



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Wednesday, September 21, 2022

Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

*Additional Location: 208 E. 5th Street Valentine NE 69201

CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck _____ Cupp _____ MacIntosh _____ Mitchell _____ Thompson _____

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

A. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b).

B. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager

RETURN TO OPEN SESSION:

LSCSD Board Roll Call: Directors: Beck _____ Cupp _____ MacIntosh _____ Mitchell _____ Thompson _____

PLEDGE OF ALLEGIANCE:

REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. No person may speak twice to the same item. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

1. CONSENT ITEMS:

A. Approval of Minutes: Regular Meeting August 17, 2022 and Special Meeting September 7, 2022

B. Ratification of Disbursements: August 1 through 31, 2022

C. Budget Comparison: FY 2022/23

D. Department Written Reports

1. Fire Department

2. Police Department

3. Sewer Department

4. Water Department

DISCUSSION / REPORTS: ACTION ITEMS:

2. Mill Fire Recovery

3. Fire Fuel Abatement

4. Res _-22 regarding VFA Grant for LSF

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on October 19, 2022 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, August 17, 2022
Open Session by Teleconference: 1:00 p.m.
UNAPPROVED MINUTES

CALL TO ORDER: 1:00 PM

LSCSD Board Roll Call: Beck Cupp MacIntosh Mitchell Thompson

Also present: GM Moser, AP DeBon, AOA Phonepaseuth, and PC Bullington. There were approximately 3 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting July 20, 2022
- B. Ratification of Disbursements: July 1-31, 2022
- C. Res 1-22 authorizing Remote Teleconference Meetings
- D. LAIF Quarterly Report
- E. Department Written Reports
 1. Fire Department
 2. Police Department
 3. Sewer Department
 4. Water Department

Motion by Dir. Thompson, second by Dir. Cupp, to approve Consent Calendar.

Ayes: Directors Cupp, Mitchell and Thompson
Noes: None
Absent: Director MacIntosh
Abstain: Director Beck

DISCUSSION / REPORTS / ACTION ITEMS:

2. Approval of Budget for FY 2022-2023

Motion by Dir. Cupp, second by Dir. Thompson, to approve Budget for FY 2022-2023.

Ayes: Directors Cupp, Mitchell and Thompson
Noes: None
Absent: Director MacIntosh
Abstain: Director Beck

3. Res *-22 Approving GM as authorized signer

Motion by Dir. Thompson, second by Dir. Cupp, to approve authorizing the GM as a signer.

Ayes: Directors Beck Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: Director MacIntosh
Abstain: Director Beck

4. Res *-22 regarding acceptance of credit card payments

Motion by Dir. Beck, second by Dir. Cupp, to approve acceptance of credit card payments.

Ayes: Directors Beck, Cupp, Mitchell and Thompson
Noes: None
Absent: Director MacIntosh

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 2:02 PM. The next LSCSD Regular Board Meeting to be held on September 21, 2022 1:00 p.m. at the Administration Building.

Approval Date: September 21, 2022

Paula Mitchell, President

ATTEST:

Robert Moser, General Manager/Secretary



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting
Wednesday, September 7, 2022
Open Session by Teleconference: 3:00 p.m.
UNAPPROVED MINUTES

CALL TO ORDER AND ROLL CALL: 3:05PM

LSCSD Board Roll Call: Beck Cupp MacIntosh absent Mitchell Thompson
Also present: GM Moser, AP DeBon, AOA Phonepaseuth, PC Bullington, and FC Pappas. There were approximately 8 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Received.

DISCUSSION / REPORTS / ACTION ITEMS:

1. Mill Fire - Discussed.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 3:45 PM. The next LSCSD Regular Board Meeting to be held on September 21, 2022 1:00 p.m. at the Administration Building.

Approval Date: September 21, 2022

Paula Mitchell, President

ATTEST:

Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of August 1 to 31,2022 for a total of: " \$ 294,642.71

Each check has been signed by two directors with documentation attached to each check.

| | |
|---------------------------|---------------|
| Submitted for August 2022 | \$ 294,642.71 |
|---------------------------|---------------|

| | |
|--|----------------------|
| Expenses - Regular Checks Mechanics Bank Account | \$ 144,251.39 |
| Expenses - Payroll & Liability Checks Mechanics Bank Account | \$ 150,391.32 |
| <u>Subtotal</u> | <u>\$ 294,642.71</u> |
| | |
| <u>Total CSD Expenses</u> | <u>\$ 294,642.71</u> |

