



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Wednesday, April 17, 2024

Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

CALL TO ORDER:

LSCSD Roll Call: Directors: Chandler ____ Cupp ____ MacIntosh ____ Mitchell ____ Uttech ____

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

A. Conference with Legal Counsel – Anticipated Litigation (Gov. Code Section 54956.9(b)).

RETURN TO OPEN SESSION:

LSCSD Roll Call: Directors: Chandler ____ Cupp ____ MacIntosh ____ Mitchell ____ Uttech ____

PLEDGE OF ALLEGIANCE:

REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. State your name and address your comments to the Board. Each individual will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

1. CONSENT ITEMS:

- A. Approval of Minutes: March 20, 2024
- B. Ratification of Disbursements: March 1 through 31, 2024
- C. Budget Comparison: FY 2023/24
- D. Accounts Receivable Aging Report
- E. Department Written Reports
 - 1. Fire Department
 - 2. Police Department
 - 3. Sewer Department
 - 4. Water Department

DISCUSSION / REPORTS: ACTION ITEMS:

- 2. Timber Removal Mill Fire Scar Area (GM Thompson)
- 3. Green Waste Site Schedule (GM Thompson)
- 4. Water Rate Increase Proposition 218 Process (GM Thompson)

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on May 15, 2024 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, March 20, 2024
Open Session
UNAPPROVED MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 PM

LSCSD Board Roll Call: Chandler Cupp MacIntosh Mitchell

Also present: GM Thompson, PC Bullington, FC Pappas, Sgt. Erickson, SAC DeBon and AA Phonepaseuth. There were approximately 8 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS:

Charlene French: Well 10 – Where are we

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting February 21, 2024
- B. Ratification of Disbursements: February 1 through 29, 2024
- C. Budget Comparison: FY 2023/24
- D. Department Written Reports
 1. Fire Department
 2. Police Department
 3. Sewer Department
 4. Water Department

Motion by Dir. MacIntosh, second by Dir. Chandler, to approve Consent Calendar.

Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell
Noes: None
Absent: None

DISCUSSION / REPORTS / ACTION ITEMS:

2. New Board Member Appointment: A. Interviews B. Seating and Swearing In (Pres. Cupp)

Motion by Dir. Mitchell, second by Dir. MacIntosh, to appoint and swear in John C Uttech to the LSCSD Board of Directors effective immediately.

Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell
Noes: None
Absent: None

3. Verizon Cell Tower Proposal (GM Thompson) -Direction given to staff.
4. Water System Preliminary Engineering Report Presentation (GM Thompson) -Discussion only.
5. Water Rate Study Workshop (GM Thompson) -Discussion only.
6. Consider changing April meeting (Pres. Cupp) -Discussion only.

STAFF COMMENTS: None.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 3:29 PM. The next LSCSD Regular Board Meeting to be held on April 17, 2024 1:00 p.m. at the Administration Building.

Approval Date: April 17, 2024

Carol Cupp, President

ATTEST:

Richard Thompson, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of March 1-31,2024 for a total of: " \$ 138,905.95

Each check has been signed by two directors with documentation attached to each check.

Submitted for 'March 2024	\$ 138,905.95
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Expenses - Regular Checks Mechanics Bank Account	\$ 37,841.77
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 75,708.57
<u>Subtotal</u>	<u>\$ 113,550.34</u>
<u>Total CSD Expenses</u>	<u>\$ 113,550.34</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS	27 Wellness Grant	30 Fire	31 SAFER
3/1/2024	1784	US Cellular	306.08	306.08						306.08			
	1785	Xpress Bill Pay	102.75	102.75		102.75							
	1786	Xio, Inc	50.00	50.00				50.00					
3/5/2024	1779	Pacific Power	13,394.86	13,394.86		1,631.37	4,876.94	5,954.82	232.93			698.80	
3/6/2024	1780	First National Bank Omaha	1,738.80	1,738.80		595.00			877.65	128.68	137.47		
	1781	First National Bank Omaha	517.87	517.87		153.42						364.45	
	1782	First National Bank Omaha	507.66	507.66		94.70	206.49	206.47					
	1783	First National Bank Omaha	1,572.00	1,572.00						1,572.00			
3/7/2024	26371	Payroll Checks (Live Checks)	2,356.21		2,356.21		1,651.80	704.41					
	240307013	CalPERS	8,654.91		8,654.91	1,904.99	1,595.75	813.02	2,457.50	702.06		679.89	501.70
	240307014	EDD EFT	1,428.05		1,428.05	438.72	242.08	162.60	281.51	211.77		54.08	37.29
	240307015	EFTPS EFT	3,421.30		3,421.30	983.19	731.75	434.67	747.98	197.51		182.45	143.75
	240307001-012	MB EFT - Payroll Checks (Direct Deposits)	25,046.20		25,046.20	6,124.15	2,985.09	1,712.67	7,804.82	2,919.64		1,980.83	1,519.00
	26372	American Industrial Door	225.00	225.00					225.00				
	26373	Anika Darger	125.50	125.50			21.41		65.43			38.66	
	26374	Drinking Water Program	3,547.08	3,547.08				3,547.08					
	26375	Chris Pappas	49.40	49.40								49.40	
	26376	Dolley Enterprises, Inc	871.42	871.42					871.42				
	26377	Hue & Cry	44.42	44.42		44.42							
	26378	Jesus Ramirez, Jr.	1,085.00	1,085.00			542.50	542.50					
	26379	Kellie Power	400.00	400.00		400.00							
	26380	LSPOA	1,763.15	1,763.15								1,763.15	
	26381	Mario Vega & Alma Ron	107.50	107.50					67.57			39.93	
	26382	Napa Auto Parts	82.62	82.62						40.24		42.38	
	26383	Office Technologies, Inc	56.55	56.55					56.55				
	26384	Robert Blomberg	288.13	288.13			222.51	5.94	34.55			25.13	
	26385	Siskiyou Disposal	355.00	355.00		125.00	62.50	62.50	26.25			78.75	
	26386	Solano's, Inc	318.59	318.59			109.14	139.19				70.26	
	26387	Suburban Propane	564.83	564.83					564.83				
	26388	Thomas D. Hastings	120.00	120.00								120.00	
	26389	Western Business Products	84.03	84.03		84.03							

