



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

### **AGENDA**

Wednesday, January 15, 2020, 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

#### CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

#### PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

*Those who wish to speak on an item on the agenda, may do so by completing a Speaker's Card identifying the item(s) and return it to the Board Secretary. Each individual comment will be limited to three minutes. If needed, time limit may be extended with concurrence of the Board. No person may speak twice to the same item.*

CONSENT CALENDAR: Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

#### 1. Consent Items

- A. Approval of Minutes: Regular Meeting December 18, 2019
- B. Ratification of Disbursements: December 1 through December 31, 2019
- C. Accounts Receivables Aging Analysis: FY 2019/20 YTD

#### MONTHLY REPORTS: NO ACTION ITEMS:

#### 2. A. Department Written Reports

- 1. Fire Department
- 2. Police Department
- 3. Sewer Department
- 4. Water Department

#### DISCUSSION / REPORTS: ACTION ITEMS:

- 3. Fire Department Equipment disposal of engine 3113 (Chief Pappas)
- 4. Consideration of approval of Weapon-Free Workplace Policy (GM Moser)
- 5. Annual Appointments to committee(s) (Pres. Mitchell)
- 6. Goals and Objectives (Pres Mitchell)

#### STAFF COMMENTS:

#### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Board Meeting is scheduled to be held on February 19, 2020, 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
 Wednesday, December 18, 2019  
 Closed Session: 12:00 p.m. Open Session: 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

### **UNAPPROVED MINUTES**

CALL TO ORDER AND ROLL CALL: 12:00 p.m.

LSCSD Board Roll Call: Beck ☒ Cupp ☒ MacIntosh ☒ Mitchell ☒ Thompson ☒  
 Staff present: GM Moser, District Counsel Margaret Long.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Thompson adjourned to Closed Session at 12:04 p.m.

CLOSED SESSION: All Board Members

Also present: IGM Moser and District Counsel Long.

A. Personnel) Public Employee Performance Evaluation: General Manager, Legal Counsel (Gov. Code Section 54957)

RETURN TO OPEN SESSION: 1:03 p.m.

Also present: GM Moser, District Counsel Margaret Long, AP Alanna DeBon, FC Pappas, APC Bullington, There were approximately 15 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

REPORT ON CLOSED SESSION: District Counsel Long reported the following:

**Item A: Direction given to staff.**

PUBLIC COMMENTS: Five (5) members of the public gave public comment.

Item 3. Consideration of approval of Weapon-Free Workplace Policy (GM Moser) **Moved by President to before consent calendar.**

**Motion by Dir. Beck second Dir. Mitchell to approve to table the agenda item.**

a. Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson  
 b. Noes: None  
 c. Absent: None

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Special Meeting November 13, 2019
- B. Ratification of Disbursements: November 1 through November 30, 2019
- C. No report this month - Budget Comparison: FY 2019/20

**Motion by Dir. Mitchell second Dir. Cupp to approve Consent Calendar.**

a. Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson  
 b. Noes: None  
 c. Absent: None

MONTHLY REPORTS: NO ACTION ITEMS:

2. A. Department Head Reports

1. Fire Department: **FC Pappas reported.**
2. Police Department: **APC Bullington reported.**
3. Sewer Department: **GM Moser reported.**
4. Water Department: **GM Moser reported.**

B. Committee Verbal / Written Reports / Approved Minutes (when applicable)

1. Policy Committee: **President Thompson reported.**

DISCUSSION / REPORTS: ACTION ITEMS:

3. Consideration of approval of Weapon-Free Workplace Policy (GM Moser) (**Moved by President to prior to consent calendar**)
4. Consideration of approval of Police Chief Employment Agreement (GM Moser)

**Motion by Dir. Cupp second Dir. MacIntosh to approve Police Chief Employment Agreement.**

- a. Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson
- b. Noes: Director Beck
- c. Absent: None

5. Election of Officers for 2020 Calendar Year (effective December 19, 2019)
  - A. President
  - B. Vice President
  - C. Secretary/Treasurer

**Motion by Dir. Cupp second Dir. MacIntosh to approve to elect President Mitchell, Vice-President Cupp, Secretary/Treasurer GM Moser.**

- a. Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
- b. Noes: None
- c. Absent: None