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - MECHANICS BANK

| Date | JE or Ck. # | Payee | Total Expense | Regular Expenses | Payroll Expenses | General | 10 | 15 | 20 | 25 | 26 | 30 | 31 |
|-----------|---|---------------------------------|---------------|------------------|------------------|----------|----|----------|-----------|----------|----------|-----------|----------|
| 8/3/2022 | 1508 | Pacific Power | 15,607.74 | 15,607.74 | | 569.80 | | 4,152.08 | 10,596.55 | 89.88 | | 199.43 | |
| 8/4/2022 | 1514 | CDTFA | 487.30 | 487.30 | | 161.41 | | 51.04 | 7.18 | | 6.26 | 235.55 | 25.86 |
| 8/6/2022 | 1503 | FIRST NATIONAL BANK OMAHA-RV | 120.70 | 120.70 | | | | 120.70 | | | | | |
| 1504 | FIRST NATIONAL BANK OMAHA-SP | 265.25 | 265.25 | | | | | | | | | 265.25 | |
| 1505 | FIRST NATIONAL BANK OMAHA-RM | 302.21 | 302.21 | | | 14.99 | | 143.61 | 143.61 | | | | |
| 1506 | FIRST NATIONAL BANK OMAHA-WB | 759.19 | 759.19 | | | | | | | 759.19 | | | |
| 1507 | FIRST NATIONAL BANK OMAHA-AD | 550.75 | 550.75 | | | 550.75 | | | | | | | |
| 8/8/2022 | 1515 | State of CA EDD | 1,563.33 | 1,563.33 | | 1,563.33 | | | | | | | |
| 8/11/2022 | 25508 | Payroll Checks (Live Checks)-RK | 536.01 | | 536.01 | | | | | | | 536.01 | |
| 25509 | Payroll Checks (Live Checks)-DL | 465.57 | 465.57 | | | | | | | | | 465.57 | |
| 25510 | Payroll Checks (Live Checks)-OS | 446.34 | 446.34 | | | | | | | | | 446.34 | |
| 25511 | Payroll Checks (Live Checks)-AS | 542.52 | 542.52 | | | | | | | | | 542.52 | |
| 506275 | EDD EFT | 436.22 | 436.22 | | | | | | | | | 436.22 | |
| 506276 | EFTPS EFT | 1,675.09 | 1,675.09 | | | | | | | | | 1,675.09 | |
| 506277 | MB EFT - Payroll Checks (Direct Deposits) | 6,303.04 | 6,303.04 | | | | | | | | | 6,303.04 | |
| 25512 | Payroll Checks (Live Checks)-MR | 1,840.24 | 1,840.24 | | | | | 1,840.24 | | | | | |
| 506292 | EDD EFT | 1,657.24 | 1,657.24 | | | 385.82 | | 617.28 | | 386.44 | 211.17 | 37.35 | 19.18 |
| 506293 | EFTPS EFT | 3,984.93 | 3,984.93 | | | 881.29 | | 1,731.77 | | 600.36 | 527.79 | 168.99 | 74.73 |
| 506294 | CalPERS Pep Fire EFT | 702.43 | 702.43 | | | | | | | | | 485.39 | 217.04 |
| 506295 | CalPERS Classic EFT | 2,120.63 | 2,120.63 | | | 412.77 | | 1,707.86 | | | | | |
| 506296 | CalPERS PEPRA EFT | 1,322.77 | 1,322.77 | | | 819.46 | | 503.31 | | | | | |
| 506297 | CalPERS Cic Safety EFT | 1,081.60 | 1,081.60 | | | | | | | 1,081.60 | | | |
| 506298 | CalPERS Pep Safety EFT | 1,621.78 | 1,621.78 | | | | | | | 1,081.60 | | | |
| 506299 | CalPERS 457 Plan | 740.00 | 740.00 | | | | | 540.00 | | 200.00 | 589.54 | | |
| 506300 | MB EFT - Payroll Checks (Direct Deposits) | 27,246.94 | 27,246.94 | | | 6,511.83 | | 8,423.70 | | 7,650.06 | 2,433.41 | 1,539.33 | 688.61 |
| 25513 | Payroll Checks (Live Checks)-DL | 1,907.85 | 1,907.85 | | | | | | | | | 1,907.85 | |
| 506306 | EDD EFT | 3,194.29 | 3,194.29 | | | | | | | | | | |
| 506307 | EFTPS EFT | 7,111.43 | 7,111.43 | | | | | | | | | 7,111.43 | |
| 506308 | MB EFT - Payroll Checks (Direct Deposits) | 22,866.59 | 22,866.59 | | | | | | | | | 22,866.59 | |
| 1513 | Quill Corp | 537.65 | 537.65 | | | 300.69 | | | | 37.51 | | 199.45 | |
| 1517 | US Bank Equipment | 109.87 | 109.87 | | | | | | | | | 109.87 | |
| 1518 | US Cellular | 228.40 | 228.40 | | | | | | | 228.40 | | | |
| 1519 | Verizon Wireless | 38.01 | 38.01 | | | | | | | | | 38.01 | |
| 1520 | XIO, Inc | 482.00 | 482.00 | | | | | | 482.00 | | | | |
| 25514 | Cal Ore Telephone | 706.94 | 706.94 | | | 192.21 | | 67.81 | 67.81 | 357.75 | | 21.36 | |
| 25516 | City of Medford | 619.64 | 619.64 | | | | | | | | | 619.64 | |
| 25517 | Coral Luquin | 675.00 | 675.00 | | | | | | | 675.00 | | | |
| 25518 | Derek Montoya | 32.24 | 32.24 | | | | | | | | | 32.24 | |
| 25519 | Don R. Erickson Oil, Inc | 4,111.60 | 4,111.60 | | | 532.18 | | 527.42 | 527.42 | 1,180.57 | | 1,344.01 | |
| 25520 | Mountain Fitness | 816.00 | 816.00 | | | | | | | 816.00 | | | |
| 25521 | Mtn. Air Heating, Cooling | 3,533.66 | 3,533.66 | | | 3,533.66 | | | | | | | |
| 25522 | Municipal Emergency Services | 1,406.73 | 1,406.73 | | | | | | | | | | 1,406.73 |
| 25523 | N.C.T. Security Fund | 19,763.00 | 19,763.00 | | | 4,390.50 | | 2,556.09 | 2,177.41 | 5,148.00 | 1,716.00 | 3,011.00 | 764.00 |
| 25524 | Napa Auto Parts | 274.10 | 274.10 | | | | | | | | | 217.95 | |
| 25525 | Norco, Inc | 159.83 | 159.83 | | | | | | | 56.15 | | 159.83 | |
| 25526 | Office Technologies, Inc | 43.03 | 43.03 | | | | | | | 43.03 | | | |
| 25527 | Prentice Long, PC | 2,030.00 | 2,030.00 | | | 280.00 | | 1,662.50 | | 87.50 | | | |
| 25528 | SHN Consulting Engineer | 9,497.20 | 9,497.20 | | | | | | 9,497.20 | | | | |
| 25529 | Solano's Inc | 322.72 | 322.72 | | | 80.03 | | 8.42 | 39.32 | | 194.95 | | |
| 25530 | Western Business Products | 67.56 | 67.56 | | | 67.56 | | | | | | | |
| 25531 | Yreka Machine Works | 484.88 | 484.88 | | | | | | | 484.88 | | | |
| 8/20/2022 | 1523 | Les Schwab Tire Center | 746.59 | 746.59 | | | | | | | | 746.59 | |

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - MECHANICS BANK

1B

| Date | JE or Ck # | Payee | Total Expense | Regular Expenses | Payroll Expenses | General | Sewer | Water | Police | COPS Grant | Fire | SAFER |
|-----------|------------|---|---------------|------------------|------------------|-----------|-----------|-----------|-----------|------------|------------|----------|
| 8/25/2022 | 25532 | Payroll Checks (Live Checks)-JB | 2,870.66 | 168.97 | 2,870.66 | - | 84.48 | - | - | - | 2,870.66 | - |
| | 25533 | Payroll Checks (Live Checks)-RK | 453.56 | 1,400.00 | 453.56 | 341.25 | 179.38 | 350.00 | - | - | 453.56 | - |
| | 25534 | Payroll Checks (Live Checks)-DL | 2,894.00 | 37,068.82 | 2,894.00 | - | 37,068.82 | - | - | - | 2,894.00 | - |
| | 506314 | EDD EFT | 1,337.84 | 15.40 | 1,337.84 | - | 7.70 | - | - | - | 1,337.84 | - |
| | 506315 | EFTPS EFT | 2,916.27 | 374.15 | 2,916.27 | - | 187.07 | 187.08 | - | - | 2,916.27 | - |
| | 506316 | MB EFT - Payroll Checks (Direct Deposits) | 8,252.26 | 283.00 | 8,252.26 | 283.00 | - | - | - | 300.00 | 8,252.26 | - |
| | 1521 | AT&T | 168.97 | 168.97 | - | - | 84.48 | 84.49 | - | - | - | - |
| | 1522 | CalPERS Financial & Account Svc | 1,400.00 | 1,400.00 | - | 341.25 | 179.38 | 350.00 | - | - | 350.00 | - |
| | 25535 | Absolute Suppliers, Inc | 37,068.82 | 37,068.82 | - | - | 37,068.82 | - | - | - | - | - |
| | 25536 | Bobcat of Redding | 15.40 | 15.40 | - | - | 7.70 | - | - | - | - | - |
| | 25537 | Deepwoods Embroidery & Design | 374.15 | 374.15 | - | - | 187.07 | 187.08 | - | - | - | - |
| | 25538 | Gatehouse Media, Inc | 283.00 | 283.00 | - | 283.00 | - | - | - | - | - | - |
| | 25539 | Gridiron Real Estate | 300.00 | 300.00 | - | - | - | - | - | 300.00 | - | - |
| | 25540 | Hassan & Bushra NAQVI | 553.18 | 553.18 | - | - | 553.18 | - | - | - | - | - |
| | 25541 | Hue & Cry | 161.42 | 161.42 | - | 161.42 | - | - | - | - | - | - |
| | 25542 | Office Technologies, Inc | 45.06 | 45.06 | - | - | - | 45.06 | - | - | - | - |
| | 25543 | Pace Analytical Services LLC | 166.81 | 166.81 | - | - | 166.81 | - | - | - | - | - |
| | 25544 | Shane's Auto Accessories | 328.00 | 328.00 | - | - | - | 328.00 | - | - | - | - |
| | 25546 | Siskiyou technology Consultant | 3,142.66 | 3,142.66 | - | 3,142.66 | - | - | - | - | - | - |
| | 25547 | USA Blue Book | 694.03 | 694.03 | - | 694.03 | - | - | - | - | - | - |
| | 25548 | Will Johnson Electric | 32,751.25 | 32,751.25 | - | - | - | - | - | - | 32,751.25 | - |
| | 25549 | Williams Scotsman, Inc | 455.52 | 455.52 | - | - | 227.76 | 227.76 | - | - | - | - |
| | 25550 | Payroll Checks (Live Checks)-MR | 2,048.96 | - | 2,048.96 | - | 2,048.96 | - | - | - | - | - |
| | 25551 | UNION DUES | 722.72 | 270.00 | 722.72 | 254.00 | 270.00 | - | 127.48 | 71.24 | - | - |
| | 506334 | EDD EFT | 1,637.39 | 1,637.39 | 1,637.39 | 391.58 | 597.67 | - | 371.58 | 198.16 | 42.98 | 35.42 |
| | 506335 | EFTPS EFT | 4,042.59 | 4,042.59 | 4,042.59 | 889.97 | 1,692.11 | - | 555.64 | 499.20 | 279.18 | 126.49 |
| | 506336 | CalPERS Pep Fire EFT | 808.12 | 808.12 | - | - | - | - | - | - | 490.43 | 317.69 |
| | 506337 | CalPERS Classic EFT | 2,120.63 | 2,120.63 | 2,120.63 | 412.77 | 1,707.86 | - | - | - | - | - |
| | 506338 | CalPERS PEPPRA EFT | 1,322.77 | 1,322.77 | 1,322.77 | 819.46 | 503.31 | - | - | - | - | - |
| | 506339 | CalPERS Ctc Safety EFT | 1,081.60 | 1,081.60 | 1,081.60 | - | - | - | 1,081.60 | - | - | - |
| | 506341 | Aflac | 122.12 | 122.12 | - | - | 122.12 | - | - | - | - | - |
| | 506342 | CalPERS 457 Plan | 740.00 | 740.00 | - | - | 540.00 | - | 200.00 | - | - | - |
| | 506343 | MB EFT - Payroll Checks (Direct Deposits) | 27,594.54 | 27,594.54 | 27,594.54 | 6,556.40 | 8,045.31 | - | 7,473.76 | 2,358.56 | 2,179.40 | 981.11 |
| | | | 294,642.71 | 144,251.39 | 150,391.32 | 34,500.79 | 78,630.40 | 24,944.90 | 32,479.92 | 9,695.82 | 109,734.02 | 4,656.86 |

