



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION  
COMMUNITY CENTER RENTAL APPLICATION

APPLICANT / RESPONSIBLE PARTY:

LSPOA Member (private event): \_\_\_\_\_

[Also: Rancho Hills Community Association (RHCA) and Spearpoint Community Association (SCA) Members (private event), per Res. 5-81.]

**or**

Organizations, commercial ventures and private events for non-LSPOA, non-RHCA and non-SCA Members.

Address \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Time(s) \_\_\_\_\_

To Be Used For \_\_\_\_\_

Estimated Number in Attendance \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant/Responsible Party

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To hold your reservation, a deposit must be received by the LSPOA office with a completed application. Fees and an insurance certificate, (if required), must be received by the LSPOA office fourteen days prior to event, if not paid at the time of application submittal. Deposit is refundable upon compliance with the Rental Policy and Guidelines for use of the Community Center, (see attached Rental Policy and Guidelines), and after staff inspection of building and inventory.

**Deposit**-----\$150.00 per event    Applicable: YES \_\_\_ NO \_\_\_

**Maintenance Fee**-----\$75.00 per event    Applicable: YES \_\_\_ NO \_\_\_

**Rental Fee – LSPOA Members (private event)** ----- \$40.00 per day    Applicable: YES \_\_\_ NO \_\_\_  
[Also: RHCA and SCA Members (private event), per Res. 5-81.]

**Rental Fee – Organizations, commercial ventures** ----- \$150.00 per day    Applicable: YES \_\_\_ NO \_\_\_  
and private events for non-LSPOA, non-RHCA and non-SCA Members.

**Fee for Alcohol** on premises (served or sold) ----- \$100.00 per event    Applicable: YES \_\_\_ NO \_\_\_  
(NOTE: Insurance certificate naming LSPOA as additional insurance required fourteen days prior to event.)

Total Due: \$ \_\_\_\_\_ (\$ \_\_\_\_\_ Refundable Deposit)

LSPOA to retain a copy of the check with the application.

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Your application has been        (APPROVED)        (DENIED)

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Representative of LSPOA