



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Wednesday, November 15, 2023

Closed Session 12:30 / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

CALL TO ORDER:

LSCSD Roll Call: Directors: Chandler ____ Cupp ____ MacIntosh ____ Mitchell ____ Thompson ____

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

A. Personnel (Gov. Code Section 54957)

RETURN TO OPEN SESSION:

LSCSD Roll Call: Directors: Chandler ____ Cupp ____ MacIntosh ____ Mitchell ____ Thompson ____

PLEDGE OF ALLEGIANCE:

REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. State your name and address your comments to the Board. Each individual will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

1. CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting October 18, 2023
- B. Ratification of Disbursements: October 1 through 31, 2023
- C. Budget Comparison: FY 2023/24
- D. LAIF Quarterly Report
- E. Department Written Reports
 - 1. Fire Department
 - 2. Police Department
 - 3. Sewer Department
 - 4. Water Department

DISCUSSION / REPORTS: ACTION ITEMS:

- 2. COPS Budget amendment
- 3. Wastewater Improvement Priorities and Funding
- 4. Appointing Secretary for the District
- 5. Update on GM search
- 6. Christmas Events

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on December 20, 2023 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, October 18, 2023
Closed Session: 12:00 p.m. / Open Session 1:00 p.m.
UNAPPROVED MINUTES

CALL TO ORDER AND ROLL CALL: 12:01 p.m

LSCSD Board Roll Call: Chandler Cupp MacIntosh Mitchell Thompson
Also present: DC Long

PUBLIC COMMENTS: None

ADJOURN TO CLOSED SESSION: 12:02 p.m.

CLOSED SESSION: 12:48 p.m.

A. Public Employee Appointment (§ 54957) Title: General Manager

ADJOURN CLOSED SESSION: 12:49 pm

RETURN TO OPEN SESSION: 1:00 pm

LSCSD Board Roll Call: Chandler Cupp MacIntosh Mitchell Thompson

Also present: SAC DeBon, PC Bullington, FC Pappas, and AA Phonepaseuth. There were approximately 10 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS:

Kirk Pickard: Were the pumps replaced or reconditioned

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: September 13, 2023
- B. Ratification of Disbursements: September 1 through 30, 2023
- C. Budget Comparison: FY 2023/24
- D. Accounts Receivable Aging Report
- E. Department Written Reports
 1. Fire Department
 2. Police Department
 3. Sewer Department
 4. Water Department

Motion by Dir. Cupp, second by Dir. Chandler, to approve Consent Calendar.

Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Thompson

Noes: None

Absent: None

DISCUSSION / REPORTS / ACTION ITEMS:

2. Vacant Positions -Discussed.
3. Code of Civil Procedure 1822.50 Part 3 -Discussed.
4. SSMP

Motion by Dir. Cupp, second by Dir. Chandler, to approve the addendum for an additional \$15, 000.

Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Thompson

Noes: None

Absent: None

STAFF COMMENTS: Received.

BOARD MEMBER COMMENTS: Received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 1:49 pm. The next LSCSD Regular Board Meeting to be held on November 15, 2023 at 1:00 p.m. at the Administration Building.

Approval Date: November 15, 2023

Paula Mitchell, President

ATTEST:

Acting General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of October 1-31,2023 for a total of: " \$ 211,692.52

Each check has been signed by two directors with documentation attached to each check.

Submitted for 'October 2023	\$ 211,692.52
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Expenses - Regular Checks Mechanics Bank Account	\$ 101,228.60
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 110,463.92
<u>Subtotal</u>	<u>\$ 211,692.52</u>
<u>Total CSD Expenses</u>	<u>\$ 211,692.52</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular	Payroll	10	15	20	25	26	27	30	31
				Expenses	Expenses	General	Sewer	Water	Police	COPS	Wellness Grant	Fire	SAFER
10/3/2023	1718	XIO, Inc	482.00	482.00				482.00					
	1722	Williams Scotsman	568.04	568.04			284.02	284.02					
	1723	Pacific Power	17,599.52	17,599.52	239.57	4,059.82	12,474.21	103.06				309.19	413.67
10/4/2023	1719	State of Ca EDD	356.57	356.57	356.57								
	1721	Pitney Bowes	500.00	500.00	500.00								
10/5/2023	26128	Payroll Checks (Live Checks)	2,095.99	2,095.99			2,095.99						
	26148	N.C.G.T. Security fund	17,342.00	17,342.00	3,850.00	1,703.50	1,717.50	5,250.00	1,750.00			1,750.00	1,321.00
	231001012	CalPERS	6,948.18	6,948.18	1,035.52	823.57	731.12	2,391.58	784.80			679.89	501.70
	231001013	EDD EFT	1,513.17	1,513.17	258.99	105.25	123.32	822.23	118.63			50.26	34.49
	231001014	EFTPS EFT	3,531.88	3,531.88	673.10	400.02	425.08	1,367.28	324.77			190.29	151.34
	231001001-011	MB EFT - Payroll Checks (Direct Deposits)	25,658.08	25,658.08	5,271.97	4,092.11		10,795.12	2,007.87			1,976.81	1,514.20
	1714	Quill Corp	209.28	209.28	40.31				137.56			31.41	
	1717	Pitney Bowes	202.70	202.70	202.70								
	1720	Xpress Bill Pay	122.78	122.78	122.78								
	26129	Advantage Paving	971.25	971.25	971.25								
	26130	Caselle, Inc	2,799.00	2,799.00	2,799.00								
	26131	Coral Luquin	600.00	600.00				600.00					
	26132	Hue & Cry	44.42	44.42	44.42								
	26133	Kellie Power	400.00	400.00	400.00								
	26134	Mountain Ready Mix	779.40	779.40								779.40	
	26135	Municipal Emergency Services	4,960.31	4,960.31								4,960.31	
	26136	Norco, Inc	228.97	228.97								228.97	
	26137	Office Technology, Inc	52.13	52.13					52.13				
	26138	Pace Analytical Services	650.48	650.48				650.48					
	26139	Proforce Marketing, Inc	5,801.11	5,801.11					5,801.11				
	26140	Scott River Pump	8,295.12	8,295.12				8,295.12					
	26141	Shasta Forest Products	30.17	30.17								30.17	
	26142	Siskiyou Technoloy Consultants	2,591.00	2,591.00	2,591.00								
	26143	Solano's, Inc	4,846.16	4,846.16			147.24	301.15	22.30			4,375.47	
	26144	Steve Pappas	2,301.74	2,301.74								2,301.74	
	26145	US Postal Services	1,538.46	1,538.46	742.77				795.69				
	26146	Western Business Products	72.63	72.63	72.63								
	26147	Woods Pest Control	176.00	176.00	88.00				44.00			44.00	