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

August 2022 Detailed Budget Comparison 2022/2023 YTD

| For the Period: 7/1/2022 to 8/31/2022 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | 9/12/2022 % Bud |
|--|-------------------|-------------------|-------------------|------------------|------------------|-----------------|
| Fund: 10 - LSCSD General Fund | | | | | | |
| Revenues | | | | | | |
| Dept: 00 | | | | | | |
| 4055.000 Misc Operational Income | 300.00 | 300.00 | 139.51 | 0.00 | 160.49 | 46.5 |
| 4056.000 Misc-Non Operating Income | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 4070.000 Antenna Lease Revenue | 31,000.00 | 31,000.00 | 4,212.76 | 2,106.38 | 26,787.24 | 13.6 |
| 5050.000 Transfer Fees | 5,000.00 | 5,000.00 | 640.00 | 300.00 | 4,360.00 | 12.8 |
| 5080.000 Interest Earned-OPS | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 5081.000 Interest Earned-RSV | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| Dept: 22 Medical Clinic | | | | | | |
| 4053.000 Medical Clinic Revenue | 60,264.00 | 60,264.00 | 10,044.00 | 5,022.00 | 50,220.00 | 16.7 |
| Dept: 23 Green Waste Site | | | | | | |
| 4055.000 Misc Operational Income | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.0 |
| Revenues | 100,714.00 | 100,714.00 | 15,036.27 | 7,428.38 | 85,677.73 | 14.9% |
| Expenditures | | | | | | |
| Dept: 01 General Admin | | | | | | |
| 7002.000 Admin Overhead Alloc | -462,055.97 | -462,055.97 | 0.00 | 0.00 | -462,055.97 | 0.0 |
| 7010.000 Capital Improvement | 21,917.00 | 21,917.00 | 0.00 | 0.00 | 21,917.00 | 0.0 |
| Less Reimbursement due from LAIF Savings | -21,917.00 | -21,917.00 | 0.00 | 0.00 | -21,917.00 | 0.0 |
| 7020.000 IT Contract Services/Server | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.0 |
| 7026.000 Contract Services | 72,400.00 | 72,400.00 | 1,771.79 | 1,484.67 | 70,628.21 | 2.4 |
| 7033.000 Licenses, Permits, Fees | 5,000.00 | 5,000.00 | 270.80 | 0.00 | 4,729.20 | 5.4 |
| 7034.000 Dues & Subscriptions | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.0 |
| 7035.000 Advertising | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.0 |
| 7040.000 Insurance (Liability) | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7041.000 Legal | 10,000.00 | 10,000.00 | 528.00 | 0.00 | 9,472.00 | 5.3 |
| 7050.100 Off Exp-Supplies | 5,000.00 | 5,000.00 | 2,527.97 | 268.43 | 2,472.03 | 50.6 |
| 7050.200 Off Exp-Postage | 6,000.00 | 6,000.00 | 1,718.26 | 0.00 | 4,281.74 | 28.6 |
| 7050.400 Off Exp-Maint | 1,000.00 | 1,000.00 | 36.75 | 0.00 | 963.25 | 3.7 |
| 7062.000 Repair & Maintenance | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7063.000 Fuel | 1,000.00 | 1,000.00 | 35.76 | 0.00 | 964.24 | 3.6 |
| 7064.000 Materials/Supplies/Small Tools | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 7065.000 Vehicle Repair/Maintenance | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7101.000 Property Taxes | 126.00 | 126.00 | 0.00 | 0.00 | 126.00 | 0.0 |
| 7105.000 Utilities - CSD | 1,000.00 | 1,000.00 | 47.50 | 0.00 | 952.50 | 4.8 |
| 7105.100 Util-Telephone | 2,500.00 | 2,500.00 | 128.14 | 128.14 | 2,371.86 | 5.1 |
| 7105.200 Util-Electric | 5,000.00 | 5,000.00 | 68.11 | 0.00 | 4,931.89 | 1.4 |
| 7105.400 Utilities-Propane | 100.00 | 100.00 | 87.50 | 0.00 | 12.50 | 87.5 |
| 7105.600 Utility - Internet | 2,000.00 | 2,000.00 | 128.14 | 0.00 | 1,871.86 | 6.4 |
| 7501.000 Payroll Expense | 290,000.00 | 290,000.00 | 36,317.79 | 17,878.56 | 253,682.21 | 12.5 |
| 7513.000 Payroll-TAXES | 6,000.00 | 6,000.00 | -1,026.91 | -1,300.56 | 7,026.91 | -17.1 |
| 7514.000 Payroll-Benefits | 50,000.00 | 50,000.00 | 9,644.32 | 4,822.16 | 40,355.68 | 19.3 |
| 7516.200 Pension Cost (CalPERS) | 25,000.00 | 25,000.00 | 3,424.65 | 1,599.47 | 21,575.35 | 13.7 |
| 7516.400 CalPERS Fees | 300.00 | 300.00 | 63.45 | 0.00 | 236.55 | 21.2 |
| 7516.500 CalPERS UAL Expense | 36,254.48 | 36,254.48 | 35,048.48 | 0.00 | 1,206.00 | 96.7 |
| 7518.000 Workers Comp | 25,000.00 | 25,000.00 | 3,085.81 | 1,521.29 | 21,914.19 | 12.3 |
| 7550.000 Travel & Training | 11,000.00 | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 0.0 |
| 7551.000 Meals | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| Dept: 22 Medical Clinic | | | | | | |
| 7026.000 Contract Services | 3,000.00 | 3,000.00 | 3,533.66 | 0.00 | -533.66 | 117.8 |
| 7040.000 Insurance (Liability) | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 | 0.0 |
| 7062.000 Repair & Maintenance | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7063.000 Fuel | 120.00 | 120.00 | 0.00 | 0.00 | 120.00 | 0.0 |
| 7080.000 Interest Expense | 1,000.00 | 1,000.00 | 417.21 | 0.00 | 582.79 | 41.7 |
| 7084.000 Loan Principle Expense | 36,500.00 | 36,500.00 | 10,582.79 | 0.00 | 25,917.21 | 29.0 |
| 7501.000 Payroll Expense | 1,000.00 | 1,000.00 | 272.51 | 139.56 | 727.49 | 27.3 |
| 7513.000 Payroll-TAXES | 50.00 | 50.00 | 3.94 | 2.02 | 46.06 | 7.9 |
| 7516.200 Pension Cost (CalPERS) | 100.00 | 100.00 | 21.43 | 10.15 | 78.57 | 21.4 |
| 7518.000 Workers Comp | 100.00 | 100.00 | 23.43 | 12.00 | 76.57 | 23.4 |
| Dept: 23 Green Waste Site | | | | | | |
| 7026.000 Contract Services | 325.00 | 325.00 | 0.00 | 0.00 | 325.00 | 0.0 |
| 7063.000 Fuel | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7064.000 Materials/Supplies/Small Tools | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 7501.000 Payroll Expense | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 | 0.0 |
| 7513.000 Payroll-TAXES | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 7516.200 Pension Cost (CalPERS) | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7518.000 Workers Comp | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| Expenditures | 183,319.51 | 183,319.51 | 108,761.28 | 26,565.89 | 74,558.23 | 59.3% |

