



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Regular Meeting

Wednesday, November 16, 2016 – 1:00 p.m.

Administration Building

16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

CALL TO ORDER:

LSCSD Board Roll Call: Directors: French _____ Layne _____ Mitchell _____ Thomsson _____ One Seat Vacant

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS ON CLOSED SESSION:

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.
- B. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al.

REPORT ON CLOSED SESSION:

DISCUSSION / ACTION ITEMS:

CONSIDERATION OF APPOINTMENT TO FILL UNSCHEDULED VACANT BOARD MEMBER SEAT (BOARD)

- A. Administer the Oath of Office and Seat new Appointed Member

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. Each individual comment will be limited to three minutes. The public comment portion of the meeting will be limited to thirty minutes (total time). For items that are on this agenda, speakers may request that their comments be heard instead at the time the item appears on the agenda prior to the Board addressing the agenda item. The Board may ask questions, but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

CONSENT CALENDAR: Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

1. A. Approval of Minutes: Regular Meeting October 19, 2016
- B. Ratification of Disbursements: October 1 through October 21, 2016
- C. Budget Comparison: FY 2016/2017 YTD
- D. LAIF Quarterly Report
- E. Approval of Transfer from CSD Operating Account to LAIF

PUBLIC HEARING:

2. First Reading and Public Hearing for proposed Ordinance 1-16 regarding Police Department Special Tax

Open Public Hearing / Staff Report / Public Comments / Close Public Hearing / Board Comments / Vote

DISCUSSION / ACTION ITEMS:

3. Fire Department Monthly Report (FC Pappas)
4. Police Department Monthly Report (PO Beck)
5. Employment agreement with Mike Wilson for Police Chief (GM Drexel)
6. Review proposed amendments to the Lake Shastina Animal Control Ordinance per Board Request (PO Beck)
7. Burn Site Update – GM will make oral report (GM Drexel)
8. Drinking Water Wells –Update on Well #3 Repairs and Update on Well #4 Retrofit. (GM Drexel)
9. Sewer Lift Station – Update on Lift Station B-115 retrofit (GM Drexel)
10. SWRCB Planning Grants – Update on Drinking Water Application and Update on Wastewater Application (GM Drexel)

STAFF COMMENTS / CORRESPONDENCE:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Board Meeting is scheduled to be held on December 21, 2016, 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



A

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: Lake Shastina Community Services District Board

FROM: Karl Drexel, General Manager

MEETING DATE: November 16, 2016

SUBJECT: Board Member Vacancy

The District received three (3) letters of interest for the vacant Board Member seat, (copies of letters enclosed).

- Frankie B. Hayduk
- Rita MacIntosh
- Rick Thompson

Prior to the meeting, the County Clerk will verify each candidate's eligibility.

The candidates will have five minutes to make a presentation of their reasons wanting to be on the CSD Board. The Board will then consider an appointment.

If an appointment is made, the Oath of Office will be administered and the new appointed Member will be seated.

10/26/2016

Lake Shastina Community Services District Board
16320 Everhart Drive
Weed, CA 96094

Re: Letter of Interest For Vacant Director Position

Dear Board Members:

I, Frankie B. Hayduk intend to run for the open position of Director of the Lake Shastina Community Services District Board.

I feel that my 30+ years of Senior Administration experience, integrity and leadership will help me to do my part in making our Lake Shastina Community a better place to live for our present and future community members.

I want Lake Shastina to be a place where people can find their "perfect place to live" and to offer them a refuge from the stresses of big city life.

As Director, I intend to persevere in strengthening the bonds of our community, by not only hearing the needs of the people, but by acting upon them. There are many serious issues facing us that *must* be addressed as soon as possible, and I will do everything in my power to bring the kind of positive resolutions expected from someone holding this position.

Many have recently voiced their concerns regarding, safety, budgeting, staffing and well maintenance/improvements, to name just a few. But sadly, the opposition would argue that this is not a concern, nor should it be a concern.

If I were elected Director, these issues would be in the forefront of my agenda and with my research and budgeting experience, I would strive, not only to find out the root of these problems, but also how to correct them in the best, most cost-effective ways that will certainly be beneficial to all of us within the Lake Shastina Community.

With Regards,


Mrs. Frankie B. Hayduk

RECEIVED
OCT 27 1996

October 28, 2016

Office Sought: Lake Shastina Community Service District Director

Rita MacIntosh
5721 Lake Shastina Dr
Weed Ca 96094
530-938-3518
480-231-8677 - Cell

My husband and I bought our home in 1987 and have been living here full time since 2009.

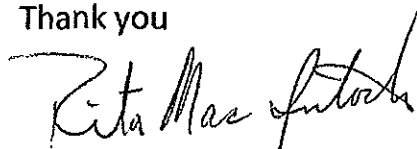
We have seen a lot of changes over the years and I would like to be part of helping Lake Shastina move into the future while working to keep it affordable for those on a fixed income.

I have been attending the CSD meetings regularly for several years and have an understanding of the issues the board has been dealing with.

I have worked in various jobs in my career, including: Pricing Administrator, Full Charge Bookkeeper, Operations Managers and Property Manager.

I look forward to serving as a director for the Lake Shastina Community Service District.

Thank you

A handwritten signature in black ink that reads "Rita MacIntosh". The signature is written in a cursive, flowing style.

Rita MacIntosh

2016 OCT 28 PM 4:10
JAN 17 2017
10:10 AM

November 10, 2016

LSCSD
Board of Directors
16320 Everhart Dr.
Weed, CA 96094

Greetings,

Please accept this expression of my interest in filling the vacant, unexpired LSCSD Director position.

My wife and I are recent full-time residents of Rancho Hills. We have vacationed annually at Lake Shastina since 2007. We chose this area as our retirement home, not only because of the spectacular natural beauty and climate, but also because of the community. Coming from the Portland-Vancouver metropolitan area, we are impressed by the level and reasonable cost of the services provided by the LSCSD.

I am recently retired after a 37 year career working in electrical utilities, the most recent 23 years as Operations Superintendent. I have experience managing power line construction and maintenance; warehouse and inventory control; and fleet management. I have managed utility employees, and contractors. I am a current member of the Environmental and Budget Committees of the Rancho Hills Homeowners Association.

I have considerable experience presenting to, and being accountable to elected utility boards. With this experience comes the understanding that, a Director's responsibility is not the nuts and bolts of running the utility, but ensuring that the management and the policies of the District are consistent with the goals and the interests of the community.

My experiences uniquely qualify me to serve as an LSCSD Director. I am excited at the prospect of serving the community by helping to maintain the excellence of the LSCSD, and helping to guide the District through the challenges that lie ahead. Thank you for your consideration.

Respectfully,

A handwritten signature in black ink that reads "Rick Thompson". The signature is written in a cursive, flowing style with a long horizontal line extending from the end of the name.

Rick Thompson
13825 Wildhorse Place
(360)980-1634

Rick Thompson

Summary of qualifications

- Thirty-seven years of experience in the electric utility industry
- Twenty-three years of supervisory experience in the electric utility industry
- Knowledgeable in electric system design and construction
- Ability to work cooperatively and productively with different groups inside the utility
- Ability to work diplomatically with outside agencies and groups, while representing the interests of the utility and its constituents
- Ability to develop operating and capital budgets, and monitor their execution
- Ability to effectively lead and coach employees, and the ability to determine the tools and training needed, to maximize their performance levels

Education

1976-1977 Lower Columbia College Longview, WA

- Completed courses including Political Science and Economics

1984 - 1987 Centralia College Centralia, WA

- Apprentice Lineman Program. Performed classroom apprentice work at Centralia College. Performed on-the-job training with Cowlitz PUD. Successfully completed Journeyman Lineman examination with IBEW Local 77.

2006-2007 Clark College Vancouver, WA

- Completed Management courses

Professional experience

2006-2014 Clark Public Utilities Vancouver, WA

Construction and Maintenance Superintendent

- Organizes, directs and supervises the work of Utility and Contract line crews
- Provides technical and practical knowledge of the installation and maintenance of electrical transmission and distribution systems
- Performs project management on complex projects requiring coordination between contractors, state and local governments, and other utilities
- Provides leadership and labor management; including hiring, evaluation and discipline; in a union environment
- Advises and collaborates with Utility Engineering staff on the conception and design of electrical facilities
- Assists with long- term planning and budgeting by reviewing workload and making recommendations regarding staffing needs and alternatives such as contracting, to ensure timely cost-effective completion of scheduled and pending work.
- Works closely with other departments within the Utility to achieve the goal of excellent customer service.
- Responsible for the management of hazardous wastes including PCB contaminated oil and pentachlorophenol-treated pole disposal

1991 – 2006 Cowlitz PUD Longview, WA
Operations Superintendent

- Responsible for the supervision of several departments within the Operations Department at Cowlitz PUD. Developed budgets related to these departments. Supplied the support and tools necessary for these departments to, safely and efficiently, perform their responsibilities.
- Provide leadership and labor management; including hiring, evaluation and discipline; in a highly unionized environment.
- Advise and collaborate with District Engineering staff on the conception and design of electrical facilities
- Collaborate with residential, commercial and industrial customers to meet their needs while accomplishing District goals.
- Service Crews – Organize, assign and supervise work. Coordinate work with customers and contractors. Respond to outages and coordinate troubleshooting activities. Identify maintenance deficiencies and facilitate corrective action.
- Excavation Contractors – Organize, assign and inspect the work of District contractors. Coordinate joint-use with other utilities. Administrate contracts, including writing bid specifications and evaluating proposals.
- Meter Department – Organize, assign and supervise work. Remain current on technology advances including AMR.
- Transformer Department – Organize, assign and supervise work. Ensure that hazardous waste and PCB protocols and record keeping are maintained properly.
- Fleet Maintenance – Administrate the Fleet Maintenance contract, including writing bid specifications and evaluating proposals. Specify and procure parts, vehicles and equipment. Determine replacement schedules.
- Warehouse – (2001-2005) Organize, assign and supervise work. Responsible for inventory control.

1990 - 1991 Cowlitz PUD Longview, WA

System Dispatcher

- Responsible for the operation of the District's electric and water systems using remote supervisory control. Responsible for monitoring load information and responding appropriately. Responsible for issuing and maintaining clearances and "Do not close" orders. Responsible for writing and reviewing switching orders. Responsible for maintaining maps and noting abnormal system conditions.

1987 – 1990 Cowlitz PUD Longview, WA
Journeyman Lineman

1984 – 1987 Cowlitz PUD Longview, WA
Apprentice Lineman

1977 – 1984 Cowlitz PUD Longview, WA
Groundman and Equipment Operator

**Additional
professional
activities**

Employer Union Safety Advisory Committee (EUSAC) voting member
Westside – Eastside Superintendents Group
NWPPA Engineering and Operations Conferences
Clark Public Utilities Joint Apprenticeship Training Committee
Cowlitz Joint Apprenticeship Training Committee – Secretary
Cowlitz PUD Standards Committee
Cowlitz PUD Safety Committee

**Community
activities**

Longview School District Facilities Maintenance Committee
Western Bambino Baseball – Coach
Longview Youth Football – Coach
PUD Federal Credit Union – Supervisory Committee
PUD Federal Credit Union – Credit Committee
Rancho Hills Homeowners Association Budget and Environmental
Committees

References

Dave Quinn; Cowlitz PUD Director of Operations (retired); (360) 560-8740
Sharon Crouch; Clark Public Utilities Risk Manager; (360) 992-3339
Dan Krebs; Clark Public Utilities, Director of Operations, (360) 992-8870

NOTICE OF APPOINTMENT

DRAFT

STATE OF CALIFORNIA)
)ss.
COUNTY OF SISKIYOU)

I, Karl Drexel, Secretary of the Lake Shastina Community Services District, do certify that at a regular meeting of said District, held in the County of Siskiyou on the 16th day of November, 2016, [REDACTED] was duly appointed to the office of Director as appears by the official record of said District, to replace Yatang Hoke for a term beginning December 5, 2014 and ending December 7, 2018.

The following Directors of said District do hereby certify under penalty of perjury that the above is true and correct.

DATED this 16th day of November, 2016

Mike French

Roxanna Layne

Paula Mitchell

Barbara Thomsson

STATE OF CALIFORNIA)
)ss.
COUNTY OF SISKIYOU)

I, [REDACTED], do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

[REDACTED]

Subscribed and sworn to before me, this 16th day of November, 2016.