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS	27 Wellness Grant	30 Fire	31 SAFER	
10/6/2023	1709	First National Bank Omaha	1,147.18	1,147.18								1,147.18		
	1710	First National Bank Omaha	30.00	30.00		30.00								
	1711	First National Bank Omaha	2,977.25	2,977.25					1,545.72	(540.75)	1,972.28			
	1712	First National Bank Omaha	1,141.83	1,141.83			456.59	685.24						
	1713	First National Bank Omaha	615.03	615.03		585.78			14.63			14.62		
10/13/2023	1715	Verizon Wireless	38.01	38.01								38.01		
10/19/2023	26149	Payroll Checks (Live Checks)	8,056.52		8,056.52					8,056.52				
	26171	Payroll Checks (Live Checks)	2,084.23		2,084.23		2,084.23							
	26172	Payroll Checks (Live Checks)	1,359.02		1,359.02					1,359.02				
	26173	Payroll Checks (Live Checks)	128.03		128.03							128.03		
	26174	Payroll Checks (Live Checks)	160.03		160.03							160.03		
	26175	UNION DUES	677.84		677.84	209.00	128.86	98.14	155.93	85.91				
	231015016	Aflac	150.72		150.72		14.85	9.47	126.40					
	231015021	CalPERS	6,817.52		6,817.52	1,035.52	1,064.46	490.23	2,533.72	950.17		679.89	63.53	
	231015017	EDD EFT	2,628.75		2,628.75	258.99	125.94	78.67	620.30	1,451.10		80.97	12.78	
	231015018	EFTPS EFT	6,841.80		6,841.80	633.13	485.78	281.25	1,081.84	3,984.70		318.83	56.27	
	231015001-015	MB EFT - Payroll Checks (Direct Deposits)	24,470.16		24,470.16	5,271.98	3,790.44		6,648.99	4,486.73		2,456.90	1,815.12	
	1724	Meek's Lumber & Hardware	44.74		44.74		44.74							
	1725	Pitney Bowes	284.82		284.82	284.82								
	1726	Quill Corp	441.18		441.18	199.43				120.87		120.88		
	26150	Brooks Auto Repair	437.11		437.11					437.11				
	26151	Cal Ore Telephone	687.99		687.99	192.21	68.55	68.56	337.31			21.36		
	26152	Caselle, Inc	2,799.00		2,799.00	2,799.00								
	26153	Chris Pappas	2,446.69		2,446.69							2,446.69		
	26154	Don R. Erickson Oil, Inc	10,724.31		10,724.31	2,530.52	1,464.58	1,464.58	3,651.70			1,612.93		
	26155	Dooley Enterprises, Inc	318.89		318.89				318.89					
	26156	Drew Consulting, Inc	7,262.59		7,262.59	7,205.24						57.35		
	26157	Failsafe Testing	621.38		621.38							621.38		
	26158	Gatehouse Media, Inc	33.00		33.00				33.00					
	26159	Julia Alford	185.00		185.00					185.00				
	26160	Lake Shastina Golf Resort	50.19		50.19							50.19		
	26161	Mountain Fitness	816.00		816.00						816.00			
	26162	Napa Auto Parts	500.67		500.67		13.97	13.97		472.73				
	26163	Norco, Inc	4.01		4.01							4.01		
	26164	Pace Analytical Services	526.96		526.96		526.96							
	26165	Patricia Galipeau Trust	11.36		11.36			11.36						
	26166	Prentice Long, PC	2,742.50		2,742.50	2,742.50								
	26167	Siskiyou Technology Consultants	769.61		769.61	769.61								
	26168	Steve Pappas	4,415.08		4,415.08							4,415.08		
	26169	Weed Press	45.84		45.84	45.84								
	26170	Woods Pest Control	125.00		125.00		62.50	62.50						
10/31/2023	1733	US Cellular	305.20		305.20					305.20				
	1734	Williams Scotsman, Inc	568.04		568.04		284.02	284.02						
	1735	Xio, Inc	482.00		482.00			482.00						
	1736	Ca Dept of Tax & Fee Admin	132.00		132.00	12.32	34.54	34.54		6.74		43.86		
	26178	Dept of Treasury	318.90		318.90	159.45	79.72	79.73						
			211,692.52		101,228.60	110,463.92	45,225.92	24,442.25	29,628.26	45,250.49	26,347.12	2,788.28	32,126.10	5,884.10

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

October 2023 Detailed Budget Comparison 2023/2024 YTD

11/9/2023

REVENUE/EXPENDITURE REPORT

For the Period: 7/1/2023 to 10/31/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud	
Fund: 10 - LSCSD General Fund							
Revenues							
10-00-4055.000	Misc Operational Income	315.00	315.00	145.00	25.00	170.00	46%
10-00-4056.000	Misc-Non Operating Income	105.00	105.00	0.00	0.00	105.00	0%
10-00-4070.000	Antenna Lease Revenue	26,250.00	26,250.00	8,720.24	2,199.21	17,529.76	33%
10-00-5050.000	Transfer Fees	5250.00	5250.00	1140.00	260.00	4110.00	22%
10-00-5080.000	Interest Earned-OPS	52.50	52.50	0.00	0.00	52.50	0%
10-00-5081.000	Interest Earned-RSV	525.00	525.00	0.86	0.00	524.14	0%
Dept: 22 Medical Clinic							
10-22-4053.000	Medical Clinic Revenue	60,264.00	60,264.00	15,066.00	0.00	45,198.00	25%
Dept: 23 Green Waste Site							
10-23-4055.000	Misc Operational Income	2,100.00	2,100.00	240.00	0.00	1,860.00	11%
Revenues		94,861.50	94,861.50	25,312.10	2,484.21	69,549.40	27%