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS	27 Wellness Grant	30 Fire	31 SAFER
3/20/2024	1787	Quill Corp	403.16	403.16		215.51				48.25		139.40	
3/21/2024	26390	Cal Ore Communications	548.49	548.49		192.21	68.60	68.60	197.72			21.36	
	26391	California Rural Water Association	945.00	945.00		708.75		236.25					
	26392	College of the Siskiyou	278.00	278.00						278.00			
	26393	Don R. Erickson Oil, Inc	3,242.39	3,242.39		791.58	268.32	268.32		758.21		1,155.96	
	26394	Dunsmuir Rod & Gun Club	120.00	120.00					120.00				
	26395	Gold Nugget Printing	406.51	406.51								406.51	
	26396	JJS Technical Services	369.00	369.00			369.00						
	26397	Jon Erickson	36.07	36.07						36.07			
	26398	Lake Shastina Golf Resort	75.63	75.63						75.63			
	26399	Pace Analytical Services	226.44	226.44				226.44					
	26400	Prentice Long, PC	752.50	752.50		752.50							
	26401	Shasta Valley Tire Service	114.93	114.93			57.46	57.47					
	26402	Steve Pappas	176.74	176.74								176.74	
	26403	Will Johnson Electric	1,567.67	1,567.67			1,324.67	243.00					
	26404	Woods Pest Control	301.00	301.00		88.00	62.50	62.50		88.00			
	26405	Payroll Checks (Live Checks)	1,946.50		1,946.50		900.25	1,046.25					
	26406	N.C.G.T. Security Fund	18,483.00		18,483.00	3,927.00	2,779.43	1,504.57	5,355.00	1,785.00		1,785.00	1,347.00
	26407	UNION DUES	730.72		730.72	215.00	146.03	172.97	130.48	66.24			
	240317014	Aflac	150.72		150.72		14.06	10.26	126.40				
	240317015	CalPERS	8,848.19		8,848.19	1,904.99	1,237.78	1,350.19	2,471.58	702.06		679.89	501.70
	240317016	EDD EFT	1,303.42		1,303.42	361.48	158.04	244.35	261.00	187.18		54.08	37.29
	240317017	EFTPS EFT	3,339.35		3,339.35	979.47	532.58	649.72	686.24	165.15		182.45	143.74
	240317001-013	MB EFT - Payroll Checks (Direct Deposits)	25,355.61			6,101.51	2,318.41	3,247.21	7,432.38	2,756.27		1,980.83	1,519.00
			138,905.95	37,841.77	75,708.57	28,919.74	23,485.09	23,723.97	31,094.79	13,024.04	137.47	12,770.38	5,750.47

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

March 2024 Detailed Budget Comparison 2023/2024 YTD

4/9/2024

REVENUE/EXPENDITURE REPORT

For the Period: 7/1/2023 to 3/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud	
Fund: 10 - LSCSD General Fund							
Revenues							
10-00-4055.000	Misc Operational Income	315.00	315.00	370.00	25.00	-55.00	117%
10-00-4056.000	Misc-Non Operating Income	105.00	105.00	0.00	0.00	105.00	0%
10-00-4070.000	Antenna Lease Revenue	26,250.00	26,250.00	19,741.69	891.78	6,508.31	75%
10-00-5050.000	Transfer Fees	5250.00	5250.00	2510.00	170.00	2740.00	48%
10-00-5080.000	Interest Earned-OPS	52.50	52.50	0.00	0.00	52.50	0%
10-00-5081.000	Interest Earned-RSV	525.00	525.00	-165.51	0.00	690.51	-32%
Dept: 22 Medical Clinic							
10-22-4053.000	Medical Clinic Revenue	60,264.00	60,264.00	40,176.00	0.00	20,088.00	67%
Dept: 23 Green Waste Site							
10-23-4055.000	Misc Operational Income	2,100.00	2,100.00	240.00	0.00	1,860.00	11%
Revenues		94,861.50	94,861.50	62,872.18	1,086.78	31,989.32	66%

