.5
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	380.86	0.00	219.14	63.5
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	1,000.00	1,000.00	448.08	26.89	551.92	44.8
7105.100 Util-Telephone	2,200.00	2,200.00	1,462.77	185.57	737.23	66.5
7105.200 Util-Electric	4,000.00	4,000.00	2,831.75	494.60	1,168.25	70.8
7105.400 Utilities-Propane	500.00	500.00	87.50	0.00	412.50	17.5
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	-339,370.00	-400,403.00	-315,836.65	-35,625.92	-84,566.35	78.9
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	0.00	9,000.00	9,000.35	0.00	-0.35	100.0
Less Reimbursement due from LAIF Savings	0.00	-9,000.00	-9,000.35	0.00	-0.35	-100.0
Dept: 22 Medical Clinic						
Acct Class: 5000 General Operating Expense						
7053.000 Medical Building Contract	41,804.00	0.00	0.00	0.00	0.00	0.0
Medical Building Reserves	0.00	16,264.00	10,842.64	0.00	5,421.36	66.7
7062.000 Repair & Maintenance	5,000.00	6,500.00	1,242.36	30.54	5,257.64	19.1
7080.000 Interest Expense	2,196.00	2,196.00	2,230.40	0.00	-34.40	101.6
7084.000 Loan Principle Expense	0.00	41,804.00	30,769.60	0.00	11,034.40	73.6
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	4,250.00	4,250.00	103.30	0.00	4,146.70	2.4
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	556.08	0.00	43.92	92.7
Expenditures	85,531.15	85,531.36	44,217.78	-7,064.45	41,312.88	51.7

Fund: 15 - LSCSD Sewer Dept**Revenues**

Acct Class: 4001 Assessments & Revenues							
4001.100	Assmt/Revenue-Residential	470,207.00	470,207.00	354,496.80	67.80	115,710.20	75.4
4001.200	Assmt/Revenue-Standby	66,204.00	66,204.00	66,150.00	0.00	54.00	99.9
4001.300	Assmt/Revenue-Commercial	4,909.00	4,909.00	5,329.44	417.24	-420.44	108.6
4003.000	Late Payment Revenue	4,250.00	4,250.00	1,687.58	12.50	2,562.42	39.7
Acct Class: 4050 Other Operating Revenues							
5040.000	Gain on Sale of Equipment	0.00	0.00	3,743.00	3,743.00	-3,743.00	0.0
Acct Class: 4055 Operational Income							
4055.000	Misc Operational Income	2,000.00	2,000.00	952.75	0.00	1,047.25	47.6
5004.000	Sewer Hook Up Fee	14,498.00	14,498.00	14,497.00	0.00	1.00	100.0
5005.000	Sewer Payment Contracts	252.00	252.00	189.00	63.00	63.00	75.0
Acct Class: 4060 Interest							
5081.000	Interest Earned-RSV	1,500.00	1,500.00	1,386.02	0.00	113.98	92.4

Revenues

563,820.00	563,820.00	448,431.59	4,303.54	115,388.41	79.5
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Expenditures

Acct Class: 5000 General Operating Expense							
7003.000	Bad Debt	0.00	0.00	4.01	0.00	-4.01	0.0
7033.000	Licenses, Permits, Fees	7,500.00	8,000.00	7,669.02	92.00	330.98	95.9
7034.000	Dues & Subscriptions	500.00	500.00	80.60	0.00	419.40	16.1
7062.000	Repair & Maintenance	20,000.00	20,000.00	3,925.93	50.56	16,074.07	19.6
7064.000	Materials/Supplies/Small Tools	5,000.00	5,000.00	1,433.91	73.19	3,566.09	28.7
7080.000	Interest Expense	25,542.52	25,542.52	13,031.30	0.00	12,511.22	51.0
7085.000	Municipal Finance Principle	35,482.92	35,482.92	17,481.42	0.00	18,001.50	49.3
7100.000	Lease/Rent Expense	1,800.00	1,800.00	1,323.49	146.79	476.51	73.5
Acct Class: 5005 Office Expense							
7050.100	Off Exp-Supplies	400.00	400.00	118.52	71.84	281.48	29.6
7050.200	Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
Acct Class: 5010 Payroll							
7501.000	Payroll Expense	262,956.33	166,637.63	97,020.52	12,722.56	69,617.11	58.2
7513.000	Payroll-TAXES	6,416.87	4,152.25	3,046.58	822.81	1,105.67	73.4
7514.000	Payroll-Benefits	89,359.20	66,754.80	40,193.25	10,304.00	26,561.55	60.2
7516.200	Pension Cost (CalPERS)	35,820.54	12,262.36	7,876.97	1,086.00	4,385.39	64.2
7516.500	CalPERS UAL Expense	0.00	18,481.98	18,481.98	0.00	0.00	100.0
7518.000	Workers Comp	32,060.28	20,328.66	29,693.71	0.00	-9,365.05	146.1
7530.000	Payroll Reimbursement	-187,095.30	-112,334.13	-79,441.18	-10,066.15	-32,892.95	70.7
7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000	Uniforms	1,200.00	1,200.00	833.44	46.06	366.56	69.5
Acct Class: 5015 Travel/training/meals							
7550.000	Travel & Training	1,500.00	1,500.00	113.55	0.00	1,386.45	7.6
7551.000	Meals	400.00	400.00	53.03	13.96	346.97	13.3
Acct Class: 5024 Professional Services							
7001.000	Accounting Audit/Review	4,200.00	4,200.00	4,900.00	0.00	-700.00	116.7
7041.000	Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5025 Contractual							
7026.000	Contract Services	10,000.00	10,000.00	858.90	0.00	9,141.10	8.6
Acct Class: 5030 Insurance, Liability							
7040.000	Insurance (Liability)	21,000.00	18,000.00	18,000.78	0.00	-0.78	100.0
Acct Class: 5055 Utilities							
7105.100	Util-Telephone	250.00	490.00	302.78	36.52	187.22	61.8
7105.200	Util-Electric	49,325.00	49,325.00	30,770.10	3,960.67	18,554.90	62.4
7105.300	Util-Waste	510.00	510.00	340.00	85.00	170.00	66.7
Acct Class: 5075 Equipment							
7061.000	Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7063.000	Fuel	6,500.00	5,000.00	2,620.50	0.00	2,379.50	52.4
7065.000	Vehicle Repair/Maintenance	3,500.00	5,000.00	4,293.80	282.65	706.20	85.9
Acct Class: 6000 Admin Overhead Alloc							
7002.000	Admin Overhead Alloc	142,535.40	168,169.26	132,651.40	14,962.89	35,517.86	78.9
Acct Class: 6010 Capital Expenditures							
7010.000	Capital Improvement	277,000.00	277,000.00	15,474.37	13,775.93	261,525.63	5.6
Less Reimbursement due from LAIF Savings							
		-277,000.00	-277,000.00	-15,474.37	-13,775.93	-261,525.63	-5.6