Expenditures

Dept: 01 General Admin

10-01-7002.000	Admin Overhead Alloc	-387,633.060	-387,633.060	-112,596.57	-27,932.91	-275,036.49	29%
10-01-7010.000	Capital Improvement	20,000.00	20,000.00	14,928.72	0.00	5,071.28	75%
	Less Reimbursement due from LAIF Savings	-20,000.00	-20,000.00	-14,928.72	0.00	-5,071.28	75%
10-01-7026.000	Contract Services	76,020.00	76,020.00	19,389.43	1,546.71	56,630.57	26%
10-01-7033.000	Licenses, Permits, Fees	5,250.00	5,250.00	1,969.26	644.07	3,280.74	38%
10-01-7034.000	Dues & Subscriptions	5,250.00	5,250.00	44.38	22.92	5,205.62	1%
10-01-7035.000	Advertising	184.80	184.80	489.00	0.00	-304.20	265%
10-01-7040.000	Insurance (Liability)	3,437.11	3,437.11	0.00	0.00	3,437.11	0%
10-01-7041.000	Legal	6,300.00	6,300.00	5,185.00	0.00	1,115.00	82%
10-01-7050.100	Off Exp-Supplies	8,400.00	8,400.00	333.01	0.00	8,066.99	4%
10-01-7050.200	Off Exp-Postage	6,825.00	6,825.00	2,797.40	899.60	4,027.60	41%
10-01-7050.400	Off Exp-Maint	840.00	840.00	144.09	8.75	695.91	17%
10-01-7062.000	Repair & Maintenance	525.00	525.00	7.74	0.00	517.26	1%
10-01-7063.000	Fuel	157.50	157.50	33.86	0.00	123.64	21%
10-01-7064.000	Materials/Supplies/Small Tools	5,250.00	5,250.00	990.19	12.76	4,259.81	19%
10-01-7065.000	Vehicle Repair/Maintenance	63.00	63.00	163.03	30.00	-100.03	259%
10-01-7101.000	Property Taxes	126.00	126.00	0.00	0.00	126.00	0%
10-01-7105.000	Utilities - CSD	95.00	95.00	175.64	128.14	-80.64	185%
10-01-7105.200	Util-Electric	5,250.00	5,250.00	804.18	190.83	4,445.82	15%
10-01-7105.400	Utilities-Propane	87.50	87.50	87.50	0.00	0.00	100%
10-01-7105.600	Utility - Internet	1,365.00	1,365.00	384.42	0.00	980.58	28%
10-01-7204.000	Events	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
10-01-7501.000	Payroll Expense	262,500.00	262,500.00	79,889.54	15,356.28	182,610.46	30%
10-01-7513.000	Payroll-TAXES	3,150.00	3,150.00	1,164.28	422.10	1,985.72	37%
10-01-7514.000	Payroll-Benefits	57,750.00	57,750.00	17,649.73	5,873.02	40,100.27	31%
10-01-7516.200	Pension Cost (CalPERS)	23,100.00	23,100.00	6,100.25	1,179.35	16,999.75	26%
10-01-7516.400	CalPERS Fees	122.40	122.40	122.40	0.00	0.00	100%
10-01-7516.500	CalPERS UAL Expense	15,578.48	15,578.00	15,578.00	0.00	0.00	100%
10-01-7518.000	Workers Comp	30,000.00	30,000.00	5,871.24	1,308.54	24,128.76	20%

10-00-1104.000	Due from LSPOA	-105,000.00	-105,000.00	-29,248.40	-13,824.49	-75,751.60	28%
10-01-7550.000	Travel & Training	5,250.00	5,250.00	0.00	0.00	5,250.00	0%
10-01-7551.000	Meals	1,260.00	1,260.00	64.03	0.00	1,195.97	5%
Dept: 22 Medical Clinic							
10-22-7026.000	Contract Services	13,000.00	13,000.00	4,606.11	0.00	8,393.89	35%
10-22-7040.000	Insurance (Liability)	840.00	840.00	0.00	0.00	840.00	0%
10-22-7062.000	Repair & Maintenance	210.00	210.00	29.22	13.73	180.78	14%
10-22-7080.000	Interest Expense	2,625.00	2,625.00	0.00	0.00	2,625.00	0%
10-22-7084.000	Loan Principle Expense	36,500.00	36,500.00	0.00	0.00	36,500.00	0%
10-22-7501.000	Payroll Expense	800.00	800.00	51.28	0.00	748.72	6%
10-22-7513.000	Payroll-TAXES	15.75	15.75	0.74	0.00	15.01	5%
10-22-7514.000	Payroll-Benefits	86.25	86.25	0.00	0.00	86.25	0%
10-22-7516.200	Pension Cost (CalPERS)	68.25	68.25	3.94	0.00	64.31	6%
10-22-7518.000	Workers Comp	68.25	68.25	4.41	0.00	63.84	6%
Dept: 23 Green Waste							
10-23-7026.000	Contract Services	105.00	105.00	0.00	0.00	105.00	0%
10-23-7063.000	Fuel	52.50	52.50	0.00	0.00	52.50	0%
10-23-7064.000	Materials/Supplies/Small Tools	105.00	105.00	0.00	0.00	105.00	0%
10-23-7501.000	Payroll Expense	630.00	630.00	0.00	0.00	630.00	0%
10-23-7513.000	Payroll-TAXES	26.25	26.25	0.00	0.00	26.25	0%
10-23-7516.200	Pension Cost (CalPERS)	52.50	52.50	0.00	0.00	52.50	0%
10-23-7518.000	Workers Comp	63.00	63.00	0.00	0.00	63.00	0%
Expenditures		88,811.48	88,811.00	22,288.33	-14,120.60	66,522.67	25%