Expenditures

Dept: 01 General Admin

10-01-7002.000	Admin Overhead Alloc	-387,633.060	-387,633.060	-184,522.69	-16,035.71	-203,110.37	48%
10-01-7010.000	Capital Improvement	20,000.00	20,000.00	14,928.72	0.00	5,071.28	75%
Less Reimbursement due from LAIF Savings		-20,000.00	-20,000.00	-14,928.72	0.00	-5,071.28	75%
10-01-7026.000	Contract Services	76,020.00	76,020.00	33,758.79	3,157.64	42,261.21	44%
10-01-7033.000	Licenses, Permits, Fees	5,250.00	5,250.00	3,963.68	335.50	1,286.32	75%
10-01-7034.000	Dues & Subscriptions	5,250.00	5,250.00	4,415.91	0.00	834.09	84%
10-01-7035.000	Advertising	184.80	184.80	749.00	0.00	-564.20	405%
10-01-7040.000	Insurance (Liability)	3,437.11	3,437.11	0.00	0.00	3,437.11	0%
10-01-7041.000	Legal	6,300.00	6,300.00	8,062.50	0.00	-1,762.50	128%
10-01-7050.100	Off Exp-Supplies	8,400.00	8,400.00	2,457.02	61.24	5,942.98	29%
10-01-7050.200	Off Exp-Postage	6,825.00	6,825.00	4,822.85	0.00	2,002.15	71%
10-01-7050.400	Off Exp-Maint	840.00	840.00	430.16	112.01	409.84	51%
10-01-7062.000	Repair & Maintenance	525.00	525.00	167.37	0.00	357.63	32%
10-01-7063.000	Fuel	157.50	157.50	33.86	0.00	123.64	21%
10-01-7064.000	Materials/Supplies/Small Tools	5,250.00	5,250.00	1,185.61	37.82	4,064.39	23%
10-01-7065.000	Vehicle Repair/Maintenance	63.00	63.00	424.72	0.00	-361.72	674%
10-01-7101.000	Property Taxes	126.00	126.00	126.00	0.00	0.00	100%
10-01-7105.000	Utilities - CSD	95.00	95.00	95.00	0.00	0.00	100%
10-01-7105.200	Util-Electric	5,250.00	5,250.00	2,621.26	334.97	2,628.74	50%
10-01-7105.400	Utilities-Propane	87.50	87.50	87.50	0.00	0.00	100%
10-01-7105.600	Utility - Internet	1,365.00	1,365.00	1,153.26	128.14	211.74	84%
10-01-7204.000	Events	2,000.00	2,000.00	613.76	0.00	1,386.24	31%
10-01-7501.000	Payroll Expense	262,500.00	262,500.00	152,002.56	24,329.54	110,497.44	58%
10-01-7513.000	Payroll-TAXES	3,150.00	3,150.00	3,787.94	509.86	-637.94	120%
10-01-7514.000	Payroll-Benefits	57,750.00	57,750.00	33,071.21	7,086.30	24,678.79	57%
10-01-7516.200	Pension Cost (CalPERS)	23,100.00	23,100.00	11,233.84	1,842.63	11,866.16	49%
10-01-7516.400	CalPERS Fees	122.40	122.40	122.40	0.00	0.00	100%

10-01-7516.500	CalPERS UAL Expense	15,578.48	15,578.00	15,578.00	0.00	0.00	100%
10-01-7518.000	Workers Comp	30,000.00	30,000.00	11,975.66	2,044.46	18,024.34	40%
10-00-1104.000	Due from LSPOA	-105,000.00	-105,000.00	-42,666.64	6,289.61	-62,333.36	41%
10-01-7550.000	Travel & Training	5,250.00	5,250.00	0.00	0.00	5,250.00	0%
10-01-7551.000	Meals	1,260.00	1,260.00	64.03	0.00	1,195.97	5%
Dept: 22 Medical Clinic							
10-22-7026.000	Contract Services	13,000.00	13,000.00	4,606.11	0.00	8,393.89	35%
10-22-7040.000	Insurance (Liability)	840.00	840.00	0.00	0.00	840.00	0%
10-22-7062.000	Repair & Maintenance	210.00	210.00	114.20	0.00	95.80	54%
10-22-7080.000	Interest Expense	2,625.00	2,625.00	0.00	0.00	2,625.00	0%
10-22-7084.000	Loan Principle Expense	36,500.00	36,500.00	0.00	0.00	36,500.00	0%
10-22-7501.000	Payroll Expense	800.00	800.00	113.26	0.00	686.74	14%
10-22-7513.000	Payroll-TAXES	15.75	15.75	1.64	0.00	14.11	10%
10-22-7514.000	Payroll-Benefits	86.25	86.25	0.00	0.00	86.25	0%
10-22-7516.200	Pension Cost (CalPERS)	68.25	68.25	11.28	0.00	56.97	17%
10-22-7518.000	Workers Comp	68.25	68.25	9.74	0.00	58.51	14%
Dept: 23 Green Waste							
10-23-7026.000	Contract Services	105.00	105.00	0.00	0.00	105.00	0%
10-23-7063.000	Fuel	52.50	52.50	0.00	0.00	52.50	0%
10-23-7064.000	Materials/Supplies/Small Tools	105.00	105.00	0.00	0.00	105.00	0%
10-23-7501.000	Payroll Expense	630.00	630.00	60.00	0.00	570.00	10%
10-23-7513.000	Payroll-TAXES	26.25	26.25	8.31	0.00	17.94	32%
10-23-7516.200	Pension Cost (CalPERS)	52.50	52.50	0.00	0.00	52.50	0%
10-23-7518.000	Workers Comp	63.00	63.00	5.16	0.00	57.84	8%
Expenditures		88,811.48	88,811.00	70,744.26	30,234.01	18,066.74	80%

For the Period: 7/1/2023 to 3/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 15 - LSCSD Sewer Dept