Expenditures

578,763.76	538,903.25	357,678.31	34,691.35	181,224.94	66.4
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Fund: 20 - LSCSD Water Dept

Revenues						
Dept: 00						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	325,220.30	325,220.30	263,601.03	0.00	61,619.27	81.1
4001.200 Assmt/Revenue-Standby	104,320.00	104,320.00	104,143.34	0.00	176.66	99.8
4001.300 Assmt/Revenue-Commercial	14,260.95	14,260.95	10,667.66	765.40	3,593.29	74.8
4003.000 Late Payment Revenue	8,700.00	8,700.00	4,209.47	20.83	4,490.53	48.4
Acct Class: 4020 Construction-New Home						
4075.000 Water Capacity Expansion Fee	640.00	640.00	960.00	320.00	-320.00	150.0
5006.000 Water Hook Up Fee	530.00	530.00	795.00	265.00	-265.00	150.0
Acct Class: 4050 Other Operating Revenues						
5040.000 Gain on Sale of Equipment	750.00	750.00	3,743.00	3,743.00	-2,993.00	499.1
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	0.00	0.00	86.00	0.00	-86.00	0.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	5,800.00	8,500.00	5,920.28	0.00	2,579.72	69.7
Dept: 22 Medical Clinic						
Acct Class: 4060 Other Operating Revenues						
4054.000 Loan Principle Revenue	0.00	41,804.00	30,769.60	0.00	11,034.40	73.6
Revenues	460,221.25	504,725.25	424,895.38	5,114.23	79,829.87	84.2

Expenditures						
Acct Class: 5000 General Operating Expense						
7033.000 Licenses, Permits, Fees	6,000.00	6,000.00	1,768.31	195.20	4,231.69	29.5
7034.000 Dues & Subscriptions	1,300.00	1,300.00	750.60	0.00	549.40	57.7
7062.000 Repair & Maintenance	25,000.00	25,000.00	5,358.67	5.34	19,641.33	21.4
7064.000 Materials/Supplies/Small Tools	4,000.00	4,000.00	1,470.11	73.20	2,529.89	36.8
7100.000 Lease/Rent Expense	1,800.00	1,800.00	1,323.49	146.79	476.51	73.5
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	118.53	71.85	531.47	18.2
7050.200 Off Exp-Postage	800.00	800.00	561.73	0.00	238.27	70.2
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	140,509.14	112,334.13	76,374.11	10,066.15	35,960.02	68.0
7556.000 Uniforms	1,200.00	1,200.00	683.44	46.06	516.56	57.0
Acct Class: 5015 Travel/Training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	113.55	0.00	1,886.45	5.7
7551.000 Meals	350.00	350.00	53.01	13.96	296.99	15.1
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,960.00	3,960.00	4,620.00	0.00	-660.00	116.7
7041.000 Legal	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	12,000.00	12,000.00	1,464.50	126.00	10,535.50	12.2
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	23,000.00	20,000.00	19,663.36	0.00	336.62	98.3
Acct Class: 5055 Utilities						
7105.100 Util-Telephone	2,650.00	2,900.00	1,892.91	234.15	1,007.09	65.3
7105.200 Util-Electric	97,000.00	97,000.00	61,316.86	4,258.67	35,683.14	63.2
7105.300 Util-Waste	510.00	510.00	340.00	85.00	170.00	66.7
Acct Class: 5075 Equipment						
7063.000 Fuel	6,500.00	5,000.00	2,144.26	0.00	2,855.74	42.9
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	2,081.58	8.65	918.42	69.4
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	142,535.40	166,169.26	132,651.37	14,962.89	35,517.89	78.9
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	310,000.00	343,530.00	36,278.18	0.00	307,251.82	10.6
Less Reimbursement due from LAIF Savings	-310,000.00	-343,530.00	-36,278.18	0.00	-307,251.82	-10.6
Expenditures	479,764.54	472,973.39	314,750.41	30,295.91	158,222.98	66.5

Fund: 25 - LSCSD Police Department

Revenues						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	80,210.00	108,150.00	74,160.00	0.00	33,990.00	68.6
4001.200 Assmt/Revenue-Standby	169,390.00	227,675.00	227,537.91	0.00	137.09	99.9
4001.300 Assmt/Revenue-Commercial	2,015.00	2,713.00	2,712.50	0.00	0.50	100.0
4003.000 Late Payment Revenue	5,700.00	5,700.00	2,488.18	20.84	3,211.82	43.7
Acct Class: 4050 Other Operating Revenues						
5040.000 Gain on Sale of Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,000.00	4,000.00	2,380.00	1,525.00	1,620.00	59.5
5056.000 Warrant	2,500.00	2,500.00	448.80	18.31	2,051.20	18.0
5062.000 Event Donations	500.00	500.00	325.00	100.00	175.00	65.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	3,200.00	3,200.00	75.00	20.00	3,125.00	2.3
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	625.00	625.00	763.65	0.00	-138.65	122.2
Revenues	269,940.00	356,863.00	310,891.04	1,684.15	45,971.96	87.1