For the Period: 7/1/2023 to 10/31/2023

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 15 - LSCSD Sewer Dept

Revenues							
Dept: 00							
15-00-4001.100	Assmt/Revenue-Residential	780,000.00	780,000.00	200,249.61	-171.00	579,750.39	26%
15-00-4001.200	Assmt/Revenue-Standby	66,250.00	66,250.00	788.12	731.82	65,461.88	1%
15-00-4001.300	Assmt/Revenue-Commercial	15,000.00	15,000.00	3,998.35	930.58	11,001.65	27%
15-00-4003.000	Late Payment Revenue	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
15-00-4056.000	Misc-Non Operating Income	300.00	300.00	395.00	50.00	-95.00	132%
15-00-5004.000	Sewer Hook Up Fee	25,000.00	25,000.00	0.00	0.00	25,000.00	0%
15-00-5081.000	Interest Earned-RSV	4,000.00	4,000.00	188.27	0.00	3,811.73	5%
Revenues		895,550.00	895,550.00	205,619.35	1,541.40	689,930.65	23%

Expenditures

Dept: 01 General Admin							
15-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
15-01-7002.000	Admin Overhead Alloc	124,042.58	124,042.58	36,030.90	8,938.53	88,011.68	29%
15-01-7010.000	Capital Improvement	110,000.00	110,000.00	0.00	0.00	110,000.00	0%
Less Reimbursement due from LAIF Savings		-110,000.00	-110,000.00	0.00	0.00	-110,000.00	0%
15-01-7026.000	Contract Services	20,000.00	20,000.00	18,839.46	526.96	1,160.54	94%
15-01-7033.000	Licenses, Permits, Fees	12,600.00	12,600.00	3,104.54	3,060.23	9,495.46	25%
15-01-7034.000	Dues & Subscriptions	150.00	150.00	150.00	0.00	0.00	100%
15-01-7035.000	Advertising	1,000.00	1,000.00	321.90	0.00	678.10	32%
15-01-7040.000	Insurance (Liability)	25,000.00	25,000.00	0.00	0.00	25,000.00	0%
15-01-7041.000	Legal	2,500.00	2,500.00	0.00	0.00	2,500.00	0%
15-01-7050.200	Off Exp-Postage	26.25	26.25	0.00	0.00	26.25	0%
15-01-7055.000	Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0%

15-01-7062.000	Repair & Maintenance	40,000.00	40,000.00	174.70	0.00	39,825.30	0%
15-01-7063.000	Fuel	12,600.00	12,600.00	1,884.42	0.00	10,715.58	15%
15-01-7064.000	Materials/Supplies/Small Tools	10,500.00	10,500.00	5,276.60	361.53	5,223.40	50%
15-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	709.59	0.00	5,290.41	12%
15-01-7100.000	Lease/Rent Expense	4,000.00	4,000.00	1,136.08	284.02	2,863.92	28%
15-01-7105.100	Util-Telephone	550.00	550.00	0.00	0.00	550.00	0%
15-01-7105.200	Util-Electric	50,000.00	50,000.00	13,090.27	3,076.64	36,909.73	26%
15-01-7105.300	Util-Waste	800.00	800.00	250.00	62.50	550.00	31%
15-01-7105.600	Utility - Internet	700.00	700.00	197.79	0.00	502.21	28%
15-01-7501.000	Payroll Expense	171,453.14	171,453.14	48,209.36	13,487.30	123,243.78	28%
15-01-7513.000	Payroll-TAXES	3,198.57	3,198.57	641.08	280.32	2,557.49	20%
15-01-7514.000	Payroll-Benefits	38,742.92	38,742.92	10,546.09	4,101.36	28,196.83	27%
15-01-7516.200	Pension Cost (CalPERS)	17,231.38	17,231.38	4,639.66	1,503.84	12,591.72	27%
15-01-7516.400	CalPERS Fees	55.51	55.51	54.00	0.00	1.51	97%
15-01-7516.500	CalPERS UAL Expense	37,020.00	37,020.00	37,020.00	0.00	0.00	100%
15-01-7518.000	Workers Comp	14,482.17	14,482.17	3,740.98	1,176.93	10,741.19	26%
15-01-7550.000	Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
15-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
15-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
15-01-7555.000	Personal Protective Equip PPE	400.00	400.00	0.00	0.00	400.00	0%
15-01-7556.000	Uniforms	2,000.00	2,000.00	467.44	0.00	1,532.56	23%
Expenditures		605,052.52	605,052.52	186,484.86	36,860.16	418,567.66	31%

For the Period: 7/1/2023 to 10/31/2023		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 20 - LSCSD Water Dept							
Revenues							
Dept: 00							
20-00-4001.100	Assmt/Revenue-Residential	345,000.00	345,000.00	107,359.30	180.84	237,640.70	31%
20-00-4001.200	Assmt/Revenue-Standby	102,200.00	102,200.00	2.44	-33.52	102,197.56	0%
20-00-4001.300	Assmt/Revenue-Commercial	8,000.00	8,000.00	5,483.66	1,193.09	2,516.34	69%
20-00-4003.000	Late Payment Revenue	7,000.00	7,000.00	0.00	0.00	7,000.00	0%
20-00-4075.000	Water Capacity Expansion Fee	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-00-5006.000	Water Hook Up Fee	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	313.49	0.00	9,686.51	3%
Dept: 22 Medical Clinic							
20-22-4054.000	Loan Principle Revenue	36,500.00	36,500.00	0.00	0.00	36,500.00	0%
20-22-5081.000	Interest Earned-RSV	2,500.00	2,500.00	0.00	0.00	2,500.00	0%
Dept: 36 Planning Grant							
20-36-5075.000	Grant Income	25,000.00	25,000.00	10,515.00	0.00	14,485.00	42%
Revenues		538,200.00	538,200.00	123,673.89	0.00	414,526.11	23%

Expenditures							
20-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
20-01-7002.000	Admin Overhead Alloc	139,547.90	139,547.90	40,534.77	10,055.85	99,013.13	29%
20-01-7010.000	Capital Improvement	30,000.00	30,000.00	0.00	0.00	30,000.00	0%
Less Reimbursement due from LAIF Savings		-30,000.00	-30,000.00	0.00	0.00	-30,000.00	0%
20-01-7026.000	Contract Services	20,000.00	20,000.00	3,123.24	691.88	16,876.76	16%
20-01-7033.000	Licenses, Permits, Fees	10,000.00	10,000.00	64.00	-2.89	9,936.00	1%
20-01-7034.000	Dues & Subscriptions	2,000.00	2,000.00	150.00	0.00	1,850.00	8%
20-01-7035.000	Advertising	200.00	200.00	321.90	0.00	-121.90	161%
20-01-7040.000	Insurance (Liability)	35,000.00	35,000.00	0.00	0.00	35,000.00	0%