Revenues

Dept: 00							
15-00-4001.100	Assmt/Revenue-Residential	780,000.00	780,000.00	599,979.75	199,962.90	180,020.25	77%
15-00-4001.200	Assmt/Revenue-Standby	66,250.00	66,250.00	33,365.42	213.30	32,884.58	50%
15-00-4001.300	Assmt/Revenue-Commercial	15,000.00	15,000.00	7,302.58	663.81	7,697.42	49%
15-00-4003.000	Late Payment Revenue	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
15-00-4056.000	Misc-Non Operating Income	300.00	300.00	395.00	0.00	-95.00	132%
15-00-5004.000	Sewer Hook Up Fee	25,000.00	25,000.00	23,761.92	7,920.64	1,238.08	95%
15-00-5081.000	Interest Earned-RSV	4,000.00	4,000.00	7,667.78	0.00	-3,667.78	192%
Revenues		895,550.00	895,550.00	672,822.45	208,760.65	222,727.55	75%

Expenditures

Dept: 01 General Admin

15-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
15-01-7002.000	Admin Overhead Alloc	124,042.58	124,042.58	59,047.25	5,131.42	64,995.33	48%
15-01-7010.000	Capital Improvement	110,000.00	110,000.00	0.00	0.00	110,000.00	0%
Less Reimbursement due from LAIF Savings		-110,000.00	-110,000.00	0.00	0.00	-110,000.00	0%
15-01-7026.000	Contract Services	20,000.00	20,000.00	43,670.00	1,387.17	-23,670.00	218%
15-01-7033.000	Licenses, Permits, Fees	12,600.00	12,600.00	15,452.81	137.00	-2,852.81	123%
15-01-7034.000	Dues & Subscriptions	150.00	150.00	150.00	0.00	0.00	100%
15-01-7035.000	Advertising	1,000.00	1,000.00	321.90	0.00	678.10	32%
15-01-7040.000	Insurance (Liability)	25,000.00	25,000.00	0.00	0.00	25,000.00	0%

15-01-7041.000	Legal	2,500.00	2,500.00	0.00	0.00	2,500.00	0%
15-01-7050.200	Off Exp-Postage	26.25	26.25	28.81	0.00	-2.56	110%
15-01-7055.000	Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
15-01-7062.000	Repair & Maintenance	40,000.00	40,000.00	6,939.54	277.87	33,060.46	17%
15-01-7063.000	Fuel	12,600.00	12,600.00	4,551.34	0.00	8,048.66	36%
15-01-7064.000	Materials/Supplies/Small Tools	10,500.00	10,500.00	6,148.03	129.11	4,351.97	59%
15-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	3,688.16	0.00	2,311.84	61%
15-01-7100.000	Lease/Rent Expense	4,000.00	4,000.00	1,988.14	0.00	2,011.86	50%
15-01-7105.100	Util-Telephone	550.00	550.00	0.00	0.00	550.00	0%
15-01-7105.200	Util-Electric	50,000.00	50,000.00	33,285.28	5,207.14	16,714.72	67%
15-01-7105.300	Util-Waste	800.00	800.00	567.50	62.50	232.50	71%
15-01-7105.600	Utility - Internet	700.00	700.00	472.14	68.60	227.86	67%
15-01-7501.000	Payroll Expense	171,453.14	171,453.14	108,536.46	18,581.12	62,916.68	63%
15-01-7513.000	Payroll-TAXES	3,198.57	3,198.57	2,540.70	400.60	657.87	79%
15-01-7514.000	Payroll-Benefits	38,742.92	38,742.92	23,950.49	6,613.15	14,792.43	62%
15-01-7516.200	Pension Cost (CalPERS)	17,231.38	17,231.38	10,496.37	1,901.04	6,735.01	61%
15-01-7516.400	CalPERS Fees	55.51	55.51	54.00	0.00	1.51	97%
15-01-7516.500	CalPERS UAL Expense	37,020.00	37,020.00	37,020.00	0.00	0.00	100%
15-01-7518.000	Workers Comp	14,482.17	14,482.17	8,907.43	1,581.45	5,574.74	62%
15-01-7550.000	Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
15-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
15-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
15-01-7555.000	Personal Protective Equip PPE	400.00	400.00	0.00	0.00	400.00	0%
15-01-7556.000	Uniforms	2,000.00	2,000.00	591.07	0.00	1,408.93	30%
Expenditures		605,052.52	605,052.52	368,407.42	41,478.17	236,645.10	61%

For the Period: 7/1/2023 to 3/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 20 - LSCSD Water Dept

Revenues

Dept: 00							
20-00-4001.100	Assmt/Revenue-Residential	345,000.00	345,000.00	255,912.59	70,305.20	89,087.41	74%
20-00-4001.200	Assmt/Revenue-Standby	102,200.00	102,200.00	50,520.18	-2.26	51,679.82	49%
20-00-4001.300	Assmt/Revenue-Commercial	8,000.00	8,000.00	9,486.58	882.42	-1,486.58	119%
20-00-4003.000	Late Payment Revenue	7,000.00	7,000.00	2,445.00	1,545.00	4,555.00	35%
20-00-4075.000	Water Capacity Expansion Fee	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-00-5006.000	Water Hook Up Fee	1,000.00	1,000.00	530.00	0.00	470.00	53%
20-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	13,066.26	0.00	-3,066.26	131%
Dept: 22 Medical Clinic							
20-22-4054.000	Loan Principle Revenue	36,500.00	36,500.00	0.00	0.00	36,500.00	0%
20-22-5081.000	Interest Earned-RSV	2,500.00	2,500.00	0.00	0.00	2,500.00	0%
Dept: 36 Planning Grant							
20-36-5075.000	Grant Income	25,000.00	25,000.00	175,788.05	0.00	-150,788.05	703%
Revenues		538,200.00	538,200.00	508,098.66	72,730.36	30,101.34	94%