Karl Drexel, District Secretary



COUNTY OF SISKIYOU

Colleen Setzer

County Clerk • Registrar of Voters

510 N Main Street
Yreka, CA 96097-2525

October 21, 2016

County Clerk
(530) 842-8084

Lake Shastina Community Service District
16320 Everhart Drive
Weed CA 96094

Board of Supervisors
(530) 842-8081

You are receiving this letter because the Clerk's Office has received notification that a member of your special district board has resigned from office.

Elections
(530) 842-8084

Yatang Hoke has resigned effective October 19, 2016. The Clerk's Office will send a Leaving Office Form 700 to Ms. Hoke.

Fax
(530) 841-4110

Your district board may appoint a replacement board member no later than December 17, 2016. The district is required to post a Notice of Unscheduled Vacancy in three locations within the district and complete an Affidavit of Posting. The posting must be done at least 15 days prior to the date your board makes the appointment. Please send the County Clerk's Office a copy of Notice of Unscheduled Vacancy and Affidavit of Posting so that we have them for our records.

Toll Free
1-888-854-2000 x8084

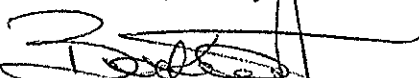
Website
www.sisqvotes.org

When your district board has made the appointment, please send me a copy of the Notice of Appointment form, so that we can update our district file records and send the new office holder a Form 700 Packet.

If your district board does not make an appointment by December 17, 2016, the Board of Supervisors may make the appointment no later than January 16, 2017. If your district board wants the Board of Supervisors to make the appointment, you must notify me no later than December 20, 2016. If the Board of Supervisors is unable to make an appointment by January 16, 2017, the District shall call an election to fill the vacancy.

Please feel free to give me a call at 842-8084 if you have any questions.

Sincerely,
Colleen Setzer, County Clerk


By: Beckie Alvarez, Deputy

COUNTY OF SISKIYOU

NOTICE OF UNSCHEDULED VACANCY
ON A SPECIAL DISTRICT BOARD

NOTICE IS HEREBY GIVEN, pursuant to §1780 of the Government Code that an unscheduled vacancy has occurred on the following special district board:

Lake Shastina Community Services District

For further information, qualifications, or duties, please contact the District Board at:

16320 Everhart Drive, Weed CA (530) 938-3281

VACANCY OF: Yatang Hoke

DATE APPOINTMENT CAN BE MADE: November 8, 2016

DEADLINE FOR LETTERS FROM INTERESTED APPLICANTS:

Mail or deliver in person no later than November 10, 2016, 10:00 a.m.

(Submit to LSCSD Administration Office, 16320 Everhart Drive, Weed CA 96094).

EXPIRATION OF EXISTING TERM: December 7, 2018

Posted: October 24, 2016

AFFIDAVIT OF POSTING NOTICE

STATE OF CALIFORNIA)
)ss.
COUNTY OF SISKIYOU)

I, Karl Drexel, hereby certify that
on the 24th day of October, 2016, the NOTICE OF
VACANCY for the Lake Shastina Community Services District was posted at the
following ~~five~~ locations within the District:

1. Administration Office, 16320 Everhart Drive, Weed CA
 - Main Entrance Lobby window and office counter


Lake Shastina Bulletin Boards

2. Elk Trail Road
3. Unit One/Main Entrance Lake Shore Drive
4. Pinehill Road/Lake Shastina Drive
5. Rancho Hills Entrance

6. Driftwood Lane CCB

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Lake Shastina, Weed, California, this 24th day of October, 2016.



Karl Drexel
LSCSD Secretary

**PROOF OF
PUBLICATION**
(2015.5 C.C.P.)

**Mt. Shasta Area Newspapers
Mount Shasta Herald,
Weed Press, Dunsmuir News**
STATE OF CALIFORNIA,
County of Siskiyou

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the Administrative Assistant of the Mt. Shasta Area Newspapers, newspapers of general circulation, published weekly in the cities of Mount Shasta, Weed and Dunsmuir, County of Siskiyou, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Siskiyou, State of California, under the dates of: Mount Shasta Herald-July 9, 1951, Case Number 14392; Weed Press-June 22, 1953, Case Number 15231; Dunsmuir News-May 25, 1953, Case Number 15186; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspapers and not in any supplement thereof on the following dates, to-wit:

October 26, _____

all in the year 2016

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Mount Shasta, California,

this 26th day of October, _____

2016.

/s/ Marcella Gerace
Authorized Signature

PROOF OF PUBLICATION OF

NOTICE OF BOARD VACANCY

NOTICE IS HEREBY GIVEN that a vacancy has occurred on the Lake Shastina Community Services District Board of Directors. This is an elective position - the four-year term expires December 7, 2018. Appointment to fill this un-expired term will be made by the District Board of Directors at their Regular Board Meeting on Wednesday, November 16, 2016, 1:00 pm at the District Administration Building (16320 Everhart Drive, Weed CA 96094). Applicants must reside within the boundaries of the District. Letters from interested applicants should be either mailed or delivered in person to the LSCSD address above. All letters must be received no later than Thursday, November 10, 2016, 10:00 a.m. For further information, contact LSCSD 530-938-3281.
7689 msan oc26c

AFFIDAVIT OF PUBLICATION

LAKE SHASTINA COMMUNITY SERVICES

DIST

16320 EVERHART DR

WEED, CA. 96094

IN THE MATTER OF

NEWS# 8881

NOTICE OF BOARD VACANCY

STATE OF CALIFORNIA) ss:
County of Siskiyou)

ROBERT J RAMEY

of said County, being duly sworn, deposed and says: THAT he is and at all times herein mentioned was a citizen of the United States of America, over the age of twenty-one years, and that he is not, nor was he at any of the times hereinafter named a party to, nor interested in the above entitled matter; that he is the PRINCIPAL CLERK OF THE PRINTER of THE SISKIYOU DAILY NEWS, a newspaper of general circulation, printed and published in the City of Yreka, County of Siskiyou, State of California, and which newspaper is published for the dissemination of local and telegraphic news and intelligence of a general character, and which newspaper at all times herein mentioned had and still has a bona fide subscription list of paying subscribers, and which newspaper has been established, printed and published at regular intervals in the said City of Yreka, County of Siskiyou, State of California, for a period exceeding one year next preceding the date of publication of the notice hereinafter referred to; and which newspaper is not devoted to nor published for the interests, entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or any number of same; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof, on the following; dates, to-wit:

10/26/16

Siskiyou Daily News adjudicated May 18, 1953, No. 15190

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

(Signed)

Date:

NOTICE OF BOARD

VACANCY

NOTICE IS HEREBY

GIVEN that a vacancy has occurred on the Lake Shastina Community Services District Board of Directors. This is an elective position - the four-year term expires December 7, 2018. Appointment to fill this un-expired term will be made by the District Board of Directors at their Regular Board Meeting on Wednesday, November 16, 2016, 1:00 pm at the District Administration Building (16320 Everhart Drive, Weed CA 96094). Applicants must reside within the boundaries of the District. Letters from interested applicants should be either mailed or delivered in person to the LSCSD address above. All letters must be received no later than Thursday, November 10, 2016, 10:00 a.m. For further information, contact LSCSD 530-938-3281. News #8881. Pub. Oct. 26, 2016



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LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, October 19, 2016 – 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

Unapproved MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: French absent Hoke ✓ Layne ✓ Mitchell ✓ Thomsson ✓

Also present: GM Drexel, AA Charvez and consultant Patrick Clark. There were approximately 2 people in the audience.

PLEDGE OF ALLEGIANCE: GM Drexel led the Pledge of Allegiance.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Thomsson adjourned to Closed Session at 1:02 p.m.

CLOSED SESSION: 1:03 p.m.

Also present: GM Drexel and consultant Patrick Clark (Item A).

- A. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Patrick Clark, Patrick Clark Consulting, Karl Drexel, General Manager; Employee Organization: Teamsters Local 137
- B. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.
- C. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al.

With no objections by the Board, Pres. Thomsson adjourned Closed Session at 1:54 p.m.

REPORT ON CLOSED SESSION: 2:00 p.m.

Also present: GM Drexel, SAC Nelle, FC Pappas and AA Charvez. There were approximately 24 people in the audience.

GM Drexel reported:

Item A. Direction was given to staff for negotiating with the Union.

Items B. & C. Nothing to report.

Pres. Thomsson asked GM Drexel to report on the City of Weed's wastewater spill. The Siskiyou County Office of Emergency Services issued a warning on October 18, 2016 regarding Weed's wastewater spill into Boles Creek, which is one of the water supplies into Lake Shastina. The District's water wells have not been affected by the spill. Concerns regarding this matter should be directed to the Montague Water Conservation District, City of Weed, OES or Fish and Wildlife.

PUBLIC COMMENTS: Five (5) speakers.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting September 21, 2016: A correction was made to the motion for Report out of Closed Session Item B: added NTE \$5,000.
- B. Ratification of Disbursements: September 1 through September 30, 2016
- C. Budget Comparison / Variance Report: FY 2016/2017 YTD
- D. Accounts Receivables Aging Analysis: FY 2016/2017 YTD

Motion by Dir. Mitchell second by Dir. Layne to approve Consent Calendar.

Ayes: Directors Hoke, Layne, Mitchell and Thomsson

Noes: None

Absent: Director French

Per request from GM Drexel, in accordance with the Brown Act, the following motion was made:

Motion by Dir. Mitchell second by Dir. Thomsson to approve adding an emergency item to Discussion/Action Items: Well 4 Emergency Repairs (Item 10).

Ayes: Directors Hoke, Layne, Mitchell and Thomsson

Noes: None

Absent: Director French

DISCUSSION / ACTION ITEMS:

2. Fire Department Monthly Report: FC Pappas reported.
3. Police Department Monthly Report: Report received and filed.
4. Employment agreement with Mike Wilson for Police Chief: GM Drexel reported that he is still in negotiations with Mike Wilson; a contract and the exhibit with details such as job duties, wages, and benefits has been drafted.
5. Proposed business relationship between LSPOA and LSCSD: GM Drexel reported that the LSPOA Board received the District's proposal for rental of maintenance yard space. The LSPOA has come back with specific items/questions for negotiation/clarification, which is expected to be addressed at the LSPOA Board's November meeting.
6. Review Lake Shastina Dog Ordinance – Consider violations changed from Misdemeanor to Infraction: Dir. Mitchell stated that the Police Department needs the tools to do the Animal Control duties more efficiently; specifically, changing the violation from a misdemeanor to an infraction. She asked if the Board was in agreement to proceed with this type of amendment. The Board discussed and direction was given to the Police Department to draft proposed language for an amendment to the current Animal Control Ordinance.
7. Budget 1st Quarter Revise – Review and revise 2016-2017 Annual Budget: GM Drexel and SAC Nelle reported. The Board discussed.

Motion by Dir. Layne second by Dir. Hoke to approve the first quarter revised FY 2016/17 Budget, as presented.

Ayes: Directors Hoke, Layne, Mitchell and Thomsson

Noes: None

Absent: Director French

8. Public Records Act (PRA) #1 and #2 – Moller Attorney request for information: GM Drexel reported that staff and attorney Deckard are still working on the PRA requests; the requests have been and continue to be time-consuming and costly to the District. Moller's attorney has threatened the District with legal options if the District's response was not forthcoming.
9. Drinking Water Wells – Establish a committee to review new well sites – Thomsson, Drexel, Moore: Pres. Thomsson stated that she would like to have Dir. Layne serve on the committee with GM Drexel and Don Moore. Dir. Mitchell stated she wanted to serve on the committee. The Board tabled the item until after the November 8, 2016 Election of Directors.
10. Well 4 Emergency Repairs: GM Drexel reported that staff and engineer have written specs for the budgeted project to rehabilitate Well 4 and are in the process of developing bid documents. Unfortunately, Well 4 pump blew up on October 14, 2016 and emergency repairs are needed immediately, which will include a submersible pump, and GM Drexel is requesting bids for immediate repairs.

STAFF COMMENTS: SAC Nelle updated the Board regarding progress of audit.

BOARD MEMBER COMMENTS: Dir. Hoke read her letter of resignation as a Board member, effective the end of the meeting.

ADJOURNMENT:

With no objections by the Board, Pres. Thomsson adjourned the meeting at 3:30 p.m. to the next LSCSD Regular Board Meeting on Wednesday, November 16, 2016, 1:00 p.m. at the Administration Building.

Approval Date: _____

Barbara Thomsson, President

ATTEST:

Karl Drexel, Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of October 1 thru October 31, 2016 for a total of: " \$ 165,516.57

Each check has been signed by two directors with documentation attached to each check.