20-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
20-01-7055.000	Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-01-7062.000	Repair & Maintenance	20,000.00	20,000.00	8,556.76	-321.00	11,443.24	43%
20-01-7063.000	Fuel	14,000.00	14,000.00	1,884.42	0.00	12,115.58	13%
20-01-7064.000	Materials/Supplies/Small Tools	10,000.00	10,000.00	3,104.01	1,102.80	6,895.99	31%
20-01-7065.000	Vehicle Repair/Maintenance	7,000.00	7,000.00	709.61	0.00	6,290.39	10%
20-01-7100.000	Lease/Rent Expense	3,000.00	3,000.00	1,136.08	284.02	1,863.92	38%
20-01-7105.200	Util-Electric	85,000.00	85,000.00	38,977.08	9,323.17	46,022.92	46%
20-01-7105.300	Util-Waste	750.00	750.00	250.00	62.50	500.00	33%
20-01-7105.600	Utility - Internet	700.00	700.00	197.79	0.00	502.21	28%
20-01-7501.000	Payroll Expense	130,000.00	130,000.00	36,466.49	8,880.27	93,533.51	28%
20-01-7513.000	Payroll-TAXES	2,579.72	2,579.72	465.67	138.96	2,114.05	18%
20-01-7514.000	Payroll-Benefits	27,000.00	27,000.00	7,891.08	3,025.50	19,108.92	29%
20-01-7516.200	Pension Cost (CalPERS)	13,897.51	13,897.51	2,936.43	857.96	10,961.08	21%
20-01-7516.400	CalPERS Fees	54.00	54.00	54.00	0.00	0.00	100%
20-01-7516.500	CalPERS UAL Expense	37,020.00	37,020.00	37,020.00	0.00	0.00	100%
20-01-7518.000	Workers Comp	11,680.21	11,680.21	2,723.11	811.15	8,957.10	23%
20-01-7550.000	Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
20-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
20-01-7555.000	Personal Protective Equip PPE	500.00	500.00	0.00	0.00	500.00	0%
20-01-7556.000	Uniforms	1,000.00	1,000.00	467.44	0.00	532.56	47%
Dept: 36 Planning Grants							
20-36-7026.000	Contract Services	25,000.00	25,000.00	69,064.77	0.00	-44,064.77	276%
Expenditures		604,129.34	604,129.34	256,178.38	34,989.90	347,950.96	42%

For the Period: 7/1/2023 to 10/31/2023		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 25 - LSCSD Police Department							
Revenues							
25-00-4001.100	Assmt/Revenue-Residential	140,000.00	140,000.00	34,042.58	-27.50	105,957.42	24%
25-00-4001.200	Assmt/Revenue-Standby	280,000.00	280,000.00	157.28	29.84	279,842.72	0%
25-00-4001.300	Assmt/Revenue-Commercial	3,080.00	3,080.00	0.00	0.00	3,080.00	0%
25-00-4003.000	Late Payment Revenue	4,203.14	4,203.14	0.00	0.00	4,203.14	0%
25-00-4056.000	Misc-Non Operating Income	10,000.00	10,000.00	2,057.03	601.36	7,942.97	21%
25-00-5040.000	Gain on Sale of Equipment	6,600.00	6,600.00	0.00	0.00	6,600.00	0%
25-00-5054.000	Animal Control Fees - Other	500.00	500.00	0.00	0.00	500.00	0%
25-00-5055.000	Animal License Fee	2,500.00	2,500.00	170.00	10.00	2,330.00	7%
25-00-5056.000	Warrant	4,000.00	4,000.00	1,125.03	100.90	2,874.97	28%
25-00-5061.000	Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-00-5081.000	Interest Earned-RSV	6,000.00	6,000.00	166.98	0.00	5,833.02	3%
Revenues		457,883.14	457,883.14	37,718.90	714.60	420,164.24	8%

Expenditures							
25-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
25-01-7002.000	Admin Overhead Alloc	65,897.13	65,897.13	19141.41	4748.59	46,755.72	29%
25-01-7026.000	Contract Services	4,700.00	4,700.00	894.40	49.16	3,805.60	19%
25-01-7033.000	Licenses, Permits, Fees	250.00	250.00	191.99	-8.48	58.01	77%
25-01-7034.000	Dues & Subscriptions	9,000.00	9,000.00	10954.19	0.00	-1,954.19	122%
25-01-7035.000	Advertising	700.00	700.00	33.00	0.00	667.00	5%
25-01-7040.000	Insurance (Liability)	12,908.40	12,908.40	0.00	0.00	12,908.40	0%
25-01-7041.000	Legal	2,200.00	2,200.00	0.00	0.00	2,200.00	0%
25-01-7050.200	Off Exp-Postage	600.00	600.00	782.77	0.00	-182.77	130%