Expenditures

20-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
20-01-7002.000	Admin Overhead Alloc	139,547.90	139,547.90	66,428.18	5,772.86	73,119.72	48%
20-01-7010.000	Capital Improvement	30,000.00	30,000.00	0.00	0.00	30,000.00	0%
Less Reimbursement due from LAIF Savings		-30,000.00	-30,000.00	0.00	0.00	-30,000.00	0%
20-01-7026.000	Contract Services	20,000.00	20,000.00	30,057.80	531.94	-10,057.80	150%

20-01-7033.000	Licenses, Permits, Fees	10,000.00	10,000.00	3,843.39	3,684.08	6,156.61	38%
20-01-7034.000	Dues & Subscriptions	2,000.00	2,000.00	400.50	0.00	1,599.50	20%
20-01-7035.000	Advertising	200.00	200.00	321.90	0.00	-121.90	161%
20-01-7040.000	Insurance (Liability)	35,000.00	35,000.00	0.00	0.00	35,000.00	0%
20-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
20-01-7055.000	Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-01-7062.000	Repair & Maintenance	20,000.00	20,000.00	10,959.00	277.88	9,041.00	55%
20-01-7063.000	Fuel	14,000.00	14,000.00	4,551.34	0.00	9,448.66	33%
20-01-7064.000	Materials/Supplies/Small Tools	10,000.00	10,000.00	4,370.17	129.11	5,629.83	44%
20-01-7065.000	Vehicle Repair/Maintenance	7,000.00	7,000.00	3,688.21	0.00	3,311.79	53%
20-01-7100.000	Lease/Rent Expense	3,000.00	3,000.00	1,988.14	0.00	1,011.86	66%
20-01-7105.200	Util-Electric	85,000.00	85,000.00	66,266.37	6,011.03	18,733.63	78%
20-01-7105.300	Util-Waste	750.00	750.00	567.50	62.50	182.50	76%
20-01-7105.600	Utility - Internet	700.00	700.00	472.15	68.60	227.85	67%
20-01-7501.000	Payroll Expense	130,000.00	130,000.00	84,221.78	12,897.71	45,778.22	65%
20-01-7513.000	Payroll-TAXES	2,579.72	2,579.72	2,321.60	387.56	258.12	90%
20-01-7514.000	Payroll-Benefits	27,000.00	27,000.00	18,205.68	3,737.85	8,794.32	67%
20-01-7516.200	Pension Cost (CalPERS)	13,897.51	13,897.51	6,826.35	1,064.63	7,071.16	49%
20-01-7516.400	CalPERS Fees	54.00	54.00	54.00	0.00	0.00	100%
20-01-7516.500	CalPERS UAL Expense	37,020.00	37,020.00	37,020.00	0.00	0.00	100%
20-01-7518.000	Workers Comp	11,680.21	11,680.21	6,808.33	1,092.66	4,871.88	58%
20-01-7550.000	Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
20-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
20-01-7555.000	Personal Protective Equip PPE	500.00	500.00	0.00	0.00	500.00	0%
20-01-7556.000	Uniforms	1,000.00	1,000.00	591.07	0.00	408.93	59%
Dept: 36 Planning Grants							
20-36-7026.000	Contract Services	25,000.00	25,000.00	165,961.29	0.00	-140,961.29	664%
Expenditures		604,129.34	604,129.34	516,004.48	35,718.41	88,124.86	85%

For the Period: 7/1/2023 to 3/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 25 - LSCSD Police Department

Revenues		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
25-00-4001.100	Assmt/Revenue-Residential	140,000.00	140,000.00	102,008.44	33,990.00	37,991.56	73%
25-00-4001.200	Assmt/Revenue-Standby	280,000.00	280,000.00	138,922.28	0.00	141,077.72	50%
25-00-4001.300	Assmt/Revenue-Commercial	3,080.00	3,080.00	1,540.00	0.00	1,540.00	50%
25-00-4003.000	Late Payment Revenue	4,203.14	4,203.14	0.00	0.00	4,203.14	0%
25-00-4056.000	Misc-Non Operating Income	10,000.00	10,000.00	6,345.40	0.00	3,654.60	63%
25-00-5040.000	Gain on Sale of Equipment	6,600.00	6,600.00	0.00	0.00	6,600.00	0%
25-00-5054.000	Animal Control Fees - Other	500.00	500.00	0.00	0.00	500.00	0%
25-00-5055.000	Animal License Fee	2,500.00	2,500.00	1,676.00	70.00	824.00	67%
25-00-5056.000	Warrant	4,000.00	4,000.00	2,403.18	0.00	1,596.82	60%
25-00-5061.000	Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-00-5081.000	Interest Earned-RSV	6,000.00	6,000.00	5,991.36	0.00	8.64	100%
Revenues		457,883.14	457,883.14	258,886.66	34,060.00	198,996.48	57%

Expenditures		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
25-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
25-01-7002.000	Admin Overhead Alloc	65,897.13	65,897.13	31,368.85	2,726.07	34,528.28	48%
25-01-7026.000	Contract Services	4,700.00	4,700.00	3,086.17	768.41	1,613.83	66%
25-01-7033.000	Licenses, Permits, Fees	250.00	250.00	285.51	0.00	-35.51	114%