STAFF COMMENTS: None

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 1:50 p.m. The next Board Meeting has been scheduled to be held on January 15, 2020, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of Decemberr 1 thru December 31, 2019 for a total of: " \$ 133,504.83

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for December 2019	\$ 133,504.83
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Expenses - Regular Checks Mechanics Bank Account	\$ 43,349.30
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 90,155.53
<u>Subtotal</u>	<u>\$ 133,504.83</u>
<u>Total CSD Expenses</u>	<u>\$ 133,504.83</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
12/5/2019	23743	Payroll Checks (Live Checks)	615.66		615.66	615.66					
12/5/2019	504419	EDD EFT	85.67		85.67	85.67					
12/5/2019	504420	EFTPS EFT	380.94		380.94	380.94					
12/5/2019	23744	Payroll Checks (Live Checks)	984.03		984.03		984.03				
12/5/2019	504421	EDD EFT	31.38		31.38		31.38				
12/5/2019	504422	EFTPS EFT	87.55		87.55		87.55				
12/5/2019	23745-23749	Payroll Checks (Live Checks)	5,322.62		5,322.62		2,538.27				2,784.35
12/5/2019	504437	EDD EFT	1,263.29		1,263.29	358.44	500.70		124.63	130.71	148.81
12/5/2019	504438	EFTPS EFT	4,336.37		4,336.37	1,014.90	1,612.79		329.42	231.84	1,147.42
12/5/2019	504439	American Funds EFT	126.92		126.92						126.92
12/5/2019	504440	CalPERS Classic EFT	2,336.81		2,336.81	922.09	1,414.72				
12/5/2019	504441	CalPERS PEPRA EFT	811.99		811.99	419.85	392.14				
12/5/2019	504442	CalPERS Safety EFT-WB	838.94		838.94				838.94		
12/5/2019	504443	CalPERS Safety EFT-MB	454.75		454.75					454.75	
12/5/2019	504444	CalPERS 457 EFT	866.64		866.64	275.00	368.62		100.00	123.02	
12/5/2019	504445	MB EFT - Payroll Checks (Direct Deposits)	22,837.76		22,837.76	7,536.46	6,030.39		3,412.13	3,039.23	2,819.55
12/12/2019	976	US Bank -VOIDED									
12/12/2019	977	AT&T	99.41	99.41			49.70	49.71			
12/12/2019	978	US Bank Equipment Finance	153.23	153.23						153.23	
12/12/2019	980	Verizon	43.12	43.12							43.12
12/12/2019	981	Verizon	61.26	61.26							61.26
12/12/2019	23750	Alanna DeBon	52.43	52.43		41.93					10.50
12/12/2019	23751	Associated Pension Consultants	1,460.00	1,460.00			91.25	91.25	912.50	182.50	182.50
12/12/2019	23752	Basic Lab	135.20	135.20				135.20			
12/12/2019	23753	Black Butte Auto	125.00	125.00					125.00		
12/12/2019	23754	Cal Ore Telephone	426.70	426.70		192.21	63.85	63.85	85.43		21.36
12/12/2019	23755	Don R. Erickson Oil	3520.18	3520.18		850.30	768.01	415.23		778.41	708.23
12/12/2019	23756	Harvest Printing	146.93	146.93		146.93					
12/12/2019	23757	LSCSD Utilities	138.64	138.64		59.69			31.23		47.72
12/12/2019	23758	Mt.Shasta IT Services	2,200.00	2,200.00		660.00	330.00	330.00	440.00	220.00	220.00
12/12/2019	23759	Premier Oil Change	59.05	59.05						59.05	
12/12/2019	23760	Prentice Long, PC	2,703.30	2,703.30		1,282.80			1,420.50		
12/12/2019	23761	Quill Corp	1,154.21	1,154.21		1,067.91				15.53	70.77
12/12/2019	23762	Shasta Auto Supply	90.36	90.36			7.21	7.21			75.94
12/12/2019	23763	Shasta Forest Products	115.57	115.57		115.57					
12/12/2019	23764	Shasta Valley Chainsaw	298.45	298.45							298.45
12/12/2019	23765	SHN Consulting Engineers	88.75	88.75			88.75				
12/12/2019	23766	Siskiyou Disposal	250.00	250.00		85.00	42.50	42.50	40.00		40.00
12/12/2019	23767	Solano's	149.07	149.07		36.27	18.66	54.23			39.91
12/12/2019	23768	State Water Resources Control	65.00	65.00				65.00			
12/12/2019	23769	The Sign Dude	61.70	61.70							61.70
12/12/2019	23770	Uline	76.55	76.55			35.91	40.64			
12/12/2019	23771	USA Blue Book	2,158.87	2,158.87			85.69	2,073.18			
12/12/2019	23772	Woods Pest Control	125.00	125.00			62.50	62.50			
12/12/2019	23773	Xio, Inc	382.00	382.00				382.00			

