



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

July, 2018

RE: Mailing Address Change for

Dear Property Owner,

A recent mailing to you has been returned to us. To help us protect your confidential information, please complete and return this form or you may email the information to: lspoaoffice@gmail.com

We are required to send this letter to the address currently appearing on the account and to the possible new address, you may receive two letters. Please be attentive, help prevent fraud and **do not assume that the address typed above is your current billing address** with us. We must receive confirmation from you the owner per CA Civil Code §5260.

It is the property owner's responsibility to notify us directly of all address changes, the lack of receiving a statement does not relieve the Owner of the obligation to pay charges, plus interest and late charges which may accumulate.

We appreciate your time in providing us with your current mailing address by either signing and returning this form or emailing the information per above.

THANK YOU,
Lake Shastina Property Owners Association

_____			_____	
Current Mailing Address			Printed Name	
_____			_____	
City	State	Zip	X	SIGNATURE
_____			_____	
Telephone number			Date	

E-mail address				