For the Period: 7/2/2016 to 2/28/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	Page: 4 % Bud
Fund: 25 - LSCSD Police Department						
Acct Class: 5000 General Operating Expense						
7003.000 Bad Debt	0.00	0.00	25.64	0.00	-25.64	0.0
7033.000 Licenses, Permits, Fees	1,600.00	1,600.00	936.76	309.00	663.24	58.5
7034.000 Dues & Subscriptions	2,600.00	2,600.00	2,514.00	0.00	86.00	96.7
7062.000 Repair & Maintenance	1,300.00	1,300.00	290.83	0.00	1,009.17	22.4
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	229.20	131.83	1,270.80	15.3
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	1,000.00	1,000.00	614.34	72.54	385.66	61.4
7050.200 Off Exp-Postage	400.00	400.00	31.11	0.00	368.89	7.8
7050.400 Off Exp-Maint	1,850.00	1,850.00	1,047.91	123.91	802.09	56.6
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	112,325.78	94,427.69	39,299.97	5,436.03	55,127.72	41.6
7513.000 Payroll-TAXES	9,604.14	8,234.94	3,795.09	752.89	4,439.85	46.1
7514.000 Payroll-Benefits	14,666.64	27,619.44	14,235.81	5,484.00	13,383.63	51.5
7516.100 Pension Cost (EJ)	5,344.81	5,651.94	1,696.03	315.79	3,955.91	30.0
7518.000 Workers Comp	10,708.94	9,148.22	14,068.93	0.00	-4,920.71	153.8
7530.000 Payroll Reimbursement	1,200.00	1,200.00	132.49	0.00	1,067.51	11.0
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	2,000.00	3,000.00	990.81	0.00	2,009.19	33.0
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	3,000.00	6,000.00	3,443.36	475.00	2,556.64	57.4
7551.000 Meals	500.00	1,000.00	508.00	0.00	494.00	50.6
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,000.00	3,000.00	3,500.00	0.00	-500.00	116.7
7035.000 Advertising	500.00	500.00	167.25	66.00	332.75	33.5
7041.000 Legal	1,600.00	1,000.00	340.00	0.00	660.00	34.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	3,000.00	3,000.00	1,206.50	75.50	1,793.50	40.2
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	10,000.00	8,500.00	8,206.31	0.00	293.69	96.5
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	600.00	600.00	469.82	27.82	130.18	78.3
7105.100 Util-Telephone	5,000.00	5,000.00	2,771.36	383.79	2,228.64	55.4
7105.200 Util-Electric	2,860.00	2,860.00	1,504.98	220.24	1,355.02	52.6
7105.300 Util-Waste	480.00	480.00	320.00	80.00	160.00	66.7
7105.400 Utilities-Propane	1,000.00	1,000.00	1,150.49	702.73	-150.49	115.0
Acct Class: 5075 Equipment						
7063.000 Fuel	10,000.00	10,000.00	1,510.29	0.00	8,489.71	15.1
7065.000 Vehicle Repair/Maintenance	4,500.00	2,500.00	1,366.15	566.56	1,133.85	54.6
7067.000 Vehicle Replacement	0.00	5,000.00	0.00	0.00	5,000.00	0.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	27,149.60	32,032.24	25,266.94	2,850.07	6,765.30	78.9
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Less Reimbursement due from LAIF Savings	-3,000.00	-3,000.00	0.00	0.00	-3,000.00	0.0
Expenditures	239,689.91	243,004.47	131,638.37	18,075.70	111,366.10	54.2

For the Period: 7/2/2016 to 2/28/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 26 - COPS Grant						
Revenues						
Acct Class: 4001 Assessments & Revenues						
5075.000 Grant Income	115,000.00	129,324.00	50,787.95	10,810.90	78,536.05	39.3
Revenues	115,000.00	129,324.00	50,787.95	10,810.90	78,536.05	39.3
Expenditures						
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	60,641.58	98,960.95	75,469.39	6,971.51	23,491.56	76.3
7513.000 Payroll-TAXES	5,012.64	7,875.93	6,531.43	533.33	1,344.50	82.9
7514.000 Payroll-Benefits	19,429.20	19,429.20	14,568.81	3,192.00	4,860.39	75.0
7516.100 Pension Cost (EJ)	2,569.63	2,569.63	1,660.38	197.66	909.25	64.6
7518.000 Workers Comp	5,287.95	8,629.39	5,241.79	0.00	3,387.60	60.7
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7556.000 Uniforms	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	500.00	500.00	0.00	0.00	500.00	0.0
Expenditures	98,241.00	142,765.10	103,471.80	10,894.50	39,293.30	72.5

Fund: 30 - LSCSD Fire Department

Revenues

Dept: 00

Acct Class: 4001 Assessments & Revenues

4001.100 Assmt/Revenue-Residential	49,360.00	49,360.00	37,080.00	0.00	0.00	75.1
4001.200 Assmt/Revenue-Standby	65,150.00	65,150.00	65,014.59	0.00	135.41	99.8
4001.300 Assmt/Revenue-Commercial	1,060.00	1,060.00	1,060.00	0.00	0.00	100.0
4003.000 Late Payment Revenue	2,500.00	2,500.00	1,048.73	20.83	1,451.27	41.9
5075.000 Grant Income	7,500.00	5,500.00	0.00	0.00	5,500.00	0.0

Acct Class: 4050 Other Operating Revenues

4076.000 Fire Suppression Expansion Fee	316.00	316.00	474.00	158.00	-158.00	150.0
5040.000 Gain on Sale of Equipment	38,000.00	20,000.00	0.00	0.00	38,000.00	0.0
5056.000 Warrant	5,000.00	5,000.00	3,339.07	0.00	1,660.93	66.8
5062.000 Event Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0

Acct Class: 4055 Operational Income

4055.000 Misc-Non Operating Income	90,000.00	0.00	15.00	15.00	-15.00	0.0
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Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	400.00	400.00	112.08	0.00	287.92	28.0
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Dept: 45 Mutual Aid Strike Team

Acct Class: 4055 Operational Income

4080.000 Strike Team Revenues	0.00	124,233.60	123,639.30	3,430.87	594.30	99.5
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Revenues

260,286.00	274,519.60	231,782.77	3,624.70	48,456.83	84.4
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Expenditures