25-01-7051.000	Public Safety Supplies	700.00	700.00	744.04	214.50	-44.04	106%
25-01-7051.100	Public Safety Equipment	2,400.00	2,400.00	6219.87	157.16	-3,819.87	259%
25-01-7062.000	Repair & Maintenance	600.00	600.00	7.74	0.00	592.26	1%
25-01-7063.000	Fuel	11,000.00	11,000.00	5207.28	0.00	5,792.72	47%
25-01-7064.000	Materials/Supplies/Small Tools	2,600.00	2,600.00	1062.45	565.11	1,537.55	41%
25-01-7065.000	Vehicle Repair/Maintenance	5,000.00	5,000.00	168.48	0.00	4,831.52	3%
25-01-7105.100	Util-Telephone	1,445.00	1,445.00	305.20	0.00	1,139.80	21%
25-01-7105.200	Util-Electric	900.00	900.00	264.08	0.00	635.92	29%
25-01-7105.300	Util-Waste	288.45	288.45	105.00	26.25	183.45	36%
25-01-7105.400	Utilities-Propane	1,000.00	1,000.00	103.84	103.84	896.16	10%
25-01-7105.600	Utility - Internet	3,000.00	3,000.00	1011.93	0.00	1,988.07	34%
25-01-7204.000	Events	250.00	250.00	0.00	0.00	250.00	0%
25-01-7501.000	Payroll Expense	235,000.00	235,000.00	95187.07	36206.01	139,812.93	41%
25-01-7513.000	Payroll-TAXES	4,435.98	4,435.98	1519.68	706.16	2,916.30	34%
25-01-7514.000	Payroll-Benefits	60,000.00	60,000.00	26265.14	10515.14	33,734.86	44%
25-01-7516.200	Pension Cost (CalPERS)	25,000.00	25,000.00	9207.21	3094.04	15,792.79	37%
25-01-7516.400	CalPERS Fees	200.00	200.00	183.60	0.00	16.40	92%
25-01-7516.500	CalPERS UAL Expense	239.00	239.00	0.00	0.00	239.00	0%
25-01-7518.000	Workers Comp	31,000.00	31,000.00	8186.09	3113.73	22,813.91	26%
25-01-7550.000	Travel & Training	3,500.00	3,500.00	589.62	0.00	2,910.38	17%
25-01-7551.000	Meals	700.00	700.00	490.62	433.86	209.38	70%
25-01-7552.000	Employee Physical Exams-Shots	50.00	50.00	666.00	0.00	-616.00	1332%
25-01-7556.000	Uniforms	600.00	600.00	686.40	0.00	-86.40	114%
Expenditures		490,163.96	490,163.96	190,516.41	60,262.38	299,647.55	39%

For the Period: 7/1/2023 to 10/31/2023		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 26 - COPS Grant							
Revenues							
26-00-5075.000	Grant Income	156,000.00	156,000.00	0.00	0.00	156,000.00	0%
Revenues		156,000.00	156,000.00	0.00	0.00	156,000.00	0%

Expenditures							
26-01-7033.000	Licenses, Permits, Fees	1,000.00	1,000.00	529.17	0.00	470.83	53%
26-01-7050.400	Off Exp-Maint	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
26-01-7051.000	Public Safety Supplies	500.00	500.00	226.94	0.00	273.06	45%
26-01-7051.100	Public Safety Equipment	3,500.00	3,500.00	406.19	0.00	3,093.81	12%
26-01-7062.000	Repair & Maintenance	500.00	500.00	0.00	0.00	500.00	0%
26-01-7063.000	Fuel	3,000.00	3,000.00	215.20	162.99	2,784.80	7%
26-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	604.69	0.00	3,395.31	15%
26-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	3353.21	1065.50	2,646.79	56%
26-01-7105.100	Util-Telephone	4,000.00	4,000.00	2065.95	0.00	1,934.05	52%
26-01-7501.000	Payroll Expense	92,000.00	92,000.00	44483.35	24629.36	47,516.65	48%
26-01-7513.000	Payroll-TAXES	2,000.00	2,000.00	629.78	357.12	1,370.22	31%
26-01-7514.000	Payroll-Benefits	20,000.00	20,000.00	8750.00	3500.00	11,250.00	44%
26-01-7516.200	Pension Cost (CalPERS)	7,500.00	7,500.00	3180.01	1171.77	4,319.99	42%
26-01-7518.000	Workers Comp	7,500.00	7,500.00	3825.57	2118.13	3,674.43	51%
26-01-7550.000	Travel & Training	2,000.00	2,000.00	1571.08	715.33	428.92	79%
26-01-7551.000	Meals	250.00	250.00	183.97	0.00	66.03	74%
26-01-7556.000	Uniforms	750.00	750.00	341.31	184.84	408.69	46%
Expenditures		156,000.00	156,000.00	70,440.42	33,905.04	85559.58	45%

For the Period: 7/1/2023 to 10/31/2023

		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 27 - Wellness Grant							
Revenues							
27-00-5075.000	Grant Income	13,000.00	13,000.00	0.00	0.00	13,000.00	0%
Revenues		13,000.00	13,000.00	0.00	0.00	13000.00	0%
Expenditures							
27-01-7034.000	Dues & Subscriptions	2,000.00	2,000.00	1731.75	0.00	268.25	87%
27-01-7064.000	Materials/Supplies/Small Tools	11,000.00	11,000.00	2869.39	0.00	8,130.61	26%
Expenditures		13,000.00	13,000.00	4,601.14	0.00	8,398.86	113%

For the Period: 7/1/2023 to 10/31/2023

		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 30 - LSCSD Fire Department							
Revenues							
Dept: 00							
30-00-4001.100	Assmt/Revenue-Residential	102,000.00	102,000.00	24698.24	-20.00	77,301.76	24%
30-00-4001.200	Assmt/Revenue-Standby	165,000.00	165,000.00	232.61	34.28	164,767.39	0%
30-00-4001.300	Assmt/Revenue-Commercial	2,315.00	2,315.00	0.00	0.00	2,315.00	0%
30-00-4003.000	Late Payment Revenue	5,500.00	5,500.00	0.00	0.00	5,500.00	0%
30-00-4055.000	Misc Operational Income	12,000.00	12,000.00	1527.86	1527.86	10,472.14	13%
30-00-4076.000	Fire Suppression Expansion Fee	500.00	500.00	0.00	0.00	500.00	0%
30-00-5056.000	Warrant	6,000.00	6,000.00	661.77	235.87	5,338.23	11%
30-00-5061.000	Donations	5,000.00	5,000.00	5100.00	0.00	-100.00	102%
30-00-5075.000	Grant Income	9,450.00	9,450.00	9324.06	0.00	125.94	99%
30-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	365.52	0.00	9,634.48	4%
Dept: 34 Fire Fuels Removal							
30-34-4055.000	Misc Operational Income	40,000.00	40,000.00	29775.00	0.00	10,225.00	74%
Dept: 45 Mutual Aid Strike Team							
30-45-4080.000	Strike Team Rev Payroll Reimb	150,000.00	150,000.00	0.00	0.00	150,000.00	0%
30-45-4081.000	Strike Team Rev Engine Reimb	25,000.00	25,000.00	0.00	0.00	25,000.00	0%
30-45-4082.000	Strike Team Rev Admin OH Reimb	25,000.00	25,000.00	0.00	0.00	25,000.00	0%
Revenues		557,765.00	557,765.00	71,685.06	1,778.01	486079.94	13%