25-01-7034.000	Dues & Subscriptions	9,000.00	9,000.00	16264.19	5310.00	-7,264.19	181%
25-01-7035.000	Advertising	700.00	700.00	33.00	0.00	667.00	5%
25-01-7040.000	Insurance (Liability)	12,908.40	12,908.40	0.00	0.00	12,908.40	0%
25-01-7041.000	Legal	2,200.00	2,200.00	70.00	0.00	2,130.00	3%
25-01-7050.200	Off Exp-Postage	600.00	600.00	840.41	0.00	-240.41	140%
25-01-7051.000	Public Safety Supplies	700.00	700.00	1675.48	14.91	-975.48	239%
25-01-7051.100	Public Safety Equipment	2,400.00	2,400.00	8268.11	0.00	-5,868.11	345%
25-01-7062.000	Repair & Maintenance	600.00	600.00	7.74	0.00	592.26	1%
25-01-7063.000	Fuel	11,000.00	11,000.00	8694.49	0.00	2,305.51	79%
25-01-7064.000	Materials/Supplies/Small Tools	2,600.00	2,600.00	2272.89	0.00	327.11	87%
25-01-7065.000	Vehicle Repair/Maintenance	5,000.00	5,000.00	729.84	0.00	4,270.16	15%
25-01-7105.100	Util-Telephone	1,445.00	1,445.00	1222.60	0.00	222.40	85%
25-01-7105.200	Util-Electric	900.00	900.00	1112.06	209.73	-212.06	124%
25-01-7105.300	Util-Waste	288.45	288.45	241.25	26.25	47.20	84%
25-01-7105.400	Utilities-Propane	1,000.00	1,000.00	862.03	0.00	137.97	86%
25-01-7105.600	Utility - Internet	3,000.00	3,000.00	1973.48	197.72	1,026.52	66%
25-01-7204.000	Events	250.00	250.00	86.47	0.00	163.53	35%
25-01-7501.000	Payroll Expense	235,000.00	235,000.00	212227.52	29777.39	22,772.48	90%
25-01-7513.000	Payroll-TAXES	4,435.98	4,435.98	4645.60	431.77	-209.62	105%
25-01-7514.000	Payroll-Benefits	60,000.00	60,000.00	52935.14	10710.00	7,064.86	88%
25-01-7516.200	Pension Cost (CalPERS)	25,000.00	25,000.00	20354.93	3055.77	4,645.07	81%
25-01-7516.400	CalPERS Fees	200.00	200.00	183.60	0.00	16.40	92%
25-01-7516.500	CalPERS UAL Expense	239.00	239.00	0.00	0.00	239.00	0%
25-01-7518.000	Workers Comp	31,000.00	31,000.00	18251.57	2560.87	12,748.43	59%
25-01-7550.000	Travel & Training	3,500.00	3,500.00	1438.40	0.00	2,061.60	41%
25-01-7551.000	Meals	700.00	700.00	490.62	0.00	209.38	70%
25-01-7552.000	Employee Physical Exams-Shots	50.00	50.00	666.00	0.00	-616.00	1332%
25-01-7556.000	Uniforms	600.00	600.00	686.40	0.00	-86.40	114%
Expenditures		490,163.96	490,163.96	391,648.97	55,788.89	98,514.99	80%

For the Period: 7/1/2023 to 3/31/2024

Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 26 - COPS Grant

Revenues

26-00-5075.000	Grant Income	156,000.00	186,158.95	170765.44	17796.50	15,393.51	92%
Revenues		156,000.00	186,158.95	170,765.44	17,796.50	15,393.51	92%

Expenditures

26-01-7033.000	Licenses, Permits, Fees	1,000.00	7,000.00	529.17	0.00	6,470.83	8%
26-01-7050.400	Off Exp-Maint	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
26-01-7051.000	Public Safety Supplies	500.00	5,000.00	330.77	0.00	4,669.23	7%
26-01-7051.100	Public Safety Equipment	3,500.00	5,000.00	1134.13	0.00	3,865.87	23%
26-01-7062.000	Repair & Maintenance	500.00	3,500.00	626.10	0.00	2,873.90	18%
26-01-7063.000	Fuel	3,000.00	3,000.00	2892.11	0.00	107.89	96%
26-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	5175.29	1272.14	-1,175.29	129%
26-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	4901.05	-91.24	1,098.95	82%
26-01-7105.100	Util-Telephone	4,000.00	4,000.00	2681.03	0.00	1,318.97	67%
26-01-7501.000	Payroll Expense	92,000.00	92,000.00	84329.87	10478.16	7,670.13	92%
26-01-7513.000	Payroll-TAXES	2,000.00	2,000.00	1641.54	151.93	358.46	82%
26-01-7514.000	Payroll-Benefits	20,000.00	20,000.00	17640.00	3570.00	2,360.00	88%
26-01-7516.200	Pension Cost (CalPERS)	7,500.00	10,000.00	6717.52	969.18	3,282.48	67%
26-01-7518.000	Workers Comp	7,500.00	7,500.00	7252.38	901.12	247.62	97%

26-01-7550.000	Travel & Training	2,000.00	5,000.00	2759.43	321.00	2,240.57	55%
26-01-7551.000	Meals	250.00	1,000.00	897.79	69.53	102.21	90%
26-01-7556.000	Uniforms	750.00	4,000.00	1488.58	212.22	2,511.42	37%
Expenditures		156,000.00	186,158.95	141,109.34	17,892.62	45049.61	76%