Dept: 01 General Admin

Acct Class: 5000 General Operating Expense

7003.000 Bad Debt	0.00	0.00	6.30	0.00	-6.30	0.0
7033.000 Licenses, Permits, Fees	350.00	350.00	88.09	-56.96	261.91	25.2
7034.000 Dues & Subscriptions	925.00	925.00	701.25	176.25	223.75	75.8
7051.000 Public Safety Supplies	5,000.00	2,000.00	214.54	-5.38	1,785.46	10.7
7051.100 Mandatory Safety Equipment	10,000.00	5,000.00	1,796.06	0.00	3,203.94	35.9
7062.000 Repair & Maintenance	6,000.00	1,500.00	760.73	0.00	739.27	50.7
7064.000 Materials/Supplies/Small Tools	3,500.00	2,000.00	826.24	146.56	1,173.76	41.3
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0

Acct Class: 5005 Office Expense

7050.100 Off Exp-Supplies	650.00	650.00	158.63	0.00	491.37	24.4
7050.200 Off Exp-Postage	100.00	100.00	2.03	0.00	97.97	2.0

Acct Class: 5010 Payroll

7501.000 Payroll Expense	100,705.60	29,095.00	17,767.34	2,472.75	11,327.66	61.1
7513.000 Payroll-TAXES	8,862.76	2,797.00	1,905.89	342.48	891.11	68.1
7514.000 Payroll-Benefits	0.00	6,384.00	0.00	0.00	6,384.00	0.0
7518.000 Workers Comp	18,817.49	11,456.00	10,891.94	0.00	564.06	95.1
7530.000 Payroll Reimbursement	-33,107.21	500.00	11.84	0.00	488.16	2.4
7552.000 Employee Physical Exams-Shots	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
7556.000 Uniforms	4,000.00	2,000.00	2,409.02	1,742.68	-409.02	120.5

Acct Class: 5015 Travel/training/meals

7549.000 Volunteer FF Stipend	14,000.00	14,000.00	6,840.00	0.00	7,160.00	48.9
7550.000 Travel & Training	7,000.00	1,500.00	293.06	74.00	1,206.94	19.5
7551.000 Meals	1,500.00	1,200.00	196.83	0.00	1,003.17	16.4

Acct Class: 5024 Professional Services

7001.000 Accounting Audit/Review	840.00	840.00	980.00	0.00	-140.00	116.7
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0

Acct Class: 5025 Contractual

7026.000 Contract Services	2,000.00	1,000.00	567.00	107.50	433.00	56.7
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Acct Class: 5030 Insurance, Liability

7040.000 Insurance (Liability)	7,500.00	7,500.00	7,187.42	0.00	312.58	95.8
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Acct Class: 5055 Utilities

7105.000 Utilities - CSD	850.00	850.00	585.32	44.31	264.68	68.9
7105.100 Util-Telephone	650.00	2,100.00	785.82	134.18	1,314.18	37.4
7105.200 Util-Electric	4,400.00	4,400.00	1,795.41	220.25	2,604.59	40.8
7105.300 Util-Waste	480.00	480.00	320.00	80.00	160.00	66.7
7105.400 Utilities-Propane	1,000.00	1,000.00	1,150.49	702.74	-150.49	115.0

Acct Class: 5075 Equipment

7063.000 Fuel	8,000.00	8,000.00	3,271.93	0.00	4,728.07	40.9
7065.000 Vehicle Repair/Maintenance	15,000.00	25,000.00	19,945.34	0.00	5,054.66	79.8
7075.000 VFA Grant Equipment	15,000.00	11,000.00	10,856.03	0.00	143.97	98.7

Acct Class: 6000 Admin Overhead Alloc

7002.000 Admin Overhead Alloc	27,149.60	32,032.24	25,266.94	2,850.07	6,765.30	78.9
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Acct Class: 6010 Capital Expenditures

7010.000 Capital Improvement	113,000.00	113,000.00	32,474.00	0.00	80,526.00	28.7
Less Reimbursement due from LAIF Savings	-113,000.00	-113,000.00	-32,474.00	20.00	-80,526.00	-28.7

Dept: 45 Mutual Aid Strike Team

Acct Class: 5010 Payroll

7501.000 Payroll Expense	0.00	80,285.00	65,911.01	0.00	14,373.99	82.1
7513.000 Payroll-TAXES	0.00	7,009.80	5,917.96	0.00	1,091.84	84.4
7518.000 Workers Comp	0.00	8,253.30	6,775.69	0.00	1,477.61	82.1

Expenditures

233,873.24	273,907.34	196,186.15	9,051.33	77,721.19	71.6
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Grand Total Net Effect:

39,329.65	158,092.94	371,973.43	-62,554.81	-213,880.49
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VERBAL

Appointment of additional members to the Drinking Water Well Committee – current members are Director Layne and Director MacIntosh (Pres. Graves)

VERBAL

Appointment of a Fire Advisory Committee – three or five member committee (Pres. Graves)

VERBAL

Establish a procedure and timeline for regularly evaluating the General Manager (Pres. Graves)



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: MARCH 15, 2017
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: GREEN WASTE DROP OFF AND BURN SITE

Update Board on status of Green Waste Drop-off and Burn Site

BACKGROUND:

The LSCSD instituted Ordinance 1-00 in April 2000 to codify the use of the sewer pond site for a green waste site for the community to dispose of green waste and for the purpose of Fire Department and Public Works staff wildland fire training. The wildland fire training has not been a part of the waste site burning for a number of years. As reported numerous times in the past, the current waste site program is a costly program to the District's Public Works Department and Fire Department. Although staff compiled an extensive cost breakdown, it was met with consternation by the Lake Shastina Fire Safe Council and others claiming it was "made up, exaggerated and overinflated." I have therefore taken just this season's actual costs that we have incurred to date to give the Board a realistic idea of just how much the District will continue to lose if the green waste site is allowed to continue under the current circumstances. As you are aware, we acquired a burn permit to burn this year and the Fire Department and Public Works Department staff burned the piles. Although it was thought the burn would take about four hours, in fact it took four days, primarily due to the pine needles. I have compiled the revenue for the year and the costs for the first two days, but have not received the costs for the last days of burning or the cleanup. See attached.