Expenditures

Dept: 01 General Admin

30-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
30-01-7002.000	Admin Overhead Alloc	58,145.36	58,145.36	16889.49	4189.94	41,255.87	29%
30-01-7010.000	Capital Improvement	65,000.00	65,000.00	75651.30	11932.34	-10,651.30	116%
	Less Reimbursement due from LAIF Savings	-65,000.00	-65,000.00	-75,651.30	-11,932.34	10,651.30	116%
30-01-7026.000	Contract Services	8,400.00	8,400.00	3539.85	0.00	4,860.15	42%
30-01-7033.000	Licenses, Permits, Fees	105.12	105.12	350.00	0.00	-244.88	333%
30-01-7034.000	Dues & Subscriptions	1,050.00	1,050.00	0.00	0.00	1,050.00	0%
30-01-7040.000	Insurance (Liability)	19,324.88	19,324.88	0.00	0.00	19,324.88	0%
30-01-7041.000	Legal	315.00	315.00	1337.50	0.00	-1,022.50	425%
30-01-7050.200	Off Exp-Postage	367.50	367.50	0.00	0.00	367.50	0%
30-01-7050.400	Off Exp-Maint	315.00	315.00	0.00	0.00	315.00	0%
30-01-7051.000	Public Safety Supplies	2,100.00	2,100.00	314.43	81.45	1,785.57	15%
30-01-7051.100	Public Safety Equipment	525.00	525.00	0.00	0.00	525.00	0%
30-01-7062.000	Repair & Maintenance	2,500.00	2,500.00	2290.88	621.38	209.12	92%
30-01-7063.000	Fuel	21,000.00	21,000.00	3659.27	0.00	17,340.73	17%
30-01-7064.000	Materials/Supplies/Small Tools	11,550.00	11,550.00	1431.86	39.33	10,118.14	12%

30-01-7065.000	Vehicle Repair/Maintenance	23,100.00	23,100.00	-4885.43	-2736.07	27,985.43	-21%
30-01-7075.000	VFA Grant Equipment	18,900.00	18,900.00	6885.46	4960.31	12,014.54	36%
30-01-7105.100	Util-Telephone	525.00	525.00	140.61	0.00	384.39	27%
30-01-7105.200	Util-Electric	3,360.00	3,360.00	792.23	0.00	2,567.77	24%
30-01-7105.300	Util-Waste	945.00	945.00	352.60	78.75	592.40	37%
30-01-7105.400	Utilities-Propane	500.00	500.00	311.49	311.49	188.51	62%
30-01-7105.600	Utility - Internet	1,500.00	1,500.00	64.08	0.00	1,435.92	4%
30-01-7204.000	Events	262.50	262.50	0.00	0.00	262.50	0%
30-01-7501.000	Payroll Expense	65,794.80	65,794.80	34220.43	7766.71	31,574.37	52%
30-01-7513.000	Payroll-TAXES	2,000.00	2,000.00	985.24	131.17	1,014.76	49%
30-01-7514.000	Payroll-Benefits	22,000.00	22,000.00	11061.75	3500.00	10,938.25	50%
30-01-7516.200	Pension Cost (CalPERS)	8,600.00	8,600.00	3915.91	989.97	4,684.09	46%
30-01-7518.000	Workers Comp	6,000.00	6,000.00	2933.66	667.94	3,066.34	49%
30-01-7550.000	Travel & Training	420.00	420.00	898.87	0.00	-478.87	214%
30-01-7551.000	Meals	525.00	525.00	50.19	0.00	474.81	10%
30-01-7556.000	Uniforms	1,000.00	1,000.00	1571.77	802.22	-571.77	157%
Dept: 34 Fire Fuels Removal		0.00		0.00			
30-34-7062.000	Repair & Maintenance	1,575.00	1,575.00	121.84	0.00	1,453.16	8%
30-34-7501.000	Payroll Expense	23,100.00	23,100.00	12728.00	665.00	10,372.00	55%
30-34-7513.000	Payroll-TAXES	2,625.00	2,625.00	1492.25	66.30	1,132.75	57%
30-34-7518.000	Workers Comp	1,890.00	1,890.00	750.61	57.19	1,139.39	40%
Dept: 45 Mutual Aid Strike Team							
30-45-7501.000	Payroll Expense	137,500.00	137,500.00	94729.50	0.00	42,770.50	69%
30-45-7513.000	Payroll-TAXES	2,500.00	2,500.00	8182.58	0.00	-5,682.58	327%
30-45-7518.000	Workers Comp	10,000.00	10,000.00	6916.94	0.00	3,083.06	69%
Expenditures		464,820.16	464,820.16	214,073.44	22,232.66	250,746.72	46%
Total Net Effect:		291,282.18	291,282.66	-480,573.68	0.00	771,856.34	

QUARTERLY REPORT TO THE BOARD

Meeting Date: 11/15/2023

July-September 2023

<u>LAIF ACCOUNT</u> Fund Balance Acct # 0015		Interest Effective 9/30/2023	Interest total 19,033.12	Current Rate 3.590%	
	Balance 6/30/2023 (after transaction activity)	Calculation of Interest (% of total)	Interest Earned on 9/30/2023	Ending Balance at 9/30/2023	
10	General	1,844.06	0.087%	16.58	1,860.64
15	Sewer	421,373.13	19.906%	3,788.77	425,161.90
20	Water	701,745.42	33.151%	6,309.73	708,055.15
25	Police	318,722.40	15.057%	2,865.79	321,588.19
30	Fire	673,110.22	31.799%	6,052.26	679,162.47
		2,116,795.23	100.000%	19,033.12	2,135,828.35