Submitted for October 2016	\$ 165,516.57
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Expenses - Regular Checks SVB Account	\$ 118,489.24
Expenses - Payroll & Liability Checks SVB Account	\$ 47,027.33
<u>Subtotal</u>	<u>\$ 165,516.57</u>
<u>Total CSD Expenses</u>	<u>\$ 165,516.57</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date	JE or Ck #	Payee	Total Expense	LSPOA Shared Invoices *							
				Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
10/4/2016	JE #64498	Bank Fees	17.50	17.50		17.50					
10/6/2016	492	Verizon Wireless	216.86	216.86		53.79			163.07		
10/6/2016	493	Williams Scotman	294.26	294.26			147.13	147.13			
10/6/2016	21463	Basic Lab	764.40	764.40			764.40				
10/6/2016	21464	Center for Education & Employment Law	254.95	254.95					254.95		
10/6/2016	21465	Chief Law Enforcement Supply	6.50	6.50							6.50
10/6/2016	21466	City National Bank	30,512.72	30,512.72			30,512.72				
10/6/2016	21467	Computer Logistics	48.00	48.00		48.00					
10/6/2016	21468	Crater Lake Ford	1,569.52	1,569.52			784.76	784.76			
10/6/2016	21469	Department of Motor Vehicles	2,120.00	2,120.00							2,120.00
10/6/2016	21470	Jennifer Brown-Refund	1,501.06	1,501.06		1,501.06					
10/6/2016	21471	KD Management	2,826.50	2,826.50		2,826.50					
10/6/2016	21472	Kellie Power	465.00	465.00		400.00			32.50		32.50
10/6/2016	21473	LSPOA	163.39	163.39		163.39					
10/6/2016	21474	Northwest Restoration	350.00	350.00		350.00					
10/6/2016	21475	Pitney Bowes	193.50	193.50		193.50					
10/6/2016	21476	Quill Corp	63.94	63.94		63.94					
10/6/2016	21477	Shasta Auto Supply	93.51	93.51			33.87	21.93			37.71
10/6/2016	21478	Shasta Forest Products	37.80	37.80				37.80			
10/6/2016	21479	Solano's Inc.	41.39	41.39			15.15	26.24			
10/6/2016	21480	US Bank Equipment Finance	174.65	174.65					174.65		
10/6/2016	21481	Wal-Mart	105.79	105.79			52.90	52.89			
10/6/2016	21482	William Carrigan-Refund	259.14	259.14		259.14					
10/6/2016	21483	Western Business Products	9,000.35	9,000.35		9,000.35					
10/12/2016	21484	Siskiyou County Clerk	50.00	50.00			25.00	25.00			
10/13/2016	21485	Payroll Checks (Live Checks)	1,209.47		1,209.47		1,209.47				
10/13/2016	21486	Edward Jones	307.09	307.09					126.72	180.37	
10/13/2016	502638	EDD EFT	681.97	681.97		192.14	162.87		64.83	246.19	15.94
10/13/2016	502639	EFTPS EFT	3,460.69	3,460.69		794.07	671.42		497.33	1,323.57	174.30
10/13/2016	502640	CalPERS EFT	1,783.92	1,783.92		1,030.24	753.68				
10/13/2016	502641	CalPERS 457 EFT	788.62	788.62		530.00	208.62			50.00	
10/13/2016	502642	SVB EFT - Payroll Checks (Direct Deposits)	14,465.77	14,465.77		4,978.97	2,596.88		2,537.82	3,315.94	1,036.16
10/13/2016	500	Pitney Bowes - Refill	500.00	500.00		486.91		4.19	8.90		
10/20/2016	495	First Natl. Bank of Omaha Visa DN	673.88	673.88		644.70	2.00	2.00	21.18		4.00
10/20/2016	496	First Natl. Bank of Omaha Visa RM	56.93	56.93			56.93				
10/20/2016	497	First Natl. Bank of Omaha Visa MW	698.42	698.42					698.42		
10/20/2016	498	First Natl. Bank of Omaha Visa SP	1,928.35	1,928.35							1,928.35
10/20/2016	499	Pacific Power	17,977.77	17,977.77		810.27	4,927.45	11,886.88	170.06		183.11
10/20/2016	21490	AT&T	199.74	199.74				199.74			
10/20/2016	21491	Basic Lab	128.00	128.00				128.00			
10/20/2016	21492	Burton's Fire	69.06	69.06							69.06

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date	JE or Ck #	LSPOA Shared Invoices *		Regular Expenses	Payroll Expenses	10	15	20	25	26	30
		Payee	Total Expense			General	Sewer	Water	Police	COPS Grant	Fire
10/20/2016	21493	Diane Deckard Law Firm	15,415.00	15,415.00		15,415.00					
10/20/2016	21494	Don Erickson Shell	2,553.95	2,553.95		613.63	605.65	416.35	234.75		683.57
10/20/2016	21495	Gempler's	695.53	695.53			695.53				
10/20/2016	21496	Hue & Cry	38.00	38.00		38.00					
10/20/2016	21497	KD Management	4,393.00	4,393.00		4,393.00					
10/20/2016	21498	Kirsher, Winston, & Boston	1,281.00	1,281.00		1,201.00			80.00		
10/20/2016	21499	LSCSD Utilities	423.70	423.70		164.98			121.11		137.61
10/20/2016	21500	LSPOA	29.12	29.12		29.12					
10/20/2016	21501	N.C.G.T. Security Fund	10,263.00	10,263.00		4,179.00	3,435.00		1,107.00	1,542.00	
10/20/2016	21502	Quill Corp	174.77	174.77		146.91	13.93	13.93			
10/20/2016	21503	Ray Morgan Company	135.78	135.78		135.78					
10/20/2016	21504	Shasta Valley Tire Service	474.98	474.98			474.98				
10/20/2016	21505	Siskiyou County Tax Collector	63.00	63.00		63.00					
10/20/2016	21506	Siskiyou Disposal	250.00	250.00		85.00	42.50	42.50	40.00		40.00
10/20/2016	21507	Steve Pappas	159.87	159.87							159.87
10/20/2016	21508	Total Chaos Industries	580.50	580.50							580.50
10/20/2016	21509	US Postal Services	529.64	529.64		529.64					
10/20/2016	21510	Utility Telephone	532.75	532.75		319.64			159.83		53.28
10/20/2016	21511	Woods Pest Control	164.00	164.00		82.00			41.00		41.00
10/20/2016	21521	North Valley EAC	70.00	70.00		70.00					
10/24/2016	494	AT&T	106.60	106.60			53.30	53.30			
10/26/2016	21525	LSPOA- Assessment Reimbursement	6,792.17	6,792.17		6,792.17					
10/27/2016	21522	Payroll Checks (Live Checks)	1,169.24		1,169.24		1,169.24				
10/27/2016	21523	Edward Jones	132.76		132.76				101.87	30.89	
10/27/2016	502654	EDD EFT	836.04		836.04	192.49	142.90		72.84	411.87	15.94
10/27/2016	502655	EFTPS EFT	4,026.48		4,026.48	795.19	615.53		517.95	1,923.51	174.30
10/27/2016	502656	CalPERS EFT	1,788.90		1,788.90	1,035.22	753.68				
10/27/2016	502657	CalPERS 457 EFT	788.62		788.62	530.00	208.62			50.00	
10/27/2016	502658	SVB EFT - Payroll Checks (Direct Deposits)	15,129.28		15,129.28	5,014.53	2,515.89		2,409.84	4,152.86	1,036.16
10/27/2016	21524	Union Dues Payable	458.48		458.48	197.00	152.00		56.24	53.24	
			165,516.57	118,489.24	47,027.33	66,366.77	53,804.00	13,842.64	9,692.86	13,280.44	8,529.86

Ratification of Disbursements - October 2016

Vendors	Check Date	Total Invoice Amount	LSCSD Check Amount	Amount Paid by POA
Verizon	10/6/2016	216.86	216.86	26.86
Computer Logistic	10/6/2016	48.00	48.00	24.00
Kellie Power	10/6/2016	465.00	465.00	200.00
Northwest Restoration	10/6/2016	350.00	350.00	175.00
Pitney Bowes	10/6/2016	193.50	193.50	96.75
Quill Corp	10/6/2016	63.94	63.94	31.97
Pitney Bowes	10/20/2016	500.00	500.00	265.48
First National Bank-DN	10/20/2016	673.88	673.88	294.33
Pacific Power	10/20/2016	17,977.77	17,977.77	503.10
Don Erickson Inc.	10/20/2016	2,553.95	2,553.95	400.20
Hue & Cry	10/20/2016	38.00	38.00	19.00
LSCSD Utilities	10/20/2016	423.70	423.70	82.49
Quill Corp	10/20/2016	174.77	174.77	56.27
Ray Morgan	10/20/2016	135.78	135.78	67.89
Siskiyou Disposal	10/20/2016	250.00	250.00	85.00
Utility Telephone	10/20/2016	532.75	532.75	159.82
Woods Pest Control	10/20/2016	164.00	164.00	41.00