It is obvious, if the District Board wants to continue the practice of having a green waste site, the material allowed to be dumped and the fees for allowing it need to change. Although the Fire Chief continues to research and apply for grant funding to assist in the abatement of fire fuels, so far Cal Fire and the California Fire Safe Council have not been forthcoming with funds or other assistance. We will continue to research assistance grants but the burn site needs to be a net zero cost enterprise. In order for that to happen, I am recommending the Board adopt Resolution *-17 identifying new materials that are not allowable and a new fee schedule.

RECOMMENDATION:

Staff recommends the Board review and discuss Resolution *-17 and adopt the Resolution establishing new material restrictions and new disposal fees for the Lake Shastina green waste site.

LAKE SHASTINA GREEN WASTE SITE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	
1-Mar	105	103	81	84	
3-Mar	137	129	181	158	
1-Apr	302	124	139	174	
3-Apr	112	188	132	120	
1-May	172	215	224	120	
3-May	149	116	139	130	
1-Jun	141	187	248	120	
3-Jun	172	172	156	107	
1-Jul	58	104	181	123	
3-Jul	116	137	68	137	
1-Aug	122	131	117	236	
3-Aug	74	89	131		
1-Sep	172	125	114		
3-Sep	28	196	177		
1-Oct	61	111	230	100	
3-Oct	80	138	145	63	
1-Nov	121	364		247	
3-Nov	<u>235</u>			<u>170</u>	
Total Revenue	<u>2,357</u>	<u>2,629</u>	<u>2,463</u>	<u>2,089</u>	

Costs

Personnel

Preparation

Office Labor 1,580

CAT Work 560

Volunteer W/C Ins 960

Burn

P/W Supervisor 494 (1 hr O/T, 4 hours reg + 2 hrs reg day 2)

P/W Maintenance 652 (1 hr O/T, 8 hours reg + 8 hrs reg day 2)

Fire Chief 126 (6 hrs reg)

Fire Fighter 0

Clean Up

P/W Maintenance est 1,200 2 men two days

Equipment

CAT D-8 50 16 hrs (fuel only)

Backhoe 400 17 hrs

Grader est 200 2 days

Dump Truck est 200 2 days

Total Costs **6,422**

Profit/(Loss) (4,333)



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

**DRAFT
RESOLUTION NO: *-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA
COMMUNITY SERVICES DISTRICT (LSCSD) ESTABLISHING A DISTRICT POLICY
REGARDING RESTRICTED MATERIAL AND DISPOSAL FEES AT THE DISPOSAL/BURN
SITE AT THE LSCSD SEWER PONDS.**

WHEREAS, the Board of Directors of the Lake Shastina Community Services District (LSCSD) has enacted Ordinance #1-00 establishing a Green Waste Disposal/Burn Site for the purpose of Fire Fuel Abatement in the community of Lake Shastina, and

WHEREAS, the Board of Directors further finds that there needs to be a declaration of restricted materials in order to better dispose of the green waste by burning or chipping or other mechanical means, and

WHEREAS, it has become apparent over the last several years that the fee schedule adopted in 1997 is no longer adequate to reach a zero cost endeavor by the Public Works Department and the Fire Department, and

WHEREAS, the District's Liability Insurance Carrier has mandated that the volunteers coordinating the collection and placing of the disposable and burnable items at the site are required to have access to bathroom facilities.

NOW THEREFORE, be it resolved that the LSCSD will provide portable toilets for the burn site during volunteer hours, and

BE IT FURTHER RESOLVED that following items be restricted and removed from the allowable list of burnable items in Ordinance #1-00: Pine Needles, Lawn Clippings and any treated wood or timber products, and

BE IT FURTHER RESOLVED that the fee schedule be amended to read:

(1) Pickup Truck or Auto Only	\$ 6.00
(2) Trailer Only	\$ 6.00
(3) Pickup Truck or Auto with Trailer	\$10.00
(4) Dump Truck, Large Trailer or Flatbed (Single Axle Only)	\$35.00

BE IT FURTHER RESOLVED that the Lake Shastina Fire Department, in conjunction with the Public Works Department, will be responsible for the burning of these items.

I hereby certify that the forgoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 15th day of March, 2017 by the following vote:

AYES:
NOES:
ABSENT:

Mike Graves, President

ATTEST:

Karl Drexel, Secretary



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

Phone 530-938-3161

Fax 530-938-3179

During the Month of February the Lake Shastina Fire Department responded to a total of 23 calls.

- 12 Medical Aids
- 4 Traffic Collisions
- 3 Public Assists
- 4 Structure Fires

LSFD is still training every Wednesday night at 1800. The focus of our training for this coming month will be auto extrication. We have had a large increase in traffic collisions that have required extrication over the past couple months so the plan is to become extremely efficient with our tools.

Lake Shastina Police Department

Inter-Office Memo

Lake Shastina C.S.D. Board Report

February 2017

The Lake Shastina Police Department responded to approximately 73 calls during the month of February. This is an increase in the total number of calls from the month prior which was 31.

Regular Police Calls:

Disturbance – 4	Traffic – 7	Medical Assist – 1
Domestic Violence – 2	Burglary - 1	Vandalism – 2
Suspicious Veh – 2	Suspicious Circ – 5	Suspicious Person – 1
Missing Child – 1	Welfare Ck Person – 4	Security Ck – 1
Dead Body – 1	Veh Alarm – 1	Mental Health – 3
Sex Registrant – 1	Illegal Dump – 1	Camp Ground Ck – 3
Assist SCSO – 1	Assist CHP – 1	Bicycle Viol – 3
Case Follow Up – 6	Citizen Asst – 1	Police Other - 4
Telephone Scam – 1	Parking Issue – 1	

Animal Calls:

Dogs at Large – 4	Welfare Ck Dog – 3	Barking Dog – 1
Found Dog – 1	Missing Dog – 2	Misc. Animal - 3

Notable Cases:

There were two arrests made during the month including one adult female for Domestic Violence and Assault on a Peace Officer and one female juvenile for battery.

An increase in mental health related calls has led to a request for assistance from the county Adult Protective Services Agency for one community member who needs assistance with their current living situation.