For the Period: 7/1/2023 to 3/31/2024 Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 27 - Wellness Grant

Revenues							
27-00-5075.000	Grant Income	13,000.00	13,000.00	13000.00	0.00	0.00	100%
Revenues		13,000.00	13,000.00	13,000.00	0.00	0.00	100%

Expenditures							
27-01-7034.000	Dues & Subscriptions	2,000.00	2,000.00	1901.75	170.00	98.25	95%
27-01-7064.000	Materials/Supplies/Small Tools	11,000.00	11,000.00	5050.92	0.00	5,949.08	46%
Expenditures		13,000.00	13,000.00	6,952.67	170.00	6,047.33	53%

For the Period: 7/1/2023 to 3/31/2024 Original Bud. Amended Bud. YTD Actual CURR MTH UnencBal % Bud

Fund: 30 - LSCSD Fire Department

Revenues							
Dept: 00							
30-00-4001.100	Assmt/Revenue-Residential	102,000.00	102,000.00	74117.12	24722.50	27,882.88	73%
30-00-4001.200	Assmt/Revenue-Standby	165,000.00	165,000.00	82616.77	40.00	82,383.23	50%
30-00-4001.300	Assmt/Revenue-Commercial	2,315.00	2,315.00	720.00	0.00	1,595.00	31%
30-00-4003.000	Late Payment Revenue	5,500.00	5,500.00	0.00	0.00	5,500.00	0%
30-00-4055.000	Misc Operational Income	12,000.00	12,000.00	3776.51	1211.23	8,223.49	31%
30-00-4076.000	Fire Suppression Expansion Fee	500.00	500.00	0.00	0.00	500.00	0%
30-00-5056.000	Warrant	6,000.00	6,000.00	3938.94	356.28	2,061.06	66%
30-00-5061.000	Donations	5,000.00	5,000.00	7100.00	0.00	-2,100.00	142%
30-00-5075.000	Grant Income	9,450.00	9,450.00	48355.47	0.00	-38,905.47	512%
30-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	12099.65	0.00	-2,099.65	121%
Dept: 34 Fire Fuels Removal							
30-34-4055.000	Misc Operational Income	40,000.00	40,000.00	30075.00	0.00	9,925.00	75%
Dept: 45 Mutual Aid Strike Team							
30-45-4080.000	Strike Team Rev Payroll Reimb	150,000.00	150,000.00	105605.11	103930.08	44,394.89	70%
30-45-4081.000	Strike Team Rev Engine Reimb	25,000.00	25,000.00	38665.90	36941.76	-13,665.90	155%
30-45-4082.000	Strike Team Rev Admin OH Reimb	25,000.00	25,000.00	26339.56	25718.97	-1,339.56	105%
Revenues		557,765.00	557,765.00	434,186.98	193,697.77	123578.02	78%

Expenditures							
Dept: 01 General Admin							
30-01-7001.000	Accounting Audit/Review	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
30-01-7002.000	Admin Overhead Alloc	58,145.36	58,145.36	27678.41	2405.36	30,466.95	48%
30-01-7010.000	Capital Improvement	65,000.00	65,000.00	97584.59	0.00	-32,584.59	150%
Less Reimbursement due from LAIF Savings		-65,000.00	-65,000.00	-97,584.59	0.00	32,584.59	150%
30-01-7026.000	Contract Services	8,400.00	8,400.00	4443.85	0.00	3,956.15	53%
30-01-7033.000	Licenses, Permits, Fees	105.12	105.12	628.84	39.00	-523.72	598%
30-01-7034.000	Dues & Subscriptions	1,050.00	1,050.00	29.99	0.00	1,020.01	3%
30-01-7040.000	Insurance (Liability)	19,324.88	19,324.88	0.00	0.00	19,324.88	0%
30-01-7041.000	Legal	315.00	315.00	1407.50	0.00	-1,092.50	447%
30-01-7050.200	Off Exp-Postage	367.50	367.50	49.40	49.40	318.10	13%
30-01-7050.400	Off Exp-Maint	315.00	315.00	0.00	0.00	315.00	0%