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
12/19/2019	23774-23782	Payroll Checks (Live Checks)	3,250.69		3,250.69						3,250.69
12/19/2019	504452	EDD EFT	309.87		309.87						309.87
12/19/2019	504453	EFTPS EFT	1,523.65		1,523.65						1,523.65
12/19/2019	504454	MB EFT - Payroll Checks (Direct Deposits)	3,057.58		3,057.58						3,057.58
12/19/2019	23783-23786	Payroll Checks (Live Checks)	5,006.43		5,006.43		2,954.31				2,052.12
12/19/2019	23787	Union Dues	663.48		663.48	299.00	229.00		77.24	58.24	
12/19/2019	504469	EDD EFT	1,266.97		1,266.97	418.27	456.72		132.02	118.22	141.74
12/19/2019	504470	EFTPS EFT	4,284.61		4,284.61	1,153.59	1,480.82		350.84	207.29	1,092.07
12/19/2019	504471	American Funds EFT	126.92		126.92						126.92
12/19/2019	504472	CalPERS Classic EFT	2,676.15		2,676.15	1,261.43	1,414.72				
12/19/2019	504473	CalPERS PEPRA EFT	812.00		812.00	419.85	392.15				
12/19/2019	504474	CalPERS Safety EFT-WB	1,061.67		1,061.67				1,061.67		
12/19/2019	504475	CalPERS Safety EFT-MB	454.75		454.75					454.75	
12/19/2019	504476	Aflac	228.04		228.04	33.12	194.92				
12/19/2019	504477	CalPERS 457 EFT	861.58		861.58	275.00	368.62		100.00	117.96	
12/19/2019	504478	MB EFT - Payroll Checks (Direct Deposits)	23,189.82		23,189.82	8,094.65	5,641.10		4,025.85	2,910.11	2,518.11
12/26/2019	974	First Ntl Bank-RV	285.79	285.79		285.79					
12/26/2019	982	First Ntl Bank-WB	730.65	730.65						730.65	
12/26/2019	983	First Ntl Bank-SP	1,038.98	1,038.98							1,038.98
12/26/2019	984	Pacific Power	11,078.02	11,078.02		1,526.13	3,582.93	5,454.76	250.45		263.75
12/26/2019	985	Utility Telephone	548.70	548.70		329.22			164.61		54.87
12/26/2019	986	US Cellular	130.71	130.71						130.71	
12/26/2019	987	Williams Scotsman	293.33	293.33			146.67	146.66			
12/26/2019	23788	Cabitto's Small Engine Repair	231.45	231.45							231.45
12/26/2019	23789	Cantel of Medford	52.51	52.51			26.26	26.25			
12/26/2019	23790	Capital Research & Management	193.93	193.93			24.25	24.24	48.48	48.48	48.48
12/26/2019	23791	David or Marimart Paulbitski	23.38	23.38		23.38					
12/26/2019	23792	Fischer's Siskiyou Backhoe	100.00	100.00		100.00					
12/26/2019	23793	Gold Nugget Printing	72.03	72.03							72.03
12/26/2019	23794	Kellie Power	465.00	465.00		400.00			32.50		32.50
12/26/2019	23795	Lake Shastina Golf Resort	53.36	53.36		13.81					39.55
12/26/2019	23796	Lorene Miller	111.44	111.44		111.44					
12/26/2019	23797	Municipal Emergency Services	4,504.50	4,504.50							4,504.50
12/26/2019	23798	Quill Corp	808.69	808.69		742.22					66.47
12/26/2019	23799	SHN Consulting Engineers	2,513.75	2,513.75			2,513.75				
12/26/2019	23800	Silverado Avionics	83.70	83.70							83.70
12/26/2019	23801	Steve Pappas	217.15	217.15							217.15
12/26/2019	23802	Suds City Auto Spa	22.00	22.00						22.00	
12/26/2019	23803	The Sign Dude	2,526.98	2,526.98						2,187.13	339.85
12/26/2019	23804	US Bank	289.48	289.48							289.48
12/26/2019	23805	Wayne or Connie Williams	145.00	145.00		145.00					
12/26/2019	23806	Western Business Products	217.59	217.59		217.59					
12/26/2019	23807	World Telecom & Surveillance	271.20	271.20		271.20					
			133,504.83	43,349.30	90,155.53	32,268.31	35,030.84	9,464.41	14,103.44	12,373.81	30,264.02