<u>Transaction activity: July 2023</u>					
Board Resolution 3-15 on 4/18/2015 for \$500,000 owed from General Fund to Water Fund for Clinic building, transfer was made in LAIF for payment of \$11,000 which includes interest posted quarterly. July 2023 payment posted on 7/15/2023. Amounts and ending balance shown below:					
	Beginning Balance 7/1/2023	Interfund LAIF transfer posted 7/15/2023	interest rounding adjustment	7/31/2023	% of total
10	General	12,844.06	(11,000.00)	1,844.06	0.080%
15	Sewer	421,373.13		421,373.13	18.188%
20	Water	690,745.42	11,000.00	701,745.42	30.289%
25	Police	373,722.40		373,722.40	16.131%
30	Fire	818,110.22		818,110.22	35.312%
		2,316,795.23	-	2,316,795.23	100.000%

<u>Transaction activity: August 2023</u>		No Activity			
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<u>Transaction activity: September 2023</u>					
	9/1/2023	Transfer from Checking to LAIF	Interfund LAIF transfer posted 9/19/2023	9/30/2023	% of total
10	General	1,844.06		1,844.06	0.087%
15	Sewer	421,373.13		421,373.13	19.906%
20	Water	701,745.42		701,745.42	33.151%
25	Police	373,722.40	(55,000.00)	318,722.40	15.057%
30	Fire	818,110.22	(145,000.00)	673,110.22	31.799%
		2,316,795.23	(200,000.00)	2,116,795.23	100.000%



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

For the Month of October Lake Shastina Fire Department responded to a total of 36 calls for service. These calls included:

- 26 Medical Aids
- 1 smoke check
- 5 Traffic Collisions
- 1 vehicle fire
- 1 Structure Fires
- 2 Public Assists

Monthly News:

LSFD is beginning our planning for the holiday events including Santa's Lake Shastina tour which will probably be Dec 13th and 14th. Dates are tentative and not confirmed.

The burn site opening is scheduled for November 18th. This date is also tentative pending a successful burn of the old material.

We are still holding strong at 7 sleepers. Having this many volunteers in house has allowed them to be on a rotation for night calls.



LAKE SHASTINA POLICE DEPARTMENT

William N. Bullington

Chief of Police

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Chief Bullington

SUBJECT: October 2023 Police Monthly Board Report

POLICE ACTIVITY: LSPD had 183 calls for service in October.

SUMMARY:

Misdemeanor Arrests: 5

Felony Arrests: 0

Traffic Warnings: 33 (12 in the Subdivision)

Traffic Citations: 15

Animal Control Cites: 0

Animal Related Calls: 3

Parking Cites: 0

House Watch: 140+-

Misc. Police Calls(Non-Criminal): 127

NOTABLE ACTIVITY:

10/12/23 – Subject arrested for driving on a suspended DL.

10/17/2023- Subject arrested for driving on a suspended DL, local warrant, and Madera County warrant.

10/22/23- Subject arrested for driving on a suspended DL.

OTHER:

Officer Woods was sworn in on 10/9/2023.

Officer Erickson promoted to Sergeant on 10/9/2023.

TRAINING:

Firearms qualification course was completed by all sworn personnel.

Online Police One training of Investigative Skills 1 & 2 was completed by sworn personnel.

Officer Sadler and I attended perishable skills training at Lassen College. This is the training the state requires. See attached course schedule. Our training will be reimbursed by the state.



Lassen Community College
Public Safety Training Center
Perishable Skills
 Course Schedule – October 2-4, 2023

Monday, October 2, 2023

Start	End	Subject	Instructors	Location
1300	1430	PSP – Drivers Awareness	D. Growdon J. Uptegrove T. Avilla	Room M2
1430	1700	PSP – Drivers Awareness (Driving Exercises)	D. Growdon J. Uptegrove T. Avilla	Parking Lot

Tuesday, October 3, 2023

Start	End	Subject	Instructors	Location
0800	1200	PSP – Force Options/De-escalation, Use of Force	T. Avilla J. Uptegrove T. Downing	Room M2
1200	1300	Lunch		
1300	1700	PSP – Force Options/De-escalation, Use of Force	T. Avilla J. Uptegrove T. Downing	Room M2

Wednesday, October 4, 2023

Start	End	Subject	Instructors	Location
0800	1200	PSP – Arrest and Control	K. Singletary D. Didisse	Room M2
1200	1300	Lunch		
1300	1700	PSP – Firearms	J. Uptegrove T. Avilla	Sierra Sportsmen's Club

Lake Shastina Sewer Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: November 15, 2023
Subject: Board Report for October 2023

Notable Activity:

- We excavated and removed a root intrusion on Hogan Dr.
- On Stonecrest we found there was slow flowing sewage, so we jetted the line and inspected it with the camera. The line was clear and flowed well.
- The final hook-up is done at the new fire station.
- We jetted a ½ mile of sewer main from Blancas Ct to Palmer Dr and inspected it with the sewer camera.
- A homeowner on Palmer Dr lost his sewer snake in the sewer line, so we retrieved it to avoid it getting caught up in the lift station pumps.
- We are still sorting rocks and placing them on the dike between ponds #2 and #3.
- Transponders have been installed in six more lift stations in order to remove the floats (moving parts). This will cut down on the time we would pay an electrician to do what we can do ourselves.

Lake Shastina Water Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: November 15, 2023
Subject: Board Report for October 2023

Notable Activity:

- We are now caught up on the “Drought reports” for the past year.
- The final hook-up has been completed for the new fire station.
- U.S.A.s were done on Hogan and Muskrat.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: LSCSD Board of Directors
FROM: Alanna DeBon, Senior Accounting Clerk
DATE: November 9, 2023
RE: Amending the COPS funds budget

This is a recommendation to amend the COPS funds budget. The revenues have increased for the growth allocation that was increased to \$86,158.95. This increase would need to be approved by the Board to receive the allocated funds which have been received by the county to be distributed to local agencies.

**Recommended to amend the COPS fund budget with the increase of the growth allocation.

Wastewater Improvement Priorities and Funding

VERBAL

Appointing Secretary
for the District

VERBAL

Update on GM Search

VERBAL

Christmas Events

VERBAL