LAKE SHASTINA COMMUNITY SERVICES DISTRICT										
SCOTT VALLEY BANK ACCOUNT										
October 2016			Fund-#	10	15	20	25	26	30	
Date	JE #	Description	AMOUNT	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE	
10/1/2016		Balance Forward	72,929.67	40,507.17	60,681.39	(9,163.04)	46,781.77	(31,402.19)	(34,475.43)	-
		BEGINNING BALANCE								-
10/6/2016	JE #64220	POA Payroll Reimb PPE 9/11/16	2,560.74	2,560.74						-
10/6/2016	JE #64221	POA AP Reimbursement	1,259.05	1,259.05						-
10/13/2016	JE #64287	Water/Sewer PR Transfer PPE 10/9/16			4,561.54	(4,561.54)				-
10/19/2016	JE #64300	Deposit - Cash Receipts 10/6 #1	16,734.94	10,357.45	2,314.52	2,018.38	1,710.44		334.15	-
10/19/2016	JE #64300	Deposit - Cash Receipts 10/18 #1	22,581.89	1,036.59	4,252.55	3,490.70	830.05	8,790.12	4,181.88	-
10/19/2016	JE #64300	Deposit - Cash Receipts 10/18 #2	11,375.55	181.66	5,112.21	4,719.15	848.63		513.90	-
10/19/2016	JE #64300	Deposit - Cash Receipts 10/18 #3	11,191.75	104.00	5,075.91	4,566.20	894.93		550.71	-
10/19/2016	JE #64500	Deposit - Correction Notice 10/18 #2		20.00		20.00				-
10/20/2016	JE #64364	Deposit Transfer - Cash Receipts	3,442.56	1,312.83	878.52	752.17	338.83		160.21	-
10/20/2016	JE #64367	POA Payroll Reimb PPE 9/25/16 & 10/9/16	9,961.58	9,896.90	64.66					-
10/20/2016	JE #64368	POA AP Reimbursement	820.09	820.09						-
10/25/2016	JE #64300	Deposit - Cash Receipts 10/18 #4	14,352.39	40.00	5,999.17	5,146.24	2,125.16		1,041.82	-
10/25/2016	JE #64300	Deposit - Cash Receipts 10/20 #1	12,851.52	654.02	5,681.58	4,756.08	1,119.32		640.52	-
10/25/2016	JE #64300	Deposit - Cash Receipts 10/20 #2	11,091.37	115.00	4,914.43	4,170.40	1,409.10		482.44	-
10/25/2016	JE #64300	Deposit - Cash Receipts 10/20 #3	11,454.09	389.36	5,280.66	4,323.79	912.99		547.29	-
10/27/2016	JE #64578	Water/Sewer PR Transfer PPE 10/23/16			4,658.39	(4,658.39)				-
10/31/2016	JE #64499	Interest	3.47	3.47						-
		TOTAL Income	129,700.97	28,731.16	48,794.14	24,743.18	10,189.45	8,790.12	8,452.92	-
Date	JE # or Ck #	Vendor	TOTAL	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE	
10/4/2016	JE #64498	Bank Fees	17.50	17.50						-
10/6/2016	492	Verizon Wireless	216.86	53.79			163.07			-
10/6/2016	493	Williams Scotman	294.26			147.13				-
10/6/2016	21463	Basic Lab	764.40		147.13					-
10/6/2016	21464	Center for Education & Employment Law	254.95				254.95			-
10/6/2016	21465	Chief Law Enforcement Supply	6.50						6.50	-
10/6/2016	21466	City National Bank	30,512.72		30,512.72					-
10/6/2016	21467	Computer Logistics	48.00	48.00						-
10/6/2016	21468	Crater Lake Ford	1,569.52		784.76	784.76				-
10/6/2016	21469	Department of Motor Vehicles	2,120.00						2,120.00	-
10/6/2016	21470	Jennifer Brown-Refund	1,501.06	1,501.06						-
10/6/2016	21471	KD Management	2,826.50	2,826.50						-
10/6/2016	21472	Kellie Power	465.00	400.00			32.50		32.50	-
10/6/2016	21473	LSPOA	163.39	163.39						-
10/6/2016	21474	Northwest Restoration	350.00	350.00						-
10/6/2016	21475	Pitney Bowes	193.50	193.50						-
10/6/2016	21476	Quill Corp	63.94	63.94						-
10/6/2016	21477	Shasta Auto Supply	93.51		33.87	21.93			37.71	-
10/6/2016	21478	Shasta Forest Products	37.80			37.80				-
10/6/2016	21479	Solano's Inc.	41.39		15.15	26.24				-
10/6/2016	21480	US Bank Equipment Finance	174.65				174.65			-
10/6/2016	21481	Wal-Mart	105.79		52.90	52.89				-
10/6/2016	21482	William Carrigan-Refund	259.14	259.14						-
10/6/2016	21483	Western Business Products	9,000.35	9,000.35						-
10/12/2016	21484	Siskiyou County Clerk	50.00		25.00	25.00				-
10/13/2016	21485	Payroll Checks (Live Checks)	1,209.47		1,209.47					-
10/13/2016	21486	Edward Jones	307.09				126.72	180.37		-
10/13/2016	502638	EDD EFT	681.97	192.14	162.87		64.83	246.19	15.94	-
10/13/2016	502639	EFTPS EFT	3,460.69	794.07	671.42		497.33	1,323.57	174.30	-
10/13/2016	502640	CalPERS EFT	1,783.92	1,030.24	753.68					-
10/13/2016	502641	CalPERS 467 EFT	788.62	530.00	208.62			50.00		-
10/13/2016	502642	SVB EFT - Payroll Checks (Direct Deposits)	14,465.77	4,978.97	2,596.88		2,537.82	3,315.94	1,036.16	-
10/13/2016	500	Pitney Bowes - Refill	500.00	486.91		4.19	8.90			-
10/20/2016	495	First Natl. Bank of Omaha Visa DN	673.88	644.70	2.00	2.00	21.18		4.00	-
10/20/2016	496	First Natl. Bank of Omaha Visa RM	56.93		56.93					-
10/20/2016	497	First Natl. Bank of Omaha Visa MW	698.42				698.42			-
10/20/2016	498	First Natl. Bank of Omaha Visa SP	1,928.35						1,928.35	-
10/20/2016	499	Pacific Power	17,977.77	810.27	4,927.45	11,886.88	170.06		183.11	-
10/20/2016	21490	AT&T	199.74			199.74				-
10/20/2016	21491	Basic Lab	128.00			128.00				-
10/20/2016	21492	Burton's Fire	69.06						69.06	-
10/20/2016	21493	Diane Deckard Law Firm	15,415.00	15,415.00						-
10/20/2016	21494	Don Erickson Shell	2,553.95	613.63	605.65	416.35	234.75		663.57	-
10/20/2016	21495	Gempeler's	695.53		695.53					-
10/20/2016	21496	Hue & Cry	38.00							-
10/20/2016	21497	KD Management	4,393.00	4,393.00						-
10/20/2016	21498	Kirsher, Winston, & Boston	1,281.00	1,201.00			80.00			-
10/20/2016	21499	LSCSD Utilities	423.70	164.98			121.11		137.61	-
10/20/2016	21500	LSPOA	29.12	29.12						-
10/20/2016	21501	N.C.G.T. Security Fund	10,263.00	4,179.00	3,435.00		1,107.00	1,542.00		-
10/20/2016	21502	Quill Corp	174.77	146.91	13.93	13.93				-
10/20/2016	21503	Ray Morgan Company	135.78	135.78						-
10/20/2016	21504	Shasta Valley Tire Service	474.98		474.98					-
10/20/2016	21505	Siskiyou County Tax Collector	63.00	63.00						-
10/20/2016	21506	Siskiyou Disposal	250.00	85.00	42.50	42.50	40.00		40.00	-
10/20/2016	21507	Steve Pappas	159.87						159.87	-
10/20/2016	21508	Total Chaos Industries	580.50						580.50	-
10/20/2016	21509	US Postal Services	529.64	529.64						-
10/20/2016	21510	Utility Telephone	532.75	319.64			159.83		53.28	-
10/20/2016	21511	Woods Pest Control	164.00	82.00			41.00		41.00	-
10/20/2016	21521	North Valley EAC	70.00	70.00						-
10/24/2016	494	AT&T	106.60		53.30	53.30				-

LAKE SHASTINA COMMUNITY SERVICES DISTRICT										
SCOTT VALLEY BANK ACCOUNT										
October 2016				Fund-#	10	15	20	25	26	30
Date	JE #	Description	AMOUNT	GENERAL	SEWER	WATER	POLICE	COPS	GRANT	FIRE
10/26/2016	21525	LSPOA- Assessment Reimbursement	6,792.17	6,792.17						-
10/27/2016	21522	Payroll Checks (Live Checks)	1,169.24		1,169.24					-
10/27/2016	21523	Edward Jones	132.76				101.87	30.89		-
10/27/2016	502654	EDD EFT	836.04	192.49	142.90		72.84	411.87		15.94
10/27/2016	502655	EFTPS EFT	4,026.48	795.19	615.53		517.95	1,923.51		174.30
10/27/2016	502656	CalPERS EFT	1,788.90	1,035.22	753.68					-
10/27/2016	502657	CalPERS 457 EFT	788.62	530.00	208.62			50.00		-
10/27/2016	502658	SVB EFT - Payroll Checks (Direct Deposits)	15,129.28	5,014.53	2,515.89		2,409.84	4,152.86		1,036.16
10/27/2016	21524	Union Dues Payable	458.48	197.00	152.00		56.24	53.24		-
		TOTAL DISTRIBUTION	165,516.57	66,366.77	53,804.00	13,842.64	9,692.86	13,280.44		8,529.86
10/1/2016		BEGINNING BALANCE	72,929.67	40,507.17	60,681.39	(9,163.04)	46,781.77	(31,402.19)		(34,475.43)
		DEPOSITS/TRANSFERS	129,700.97	28,731.16	48,794.14	24,743.18	10,189.45	8,790.12		8,452.92
		DISBURSEMENTS	(165,516.57)	(66,366.77)	(53,804.00)	(13,842.64)	(9,692.86)	(13,280.44)		(8,529.86)
10/31/2016		ENDING BALANCE	37,114.07	2,871.56	55,671.53	1,737.50	47,278.36	(35,892.51)		(34,552.37)
	JE #	Reclassified Items posted								-
		TOTAL	37,114.07	2,871.56	55,671.53	1,737.50	47,278.36	(35,892.51)		(34,552.37)
10/31/2016	JE #64571	Overhead Allocation - October 2016		40,890.69	(17,174.09)	(17,174.08)	(3,271.26)			(3,271.26)
10/31/2016		FINAL BALANCE	37,114.07	43,762.25	38,497.44	(15,436.58)	44,007.10	(35,892.51)		(37,823.63)
										0.00

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

October 2016 Detailed Budget Comparison 2016/2017 YTD

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	11/9/2016 % Bud
Fund: 10 - LSCSD General Fund						
Revenues						
Dept: 00						
Acct Class: 4055 Operational Income						
4055.000 Misc Operational Income	0.00	0.00	15.16	0.00	-15.16	0.0
5050.000 Transfer Fees	3,000.00	3,000.00	1,340.00	380.00	1,660.00	44.7
Acct Class: 4060 Interest						
5080.000 Interest Earned-OPS	200.00	200.00	121.88	4.74	78.12	60.9
5081.000 Interest Earned-RSV	395.00	395.00	0.00	0.00	395.00	0.0
Acct Class: 4070 Rents						
4070.000 Antenna Lease Revenue	22,067.00	22,067.00	4,913.18	1,503.41	17,153.82	22.3
Dept: 22 Medical Clinic						
Acct Class: 4070 Rents						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	15,066.00	5,022.00	45,198.00	25.0
Revenues	85,926.00	85,926.00	21,456.22	6,910.15	64,469.78	25.0
Expenditures						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7032.000 Filing Fees	250.00	250.00	40.00	0.00	210.00	16.0
7033.000 Licenses, Permits, Fees	3,000.00	3,000.00	1,565.17	71.50	1,434.83	52.2
7034.000 Dues & Subscriptions	4,000.00	4,000.00	235.93	151.93	3,764.07	5.9
7062.000 Repair & Maintenance	3,500.00	3,500.00	234.42	234.42	3,265.58	6.7
7064.000 Materials/Supplies/Small Tools	500.00	500.00	0.00	0.00	500.00	0.0
7101.000 Property Taxes	150.00	150.00	63.00	63.00	87.00	42.0
7204.000 Events	750.00	750.00	0.00	0.00	750.00	0.0
7245.000 Election	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	3,500.00	6,500.00	918.99	658.07	5,581.01	14.1
7050.200 Off Exp-Postage	4,000.00	6,400.00	2,014.32	751.07	4,385.68	31.5
7050.400 Off Exp-Maint	3,500.00	3,500.00	1,938.53	164.64	1,561.47	55.4
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	280,749.62	189,977.62	56,390.74	13,980.98	133,586.88	29.7
7513.000 Payroll-TAXES	6,674.87	4,924.68	1,184.19	202.74	3,740.49	24.0
7514.000 Payroll-Benefits	74,485.80	55,981.80	22,241.85	4,179.00	33,739.95	39.7
7516.200 Pension Cost (CalPERS)	41,927.14	26,351.21	31,566.30	1,106.13	-5,215.09	119.8
7518.000 Workers Comp	5,182.81	1,757.25	5,338.88	0.00	-3,581.63	303.8
7530.100 PR Reimbursement Admin	-140,669.09	-114,297.02	-32,305.32	-12,457.64	-81,991.70	28.3
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7551.000 Meals	750.00	750.00	18.45	18.45	731.55	2.5
Acct Class: 5024 Professional Services						
7035.000 Advertising	500.00	500.00	238.00	0.00	262.00	47.6
7041.000 Legal	60,000.00	60,000.00	36,916.75	4,390.50	23,083.25	61.5
Acct Class: 5025 Contractual						
7026.000 Contract Services	6,000.00	96,500.00	35,730.89	12,062.50	60,769.11	37.0
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	380.86	0.00	219.14	63.5
Acct Class: 5055 Utilities						
7106.000 Utilities - CSD	1,000.00	1,000.00	242.46	82.49	757.54	24.2
7106.100 Util-Telephone	2,200.00	2,200.00	720.30	186.72	1,479.70	32.7
7105.200 Util-Electric	4,000.00	4,000.00	972.23	307.17	3,027.77	24.3
7105.400 Utilities-Propane	500.00	500.00	87.50	0.00	412.50	17.5
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	-339,370.00	-349,379.00	-165,983.62	-40,890.69	-183,395.38	47.5
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	0.00	0.00	9,000.35	9,000.35	-9,000.35	0.0
Less Reimbursement due from LAIF Savings	0.00	0.00	-9,000.35	-9,000.35	9,000.35	0.0
Dept: 22 Medical Clinic						
Acct Class: 5000 General Operating Expense						
7053.000 Medical Building Contract	41,804.00	41,804.00	10,284.07	0.00	31,519.93	24.6
7062.000 Repair & Maintenance	5,000.00	8,500.00	630.15	0.00	5,869.85	9.7
7080.000 Interest Expense	2,196.00	2,196.00	715.93	0.00	1,480.07	32.6
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	4,250.00	4,250.00	8.00	0.00	4,242.00	0.2
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	556.08	0.00	43.92	92.7
Expenditures	85,531.15	69,266.54	12,945.05	-14,737.02	56,321.49	12.4