**Lake Shastina Community Services District**  
**Quarterly**

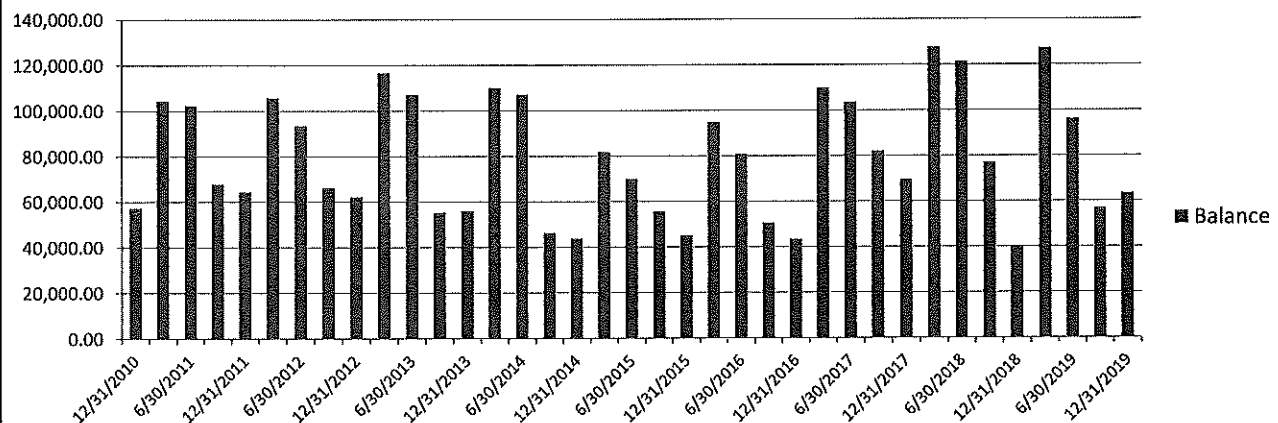
Accounts Receivable Analysis 2019/2020 YTD  
 December 31, 2010 to December 31, 2019

