



## **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Regular Meeting  
 Wednesday, March 20, 2019  
 Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

### **MINUTES**

CALL TO ORDER AND ROLL CALL: 12:02 p.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓\* MacIntosh ✓ Mitchell ✓ Thompson ✓

\*Dir. Cupp arrived at 12:50 p.m. during Closed Session.

Also present: IGM/PWS Moser, SAC Nelle, AA Charvez and District Counsel Margaret Long. There were no people in the audience.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Thompson adjourned to Closed Session at 12:03 p.m.

CLOSED SESSION: 12:04 p.m.

Also present: IGM Moser and District Counsel Long.

A. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 District Negotiator: Interim General Manager Robert Moser: Employee Organization: Teamsters Local 137

B. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: Interim General Manager

With no objections by the Board, Pres. Thompson adjourned Closed Session at 1:07 p.m.

RETURN TO OPEN SESSION: 1:10 p.m.

Also present: IGM Moser, SAC Nelle, FC Pappas, APC Bullington, AA Charvez and District Counsel Long. ARC Lang was present for Item 4. There were approximately 22 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

REPORT ON CLOSED SESSION: Counsel Long reported: A) direction was given to negotiator and B) adjourned until after Open Session.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting February 20, 2019
- B. Ratification of Disbursements: February 1 through February 28, 2019
- C. Budget Comparison: FY 2018/19 YTD
- D. Ratification of Director Beck's attendance at workshop: Capital Improvement Plans, February 27, 2019, Yuba City, CA

**Motion by Dir. MacIntosh second Dir. Mitchell to approve Consent Calendar.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
  - A. Fire Department: FC Pappas reported.
  - B. Police Department: APC Bullington reported.
  - C. Sewer Department: IGM Moser reported.
  - D. Water Department: IGM Moser reported.
3. Committee Written Reports / Approved Minutes  
 (Pres. Thompson may make committee appointments/changes as necessary.)
  - A. Budget / Finance Committee: Dir. Mitchell reported.
  - B. Fire Department Advisory Committee: Dir. Mitchell reported.
  - C. General Manager Search/Recruitment Committee: Dir. Cupp reported.
  - D. Police Department Advisory Committee: Nothing to report.
  - E. Policy Committee: Nothing to report.
  - F. Safety Committee: Nothing to report.
  - G. Sewer and Water Systems Oversight Committee: Dir. Beck reported.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Consideration of request to waive past charges - Tennis Village APN 020-071-480-000: IGM Moser, ARC Lang and Counsel Long reported. The Board discussed.

**Motion by Dir. Cupp second Dir. Mitchell to approve extinguishing the overcharge of \$21,850.97 on APN 020-071-480-000 (Forbis account) and remove lien from tax roll.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

**Motion by Dir. Mitchell second Dir. Cupp to take no action on remaining balance of \$16,220.92 on APN 020-071-480-000 (Forbis account) and allow it to continue to accrue interest and late charges.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

5. Consideration of moving Department Monthly Written Reports to Consent Calendar: IGM Moser reported. The Board discussed. Direction was given to staff to modify staff reports to be more effective at conveying information.
6. Consideration of approval of adjustment to Salary Schedule – Public Works Maintenance Worker Positions: IGM Moser reported. The Board discussed.

**Motion by Dir. Cupp second Dir. Mitchell to adjust the Public Works Maintenance I position with the salary of \$19.94 at Step 5, replace the current Maintenance Works II position with the Maintenance III position with the salary of \$25.13 at Step 5, effective March 25, 2019 (eliminating a Maintenance III position).**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

7. Set date and time for special meeting to discuss Sewer Rate Study: Pres. Thompson set April 4, 2019, 3:00 p.m. for a special meeting.
8. Discussion/Review of the Board Policy and Procedure Manual / Handbook Section 4090, Training, Education and Conferences: The Board discussed.

STAFF COMMENTS: None.

BOARD MEMBER COMMENTS: Comments received.

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Thompson adjourned to Closed Session at 3:38 p.m.

CLOSED SESSION: 3:40 p.m.

Also present: IGM Moser and District Counsel Long. Vice Pres. Mitchell chaired Closed Session.

With no objections by the Board, Vice Pres. Mitchell adjourned Closed Session at 4:27 p.m.

RETURN TO OPEN SESSION: 4:29 p.m. Vice Pres. Mitchell chaired the rest of the meeting.

Also present: IGM Moser, SAC Nelle and District Counsel Long. There were approximately 2 people in the audience.

REPORT ON CLOSED SESSION: Counsel Long reported: B) direction was given to staff.

ADJOURNMENT: With no objections by the Board, Vice Pres. Mitchell adjourned the meeting at 4:30 p.m.

A Special Meeting is scheduled for March 27, 2019 at 2:00 p.m. The next LSCSD Regular Board Meeting is on Wednesday, April 17, 2019, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Rick Thompson, President

ATTEST:

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Robert Moser, Interim General Manager/Secretary