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	Page: 2 % Bud
Fund: 15 - LSCSD Sewer Dept						
Revenues						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	470,207.00	470,207.00	236,138.40	118,087.20	234,068.60	50.2
4001.200 Assmt/Revenue-Standby	66,204.00	66,204.00	33,075.00	0.00	33,129.00	50.0
4001.300 Assmt/Revenue-Commercial	4,909.00	4,909.00	3,254.94	921.06	1,654.06	66.3
4003.000 Late Payment Revenue	4,250.00	4,250.00	1,363.07	6.25	2,886.93	32.1
Acct Class: 4055 Operational Income						
4055.000 Misc Operational Income	2,000.00	2,000.00	535.75	163.00	1,464.25	26.8
5004.000 Sewer Hook Up Fee	14,498.00	14,498.00	0.00	0.00	14,498.00	0.0
5005.000 Sewer Payment Contracts	252.00	252.00	63.00	0.00	189.00	25.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
Revenues	563,820.00	563,820.00	274,430.16	119,177.51	289,389.84	48.7
Expenditures						
Acct Class: 5000 General Operating Expense						
7003.000 Bad Debt	0.00	0.00	4.01	0.00	-4.01	0.0
7033.000 Licenses, Permits, Fees	7,500.00	7,500.00	745.21	27.00	6,754.79	9.9
7034.000 Dues & Subscriptions	500.00	500.00	80.60	0.00	419.40	16.1
7062.000 Repair & Maintenance	20,000.00	20,000.00	3,800.60	767.61	16,199.40	19.0
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	683.42	52.90	4,316.58	13.7
7080.000 Interest Expense	25,542.52	25,542.52	13,031.30	13,031.30	12,511.22	51.0
7085.000 Municipal Finance Principle	35,482.92	35,482.92	17,481.42	17,481.42	18,001.50	49.3
7100.000 Lease/Rent Expense	1,800.00	1,800.00	588.52	147.13	1,211.48	32.7
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	400.00	400.00	13.93	13.93	386.07	3.5
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	262,956.33	166,637.63	45,726.67	10,194.83	120,910.96	27.4
7513.000 Payroll-TAXES	6,416.87	4,162.25	712.29	147.83	3,439.96	17.2
7514.000 Payroll-Benefits	89,359.20	66,754.80	19,760.25	3,435.00	46,994.55	29.6
7516.200 Pension Cost (CalPERS)	35,820.54	22,961.98	22,266.94	818.14	695.04	97.0
7518.000 Workers Comp	32,060.28	20,328.66	29,693.71	0.00	-9,365.05	146.1
7530.000 Payroll Reimbursement	-187,095.30	-112,334.13	-39,797.03	-9,284.59	-72,537.10	35.4
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	578.24	0.00	621.76	48.2
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7551.000 Meals	400.00	400.00	23.18	0.00	376.82	5.8
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	4,200.00	4,200.00	0.00	0.00	4,200.00	0.0
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	10,000.00	10,000.00	764.40	764.40	9,235.60	7.6
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	21,000.00	21,000.00	18,000.78	0.00	2,999.22	85.7
Acct Class: 5055 Utilities						
7105.100 Util-Telephone	250.00	490.00	155.35	53.30	334.65	31.7
7105.200 Util-Electric	49,325.00	49,325.00	13,819.56	4,733.55	35,505.44	28.0
7105.300 Util-Waste	510.00	510.00	127.50	42.50	382.50	25.0
Acct Class: 5075 Equipment						
7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7063.000 Fuel	6,500.00	6,500.00	1,247.18	605.65	5,252.82	19.2
7065.000 Vehicle Repair/Maintenance	3,500.00	3,500.00	2,487.92	1,293.61	1,012.08	71.1
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	142,535.40	146,739.18	69,713.12	17,174.09	77,026.06	47.5
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	277,000.00	277,000.00	654.89	193.90	276,345.11	0.2
Less Reimbursement due from LAIF Savings	-277,000.00	-277,000.00	-654.89	-193.90	-276,345.11	-0.2
Expenditures	578,763.76	512,190.81	221,709.07	61,499.60	290,481.74	43.3

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 20 - LSCSD Water Dept						
Revenues						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	325,220.30	325,220.30	185,323.34	103,231.24	139,896.96	57.0
4001.200 Assmt/Revenue-Standby	104,320.00	104,320.00	52,090.00	0.00	52,230.00	49.9
4001.300 Assmt/Revenue-Commercial	14,260.95	14,260.95	6,916.35	1,711.39	7,344.60	48.5
4003.000 Late Payment Revenue	8,700.00	8,700.00	2,721.24	6.25	5,978.76	31.3
Acct Class: 4020 Construction-New Home						
4075.000 Water Capacity Expansion Fee	640.00	640.00	0.00	0.00	640.00	0.0
5006.000 Water Hook Up Fee	530.00	530.00	0.00	0.00	530.00	0.0
Acct Class: 4050 Other Operating Revenues						
5040.000 Gain on Sale of Equipment	750.00	750.00	0.00	0.00	750.00	0.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	0.00	0.00	86.00	0.00	-86.00	0.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	5,800.00	5,800.00	715.93	0.00	5,084.07	12.3
Revenues	460,221.25	460,221.25	247,852.86	104,948.88	212,368.39	53.9
Expenditures						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7033.000 Licenses, Permits, Fees	6,000.00	6,000.00	213.69	27.00	5,786.31	3.6
7034.000 Dues & Subscriptions	1,300.00	1,300.00	330.60	0.00	969.40	25.4
7062.000 Repair & Maintenance	25,000.00	25,000.00	4,638.25	1,696.17	20,361.75	18.6
7064.000 Materials/Supplies/Small Tools	4,000.00	4,000.00	737.83	52.89	3,262.17	18.4
7100.000 Lease/Rent Expense	1,800.00	1,800.00	598.52	147.13	1,211.48	32.7
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	13.93	13.93	636.07	2.1
7050.200 Off Exp-Postage	800.00	800.00	4.19	4.19	795.81	0.5
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	140,509.14	112,334.13	36,947.85	9,219.93	75,386.28	32.9
7556.000 Uniforms	1,200.00	1,200.00	428.24	0.00	771.76	35.7
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7551.000 Meals	350.00	350.00	23.17	0.00	326.83	6.6
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,960.00	3,960.00	0.00	0.00	3,960.00	0.0
7041.000 Legal	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	12,000.00	12,000.00	640.00	128.00	11,360.00	5.3
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	23,000.00	23,000.00	19,663.38	0.00	3,336.62	85.5
Acct Class: 5055 Utilities						
7105.100 Util-Telephone	2,650.00	2,900.00	954.33	253.04	1,945.67	32.9
7105.200 Util-Electric	97,000.00	97,000.00	40,243.36	11,886.88	56,756.64	41.5
7105.300 Util-Waste	510.00	510.00	127.50	42.50	382.50	25.0
Acct Class: 5075 Equipment						
7063.000 Fuel	6,500.00	6,500.00	898.29	416.35	5,601.71	13.8
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	2,039.00	806.69	961.00	68.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	142,535.40	146,739.18	69,713.10	17,174.08	77,026.08	47.5
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	310,000.00	310,000.00	0.00	0.00	310,000.00	0.0
Less Reimbursement due from LAIF Savings	-310,000.00	-310,000.00	0.00	0.00	-310,000.00	0.0
Expenditures	479,764.54	456,043.31	178,205.23	41,868.78	277,838.08	38.4

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 25 - LSCSD Police Department						
Revenues						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	80,210.00	80,210.00	40,170.00	20,085.00	40,040.00	50.1
4001.200 Assmt/Revenue-Standby	169,390.00	169,390.00	84,548.75	0.00	84,841.25	49.9
4001.300 Assmt/Revenue-Commercial	2,015.00	2,015.00	1,007.50	0.00	1,007.50	50.0
4003.000 Late Payment Revenue	5,700.00	5,700.00	2,159.11	6.25	3,540.89	37.9
Acct Class: 4050 Other Operating Revenues						
5040.000 Gain on Sale of Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,000.00	4,000.00	75.00	10.00	3,925.00	1.9
5056.000 Warrant	2,500.00	2,500.00	241.34	23.10	2,258.66	9.7
5062.000 Event Donations	500.00	500.00	150.00	0.00	350.00	30.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	3,200.00	3,200.00	25.00	0.00	3,175.00	0.8
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	625.00	625.00	0.00	0.00	625.00	0.0
Revenues	269,940.00	269,940.00	128,376.70	20,124.35	141,563.30	47.6

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	Page: 4 % Bud
Fund: 25 - LSCSD Police Department						
Expenditures						
Acct Class: 5000 General Operating Expense						
7003.000 Bad Debt	0.00	0.00	25.64	0.00	-25.64	0.0
7033.000 Licenses, Permits, Fees	1,600.00	1,600.00	287.77	12.00	1,312.23	18.0
7034.000 Dues & Subscriptions	2,600.00	2,600.00	2,369.00	0.00	231.00	91.1
7062.000 Repair & Maintenance	1,300.00	1,300.00	0.00	0.00	1,300.00	0.0
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	1,000.00	1,000.00	451.93	163.19	548.07	45.2
7050.200 Off Exp-Postage	400.00	400.00	19.13	8.90	380.87	4.8
7050.400 Off Exp-Maint	1,850.00	1,850.00	539.34	174.65	1,310.66	29.2
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	112,325.78	94,427.69	20,973.87	3,835.14	73,453.82	22.2
7513.000 Payroll-TAXES	9,604.14	8,234.94	1,821.29	324.55	6,413.65	22.1
7514.000 Payroll-Benefits	14,666.64	27,619.44	6,498.81	1,107.00	21,120.63	23.5
7516.100 Pension Cost (EJ)	5,344.81	5,651.94	797.47	228.59	4,854.47	14.1
7518.000 Workers Comp	10,708.94	9,148.22	14,068.93	0.00	-4,920.71	153.8
7530.000 Payroll Reimbursement	1,200.00	1,200.00	11.84	0.00	1,188.16	1.0
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	2,000.00	2,000.00	698.42	698.42	1,301.58	34.9
Acct Class: 5015 Travel/Training/meals						
7550.000 Travel & Training	3,000.00	3,000.00	910.46	-50.18	2,089.54	30.3
7551.000 Meals	500.00	500.00	506.00	0.00	-6.00	101.2
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7035.000 Advertising	500.00	500.00	0.00	0.00	500.00	0.0
7041.000 Legal	1,000.00	1,000.00	80.00	0.00	920.00	8.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	3,000.00	3,000.00	212.00	106.00	2,788.00	7.1
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	10,000.00	10,000.00	8,089.31	0.00	1,910.69	80.9
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	600.00	600.00	299.85	121.11	300.15	50.0
7105.100 Util-Telephone	5,000.00	5,000.00	1,111.15	322.90	3,888.85	22.2
7105.200 Util-Electric	2,860.00	2,860.00	644.17	170.06	2,215.83	22.5
7105.300 Util-Waste	480.00	480.00	120.00	40.00	360.00	25.0
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5075 Equipment						
7063.000 Fuel	10,000.00	10,000.00	598.80	234.75	9,401.20	6.0
7065.000 Vehicle Repair/Maintenance	4,500.00	4,500.00	459.37	0.00	4,040.63	10.2
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	27,149.60	27,950.32	13,278.70	3,271.26	14,671.62	47.5
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Less Reimbursement due from LAIF Savings	-3,000.00	-3,000.00	0.00	0.00	-3,000.00	0.0
Expenditures	239,689.91	232,922.55	74,873.25	10,768.34	158,049.30	32.1

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	Page: 4 % Bud
Fund: 26 - COPS Grant						
Revenues						
Acct Class: 4001 Assessments & Revenues						
5075.000 Grant Income	115,000.00	115,000.00	8,790.12	8,790.12	106,209.88	7.6
Revenues	115,000.00	115,000.00	8,790.12	8,790.12	106,209.88	7.6
Expenditures						
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	60,641.58	60,641.58	41,428.14	10,708.01	19,213.44	68.3
7513.000 Payroll-TAXES	5,012.64	5,012.64	3,493.26	819.17	1,519.38	69.7
7514.000 Payroll-Benefits	19,429.20	19,429.20	8,238.81	1,542.00	11,190.39	42.4
7516.100 Pension Cost (EJ)	2,569.63	2,569.63	872.21	211.26	1,697.42	33.9
7518.000 Workers Comp	5,287.95	5,287.95	5,241.79	0.00	46.16	99.1
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7556.000 Uniforms	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5015 Travel/Training/meals						
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	500.00	500.00	0.00	0.00	500.00	0.0
Expenditures	98,241.00	98,241.00	59,274.21	13,280.44	38,966.79	60.3