For the Period: 7/1/2021 to 5/31/2022

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|------------------------------------|-------------------|-------------------|-------------------|-----------------|-------------------|--------------|
| Fund: 15 - LSCSD Sewer Dept | | | | | | |
| Revenues | | | | | | |
| Dept: 00 | | | | | | |
| 4001.100 Assmt/Revenue-Residential | 685,513.00 | 685,513.00 | 172,284.12 | 0.00 | 513,228.88 | 25.1 |
| 4001.200 Assmt/Revenue-Standby | 65,000.00 | 65,000.00 | 31,878.00 | -18.00 | 33,122.00 | 49.0 |
| 4001.300 Assmt/Revenue-Commercial | 7,202.00 | 7,202.00 | 3,137.02 | 1,582.40 | 4,064.98 | 43.6 |
| 4003.000 Late Payment Revenue | 6,000.00 | 6,000.00 | 12.56 | 31.25 | 5,987.44 | 0.2 |
| 5004.000 Sewer Hook Up Fee | 44,000.00 | 44,000.00 | 0.00 | 0.00 | 44,000.00 | 0.0 |
| 5040.000 Gain on Sale of Equipment | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 5081.000 Interest Earned-RSV | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| Revenues | 810,715.00 | 810,715.00 | 207,311.70 | 1,595.65 | 603,403.30 | 25.6% |

Expenditures

| | | | | | | |
|--|-------------------|-------------------|------------------|------------------|-------------------|--------------|
| Dept: 01 General Admin | | | | | | |
| 7001.000 Accounting Audit/Review | 2,925.00 | 2,925.00 | 0.00 | 0.00 | 2,925.00 | 0.0 |
| 7002.000 Admin Overhead Alloc | 147,857.91 | 147,857.91 | 0.00 | 0.00 | 147,857.91 | 0.0 |
| 7010.000 Capital Improvement | 50,000.00 | 50,000.00 | 37,068.82 | 37,068.82 | 12,931.18 | 74.1 |
| Less Reimbursement due from LAIF Savings | -50,000.00 | -50,000.00 | -37,068.82 | -37,068.82 | -12,931.18 | -74.1 |
| 7028.000 Contract Services | 7,000.00 | 7,000.00 | 838.36 | 0.00 | 6,161.64 | 12.0 |
| 7033.000 Licenses, Permits, Fees | 12,000.00 | 12,000.00 | 17.97 | 17.97 | 11,982.03 | 0.1 |
| 7034.000 Dues & Subscriptions | 400.00 | 400.00 | 150.00 | 0.00 | 250.00 | 37.5 |
| 7035.000 Advertising | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7040.000 Insurance (Liability) | 14,000.00 | 14,000.00 | 0.00 | 0.00 | 14,000.00 | 0.0 |
| 7041.000 Legal | 500.00 | 500.00 | 1,032.50 | 0.00 | -532.50 | 206.5 |
| 7050.100 Off Exp-Supplies | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7050.200 Off Exp-Postage | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7055.000 Safety Equipment | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 7061.000 Rental Equipment | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7062.000 Repair & Maintenance | 30,000.00 | 30,000.00 | 8.42 | 0.00 | 29,991.58 | 0.0 |
| 7063.000 Fuel | 14,000.00 | 14,000.00 | 527.42 | 0.00 | 13,472.58 | 3.8 |
| 7064.000 Materials/Supplies/Small Tools | 10,000.00 | 10,000.00 | 694.03 | 694.03 | 9,305.97 | 6.9 |
| 7065.000 Vehicle Repair/Maintenance | 10,000.00 | 10,000.00 | 7.70 | 7.70 | 9,992.30 | 0.1 |
| 7100.000 Lease/Rent Expense | 4,000.00 | 4,000.00 | 524.33 | 227.76 | 3,475.67 | 13.1 |
| 7105.100 Util-Telephone | 1,000.00 | 1,000.00 | 235.28 | 152.29 | 764.72 | 23.5 |
| 7105.200 Util-Electric | 50,000.00 | 50,000.00 | 1,298.18 | 0.00 | 48,701.82 | 2.6 |
| 7105.300 Util-Waste | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 | 0.0 |
| 7105.600 Utility - Internet | 1,000.00 | 1,000.00 | 67.81 | 0.00 | 932.19 | 6.8 |
| 7501.000 Payroll Expense | 175,000.00 | 175,000.00 | 24,647.93 | 12,146.25 | 150,352.07 | 14.1 |
| 7513.000 Payroll-TAXES | 3,300.00 | 3,300.00 | 357.41 | 176.13 | 2,942.59 | 10.8 |
| 7514.000 Payroll-Benefits | 33,000.00 | 33,000.00 | 5,112.18 | 2,556.09 | 27,887.82 | 15.5 |
| 7516.200 Pension Cost (CalPERS) | 16,500.00 | 16,500.00 | 2,299.23 | 1,099.24 | 14,200.77 | 13.9 |
| 7516.400 CalPERS Fees | 200.00 | 200.00 | 52.87 | 0.00 | 147.13 | 26.4 |
| 7516.500 CalPERS UAL Expense | 32,746.22 | 32,746.22 | 28,726.76 | 0.00 | 4,019.46 | 87.7 |
| 7518.000 Workers Comp | 16,500.00 | 16,500.00 | 2,091.77 | 1,031.18 | 14,408.23 | 12.7 |
| 7550.000 Travel & Training | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7551.000 Meals | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7552.000 Employee Physical Exams-Shots | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.0 |
| 7555.000 Personal Protective Equip PPE | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7556.000 Uniforms | 2,000.00 | 2,000.00 | 187.07 | 187.07 | 1,812.93 | 9.4 |
| Expenditures | 590,279.13 | 590,279.13 | 68,877.22 | 18,295.71 | 521,401.91 | 11.7% |