Date	0-30 Days	30-60 Days	60-90 Days	>90 Days	Balance	Balance of Tax Rolls Receivable	Total Tax Rolls & A/R
12/31/2010	2,511.51	1,166.60	243.00	53,366.06	57,287.17		
3/31/2011	1,451.65	8,707.07	49,643.23	44,717.88	104,519.83		
6/30/2011	3,742.66	2,543.75	155.42	95,950.10	102,391.93		
9/30/2011	8717.23	164.48	128.73	58,775.90	67,786.34	175,202.41	242,988.75
12/31/2011	1,544.52	3,041.72	333.00	59,626.85	64,546.09		
3/31/2012	7,516.60	1,118.76	62.89	97,012.76	105,711.01		
6/30/2012	2,148.52	321.90	160.10	90,977.93	93,608.45		
9/30/2012	7,203.09	288.50	16.50	58,859.23	66,367.32	196,649.49	263,016.81
12/31/2012	2,236.28	148.34	111.26	59,728.50	62,224.38		
3/31/2013	8,240.48	282.06	53,663.99	54,515.14	116,701.67		
6/30/2013	3,047.85	56.00	521.55	103,570.95	107,196.35		
9/30/2013	6,493.34	20.00	31.50	48,871.39	55,416.23	248,515.30	303,931.53
12/31/2013	2,653.17	92.58	33.30	53,340.80	56,119.85		
3/31/2014	8,360.90	65.99	52,413.07	49,243.31	110,083.27		
6/30/2014	3,156.77	30.00	317.76	103,631.03	107,135.56		
9/30/2014	5,475.68	1,131.57	0.77	39,772.05	46,380.07	245,334.21	291,714.28
12/31/2014	854.19	1,010.20	50.00	41,956.34	43,870.73		
3/31/2015	6,457.83	841.30	40,425.31	34,158.64	81,883.08		
6/30/2015	2,036.06	50.00	632.03	67,320.96	70,039.05		
9/30/2015	7,481.65	15.00	163.00	48,095.75	55,755.40	249,946.12	305,701.52
12/31/2015	928.60	1,504.10	429.37	42,257.93	45,120.00		
3/31/2016	419.41	7,981.59	103.78	86,213.68	94,718.46		
6/30/2016	2,371.53	67.41	237.21	78,228.48	80,904.63		
9/30/2016	7,400.59	183.89	31.09	42,908.53	50,524.10	302,614.41	353,138.51
12/31/2016	1,054.74	729.49	0.00	41,547.90	43,332.13		
3/31/2017	9,490.48	470.19	64,303.28	35,641.63	109,905.58		
6/30/2017	2,705.90	206.46	59.94	100,580.03	103,552.33		
9/30/2017	9,927.46	731.59	335.68	71,124.61	82,119.34	343,676.42	425,795.76
12/31/2017	245.76	2,007.73	240.05	67,129.23	69,622.77		
3/31/2018	665.99	9,083.79	65,631.73	52,348.93	127,730.44		
6/30/2018	3,005.61	216.94	1,998.22	116,055.47	121,276.24		
9/30/2018	9,562.53	925.75	321.90	66,249.63	77,059.81	385,577.80	462,637.61
12/31/2018	-17,681.74	1,511.41	1,104.39	55,381.43	40,315.49		
3/31/2019	8,503.57	447.48	68,411.14	49,976.97	127,339.16		
6/30/2019	-22,603.12	613.48	0.02	118,199.06	96,209.44		
9/30/2019	-13,662.58	283.50	102.99	70,362.42	57,086.33	437,214.99	494,301.32
12/31/2019	733.74	1,991.51	1,783.42	59,001.58	63,510.25		

Note: 1) This report includes accounts that have been prepaid. 2) Police, Fire, Sewer and Water have been combined.

**Analysis: Past Due / Outstanding accounts have decreased 20.67% since the same period last year 6/30/18.**  
 (This does not include past due assessments sent to tax rolls)

**Lake Shastina Community Services  
 District Accounts Receivable Analysis**





## Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

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For the Month of December Lake Shastina Fire Department responded to a total of 42 calls. These calls included:

- 23 Medical Aids
- 2 Debris Fire
- 1 Residential Structure Fire
- 14 Public Assists
- 2 Traffic Collisions

### LSFD News:

LSFD once again responded to a record amount of calls for the year 2019 at 379 total calls of service.

LSFD would like to welcome Madison Williams as the new Recruitment & Retention Fire Captain. Madison is a graduate of Sonoma State University where she studied communications and marketing. Madison graduated with Magna Cum Laude honors. After receiving her bachelor's degree she attended College of the Siskiyou's Firefighter 1 academy where she graduated in the top 5 of her class.





***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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TO: LSCSD BOARD OF DIRECTORS  
FROM: Will Bullington, Chief of Police  
MEETING DATE: Jan. 15, 2020  
SUBJECT: **December 2019 Police Monthly Board Report**

**POLICE ACTIVITY:** LSPD HAD 101 CALLS FOR SERVICE IN DECEMBER.

**SUMMARY:**

MISDEMEANOR ARRESTS: 0

FELONY ARRESTS: 1

TRAFFIC WARNINGS: 1

TRAFFIC CITATIONS: 0

ANIMAL CONTROL CITES: 0

ANIMAL RELATED: 18

PARKING CITES: 0

HOUSE WATCH: 420

MISC. POLICE CALLS, INCLUDING NON-CRIMINAL: 81

**NOTABLE ACTIVITY:**

-12-1-19 A RESIDENT REPORTED AN ATTEMPTED ROBBERY ON WINDMILL DRIVE. RP REPORTS TWO HISPANIC MALES TRIED TO TAKE MONEY FROM HIM. RP STATES HE THWARTED THEIR EFFORTS WITH HIS OWN HANDGUN. CASE IS UNDER INVESTIGATION.

-ON 12-2-19 A REALTOR REPORTS A BREAK IN BURGLARY WITH NEW CABINETS TAKEN FROM A HOUSE UNDER RENOVATION. OFFICER LOCATED SUSPECT VEHICLE AND ARRESTED A SUBJECT FOR BURGLARY. CASE PENDING FURTHER INVESTIGATION.