For the Period: 7/1/2016 to 10/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	Page: 5 % Bud
Fund: 30 - LSCSD Fire Department						
Revenues						
Dept: 00						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	49,360.00	49,360.00	24,720.00	12,360.00	24,640.00	50.1
4001.200 Assmt/Revenue-Standby	65,150.00	65,150.00	32,518.75	0.00	32,631.25	49.9
4001.300 Assmt/Revenue-Commercial	1,060.00	1,060.00	530.00	0.00	530.00	50.0
4003.000 Late Payment Revenue	2,500.00	2,500.00	888.32	6.25	1,613.68	35.5
5075.000 Grant Income	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
Acct Class: 4050 Other Operating Revenues						
4076.000 Fire Suppression Expansion Fee	316.00	316.00	0.00	0.00	316.00	0.0
5040.000 Gain on Sale of Equipment	38,000.00	38,000.00	0.00	0.00	38,000.00	0.0
5056.000 Warrant	5,000.00	5,000.00	552.40	284.78	4,447.60	11.0
5062.000 Event Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	90,000.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	400.00	400.00	0.00	0.00	400.00	0.0
Dept: 45 Mutual Aid Strike Team						
Acct Class: 4055 Operational Income						
4080.000 Strike Team Revenues	0.00	115,165.00	3,420.45	3,420.45	111,744.55	3.0
Revenues	260,286.00	285,451.00	62,627.92	16,071.48	222,823.08	21.9
Expenditures						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7003.000 Bad Debt	0.00	0.00	6.30	0.00	-6.30	0.0
7033.000 Licenses, Permits, Fees	350.00	350.00	15.00	4.00	335.00	4.3
7034.000 Dues & Subscriptions	925.00	925.00	125.00	0.00	800.00	13.5
7051.000 Public Safety Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7051.100 Mandatory Safety Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7062.000 Repair & Maintenance	6,000.00	6,000.00	19.90	-7.99	5,980.10	0.3
7064.000 Materials/Supplies/Small Tools	3,500.00	3,500.00	267.81	58.78	3,232.19	7.7
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	158.63	0.00	491.37	24.4
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	100,705.60	27,300.00	7,823.84	2,278.50	19,476.16	28.7
7513.000 Payroll-TAXES	8,862.76	2,379.23	830.76	174.30	1,548.47	34.9
7518.000 Workers Comp	18,817.49	11,271.00	10,891.94	0.00	379.06	98.6
7530.000 Payroll Reimbursement	-33,107.21	0.00	11.84	0.00	-11.84	0.0
7552.000 Employee Physical Exams-Shots	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
7556.000 Uniforms	4,000.00	4,000.00	143.34	6.50	3,856.66	3.6
Acct Class: 5015 Travel/training/meals						
7549.000 Vounteer FF Stipend	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7550.000 Travel & Training	7,000.00	7,000.00	219.06	0.00	6,780.94	3.1
7551.000 Meals	1,500.00	1,500.00	158.20	29.65	1,341.80	10.5
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	840.00	840.00	0.00	0.00	840.00	0.0
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	2,000.00	2,000.00	362.00	106.00	1,638.00	18.1
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	7,500.00	7,500.00	6,786.61	0.00	713.39	90.5
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	850.00	850.00	349.35	137.61	500.65	41.1
7105.100 Util-Telephone	650.00	650.00	213.20	53.28	436.80	32.8
7105.200 Util-Electric	4,400.00	4,400.00	683.31	183.11	3,716.69	15.5
7105.300 Util-Waste	480.00	480.00	120.00	40.00	360.00	25.0
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5075 Equipment						
7063.000 Fuel	8,000.00	8,000.00	1,902.91	683.57	6,097.09	23.8
7065.000 Vehicle Repair/Maintenance	15,000.00	15,000.00	18,683.06	2,695.05	-3,683.06	124.6
7075.000 VFA Grant Equipment	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	27,149.60	27,950.32	13,278.70	3,271.26	14,671.62	47.5
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	113,000.00	113,000.00	32,494.00	2,120.00	80,506.00	28.8
Less Reimbursement due from LAIF Savings	-113,000.00	-113,000.00	-32,494.00	-2,120.00	-80,506.00	-28.8
Dept: 45 Mutual Aid Strike Team						
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	0.00	80,285.00	65,911.01	0.00	14,373.99	82.1
7513.000 Payroll-TAXES	0.00	7,009.80	5,917.96	0.00	1,091.84	84.4
7518.000 Workers Comp	0.00	8,253.30	6,775.69	0.00	1,477.61	82.1
Expenditures	233,873.24	275,893.65	141,655.42	9,713.62	134,238.23	51.3
Grand Total Net Effect:	39,329.65	135,800.39	54,871.75	153,628.73	80,928.64	

QUARTERLY REPORT TO THE BOARD

Prepared 11/10/16

July 2016 - Sept. 2016

LAIF ACCOUNT

Fund Balance Acct # 0015

Interest Effective 9/30/2016	Interest total 3,138.81	Current Rate 0.600%
---------------------------------	----------------------------	------------------------

	Balance at 9/30/16 (after transaction activity)	Calculation of Interest (% of total)	Interest Earned on 9/30/16	Ending Balance at 9/30/16
10 General	182,141.28	9.133%	286.66	182,427.94
15 Sewer	423,360.14	21.228%	666.30	424,026.44
20 Water	1,121,372.22	56.227%	1,764.86	1,123,137.08
25 Police	233,258.06	11.696%	367.11	233,625.17
30 Fire	34,236.88	1.717%	53.88	34,290.76
26 COPS	-	0.000%	-	-
	1,994,368.58	100.000%	3,138.81	1,997,507.39

Transaction activity: July 2016

Per Board Resolution 3-15 on 4/15/2015 for \$500,000 owed to Water Fund from General Fund payment of \$11,000 including interest each quarter, ending balance shown below for July 2016 payment posted 7/15/2016 and interest received on 7/15/16 for prior quarter:

	Beginning Balance at 7/1/16	Interfund LAIF transfer posted on 7/15/16	Interest Earned on 6/30/16	Balance after transfer on 7/15/16	% of total
10 General	166,932.19	(11,000.00)	209.09	156,141.28	7.505%
15 Sewer	444,617.92	-	596.19	445,214.11	21.401%
20 Water	1,116,007.03	11,000.00	1,511.22	1,128,518.25	54.246%
25 Police	192,999.26	-	258.80	193,258.06	9.290%
30 Fire	157,026.32	-	210.56	157,236.88	7.558%
26 COPS	-	-	-	-	0.000%
	2,077,582.72	-	2,785.86	2,080,368.58	100.000%

Transaction activity: August 2016

No Activity

Transaction activity: September 2016

Board approved transfer of funds on 8/17/16 for \$69,000 to SVB CSD checking account from LAIF transferred on 9/7/16 and for \$66,000 to LAIF from SVB CSD checking account transferred on 9/16/16. Board approved transfer of funds on 9/21/16 for \$83,000 to SVB CSD checking account from LAIF transferred on 9/22/16. Amounts and ending balance shown below:

	Beginning Balance at 9/1/16	Transfers from LAIF posted on 9/7/16 & 9/21/16	Transfer to LAIF posted on 9/16/16	Balance after transfer on 9/30/16	% of total
10 General	156,141.28	-	26,000.00	182,141.28	9.133%
15 Sewer	445,214.11	(21,853.97)	-	423,360.14	21.228%
20 Water	1,128,518.25	(7,146.03)	-	1,121,372.22	56.227%
25 Police	193,258.06	-	40,000.00	233,258.06	11.696%
30 Fire	157,236.88	(123,000.00)	-	34,236.88	1.717%
26 COPS	-	-	-	-	0.000%
	2,080,368.58	(152,000.00)	66,000.00	1,994,368.58	100.000%



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1E

MEMORANDUM

TO: LSCSD Board of Directors

FROM: Debbie Nelle, Senior Accounting Clerk

DATE: November 10, 2016

RE: Transfer of CSD Operating funds to LAIF Savings

This is a request to transfer funds from LSCSD Operating bank account at Scott Valley Bank to LSCSD LAIF Savings account. This transfer will move the funds for the payment to the Water Department from the General Fund.

Recommend to transfer from Scott Valley Bank Operating account to LAIF savings account \$11,000 from the General Fund. This would be a total transfer amount of **\$11,000** to the LSCSD LAIF account. The General Fund transfer will be \$11,000 to pay against the loan from the Water Fund for the medical clinic.

<u>Operating funds for transfer to LAIF:</u>	
	<u>General</u>
General Funds	11,000.00
<hr/>	
Total transfer per fund:	11,000.00

PROPOSED ORDINANCE 1-16

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA
COMMUNITY SERVICES DISTRICT REGARDING POLICE DEPARTMENT TAX.

- 1. First Reading/Introduction and Public Hearing – November 16, 2016**
- 2. Second Reading, Public Hearing and Adoption by Board – December 21, 2016**



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

DRAFT

ORDINANCE NO. 1-16

The Board of Directors of the Lake Shastina Community Services District finds that the District is authorized by Government Code Section 61600(d), and by its formation petition, to provide police protection services, and it does so; and

The Board further finds that the costs of operating the Police Department are expected to exceed the funds currently available to pay same; and

The Board finds that the best way to remedy the expected deficiency is to levy a tax in the amounts set forth below, to be effective upon its approval by voters of the District, and will remain in effect until rescinded or revoked by the voters of the District, which tax reflects the actual cost of providing such services.

NOW, THEREFORE, IT IS ORDAINED AS FOLLOWS:

The Lake Shastina Community Services District shall levy a special tax for police protection services, to be effective upon approval by the voters of the District, in the amounts set forth below:

1. All parcels within the District, whether residential or non-residential, improved or unimproved, \$110.00 per year.
2. The following are exempt from this tax: any road, greenbelt, or any property belonging to any county, state, or federal government agency.
3. For the purposes of this ordinance, the following definitions shall apply:
 - A. "year" means the fiscal year;
 - B. "parcel" means a parcel of real property having a separate Assessor's Parcel Number, as shown on the secured tax rolls of the County of Siskiyou.
4. The Board recognizes that certain numbered residential lots within the District may have two Assessor's Parcel Numbers as shown on the secured tax rolls of the County of Siskiyou due to the fact that said residential lot is divided by Siskiyou County tax area boundary lines. In these cases, the lot is identified by only one Assessor's Parcel Number on District records, therefore, subject to a single tax as defined herein.
5. Upon the adoption of this tax, all District ordinances for fees, assessments, and other charges previously levied or approved by the District for police protection services, except those for the 2016-2017 fiscal year, are hereby rescinded, provided however, that the then current outstanding indebtedness for same shall not be deemed forgiven. If the tax adopted by this ordinance is at any

time found to be invalid, the rescission of the most recent ordinance establishing the tax rate for police services shall be null and void, and it shall thereupon be reinstated.

6. This tax shall become effective immediately upon approval by the voters. During the 2016-2017 fiscal year, a prorated amount of this tax shall be levied from the first of the month immediately following the effective date of the measure.
7. Voter Approval Required: This Ordinance shall become effective only upon affirmative vote by a two-thirds majority of the eligible voters of the District pursuant to California Constitution, Article XIII A, Section 4 and Article XIII C, Section 2; California Government Code 53722; and Elections Code Section 9342.

It is hereby certified that the foregoing Ordinance No. 1-16 was duly introduced at a regular meeting of the Lake Shastina Community Services District on the 16th day of November, 2016 and adopted at a regular meeting of the Lake Shastina Community Services District on the 21st day of December, 2016.

ROLL CALL VOTE:

AYES:

NOES:

ABSENT:

Barbara Thomsson, President

ATTEST:

Karl Drexel, Secretary



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

Phone 530-938-3161

Fax 530-938-3179

During the Month of October the Lake Shastina Fire Department responded to a total of 21 calls. These calls included:

- 1 Water Rescue
- 3 Vegetation Fires
- 11 Medical Aids (2 CPR in progress)
- 4 Public Assists
- 1 Traffic Collision
- 2 Hazmat (Down powerlines)

Engine 3113 is back in service leaving us with a full complement of engines. In October LSFD had 4 of our very active firefighters move out of the county. I spent a lot of time advertising our sleeper program with the new cadets who begin the fire academy in January and fortunately was able to pick up 4 new firefighters 2 of which will join our sleeper program. For the first time ever LSFD will have 3 full time sleepers at the station beginning in January. This is great news and will help us maintain our immediate response time we have been working so hard to keep.

Lake Shastina Police Department

Inter-Office Memo

Lake Shastina C.S.D. Board Report

October 2016

Lake Shastina Police Department responded to approximately 48 calls during the month of October. This is a decrease in the number of calls.

Disturbance – 5	Vandalism – 1	Traffic – 3
SCAMS – 3	Fire Dept. Assist – 1	Thefts – 2
Parking Problem – 3	Dogs at Large – 2	
Arrests – 1	Welfare Check – 1	Stolen Vehicle – 2

In addition, there were eight citizen assist calls and four calls to assist other agencies.