Department Activity:

Monthly coffee with the Veterans meetings have started up with a successful turn out at the first meeting held February 23, 2017 at 10AM at the Police / Fire Department. The Honorable County Supervisor Michael Kobseff was present to discuss concerns from our veterans.

Lake Shastina Police Department

Inter-Office Memo

Pre-Employment Background Investigations have been completed on two candidates and conditional offers of employment have been made in order to complete the Background process. This includes one lateral candidate and one entry level candidate.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: MARCH 15, 2017
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: WATER WELL #4 RETROFIT

Update Board on status of Water Well #4 Retrofit

BACKGROUND:

Water Well #4 is the primary water well for the District during the summer months when there is a high demand. It backs up Well #3, which is the main well in the community. It was in need of a retrofit that was in the works to happen this winter. Unfortunately, the motor in Well #4 burned up and needed immediate repairs. I directed staff to get bids for the complete retrofit of Well #4 and we got 3 bids. We authorized the renovation to Valley Pump and Well. During the inspections of the submersible pump by Valley Pump of Well #3, it was determined that the pump for Well #4 should be a turbine pump and motor rather than a submersible, which we were planning on. It was also determined through investigation on site that the electrical panel and the Pacific Power service needed to be changed.

Staff has removed the old electric panel from the well house and replaced the siding. The underground work for the new wire conduits has been done and the new electric panel and VFD drive have been delivered and installed. The old well was videoed, cleaned and videoed again. A new pump, pipe, shaft and motor have been installed. As soon as we get clearance from the County, Pacific Power will complete the new service and the well will be tested and put in service; probably by the end of March or first of April.

RECOMMENDATION:

No recommendation at this time. For information only.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: MARCH 15, 2017
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: UPDATE ON CLEANING AND INSPECTIONS OF WATER TANKS

Update Board on status of Water tank cleaning and inspection

BACKGROUND:

The cleaning and inspection of the water tanks has been identified by the Board as one of the Goals of the District. Inspections of the tanks have been done before as routine maintenance, but we needed to get an updated view to determine the integrity of the tanks and the amount of deterioration they have experienced. Staff sent out nine requests for bids and received bids from \$5,292 to \$15,500. We have settled on a bid from Potable Divers Inc for \$6,000. They had the best responsive bid for the work that needed to be done. They will be completing the inspections by June 1, 2017, but probably sometime in April. They will provide a written report with still pictures and a DVD of the actual dive itself. This operation, although already budgeted, will be funded with a Drinking Water grant if we are fortunate enough to be awarded one.

RECOMMENDATION:

No action necessary at this time. For Information Only.

Hazardous Vegetation Abatement (HVA)

Purpose. The Lake Shastina Community Services District is located in an area of high winds, low humidity and are in the wildland urban interface (WUI). Lake Shastina has over 1,200 homes in five different home owners associations, Approximately 5,000 vacant lots, and open areas (ungrassed) within the Lake Shastina Golf Course. Eight different major wildland fires have threatened the subdivision in the last thirteen years including The Hoy Fire, The Hotlum Fire, and the Boles Fire two name a few.

State law for defensible space, Public Resources Code (PRC) 4291, requires that owners of improved parcels (parcels having a structure) maintain 100 feet (or to the limit of their property line) of defensible space around structures. The HVA ordinance's purpose is to extend the enforceability of PRC 4291 beyond the property line by creating a tool that can be applied specifically to unimproved parcels (properties where no structure exists) that are adjacent to improved properties as the first priority. This ordinance prioritizes areas where the fire chief or his/her designee determines that the owner of the improved property is significantly at risk due to fire fuels on the adjacent unimproved property and it is not possible for an improved parcel owner to obtain the full 100 feet of defensible space required by PRC 4291. Treating the remaining unimproved lots is the second priority of this ordinance.

Defensible Space. This is the single most effective strategy for protecting structures, reducing risks to fire fighters, and assisting firefighting efforts. State law requires 100 feet of defensible space. Local and state fire agencies are performing PRC 4291 defensible space inspections to determine if residences meet the state required standards. **The current problem is in this Very High Fire Hazard Severity Zone, high wind area of Shasta Valley the biggest threat can come from the areas outside out immediate control which, under the current ordinance is not addressing.**

Section 4906 is amended to read:

General. Hazardous vegetation and fuels shall be managed to reduce the severity of potential exterior wildfire exposure to buildings and to reduce the risk of fire spreading to buildings in accordance with PRC 4291.

Application. Those areas within the Lake Shastina Community Service District shall be classified as a *Very High Fire Hazard Severity Zone*.

Requirements. It shall be the responsibility of every property owner, occupant, and person in control of any land interest to abate the accumulation of forest fuels on their property, through implementation of the following measures within ten (10) feet of roads and driveways, and within an area surrounding a structure from zero to one hundred (100) feet. Unimproved parcels adjacent to improved parcels where the owner/occupant of the improved parcel is unable to obtain the required defensible space clearances, as delineated in PRC 4291 and the current condition of fuels on the unimproved parcel is assessed by the fire chief (or designee) as a hazardous fire condition, the first priority of this ordinance. The owner of the unimproved parcel shall provide the fuel modifications to meet the defensible space requirements of the improved parcel and extend the fuels treatment to the entire parcel, 2nd priority. Unimproved parcels adjacent to roadways and determined by the fire chief (or designee) to be necessary for the safe ingress and egress to the area.

Hazardous Vegetation Abatement (HVA)

- a) Remove all dead, burnable fuels, including but not limited to all pine needles, leaves and branches on roofs, noxious weeds or vegetation, dry grass, logs and snags, grass four inches and higher, pine needles on the ground down to a two-inch depth, and dead branches in bushes and trees. Living or dead trees, and all combustible rubbish, debris, or noxious material that constitutes a fire, health, or safety hazard, or which may endanger or injure neighboring property, or the health, safety, or well-being of persons or property.
- b) Thin dense groups of young trees (less than six inches in diameter) to eight foot spacing, measured trunk to trunk. Removal of any live tree with a diameter of more than six inches measured at four and one-half feet above the ground may require approval by the home owners association with jurisdiction of the property.
- c) In areas with a continuous canopy, any tree taller than forty-five (45) feet should have its branches trimmed back to the trunk if those branches have any portion lower than twelve (12) to fifteen (15) feet from the ground. A tree shorter than forty-five (45) feet should be trimmed to remove any live or dead branches up one-third of its total height. For non-continuous canopy areas, tree branches shall be pruned to remove limbs located less than 6 feet above the ground surface.