For the Period: 7/1/2021 to 5/31/2022

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------------|--------------|
| Fund: 20 - LSCSD Water Dept | | | | | | |
| Revenues | | | | | | |
| Dept: 00 | | | | | | |
| 4001.100 Assmt/Revenue-Residential | 345,000.00 | 345,000.00 | 88,269.22 | 0.00 | 256,730.78 | 25.6 |
| 4001.200 Assmt/Revenue-Standby | 102,200.00 | 102,200.00 | 50,080.00 | -20.00 | 52,120.00 | 49.0 |
| 4001.300 Assmt/Revenue-Commercial | 7,892.00 | 7,892.00 | 2,681.49 | 1,288.31 | 5,210.51 | 34.0 |
| 4003.000 Late Payment Revenue | 7,500.00 | 7,500.00 | 22.64 | 31.25 | 7,477.36 | 0.3 |
| 4056.000 Misc-Non Operating Income | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.0 |
| 4075.000 Water Capacity Expansion Fee | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 5006.000 Water Hook Up Fee | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 5081.000 Interest Earned-RSV | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| Dept: 22 Medical Clinic | | | | | | |
| 4054.000 Loan Principle Revenue | 36,500.00 | 36,500.00 | 10,582.79 | 0.00 | 25,917.21 | 29.0 |
| 5081.000 Interest Earned-RSV | 500.00 | 500.00 | 417.21 | 0.00 | 82.79 | 83.4 |
| Dept: 36 Planning Grant | | | | | | |
| 5075.000 Grant Income | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.0 |
| Revenues | 557,092.00 | 557,092.00 | 152,053.35 | 1,299.56 | 405,038.65 | 27.3% |
| Expenditures | | | | | | |
| 7001.000 Accounting Audit/Review | 2,925.00 | 2,925.00 | 0.00 | 0.00 | 2,925.00 | 0.0 |
| 7002.000 Admin Overhead Alloc | 166,340.15 | 166,340.15 | 0.00 | 0.00 | 166,340.15 | 0.0 |
| 7010.000 Capital Improvement | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.0 |
| Less Reimbursement due from LAIF Savings | -15,000.00 | -15,000.00 | 0.00 | 0.00 | -15,000.00 | 0.0 |
| 7026.000 Contract Services | 20,000.00 | 20,000.00 | 1,598.82 | 648.81 | 18,401.38 | 8.0 |
| 7033.000 Licenses, Permits, Fees | 3,500.00 | 3,500.00 | 24.50 | 24.50 | 3,475.50 | 0.7 |
| 7034.000 Dues & Subscriptions | 1,124.00 | 1,124.00 | 150.00 | 0.00 | 974.00 | 13.3 |
| 7035.000 Advertising | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7040.000 Insurance (Liability) | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.0 |
| 7041.000 Legal | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7050.100 Off Exp-Supplies | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 7050.200 Off Exp-Postage | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7055.000 Safety Equipment | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7062.000 Repair & Maintenance | 13,000.00 | 13,000.00 | 1,497.26 | 0.00 | 11,502.74 | 11.5 |
| 7063.000 Fuel | 14,000.00 | 14,000.00 | 527.42 | 0.00 | 13,472.58 | 3.8 |
| 7064.000 Materials/Supplies/Small Tools | 10,000.00 | 10,000.00 | 39.32 | 0.00 | 9,960.68 | 0.4 |
| 7065.000 Vehicle Repair/Maintenance | 7,000.00 | 7,000.00 | 7.70 | 7.70 | 6,992.30 | 0.1 |
| 7100.000 Lease/Rent Expense | 3,000.00 | 3,000.00 | 524.33 | 227.76 | 2,475.67 | 17.5 |
| 7105.100 Util-Telephone | 700.00 | 700.00 | 235.28 | 152.30 | 464.72 | 33.6 |
| 7105.200 Util-Electric | 85,000.00 | 85,000.00 | 3,311.42 | 0.00 | 81,688.58 | 3.9 |
| 7105.300 Util-Waste | 675.00 | 675.00 | 0.00 | 0.00 | 675.00 | 0.0 |
| 7105.600 Utility - Internet | 840.00 | 840.00 | 67.81 | 0.00 | 772.19 | 8.1 |
| 7501.000 Payroll Expense | 143,000.00 | 143,000.00 | 19,332.71 | 9,718.94 | 123,667.29 | 13.5 |
| 7513.000 Payroll-TAXES | 2,700.00 | 2,700.00 | 280.33 | 140.93 | 2,419.67 | 10.4 |
| 7514.000 Payroll-Benefits | 27,000.00 | 27,000.00 | 4,354.82 | 2,177.41 | 22,645.18 | 16.1 |
| 7516.200 Pension Cost (CalPERS) | 13,500.00 | 13,500.00 | 1,771.84 | 866.32 | 11,728.16 | 13.1 |
| 7516.400 CalPERS Fees | 200.00 | 200.00 | 52.88 | 0.00 | 147.12 | 26.4 |
| 7516.500 CalPERS UAL Expense | 26,684.31 | 26,684.31 | 28,726.76 | 0.00 | -2,042.45 | 107.7 |
| 7518.000 Workers Comp | 13,500.00 | 13,500.00 | 1,637.57 | 823.12 | 11,862.43 | 12.1 |
| 7550.000 Travel & Training | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 | 0.0 |
| 7551.000 Meals | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 7552.000 Employee Physical Exams-Shots | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 7555.000 Personal Protective Equip PPE | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7556.000 Uniforms | 2,600.00 | 2,600.00 | 187.08 | 187.08 | 2,412.92 | 7.2 |
| Dept: 36 Planning Grants | | | | | | |
| 7026.000 Contract Services | 45,000.00 | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 0.0 |
| 7501.000 Payroll Expense | 4,450.00 | 4,450.00 | 0.00 | 0.00 | 4,450.00 | 0.0 |
| 7513.000 Payroll-TAXES | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| 7516.200 Pension Cost (CalPERS) | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 7518.000 Workers Comp | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| Expenditures | 631,388.46 | 631,388.46 | 64,327.65 | 14,974.87 | 567,060.81 | 10.2% |

For the Period: 7/1/2021 to 5/31/2022

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|---|-------------------|-------------------|-------------------|---------------|-------------------|--------------|
| Fund: 25 - LSCSD Police Department | | | | | | |
| Revenues | | | | | | |
| 4001.100 Assmt/Revenue-Residential | 140,000.00 | 140,000.00 | 34,787.50 | 0.00 | 105,212.50 | 24.8 |
| 4001.200 Assmt/Revenue-Standby | 280,000.00 | 280,000.00 | 138,215.00 | -55.00 | 141,785.00 | 49.4 |
| 4001.300 Assmt/Revenue-Commercial | 3,520.00 | 3,520.00 | 1,540.00 | 0.00 | 1,980.00 | 43.8 |
| 4003.000 Late Payment Revenue | 10,000.00 | 10,000.00 | 19.29 | 31.25 | 9,980.71 | 0.2 |
| 4056.000 Misc-Non Operating Income | 2,000.00 | 2,000.00 | 600.00 | 600.00 | 1,400.00 | 30.0 |
| 5040.000 Gain on Sale of Equipment | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.0 |
| 5054.000 Animal Control Fees - Other | 0.00 | 0.00 | 440.00 | 0.00 | -440.00 | 0.0 |
| 5055.000 Animal License Fee | 4,000.00 | 4,000.00 | 80.00 | 20.00 | 3,920.00 | 2.0 |
| 5056.000 Warrant | 1,000.00 | 1,000.00 | 304.64 | 102.33 | 695.36 | 30.5 |
| 5061.000 Donations | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 5081.000 Interest Earned-RSV | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| Revenues | 447,220.00 | 447,220.00 | 175,986.43 | 698.58 | 271,233.57 | 39.4% |