The police department received two stolen vehicle reports in October. One vehicle was recovered in the City of Weed. The other was stolen in Arkansas and located on Spearpoint. That vehicle was recovered and the suspect was arrested for the felony.

An additional Sex Offender moved into the Lake Shastina District. That offender's registration has been updated.

On October 19, 2016 Deputy Jack Hopkins, Modoc County Sheriff's Office, was responding to a disturbance call. He was killed by the suspect upon his arrival. Siskiyou County has held several events in the past few weeks in his honor. The Lake Shastina Police Officers have participated in each of these events, including a Memorial at Yreka High School, a Procession from Redding to Yreka and the funeral services. We stood with more than 1000 officers from across the United States in honor of this fallen hero.

Lake Shastina Police Department would like to recognize the efforts of the people to place Measure B on the ballot and to successfully gather more than 68% yes votes. While the Police Department cannot participate in the political process, we would certainly like to express our appreciation for all the time and energy that was spent on this Measure. Thank You!



Stan Beck



5

Lake Shastina Crime Rate Report (California)

[Home \(/\)](#) > [Crime Statistics \(/crime-statistics/\)](#) > [California \(/crime-statistics/california/\)](#) > [Lake Shastina](#)

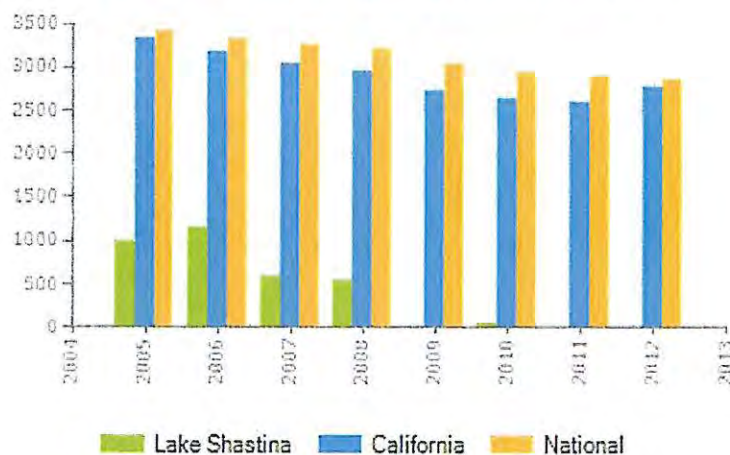
Lake Shastina crime statistics report an overall downward trend in crime based on data from 8 years with violent crime increasing and property crime decreasing. Based on this trend, the crime rate in Lake Shastina for 2016 is expected to be lower than in 2012.

The city violent crime rate for Lake Shastina in 2012 was lower than the national violent crime rate ([/crime-statistics/](#)) average by 100% and the city property crime rate in Lake Shastina was lower than the national property crime rate ([/crime-statistics/](#)) average by 100%.

In 2012 the city violent crime rate in Lake Shastina was lower than the violent crime rate in California ([/crime-statistics/california/](#)) by 100% and the city property crime rate in Lake Shastina was lower than the property crime rate in California ([/crime-statistics/california/](#)) by 100%.

Property and Violent Crime

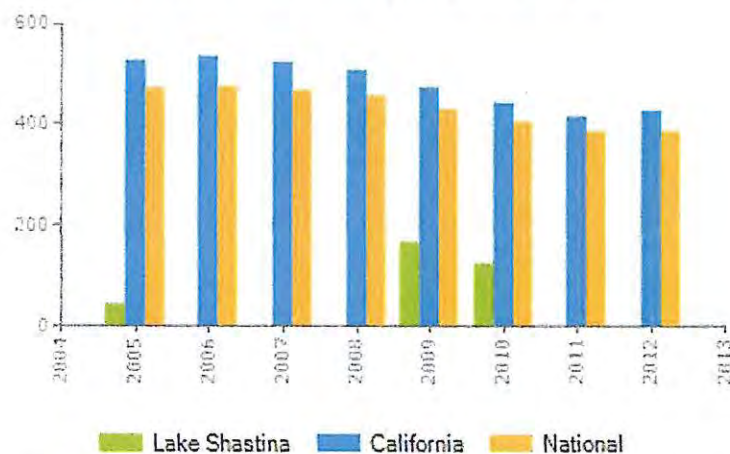
Lake Shastina Property Crime Index



Crime Index corresponds to incidents per 100,000 inhabitants

© 2016 CityRating.com - <http://www.cityrating.com/crime-statistics/>

Lake Shastina Violent Crime Index



Crime Index corresponds to incidents per 100,000 inhabitants

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Lake Shastina Crime Statistics Summary Report

2012 Crime (Actual Data)*

Aggravated Assault

Incidents

0

Arson

0

Burglary

0

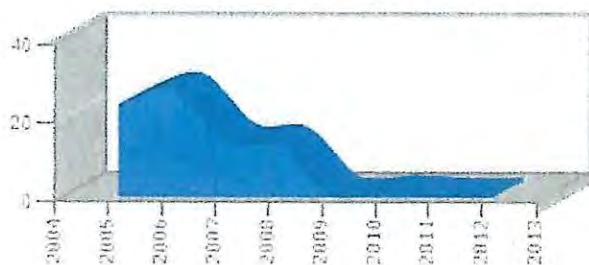
Forcible Rape	0
Larceny and Theft	0
Motor Vehicle Theft	0
Murder and Manslaughter	0
Robbery	0
Crime Rate (Total Incidents)	1
Property Crime	0
Violent Crime	0

2016 Crime (Projected Data)***Incidents**

Aggravated Assault	2
Arson	0
Burglary	0
Forcible Rape	0
Larceny and Theft	0
Motor Vehicle Theft	0
Murder and Manslaughter	0
Robbery	0
Crime Rate (Total Incidents)	1
Property Crime	0
Violent Crime	2

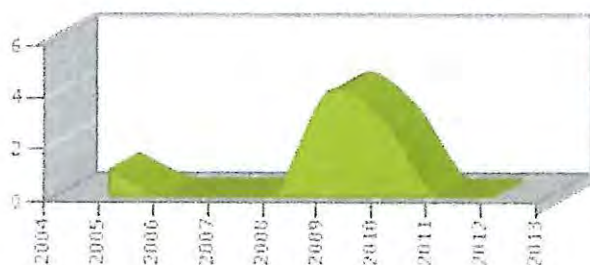
Property and Violent Crime Totals

Lake Shastina Property Crime



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Lake Shastina Violent Crime



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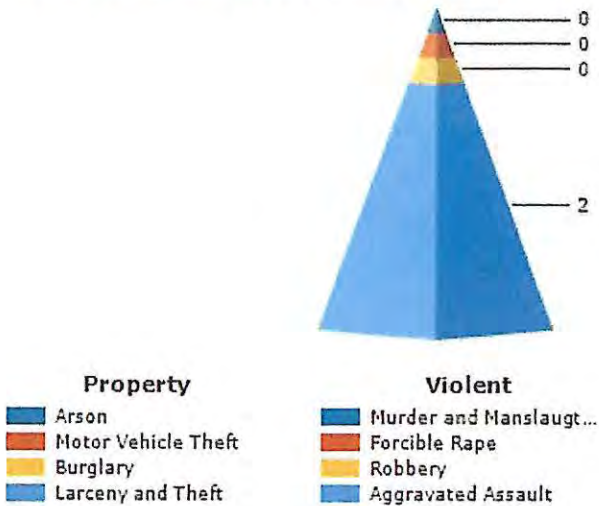
Actual versus Projected Crime Totals

Lake Shastina 2012 Crime

Property	Violent
Arson	Murder and Manslaught...
Motor Vehicle Theft	Forcible Rape
Burglary	Robbery
Larceny and Theft	Aggravated Assault

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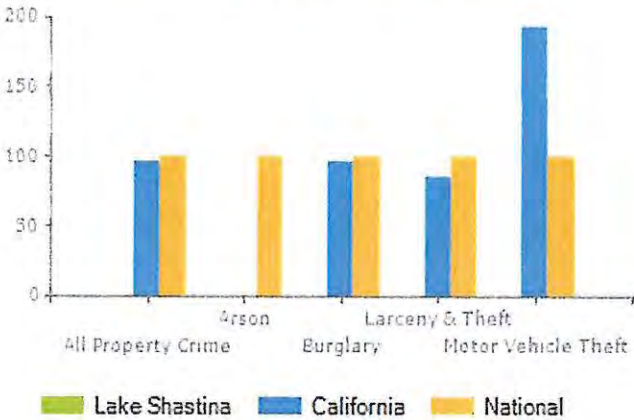
Lake Shastina 2016 Crime (Projected)



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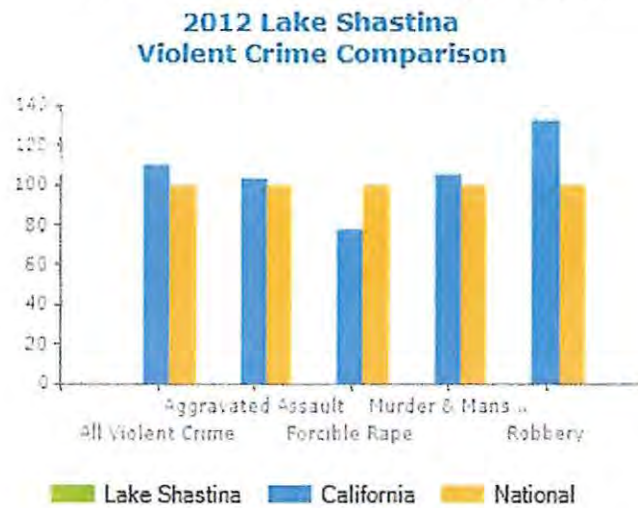
City versus State versus National Crime Comparison

2012 Lake Shastina
Property Crime Comparison



Compared to U.S. average. (U.S. average equals 100)

© 2016 CityRating.com - <http://www.cityrating.com/crime-statistics>



Compared to U.S. average. (U.S. average equals 100)

© 2016 CityRating.com - <http://www.cityrating.com/crime-statistics/>

* The source of **actual** data on this Lake Shastina, California crime rate report is the **FBI Report of Offenses Known to Law Enforcement** for the corresponding year or years. Arson numbers are reported inconsistently. Zero values may indicate the data was not available. The **projected** crime rate data displayed above was generated from the trends and crime data available from previous years of actual reported data. In this case, the Lake Shastina crime report data for 2016 was projected from 8 years of actual data. The last year of actual available crime data, as reported above, was 2012.

The **FBI cautions the data users against comparing yearly statistical data** solely on the basis of their population coverage. The comparisons made herein are thus, only meaningful upon further examination of all variables that affect crime in each reported city, state or other reported jurisdiction.

[Cost of Living \(/costofliving.asp\)](/costofliving.asp)
 [Crime Statistics \(/crime-statistics/\)](/crime-statistics/)
 [Weather History \(/weather-history/\)](/weather-history/)
 [School Rankings \(/schools/\)](/schools/)
 [Job Outlook \(/joboutlook.asp\)](/joboutlook.asp)
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Questions? Comments?

E-mail: info@cityrating.com (<mailto:info@cityrating.com>)

Verbal Report

Employment agreement with Mike Wilson for Police Chief (GM Drexel)

CSD MEETING AGENDA ITEM

Meeting Date: November 16, 2016

6

From: Mike Wilson, Chief of Police / Stan Beck

Subject: Addressing Animal Control Ordinance No. 1-11 and reducing the violations from Misdemeanors to Infractions.

The Board of Directors of the Lake Shastina CSD has requested a possible change in the Animal Control Ordinance, changing the penalty from a misdemeanor to an infraction for certain violations. This DRAFT proposes those changes.

Staff Recommendation:

Staff requests the CSD Board review and change the Animal Control Ordinance No. 1-11, reducing all misdemeanor violations to infractions.

Analysis:

Staff requests Board review and change the CSD Ordinance allowing infraction citations to be issued in lieu of more expensive misdemeanor citations for select violations of the CSD Ordinances. Reducing the penalties would allow the officers to file the citations directly with the court system, instead of sending them through the District Attorney's Office. This "direct file" would reduce the time necessary to prosecute our Animal Control Ordinances.

Currently, officers of the Lake Shastina Police Department only have the option of giving verbal warnings or issuing misdemeanor citations for violations of the LSCSD Ordinances. These misdemeanor citations often result in fines and penalties in excess of \$300.00 and can go well above the \$1000.00 mark for certain violations.