Exception: Deciduous, non-native trees and Spruce trees that have all forest litter removed from underneath the base of the tree, the height of pruning can be reduced by 50%.

A minimum vertical separation between the top of a shrub and the bottom lower branches shall be three (3) times the height of the shrub. **(This requirement is based on flat ground. In a high wind area such as this, we may want to look at CAL FIRE requirements for steep slopes to determine spacing. Wind acts much like steep slopes for the spread of fire.)**

- d) Any branches that have any portions less than ten (10) feet from chimney openings shall be completely trimmed. Branches located within ten (10) feet vertical distance from the roof line that overhang a structure shall be removed. **(The language regarding the Chimney is the standard 4291 distance, it should be already being addressed by inspections and standards currently on the books. This is good for education to include it but is already a standard)**
- e) All litter generated from clearing and trimming shall be properly disposed of within one week, except that any logs infested with bark beetles shall be treated prior to removal as recommended by the California Department of Forestry or a qualified tree expert. **We have seen great success where bark beetles are concerned by the use of black pastic covering the materials, when the heat of the sun will kill existing bugs.**

Hazardous Vegetation Abatement (HVA)

- f) Stack cut logs or firewood greater than one cord of wood or 128 cubic feet shall be located ten (10) feet away from any structure (**CAL FIRE Ordinance says 30 feet**) or shall be covered with a fire resistive structure or fabric. Firewood should be stacked away from the drip line of trees.
- g) All pine needles and leaves shall be removed when within thirty (30) feet of a structure.

Exception: Up to two (2) inches of non-combustible duff layer (dark layer of decomposing needles and leaves) may remain to prevent soil erosion.

Native Brush and Shrubs.

Requirements for Shrubs on Properties. Juniper shrubs, Spanish Broom, and native brush shall not be planted or maintained within fifteen (15) feet of any building or structure, including, without limitation, any deck or patio. All owners of any real property shall be required to fully comply with this provision by modifying the offending native brush and shrub, which shall be considered a nuisance, from within fifteen (15) feet of any building or structure.

- a) All native brush and shrubs shall be installed and maintained in a manner that minimizes fire risk, including, without limitation, by removing dead branches and twigs at all heights, modifying the lower foliage of branches, and selectively pruning to reduce the density of the plant.
- b) Native brush shall be installed and maintained with horizontal spacing such that the space between two shrubs (horizontally) shall be a minimum of two times the height of the tallest shrub. Individual shrubs or groups of shrubs clumped together shall be modified so that their diameter does not exceed fifteen (15) feet. Groups of shrubs clumped together with a diameter of fifteen (15) feet or less shall be treated as a single plant.
- c) Subsections B, C, and D of this Section shall not apply to an isolated shrub or shrubs that have been heavily modified by thinning and limbing up, nor to activities within the boundaries of a plant conservation easement area that do not, in the opinion of the fire chief, or his or her designee, constitute a fire hazard. In deciding whether such shrub or shrubs constitute a fire hazard, the fire chief, or his or her designee, shall consider: (i) the proximity of the shrub(s) to other buildings or structures; (ii) the types of shrub(s) involved; (iii) the potential threat of the shrub(s) to the public health, welfare and safety; and (iv) any other factors that the fire chief, or his or her designee, deem relevant when considering the public health, safety and welfare, including, without limitation, whether such shrub(s) is endangered, rare or threatened.
- d) Cut and/or thinned vegetation shall be disposed of or chipped no later than ten (10) days after cutting.

Hazardous Vegetation Abatement (HVA)

Definitions / Administration and Enforcement.

A. For the purposes of this appendix, these following terms shall be defined as follows:

1. **Modify or abate** shall mean any action that physically affects a plant, ranging from pruning or thinning to complete removal (other than the removal of the root ball);
2. **Native brush** shall be defined as Manzanita (*arctostaphylos patula*), **Service Berry, Mountain Whitethorn, Sage** as well as such other species as the fire chief, or his or her designee, may, from time to time, determine constitutes a fire hazard. In making such a determination, the fire chief shall consider, without limitation, the following: (i) the type of native brush and/or shrub species the fire chief, or his or her designee, is considering adding to the definition of "native brush" and whether such species is threatened or endangered; (ii) the fire, health or safety hazard of such native brush and/or shrub species to the territory of the Authority and the surrounding community; (iii) the ability of the native brush and/or shrub species to damage neighboring property; (iv) the ability of the native brush and/or shrub species to adversely impact the health, safety or welfare of persons and/or property; and (v) any other factors that the fire chief, or his or her designee, deem relevant when considering the public health, safety and welfare;
3. **"Owner"** means any person, firm, corporation or entity, including without limitation, any homeowner's association that has any legal or equitable interest in real property, as shown on public records. In the event real property is leased or rented, the lessee or tenant shall be responsible for all obligations imposed on any owner under this chapter;
4. **"Shrubs"** means a woody plant smaller than a tree, usually having multiple permanent stems branching from or near the ground. Shrubs include, without limitation, native brush;
5. **"Vacant lot(s)"** means a parcel(s) of property currently undeveloped or unimproved by any building or structure.

B. The fire chief, or his or her designee, shall enforce the provisions of this chapter with respect to any and all properties as he or she deems necessary for the public health, safety and welfare. In making such a determination, the fire chief, or his or her designee, shall consider: (i) the proximity of the brush and/or shrubs to other buildings or structures; (ii) the types of brush and/or shrubs involved; (iii) the potential threat of the brush and/or shrubs to the public health, welfare and safety; (iv) the determination of any other public agencies as to the fire danger of the area; and (v) any other factors that the fire chief, or his or her designee, deem relevant when considering the public health, safety and welfare.