-RP REPORTS FAMILY MEMBER USING HER CREDIT CARDS FOR FRAUDULENTLY. CASE UNDER INVESTIGATION.

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## **Lake Shastina Sewer Department**

To: Lake Shastina CSD Board  
From: Robert Moser, Public Works Supervisor  
Meeting Date: January 15, 2020  
Subject: Board Report –December 2019 (Sewer)

Changed a pump at B-114 by Lost Lake. We put in the back up pump that had been repaired by an outside source. We believe that the windings in the pump that was pulled are shorted out.

Cleaned the sump at B-114 on Fairway Dr. We try to do this every couple of months.

We had a flyer inserted into this billing cycle reminding our constituents of items that shouldn't be flushed down into our sewer system.

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: Robert Moser, Public Works Supervisor  
Meeting Date: January 15, 2020  
Subject: Board Report – December 2019 (Water)

Meter reads were conducted for the entire district.

Changed several bad meters after reading the meters. This helps identify meters that are bad or possibly failing.

We have seen an increase in USA Dig calls for the past several months. This is due to the increase in Cal Ore running new lines for DSL.

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## ***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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TO: Lake Shastina Community Services District Board

FROM: Steven Pappas, Fire Chief

DATE: January 4th, 2020

SUBJECT: Request authorization to donate or scrap Engine 3113, 1988 International Model 5

### **SUMMARY:**

Engine 3113 was acquired from the City of Mount Shasta for a total of \$7500. Lake Shastina Fire was able to get 3 seasons of firefighting out of it, including multiple strike team assignments where the engine reimbursement surpassed the total cost of the unit.

In 2016 Engine 3113 was on a local assignment where it suffered extensive fire damage. After multiple attempts to repair the damages the engine has been sitting out of service for 2 years. The engine has very little to no value because of the condition, age, and open cab. Lake Shastina Fire has also borrowed many parts off 3113 to repair other engines that were in service.

There is a firefighter in Scott Valley who came to me after the engine was damaged and expressed that he would be interested in the engine if we were ever to get rid of it. He is a collector of antique engines and Engine 3113 was his first engine while he worked for Cal Fire in the 80's. This man also gave us free of charge all of the parts that were used in our attempt to repair the engine.

If he is no longer interested in the engine, I would like to donate it to the scrap yard for scrap metal.

### **RECOMMENDATIONS:**

Authorize the Fire Chief to donate Engine 3113 to George Poe in Scott Valley if he is still interested. If he is not, authorize the Fire Chief to donate Engine 3113 for scrap metal.

### **OPTIONS:**

- The board may choose to authorize the Fire Chief to donate Engine 3113.
- The board may choose to not authorize the Fire Chief to donate Engine 3113.

# Weapon-Free Workplace Policy

## Purpose

To ensure that Lake Shastina Community Services District (hereinafter the District) maintains a workplace safe and free of violence for all employees, the District prohibits the possession or use of dangerous weapons on District property.

## Persons Covered

All District employees are subject to this provision, including contract workers and temporary employees on District property. A CCW permit does not supersede District policy.

## Definitions

"District property" is defined as all District-owned or leased buildings and surrounding areas such as sidewalks, walkways, driveways and parking lots under the District's ownership or control. This policy applies to all District-owned or leased vehicles and all vehicles that come onto District property.

"Dangerous weapons" include firearms, explosives, knives and other weapons that might be considered dangerous or that could cause harm. Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

## Searches of Personal Property

The District reserves the right at any time and at its discretion to search all District-owned or leased vehicles. At the District's request, law enforcement may also search packages, containers, briefcases, purses, lockers, desks, enclosures and employees entering its property, for the purpose of determining whether any weapon is being, or has been, brought onto its property or premises in violation of this policy.

## Exceptions

This policy applies to all employees within the District Property, with the following exception:

1. There are also occupational exceptions to the prohibition from carrying a loaded firearm in public, including authorized employees while engaged in specified activities.
2. Peace officers and honorably retired peace officers having properly endorsed identification certificates may carry a concealed weapon at any time.

# Verbal

Committee Appointments Pres. Mitchell

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Item 6

# Verbal

Goals & Objectives Pres. Mitchell