The "Reduced Penalties Ordinance" would not affect the ability of officers to issue the misdemeanor citations if warranted or pursue misdemeanor charges if necessary, for violations of the CSD Ordinances.

Options:

1. Approve the Proposal and reduce the penalties.
2. Change the proposed request.
3. Such other action as the CSD Board may deem appropriate.

Fiscal Impact:

Minor costs associated with publishing the changes. This will reduce the amount of time that an officer spends prosecuting animal control violations.



Verbal Report

Burn Site Update – (GM Drexel)



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: NOVEMBER 16, 2016
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: WATER WELL #3 REPAIRS

Update Board on status of Water Well #3 Repairs

BACKGROUND:

Water Well #3 is the primary water well for the District. It was retrofitted about 2 years ago. During routine inspections, staff discovered a black scorch mark on the ceiling indicating the motor had caught fire. Staff immediately called the pump company and within hours, they had a new pump and motor delivered and installed and Well #3 was back in service. The pump and motor went back to their respective manufacturers for inspection to determine what caused the failure. We have not heard back yet. They are no longer under warranty, but Jerry's is rebuilding the pump at no cost, so we will have a back up pump. Fortunately Well #9 was able to keep up with the demand since #3 and #4 were down at the same time. Had this happened in the summer we would have had a catastrophe. Total cost of repairs with new pump and new motor, nighttime installation and researching the cause was initially \$50,965, however that included a separate VFD that we didn't use, so it is going back for credit. Leaves a total of \$33,305.

RECOMMENDATION:

No action necessary at this time. Budget will have to be revised at next quarterly adjustment.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: NOVEMBER 16, 2016
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: WATER WELL #4 RETROFIT

Update Board on status of Water Well #4 Retrofit

BACKGROUND:

Water Well #4 is the primary water well for the District during the summer months when there is a high demand. It backs up Well #3, which is the main well in the community. It was in need of a retrofit that was in the works to happen this winter. Unfortunately, the motor in Well #4 burned up and needs immediate repairs. I directed staff to get bids for the complete retrofit of Well #4 and we got 3 bids. We listed the specifications to each bidder for 480V 200 HP motor and 3 stage submersible pump to replace the existing 150 hp turbine motor and pump. We also required a Variable Frequency Drive, new electrical enclosure, SCADA capability and all of the necessary plumbing and controls. The three bids were \$126.5K, \$139.4K, and \$143.4K. The lowest responsible bid was Jerry's Pump and Well who has also done work for us and does excellent work. This piece is \$26.5K above what has been budgeted, but there is room in our Capital Plan to move things around and still come within budget.

RECOMMENDATION:

Staff recommends that the Board authorize the GM to contract with Jerry's Pump and Well for the retrofit of Well #4 immediately.

Verbal Report

Sewer Lift Station – Update on Lift Station B-115 retrofit (GM Drexel)

Lake Shastina Community Services District

Attachment 1a – Plan of Study

OVERVIEW:

Plan of Study

1. CEQA Environmental Review
2. Alternative Evaluation and Conceptual Design
3. Engineers Report
4. Wastewater Users Rate Study
5. Prioritization and Ranking
6. Lake Shastina System Improvements
 - a. Sump and Pump Renovations and Upgrades – 15 Lift Stations
 - b. Transportable Backup Generator and Quick Connect wiring at each station
 - c. Bypass line for Lift Stations B-109 and B-110
 - d. Solar Systems to offset electric costs of Sewer Lift Stations
 - e. Solar Systems to offset electric costs at WWTP
 - f. Develop new Sludge Drying Beds as required by the RWQCB
 - g. Develop new Headworks and Containment as required by the RWQCB
 - h. SCADA system to automate Lift Stations, Aeration, Evaporation Guns, and alarms
 - i. Plans and specifications for Bypass Line, P&S for Tony Lema pipeline extension,
 - j. Pond Five Lining
 - k. Install new aerators and Apex Evaporation units for all ponds

Budget

1. Environmental Documentation (CEQA & NEPA, as needed): \$ 105,000

Environmental review for additional storage, sludge drying beds, and renovating headworks and containment area – Lake Shastina will be responsible for this submittal

Environmental documents specific to the final Project will be prepared and will meet the general requirements of the California Environmental Quality Act (CEQA) with NEPA component per CWSRF requirements. Several technical studies will be conducted in order to obtain adequate baseline conditions from which to develop significance criteria and thresholds, and from which to implement an adequate impact analysis. These studies may include, but are not limited to the following: cultural resources surveys, historical and cultural resources background information searches, with among others the Native American Heritage Commission, Karuk Tribe, Shasta Nation, Quartz Valley Indian Reservation, Alturas Rancheria, Pitt River Tribe, and Cortina Rancheria, possible cultural resource assessments, a traffic study, noise study, air quality study, biological resources surveys (aquatic, fisheries, wetland, botanical, terrestrial, and fisheries resources), habitat mapping, tree surveys, hydrology and water quality analyses, soil percolation and groundwater study, general soils survey and assessment, geological evaluation, land use

assessment, hazardous materials evaluation, evaluation of public services and utilities, recreation assessment, population, housing and growth analyses, and an evaluation of climate change issues (per AB 32).

2. Alternative Evaluation and Conceptual Design 55,000

Alternative Evaluations/Conceptual Design/Preliminary Engineering Report – Lake Shastina will be responsible for this submittal
An evaluation of the following options will be conducted for addressing the District’s current deficiencies:

1. Determine the best alternative sites for optimum sludge drying beds and cost by equipment and power sources
2. Determine best alternative sites for winter storage and evaporation ponds and alternative liners
3. Determine the best alternative pipeline replacement for lift stations B-109 and B-110
4. Determine the best alternative sites for pipeline extension
5. Determine the best alternative alarm and monitoring system and cost benefits

The conceptual Design and Project Report will be prepared in compliance with CWSRF Policy. Specifically this will meet the requirements of Section IX.A of the CWSRF Policy and will be sufficient to allow the District to process an application for CWSRF construction financing, if they so choose. The Project Report will summarize the alternatives analysis and further elaborate on the likely components of the Preferred Project identified in the Alternatives Evaluation Report.

3. Engineers Project Report 55,000

The Final Engineers Project Report for Construction Funding – Lake Shastina will be responsible for this submittal (See Above)

4. Site Prioritization and ranking 25,000

Prioritize site location based on easements, ease of construction and cost for pipeline extensions, pipeline bypass, and lift station renovations. – Lake Shastina will be responsible for this submittal

5. Wastewater Users Rate Study 25,000

Lake Shastina will be responsible for contracting for a Wastewater Users Rate Study to determine the need for long term sustainability and capital improvements through rates and connection fees.

6. Plan and Specifications for Line Extension to B-120 45,000

Plans and specifications for the extension of pipeline from Tony Lema Drive to lift station B-120 for energy reduction, reduce risk of SSOs and redundancy in emergencies. – SHN Engineering and Lake Shastina will be responsible for this submittal

7. Plans and Specifications for Bypass lines 55,000

Plans and specifications for the bypass pipeline from between B109 and B-110 energy reduction, reduce risk of SSOs and redundancy in emergencies. – SHN Engineering and Lake Shastina will be responsible for this submittal

8. Legal Expenses 30,000

Consulting and review of all documentation for contacting, environmental documentation, agreements, and permitting – Lake Shastina will be responsible for this.

9. SCADA Design 45,000

Conceptual design and specifications for a complete system SCADA monitoring and alarm system. – Lake Shastina will be responsible for this submittal

10. Administration 45,000

11. Construction Funding Application 15,000

CWSRF Application Items – ARSA will be responsible for this submittal

A Construction Application will be prepared in compliance with CWSRF Policy. In conjunction with the Project Report, CEQA document and Permitting prepared per item 1 a complete application for construction funding will be produced meeting the requirements of Section IX of the CWSRF Policy and submitted to the CWSRF.

\$ 500,000

*The Lake Shastina System service area has been designated as Disadvantaged Community and is requesting a waiver from the 50% local cost share requirement.

SCHEDULE:

See Attachment 1b

PROJECT SUMMARY:

The Lake Shastina Community Services District (LSCSD) was formed under Government Code §61000 in 1978 by Resolution 286 of the Siskiyou County Board of Supervisors for the purpose of collection and treatment of wastewater for the rural community of Lake Shastina in Weed, CA. The

Lake Shastina service area is a Disadvantaged Community as defined by the SWRCB. The Lake Shastina system is a series of collection pipelines, 21 lift stations, headworks, secondary treatment and evaporation ponds in the northeast section of Lake Shastina.

Due to the age of the wastewater system, several lift stations have had to be renovated, but current and future Capital Improvement Plans call for several additional improvement projects. Additionally, the North Coast Regional Water Quality Control Board has mandated a retrofit of our headworks and a sludge drying bed for the removal and disposal of accumulated biosolids. This Project will address the mandated Improvements as set forth by the NCRWQCB as described in the *Work Plan for Biosolids Processing and Removal from the LSCSD Wastewater Facility*. (See Attachment 3b) Additionally, the Lake Shastina Wastewater System Rehabilitation and Upgrade Project addresses improvements in safety and environmental security in the collection system, long term capacity issues, reduction in energy usage, and the needed improvements in the headworks of the treatment plant. The Planning grant would provide the first stages of implementing the required documentation in order to move forward toward a construction funding application with the Lake Shastina Wastewater System Rehabilitation and Upgrade, including, but not limited to a CEQA Environmental Review for additional storage and irrigation sites, a comparative alternative analysis, an Engineer's report covering the upgrades to the existing system as well as new improvements, preliminary design and conceptual plan, legal review, plans for lift station repairs and development of new WDR.

Task 1

The proposed project includes upgrade of the collection system lift stations, start rehabilitation on manholes and collection lines, expansion of winter storage and long term disposal of solids as recommended by the State Water Resource Control Board's SSO Program.

The project will include retrofitting and renovating 15 lift station sumps and pumps, new electrical controls, variable frequency drive motors, a SCADA monitoring, controlling and alarm system, and a solar array to offset energy usage. It will also provide a portable 480 v generator and hard wired quick connect switches in case of power outages and other emergency situations. It will also provide for the rehabilitation of some of the manholes and collection lines.

Planning Grant will help develop CEQA Environmental Review and Report where necessary and Categorical and Statutory Exemptions where available.

Task 2

This project will also rehabilitate the treatment plant headworks and sludge handling issues, increase storage capacity to meet a 100 year event, install additional aeration and evaporation units, and line the evaporation ponds. The planning grant will help in developing plans and specifications to bypass each pond in order to take them out for maintenance and re-plumb the series of evaporation ponds for better control. It will also allow us to test, measure and remove biosolids in the existing ponds.

Task 3

This project will automate the entire system with a state of the art Supervisory Control and Data Acquisition System to reduce operating costs, manage flows and be able to respond to emergency alarms remotely.

Planning Grant allows for specification and conceptual design of a SCADA System.



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October 24, 2016

Ms. Barbara Thomsson
Board President
Lake Shastina Community Services District
16320 Everhart Drive
Weed, California 96094-9400

RECEIVED
OCT 26 2016

BY:

Re: SDRMA 30th Anniversary / Original Founding Member Appreciation

Dear Ms. Thomsson:


The Lake Shastina Community Services District is very SPECIAL! You are one of the 75 original founding members of SDRMA and we want to recognize your organization for helping establish our Joint Powers Authority as we celebrate our 30 year anniversary!

In January 1986, representatives of over 60 special districts throughout California met in Sacramento at the invitation of the California Special Districts Association to study the feasibility of developing a self-funded liability risk financing pool designed specifically for "Special Districts". At that time, even after commercial rates doubled and tripled, commercial insurance companies began canceling coverage for public agencies. In response, the Special District Insurance Authority (SDIA) was formed pursuant to the joint powers provision of the California Government Code in August 1986. Later, in March 1990, our name was changed to the Special District Risk Management Authority (SDRMA) which has developed into a well-funded, financially sound organization serving public agency members throughout California. SDRMA has been able to keep rates predictable and stable for our members with assets now totaling over \$100 million with no debt!

All of this was made possible by public agencies like you, believing there were better alternatives to commercial insurance and who joined you in coming together to form SDRMA to help control escalating costs and gaps in insurance coverages. To this day, the SDRMA Board of Directors and staff continue to be committed to meeting your risk management needs and to serve as an extension of your staff!

On behalf of the SDRMA Board of Directors and staff, it is my privilege to extend our heartfelt thanks for being one of the 75 original founding members of SDRMA and for your continued support over the past 30 years!

Sincerely,
Special District Risk Management Authority


David Aranda, President
Board of Directors