



# **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Regular Meeting  
 Wednesday, February 15, 2017, 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

## **MINUTES**

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ☒ Graves ☒ Layne ☒ MacIntosh ☒ Thomsson ☒

Also present: GM Drexel, SAC Nelle and AA Charvez. There were no people in the audience.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Graves adjourned to Closed Session at 1:01 p.m.

CLOSED SESSION: 1:02 p.m.

Also present: GM Drexel

- A. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.
- B. CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al.
- C. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Patrick Clark, Patrick Clark Consulting, Karl Drexel, General Manager; Employee Organization: Teamsters Local 137

With no objections by the Board, Pres. Graves adjourned Closed Session at 1:40 p.m.

RETURN TO OPEN SESSION: 1:45 p.m.

Also present: GM Drexel, SAC Nelle, AA Charvez and PC Wilson. There were approximately 18 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. Cupp led the Pledge of Allegiance.

REPORT ON CLOSED SESSION: Pres. Graves reported:

Items A., B. and C.: Nothing to report.

PUBLIC COMMENTS: One (1) speaker.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting January 18, 2017
- B. Ratification of Disbursements: January 1 through January 31, 2017
- C. Budget Comparison: FY 2016/2017 YTD
- D. LAIF Quarterly Report
- E. Approval of transfer of CSD Operating funds to LAIF Savings

**Motion by Dir. Cupp second by Dir. MacIntosh to approve Consent Calendar.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

COMMITTEE REPORTS: This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.

**A. Budget / Finance Committee**

1. Report on Status and Submit Approved Minutes for Board Review: Pres. Graves stated that the committee would meet prior to the March Board meeting.

**B. Policy Committee**

1. Report on Status and Submit Approved Minutes for Board Review: Pres. Graves stated that the committee would meet prior to March Board meeting.

**C. Police Advisory Committee**

1. Report on Status and Submit Approved Minutes for Board Review: Dir Cupp reported that the committee met on February 6, 2017. The committee would like to have Lorene Miller appointed to the

committee (refer to Agenda Item 6). The committee's mission is to analyze all budget aspects for the Police Department. The next committee meeting is on March 14, 2017.

**D. LSCSD / LSPOA Working Relationship Committee**

1. Report on Status and Submit Approved Minutes for Board Review: Dir Cupp reported that the committee met on January 26 (minutes received and filed) and February 9, 2017; the next meeting is March 2, 2017. The committee has set up three subcommittee to research 1) Maintenance Yard/Equipment, 2) Building and other Expenses and 3) Staffing. (Refer to Agenda Item 6.)

**E. Drinking Water Wells Committee**

1. Report on Status and Submit Approved Minutes for Board Review: Dir. Layne reported that the committee has met and currently reviewing new well locations for the south end of the District. Don Moore gave an update. (Refer to Agenda Item 4.)

**DISCUSSION / REPORTS: ACTION ITEMS:**

2. Union Negotiations – Review and Approve Resolution 1-17 to approve, adopt and sign the new union MOU: GM Drexel reported.

**Motion by Dir. Cupp second by Dir. Thomsson to adopt Resolution 1-17 approving the new Memorandum of Understanding between the District and Teamsters Local 137, term January 1, 2017 – June 30, 2021.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

3. FY 2016/17 Budget Variance Report – Review and Approve Quarterly Review: The Board discussed with GM Drexel and SAC Nelle. Dir. Cupp voiced concern, due to budget constraints, regarding the change to have a full-time Fire Chief.

**Motion by Dir. Layne second by Dir. Thomsson to approve the second quarter revised FY 2016/17 Budget, as presented.**

**Ayes: Directors Graves, Layne, MacIntosh and Thomsson**

**Noes: Director Cupp**

**Absent: None**

4. Committee Conduct – Establish structure, role and conduct of both standing and ad hoc committees: Pres. Graves and GM Drexel explained the requirements and structure of committees (standing, advisory and ad hoc). All committees with more than two board members are subject to the Brown Act with committee meetings open to the public (agendas are required to be posted 72 hours prior to meeting). There was discussion regarding the structure of the Drinking Well Committee; Dir. Layne recommended the committee be set up as a true ad hoc committee (two Board members only, not subject to the Brown Act).

**Motion by Dir. Graves second by Dir. Cupp to dissolve the existing Drinking Well Committee (Directors Layne, MacIntosh, Don Moore and Ex-Officio GM Drexel).**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

**Motion by Dir. Graves second by Dir. Thomsson to appoint Directors Layne and MacIntosh as the only members of a Drinking Water Well Committee.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

5. Consideration of voting ballot regarding Rancho Hills Community Association's governing documents (Bylaws, CC&Rs and Community Standards): The Board discussed.

**Motion by Dir. Cupp second by Dir. MacIntosh to authorize the President to sign the RHCA ballot envelope so that it can count for the quorum requirement and take no action on voting the ballot.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

6. Consideration of appointments to current committees: A) Police Advisory Committee – additional member, and B) LSCSD/LSPOA Working Relationship Committee – replacement member: Pres. Graves stated that the Police Advisory Committee has asked to have Lorene Miller appointed to the committee and the LSCSD/LSPOA Committee does not want to have a replacement member added at this time.

**Motion by Dir. Cupp second by Dir. MacIntosh to appoint Lorene Miller to the Police Advisory Committee.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

7. Authorize Board Members to attend workshop: February 23, 2017 CSDA *Board Member Best Practices* in Anderson, CA: GM Drexel reported.

**Motion by Dir. Thomsson second by Dir. Graves to authorize Board Members to attend the CSDA Board Member Best Practices Workshop in Anderson CA on February 23, 2017 (expenses to be reimbursed).**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

8. Approve Resolution 2-17 to authorize the District General Manager/Treasurer to approve deposits into and withdrawals from LAIF: GM Drexel reported.

**Motion by Dir. MacIntosh second by Dir. Thomsson to adopt Resolution 2-17 authorizing the District General Manager/Treasurer to approve deposits into and withdrawals from LAIF.**

**Ayes: Directors Cupp, Graves, Layne, MacIntosh and Thomsson**

**Noes: None**

**Absent: None**

DISCUSSION / REPORTS: NO ACTION ITEMS:

9. Fire Department Monthly Report: Pres. Graves read FC Pappas' report.
10. Police Department Monthly Report: PC Wilson updated the Board.
11. Update on Well #4 Retrofit: GM Drexel updated the Board.
12. Burn Site Update – Review report from Greater Lake Shastina Fire Safe Council: John McPhee gave a verbal report on the FSC's written report. The Board discussed. Pres. Graves asked the FSC to present specific recommendations for Board consideration on their March meeting agenda

STAFF COMMENTS / CORRESPONDENCE: None

BOARD MEMBER COMMENTS: Two (2) Directors.

Pres. Graves stated that the Board has scheduled a Special Meeting on February 28, 2017, 4:00 p.m. to establish and prioritize objectives/goals for the District.

ADJOURNMENT:

With no objections by the Board, Pres. Graves adjourned the meeting at 3:20 p.m.

The next LSCSD Regular Board Meeting on Wednesday, March 15, 2017, 1:00 p.m. Closed Session, 1:30 p.m. Open Session, at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Mike Graves, President

ATTEST:

\_\_\_\_\_  
Karl Drexel, Secretary