| | | | | | | |
|---|-------------------|-------------------|------------------|------------------|-------------------|--------------|
| Expenditures | | | | | | |
| 7001.000 Accounting Audit/Review | 2,925.00 | 2,925.00 | 0.00 | 0.00 | 2,925.00 | 0.0 |
| 7002.000 Admin Overhead Alloc | 78,549.51 | 78,549.51 | 0.00 | 0.00 | 78,549.51 | 0.0 |
| 7026.000 Contract Services | 4,500.00 | 4,500.00 | 128.71 | 45.06 | 4,371.29 | 2.9 |
| 7033.000 Licenses, Permits, Fees | 1,500.00 | 1,500.00 | 53.84 | 53.84 | 1,446.16 | 3.6 |
| 7034.000 Dues & Subscriptions | 6,200.00 | 6,200.00 | 816.00 | 816.00 | 5,384.00 | 13.2 |
| 7035.000 Advertising | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7040.000 Insurance (Liability) | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.0 |
| 7041.000 Legal | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 7050.100 Off Exp-Supplies | 500.00 | 500.00 | 65.90 | 37.51 | 434.10 | 13.2 |
| 7050.200 Off Exp-Postage | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| 7051.000 Public Safety Supplies | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7051.100 Mandatory Safety Equipment | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 7062.000 Repair & Maintenance | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7063.000 Fuel | 14,000.00 | 14,000.00 | 1,256.93 | 0.00 | 12,743.07 | 9.0 |
| 7064.000 Materials/Supplies/Small Tools | 4,000.00 | 4,000.00 | 1,167.40 | 0.00 | 2,832.60 | 29.2 |
| 7065.000 Vehicle Repair/Maintenance | 3,000.00 | 3,000.00 | 1,090.80 | 282.00 | 1,909.20 | 36.4 |
| 7105.000 Utilities - CSD | 1,000.00 | 1,000.00 | 838.12 | 586.15 | 161.88 | 83.8 |
| 7105.100 Util-Telephone | 1,400.00 | 1,400.00 | 28.06 | 0.00 | 1,371.94 | 2.0 |
| 7105.200 Util-Electric | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | 0.0 |
| 7105.300 Util-Waste | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7105.400 Utilities-Propane | 3,053.00 | 3,053.00 | 357.75 | 0.00 | 2,695.25 | 11.7 |
| 7105.600 Utility - Internet | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| 7204.000 Events | 200,000.00 | 200,000.00 | 38,243.97 | 19,598.73 | 161,756.03 | 19.1 |
| 7501.000 Payroll Expense | 7,000.00 | 7,000.00 | 554.52 | 284.18 | 6,445.48 | 7.9 |
| 7513.000 Payroll-TAXES | 55,000.00 | 55,000.00 | 10,296.00 | 5,148.00 | 44,704.00 | 18.7 |
| 7514.000 Payroll-Benefits | 20,000.00 | 20,000.00 | 3,850.67 | 1,875.22 | 16,149.33 | 19.3 |
| 7516.200 Pension Cost (CalPERS) | 350.00 | 350.00 | 64.80 | 0.00 | 285.20 | 18.5 |
| 7516.400 CalPERS Fees | 247.00 | 247.00 | 239.00 | 0.00 | 8.00 | 96.8 |
| 7518.000 Workers Comp | 15,000.00 | 15,000.00 | 3,201.84 | 1,625.55 | 11,798.16 | 21.3 |
| 7550.000 Travel & Training | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7551.000 Meals | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 7552.000 Employee Physical Exams-Shots | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.0 |
| 7555.000 Personal Protective Equip PPE | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 7556.000 Uniforms | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| Expenditures | 443,774.51 | 443,774.51 | 62,254.31 | 30,352.24 | 381,520.20 | 14.0% |

For the Period: 7/1/2021 to 5/31/2022

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|------------------------------|-------------------|-------------------|-------------|-------------|-------------------|-------------|
| Fund: 26 - COPS Grant | | | | | | |
| Revenues | | | | | | |
| 5075.000 Grant Income | 156,000.00 | 156,000.00 | 0.00 | 0.00 | 156,000.00 | 0.0 |
| Revenues | 156,000.00 | 156,000.00 | 0.00 | 0.00 | 156,000.00 | 0.0% |

| | | | | | | |
|---|-------------------|-------------------|------------------|------------------|-------------------|--------------|
| Expenditures | | | | | | |
| 7033.000 Licenses, Permits, Fees | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7050.100 Off Exp-Supplies | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.0 |
| 7050.400 Off Exp-Maint | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7051.000 Public Safety Supplies | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7051.100 Mandatory Safety Equipment | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7062.000 Repair & Maintenance | 500.00 | 500.00 | 400.00 | 0.00 | 100.00 | 80.0 |
| 7063.000 Fuel | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 7064.000 Materials/Supplies/Small Tools | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 7065.000 Vehicle Repair/Maintenance | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.0 |
| 7105.100 Util-Telephone | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 7501.000 Payroll Expense | 92,000.00 | 92,000.00 | 13,257.77 | 6,993.62 | 78,742.23 | 14.4 |
| 7513.000 Payroll-TAXES | 2,000.00 | 2,000.00 | 192.24 | 101.41 | 1,807.76 | 9.6 |
| 7514.000 Payroll-Benefits | 20,000.00 | 20,000.00 | 3,432.00 | 1,716.00 | 16,568.00 | 17.2 |
| 7516.200 Pension Cost (CalPERS) | 7,500.00 | 7,500.00 | 1,165.45 | 583.58 | 6,334.55 | 15.5 |
| 7518.000 Workers Comp | 7,500.00 | 7,500.00 | 1,116.87 | 588.27 | 6,383.13 | 14.9 |
| 7550.000 Travel & Training | 2,000.00 | 2,000.00 | 300.00 | 300.00 | 1,700.00 | 15.0 |
| 7551.000 Meals | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 7552.000 Employee Physical Exams-Shots | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7555.000 Personal Protective Equip PPE | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 7556.000 Uniforms | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.0 |
| Expenditures | 156,000.00 | 156,000.00 | 19,864.33 | 10,282.88 | 136,135.67 | 12.7% |

For the Period: 7/1/2021 to 5/31/2022

Fund: 30 - LSCSD Fire Department

Revenues

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|---|-------------------|-------------------|-------------------|------------------|-------------------|--------------|
| Dept: 00 | | | | | | |
| 4001.100 Assmt/Revenue-Residential | 102,000.00 | 102,000.00 | 25,325.00 | 0.00 | 76,675.00 | 24.8 |
| 4001.200 Assmt/Revenue-Standby | 165,000.00 | 165,000.00 | 81,672.50 | -32.50 | 83,327.50 | 49.5 |
| 4001.300 Assmt/Revenue-Commercial | 2,315.00 | 2,315.00 | 1,052.50 | 0.00 | 1,262.50 | 45.5 |
| 4003.000 Late Payment Revenue | 5,500.00 | 5,500.00 | 25.16 | 31.25 | 5,474.84 | 0.5 |
| 4055.000 Misc Operational Income | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.0 |
| 4076.000 Fire Suppression Expansion Fee | 632.00 | 632.00 | 0.00 | 0.00 | 632.00 | 0.0 |
| 5056.000 Warrant | 5,500.00 | 5,500.00 | 417.13 | 7.95 | 5,082.87 | 7.6 |
| 5061.000 Donations | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 5075.000 Grant Income | 9,355.00 | 9,355.00 | 0.00 | 0.00 | 9,355.00 | 0.0 |
| 5081.000 Interest Earned-RSV | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| Dept: 34 Fire Fuels Removal | | | | | | |
| 4055.000 Misc Operational Income | 9,000.00 | 9,000.00 | 17,065.00 | 5,055.00 | -8,065.00 | 189.6 |
| Dept: 45 Mutual Aid Strike Team | | | | | | |
| 4080.000 Strike Team Rev Payroll Reimb | 500,000.00 | 500,000.00 | 19,314.16 | 19,314.16 | 480,685.84 | 3.9 |
| 4081.000 Strike Team Rev Engine Reimb | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.0 |
| 4082.000 Strike Team Rev Admin OH Reimb | 50,000.00 | 50,000.00 | 3,327.83 | 3,327.83 | 46,672.17 | 6.7 |
| 4085.000 Emerg Resp Reimb Travel/Meals | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| Revenues | 908,302.00 | 908,302.00 | 148,199.28 | 27,703.69 | 760,102.72 | 16.3% |