Hazardous Vegetation Abatement (HVA)

Any public official or person designated to administer or enforce the chapter shall be authorized to enter upon private property in order to conduct an inspection, post notices, perform abatement/modification, or any other action necessary or convenient to the administration and enforcement of this chapter. In the event a judicial warrant is required, such person or designee shall obtain a warrant pursuant to the California Code of Civil Procedure, Sections 1822.50 et seq.

Environmental Exemptions. The modification of brush or shrubs, as described in this appendix, shall be exempt from the provisions of this chapter if any or all of the following would occur:

- a) The activities would result in the taking of endangered, rare, or threatened plant or animal species. By way of example, and not by way of limitation, the following species of plant are, as of the date of the ordinance adopting this chapter, not threatened or endangered and are subject to the provisions of this chapter:
 - 1. The *arctostaphylos patula* species of Manzanita;
- b) The activities would result in significant erosion and sedimentation of surface waters. The owner of each piece of real property shall, when performing modifications required by this chapter, keep soil disturbance to a minimum, especially on steep slopes. Erosion control techniques such as leaving root balls intact, minimizing use of motorized equipment and covering exposed disturbed soil areas with mulch or similar materials shall be employed in order to help reduce soil erosion and plant re-growth.

Exceptions.

- a) Nurseries and other similar agricultural and/or horticultural uses shall be exempt from this chapter, provided the fire chief, or his or her designee, shall have the discretion to enforce the provisions of this chapter with respect to such businesses as he or she deems necessary to promote the public health, safety and welfare as it relates to fire safety and/or the health of the forest. In using his or her discretion, the fire chief, or his or her designee, shall consider: (i) the health of the brush and/or shrubs involved; (ii) whether the brush and/or shrubs pose a risk to the public health, safety or welfare of the community; (iii) the type of brush and/or shrubs involved; (iv) the owner's maintenance activities involving the brush and/or shrubs; and (v) any other factors that the fire chief, or his or her designee, deem relevant when considering the public health, safety and welfare, including, without limitation, whether such shrub(s) is endangered, rare or threatened.
- b) Up to two inches of dead pine needles, leaves and other soils amendments for soil replenishment and forest safety may be permitted, when in the opinion of the fire chief, or his or her designee, they do not constitute a fire hazard. In

Hazardous Vegetation Abatement (HVA)

deciding whether they present a fire hazard, the fire chief, or his or her designee, shall consider:

1. The proximity of the pine needles and leaves to buildings or structures;
2. The height of the lower branches of shrubbery from the ground;
3. The condition of the shrubbery, (e.g., free from dead and dying limbs and leaves);
4. The sectioning of the shrubbery; and
5. Any other factors that the fire chief, or his or her designee, deem relevant when considering the public health, safety and welfare.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: Lake Shastina Community Services District Board

FROM: Mike Wilson, Chief of Public Safety

DATE: September 11, 2015

SUBJECT: Request board input on Hazardous Vegetation Abatement Ordinance Language

I. RECOMMENDATION:

By motion, authorize the Chief of Public Safety or his designee to establish a Hazardous Vegetation Abatement Ordinance for the Lake Shastina Community Services District. {Provide a review and recommendations as to the proposed language of this ordinance in the attached draft}.

II. BACKGROUND:

The area in which the Lake Shastina Community Services District is located is prone to high winds during all times of the year due to the natural channeling effect of airflow between the Cascade Range (Mount Shasta) on the east and the Coast Range (Mount Eddy) on the west. The Lake Shastina area is classified as a, "High Fire Hazard Severity Zone" and is listed in the Federal Registry as a community, "at risk" in California.

In the last 13 years there have been eight significant fires within eight miles of the subdivision, two of them that were stopped just short of our primary roadways. Last year, the Boles Fire which destroyed 152 structures in Weed, was heading our way and put us in a path of significant destruction had the volume of fire suppression resources not been in place due to the demobilization of other major fires in our county the day it occurred.

Each of the eight recent fires were fast moving fires pushed by strong gusty south winds which created long range firebrand spotting and low smoke columns in front of the lines. Two of the other significant fires, the Hotlum and Hoy Fires, burned over 4000 acres next to the Lake Shastina Subdivision near several structures. The Lake Shastina DPS Fire Department protects 1234 homes in the district and several more (2500 plus) in the surrounding unincorporated area including Weed, Mayten and Mount Shasta Vista. Last year, the Lake Shastina Fire Department responded to 203 calls, 61 of which were fire related.

The Lake Shastina Community Services District falls within SRA (State Responsibility Area) and hazardous vegetation related issues on improved properties are regulated and enforced pursuant the Public Resources Code. Unfortunately however, the majority of the properties within Lake Shastina Community Services District are unimproved. Because of the high number of unimproved properties, several of the improved

properties are surrounded by unimproved properties that are not regulated for their hazardous vegetation. This means that currently several of our home owners are put into a precarious position as it relates to fire safety. Because we do not currently have an ordinance to address the hazards maintained on the unimproved properties, homeowners surrounded by unimproved properties do not have a remedy to increase the safety and defensible space around their homes.

By adopting a Hazardous Vegetation Ordinance, our Department of Public Safety will have the ability to regulate and enforces violations by owners of unimproved properties, who fail to maintain their properties from hazardous flammable vegetation.

III. DISCUSSION:

An effective ordinance developed and adopted by other similar communities has been modified to meet the needs of the Lake Shastina Community Services District. An attachment with the draft language for that ordinance has been attached to this staff report. Upon board review and with the direction of the Board, a final copy of that ordinance will be authored and presented to the board in a future meeting to be adopted.

IV. FISCAL IMPACT:

Some increase to the workload of the fire department.

V. ALTERNATIVES:

1. The board can provide direction to make any necessary changes.
2. The board can accept the language provided and direct staff to complete the ordinance.
3. The board can take no action.

VI. LEGAL REVIEW:

N/A

VII. ATTACHMENTS:

HVA Draft

VERBAL

Green Waste Site: Greater Lake Shastina Fire Safe Council Recommendations:

- A. That the LSCSD is responsible for the operation and regulation of the Green Waste Site.
- B. That LSCSD negotiate an arrangement between LSCSD and LSPOA for equipment use related to the Green Waste Site.
- C. That the LSCSD create a separate budget for the operation of the Green Waste Site.