Expenditures

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------------|--------------|
| Dept: 01 General Admin | | | | | | |
| 7001.000 Accounting Audit/Review | 2,925.00 | 2,925.00 | 0.00 | 0.00 | 2,925.00 | 0.0 |
| 7002.000 Admin Overhead Alloc | 69,308.40 | 69,308.40 | 0.00 | 0.00 | 69,308.40 | 0.0 |
| 7010.000 Capital Improvement | 0.00 | 0.00 | 32,751.25 | 32,751.25 | -32,751.25 | 0.0 |
| Less Reimbursement due from LAIF Savings | 0.00 | 0.00 | -32,751.25 | -32,751.25 | 32,751.25 | 0.0 |
| 7026.000 Contract Services | 5,000.00 | 5,000.00 | 42.50 | 0.00 | 4,957.50 | 0.9 |
| 7033.000 Licenses, Permits, Fees | 100.00 | 100.00 | 21.35 | 21.35 | 78.65 | 21.4 |
| 7034.000 Dues & Subscriptions | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7035.000 Advertising | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| 7040.000 Insurance (Liability) | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.0 |
| 7041.000 Legal | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.0 |
| 7050.100 Off Exp-Supplies | 1,000.00 | 1,000.00 | 273.43 | 199.45 | 726.57 | 27.3 |
| 7050.200 Off Exp-Postage | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 7050.400 Off Exp-Maint | 800.00 | 800.00 | 180.75 | 109.87 | 619.25 | 22.6 |
| 7051.000 Public Safety Supplies | 0.00 | 0.00 | 159.83 | 0.00 | -159.83 | 0.0 |
| 7051.100 Mandatory Safety Equipment | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 7062.000 Repair & Maintenance | 200.00 | 200.00 | 432.24 | 32.24 | -232.24 | 216.1 |
| 7063.000 Fuel | 32,000.00 | 32,000.00 | 1,344.01 | 0.00 | 30,655.99 | 4.2 |
| 7064.000 Materials/Supplies/Small Tools | 5,000.00 | 5,000.00 | 120.15 | 0.00 | 4,879.85 | 2.4 |
| 7065.000 Vehicle Repair/Maintenance | 50,000.00 | 50,000.00 | 1,799.41 | 746.59 | 48,200.59 | 3.6 |
| 7075.000 VFA Grant Equipment | 18,710.00 | 18,710.00 | 0.00 | 0.00 | 18,710.00 | 0.0 |
| 7105.000 Utilities - CSD | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 7105.100 Util-Telephone | 500.00 | 500.00 | 85.98 | 59.37 | 414.02 | 17.2 |
| 7105.200 Util-Electric | 2,400.00 | 2,400.00 | 62.15 | 0.00 | 2,337.85 | 2.6 |
| 7105.300 Util-Waste | 900.00 | 900.00 | 0.00 | 0.00 | 900.00 | 0.0 |
| 7105.400 Utilities-Propane | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 7105.600 Utility - Internet | 260.00 | 260.00 | 21.36 | 0.00 | 238.64 | 8.2 |
| 7204.000 Events | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 7501.000 Payroll Expense | 65,000.00 | 65,000.00 | 8,413.00 | 4,376.13 | 56,587.00 | 12.9 |
| 7513.000 Payroll-TAXES | 5,000.00 | 5,000.00 | 1,082.74 | 1,024.23 | 3,917.26 | 21.7 |
| 7514.000 Payroll-Benefits | 20,500.00 | 20,500.00 | 6,022.00 | 3,011.00 | 14,478.00 | 29.4 |
| 7516.200 Pension Cost (CalPERS) | 7,500.00 | 7,500.00 | 1,117.87 | 518.43 | 6,382.13 | 14.9 |
| 7516.600 Pension Plan Fees (MPPP) | 5,500.00 | 5,500.00 | 1,535.68 | 1,188.52 | 3,964.32 | 27.9 |
| 7518.000 Workers Comp | 0.00 | 0.00 | 9,444.00 | 9,444.00 | -9,444.00 | 0.0 |
| 7550.000 Travel & Training | 300.00 | 300.00 | 0.00 | 0.00 | 300.00 | 0.0 |
| 7551.000 Meals | 500.00 | 500.00 | 73.78 | 0.00 | 426.22 | 14.8 |
| 7552.000 Employee Physical Exams-Shots | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 7556.000 Uniforms | 1,500.00 | 1,500.00 | 300.00 | 0.00 | 1,200.00 | 20.0 |
| Dept: 34 Fire Fuels Removal | | | | | | |
| 7026.000 Contract Services | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 7062.000 Repair & Maintenance | 1,500.00 | 1,500.00 | 30.81 | 0.00 | 1,469.19 | 2.1 |
| 7064.000 Materials/Supplies/Small Tools | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| 7501.000 Payroll Expense | 15,000.00 | 15,000.00 | 5,136.25 | 682.50 | 9,863.75 | 34.2 |
| 7513.000 Payroll-TAXES | 1,500.00 | 1,500.00 | 537.53 | 52.23 | 962.47 | 35.8 |
| 7518.000 Workers Comp | 1,500.00 | 1,500.00 | 441.76 | 58.71 | 1,058.24 | 29.5 |
| Dept: 45 Mutual Aid Strike Team | | | | | | |
| 7501.000 Payroll Expense | 445,000.00 | 445,000.00 | 76,811.00 | 52,607.00 | 368,189.00 | 17.3 |
| 7513.000 Payroll-TAXES | 5,000.00 | 5,000.00 | 2,146.47 | 1,197.75 | 2,853.53 | 42.9 |
| 7518.000 Workers Comp | 50,000.00 | 50,000.00 | 5,303.94 | 3,439.10 | 44,696.06 | 10.6 |
| 7550.000 Travel & Training | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 7551.000 Meals | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| Expenditures | 842,103.40 | 842,103.40 | 122,939.99 | 78,768.47 | 719,163.41 | 14.6% |

| | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--|
| Grand Total Net Effect: | 133,177.99 | 133,177.99 | 251,562.25 | -140,514.20 | -118,384.26 | |
|--------------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--|



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

August Fire Department Activity and Response Report

For the Month of August 2022, Lake Shastina Fire Department responded to a total of 39 calls for service. These calls included:

- 24 Medical Aid
- 4 Traffic Collisions
- 3 Residential Fire (2 cancelled, 1 working fire at Dos Amigos, weed)
- 3 Wildland Fires
- 5 Public Assists

Monthly News:

For the Month of August, our medical aids and public assist calls kept us busy. Our one working structure fire was an agency assist to Dos Amigos restaurant in weed. The wildland fires were extinguished quickly, and our department was either cancelled or experienced a short commitment time.

The new fire station is officially ready to park all apparatus indoors as we completed placement and compaction of hard base in front of the bay doors. With asphalt prices at an all-time high, we have decided to wait till next year for completion of paving. The last project before winter sets in, is to install the interior bay heating system.

Our September report will include a narrative on the Mill Fire and its impact on Lake Shastina. As always, we are grateful for our volunteers who responded in great numbers to staff and assist all our engines. Finally, we can not thank enough the tremendous response from all our neighboring fire departments. Other departments putting their lives at risk in our time of need, signifies what the mutual aid system is all about. Neighbors helping neighbors!



LAKE SHASTINA POLICE DEPARTMENT

William N. Bullington

Chief of Police

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Will Bullington, Chief of Police

SUBJECT: August 2022 Police Monthly Board Report

POLICE ACTIVITY: LSPD had 134 calls for service in August.

SUMMARY:

Misdemeanor Arrests: 11

Felony Arrests: 1

Traffic Warnings: 29

Traffic Citations: 12

Animal Control Cites: 0

Animal Related Calls: 2

Parking Cites: 1

House Watch: 140+-

Misc. Police Calls (Non-Criminal): 78

NOTABLE ACTIVITY:

08/02/2022- While assisting Yreka on looting patrol a LSPD officer stopped a vehicle and contacted a 37 year old Yreka resident on parole. A parole search led to the arrest of the subject for possession of methamphetamine.

08/04/2022-A 35 year old Lake Shastina resident was arrested for D.U.I.

08/05/2022-A 50 year old Grenada resident arrested for driving on a suspended DL.

08/05/2022-A 39 year old Salinas resident was arrested for driving without a DL.

08/08/2022-A 46 year old Lake Shastina resident was arrested for domestic violence.

08/10/2022-40 year old Little Rock, CA resident arrested for driving without a DL.

08/12/2022-59 year old Oakland resident arrested for driving on a suspended DL.

08/23/2022-28 year old Lake Shastina resident arrested for driving on a suspended DL.

08/25/2022 -31 year old Lake Shastina resident was arrested for violation of a domestic violence restraining order and taking a phone from a 911 caller.

08/26/2022-25 year old Whoo Ya Place resident arrested for convicted felon with a loaded/concealed firearm in a vehicle.

08/27/2022-37 year old Weed resident arrested for driving on a suspended DL.

8/29/2022-41 year old Montague resident arrested for 5 misdemeanor warrants.

8/29/2022-39 year old Montague resident arrested for a misdemeanor warrant.

Lake Shastina Sewer Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: September 21, 2022
Subject: Board Report August 2022

Notable Activity:

- We had to remove landscaping on Wood Ct. to locate a sewer clean out.
- We removed both pumps in B-107 and pulled out lots of debris and rags.
- We installed a "rag catcher" in B-107 hopefully to stop the problem in the future. The same problems occur in B-102 (both pumps) but not as frequent.
- Service on both 'Apexes' were completed, and #3 Apex was unplugged again.



Lake Shastina Water Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: September 21, 2022
Subject: Board Report – August 2022

Notable Activity:

- The monthly drinking water samples were delivered to Basic lab in Redding.
- The motor that I ordered in February arrived and was installed in station B-50.
- We flushed the valves that would be affected on Palmer Dr. as a result of a water lateral leak. The next day we excavated at the road edge 4' down and did the repair.
- There were five shutoffs and turn-ons (all for owner repairs).

VERBAL

Mill Fire Recovery



City of Yreka

701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836



August 16, 2022

Multi-Agency Support
Providers - McKinney Fire

Greetings from Yreka!

The City of Yreka wishes to express its heartfelt gratitude for the support numerous professionals, from a multitude of agencies, provided during the McKinney fire. This tragic and violent fire seriously impacted residents, the community, and government with some even losing their lives. We are also aware that some of your firefighters were injured in the line of duty. We wish them a full recovery! We want to thank and recognize the professionals who gave time, and extreme effort while risking their lives, and being away from their families, to help protect the City of Yreka during this raging fire.

The McKinney fire was a very tragic event being considered the deadliest wildfire in California in 2022, and the second most destructive of the year, thus far. Sadly, human lives perished, approximately 185 structures were destroyed, and 60,392 acres burned during this unforgiving wildfire. As you might imagine, this event rocked the core of who we are as a community. Your persistence in fighting this fire, and commitment to the greater good were determining factors in keeping our community safe and calm. The sacrifices and hard work of your fire and emergency response professionals/teams saved lives! Thank you for making a difference in the lives of City of Yreka residents and surrounding areas.

We offer our most sincere appreciation for your assistance when this community needed it most. We are forever indebted to all of you for your commitment, and persistence in fighting the McKinney fire.

With sincere gratitude,

Duane Kegg, Yreka Mayor for the City Council

VERBAL

Fire Fuel Abatement



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

**BEFORE THE BOARD OF DIRECTORS OF THE
LAKE SHASTINA COMMUNITY SERVICES DISTRICT
COUNTY OF SISKIYOU, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: *-22

Approving the Department of Forestry and Fire Protection Agreement #7GF22317 for services from the date of last signatory on page 1 of the Agreement to June 30, 2023 under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021.

BE IT RESOLVED by the Board of Directors of the Lake Shastina Community Services District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021 during the State Fiscal Year 2022-23 up to and no more than the amount of \$9,450.00.

BE IT FURTHER RESOLVED that Robert Moser, Secretary of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Lake Shastina Community Service District Fire Department.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, at a special meeting thereof, held on the 21st day of September 2022, by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

Paula Mitchell, Board President

ABSENT:

Signature, Board of Directors Member

Rick Thompson, Board Director

ATTEST:

I, Robert Moser, Secretary of the Lake Shastina Community Services District, County of Siskiyou, California do hereby certify that this is a true and correct copy of the original Resolution Number *-22.

WITNESS MY HAND OR THE SEAL OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT, on this 21st day of September 2022.

**OFFICIAL SEAL OR
NOTARY CERTIFICATION**

Signature

Robert Moser, Secretary
Lake Shastina Community Services District

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT: Lake Shastina Community Services District Fire Department
PROJECT TITLE: Volunteer Fire Assistance
GRANT AGREEMENT: 7GF22317

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.
 Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ 9,450.00 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

 Lake Shastina Community Services District Fire Department
 Applicant

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

By _____
 Signature of Authorized Representative
 Title Robert Moser, General Manager

 Date _____

By _____
 Title: **Matthew Sully**
Staff Chief, Cooperative Fire Programs

 Date _____

CERTIFICATION OF FUNDING

| | | |
|---------------------------------|---|--|
| GRANT AGREEMENT NUMBER | PO ID | SUPPLIER ID |
| FUND 0001 | FUND NAME General Fund | |
| PROJECT ID 354022DG2012147 | ACTIVITY ID SUBGNT | AMOUNT OF ESTIMATE FUNDING \$ 9,450.00 |
| GL UNIT 3540 | BUD REF CHAPTER 001 43 | ADJ. INCREASING ENCUMBRANCE \$ 0.00 |
| PROGRAM NUMBER 9999000FED | ENY 2022 | ADJ. DECREASING ENCUMBRANCE \$ 0.00 |
| ACCOUNT 5340580 | ALT ACCOUNT 5340580002 | UNENCUMBERED BALANCE \$ 9,450.00 |
| REPORTING STRUCTURE 35409206 | SERVICE LOCATION 92733 | |

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

 Signature of CAL FIRE Accounting Officer

 Date

**VOLUNTEER FIRE ASSISTANCE PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Lake Shastina Community Services District Fire Department hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Assistance program in California, hereinafter referred to as VFA, authorized by the Cooperative Forestry Assistant Act (PL 95-313, as amended, 16 U.S.C. 2106).
2. This is a subaward under the 2022 Volunteer Fire Assistance Grant #22-DG-11052012-147 awarded to STATE by the Forest Service on August 26, 2022. The Federal Assistance Listing for the award is 10.698, Cooperative Fire Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFA and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Assistance Program 2022.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Assistance Program 2022, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2022 or LOCAL AGENCY will forfeit the funds.

8. GRANT AND BUDGET CONTIGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2022** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$9,450.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2023.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2023 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: Lake Shastina Community Services District Fire Department
16320 Everhart Dr.
Weed, CA 96094
Attention: Chief Steven Pappas
Telephone Number(s): 530-938-3281/530-938-3161
E-mail firechief@lakeshastina.com

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 894-9845
E-MAIL: Megan.Esfandiary@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFA Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM**: The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2023.
26. **TERMINATION**: This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS**: No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR**: LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE**: LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFA program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AD-1048
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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| ORGANIZATION NAME Lake Shastina Community Services District Fire Department | PR/AWARD NUMBER OR PROJECT NAME 7GF22317 |
| NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Robert Moser, General Manager Steven Pappas, Fire Chief | |
| SIGNATURE(S) | DATE |

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint (<https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer>) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.