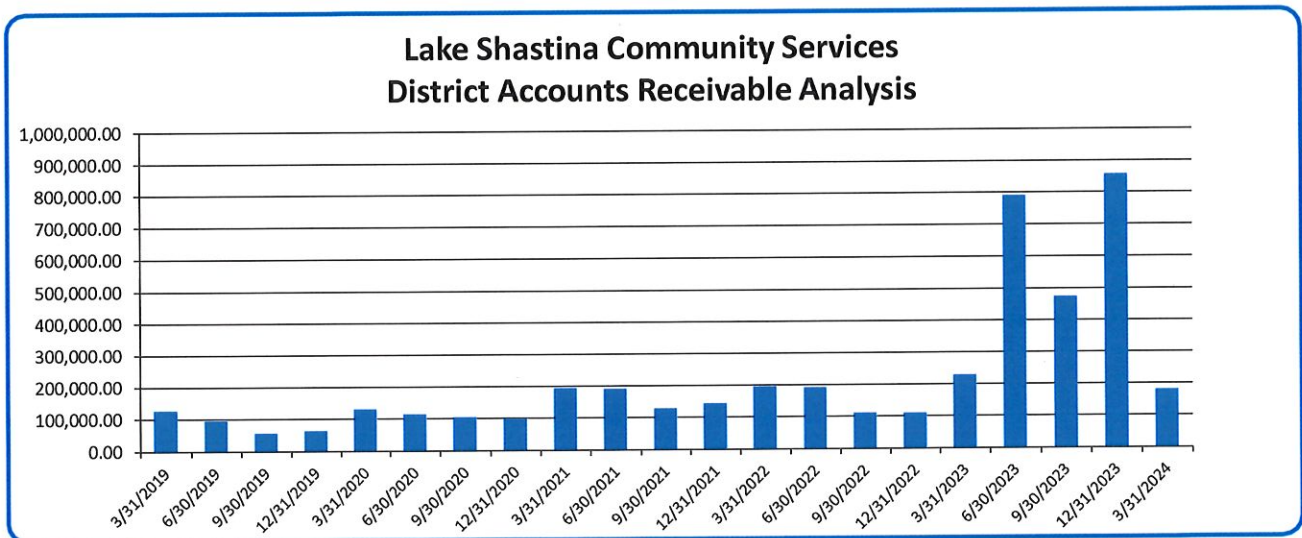
30-01-7051.000	Public Safety Supplies	2,100.00	2,100.00	403.66	87.35	1,696.34	19%
30-01-7051.100	Public Safety Equipment	525.00	525.00	139.98	139.98	385.02	27%
30-01-7062.000	Repair & Maintenance	2,500.00	2,500.00	3747.04	0.00	-1,247.04	150%
30-01-7063.000	Fuel	21,000.00	21,000.00	8796.50	0.00	12,203.50	42%
30-01-7064.000	Materials/Supplies/Small Tools	11,550.00	11,550.00	7480.70	673.68	4,069.30	65%
30-01-7065.000	Vehicle Repair/Maintenance	23,100.00	23,100.00	12506.61	20.16	10,593.39	54%
30-01-7075.000	VFA Grant Equipment	18,900.00	18,900.00	21476.74	0.00	-2,576.74	114%
30-01-7105.100	Util-Telephone	525.00	525.00	200.74	22.12	324.26	38%
30-01-7105.200	Util-Electric	3,360.00	3,360.00	3336.19	629.18	23.81	99%
30-01-7105.300	Util-Waste	945.00	945.00	751.35	78.75	193.65	80%
30-01-7105.400	Utilities-Propane	500.00	500.00	891.57	0.00	-391.57	178%
30-01-7105.600	Utility - Internet	1,500.00	1,500.00	149.52	21.36	1,350.48	10%
30-01-7204.000	Events	262.50	262.50	245.50	0.00	17.00	94%
30-01-7501.000	Payroll Expense	65,794.80	65,794.80	70292.64	7591.71	-4,497.84	107%
30-01-7513.000	Payroll-TAXES	2,000.00	2,000.00	2395.61	110.07	-395.61	120%
30-01-7514.000	Payroll-Benefits	22,000.00	22,000.00	19951.75	3570.00	2,048.25	91%
30-01-7516.200	Pension Cost (CalPERS)	8,600.00	8,600.00	7559.22	989.97	1,040.78	88%
30-01-7518.000	Workers Comp	6,000.00	6,000.00	5963.65	652.89	36.35	99%
30-01-7550.000	Travel & Training	420.00	420.00	1018.87	0.00	-598.87	243%
30-01-7551.000	Meals	525.00	525.00	160.11	0.00	364.89	30%
30-01-7556.000	Uniforms	1,000.00	1,000.00	1603.46	0.00	-603.46	160%
Dept: 34 Fire Fuels Removal		0.00		0.00			
30-34-7062.000	Repair & Maintenance	1,575.00	1,575.00	121.84	0.00	1,453.16	8%
30-34-7501.000	Payroll Expense	23,100.00	23,100.00	12728.00	0.00	10,372.00	55%
30-34-7513.000	Payroll-TAXES	2,625.00	2,625.00	1492.25	0.00	1,132.75	57%
30-34-7518.000	Workers Comp	1,890.00	1,890.00	750.61	0.00	1,139.39	40%
Dept: 45 Mutual Aid Strike Team							
30-45-7501.000	Payroll Expense	137,500.00	137,500.00	96302.50	0.00	41,197.50	70%
30-45-7513.000	Payroll-TAXES	2,500.00	2,500.00	910.61	0.00	1,589.39	36%
30-45-7518.000	Workers Comp	10,000.00	10,000.00	7031.88	0.00	2,968.12	70%
Expenditures		464,820.16	464,820.16	342,237.18	35,708.06	122,582.98	74%
Total Net Effect:		291,282.18	291,282.66	283,528.05	311,141.90	7,754.61	

Lake Shastina Community Services District
Quarterly

Accounts Receivable Analysis 2019/2024 YTD
March 31,2019 through March 31,2024

Date	0-30 Days	30-60 Days	60-90 Days	>90 Days	Balance
3/31/2019	8,503.57	447.48	68,411.14	49,976.97	127,339.16
6/30/2019	-22,603.12	613.48	0.02	118,199.06	96,209.44
9/30/2019	-13,662.58	283.50	102.99	70,362.42	57,086.33
12/31/2019	733.74	1,991.51	1,783.42	59,001.58	63,510.25
3/31/2020	4,423.17	1,058.47	70,367.06	54,699.62	130,548.32
6/30/2020	212.76	103.42	82.70	113,292.67	113,691.55
9/30/2020	5,602.51	602.24	91,453.52	6,884.68	104,542.95
12/31/2020	0.00	4,505.62	709.96	94,431.72	99,647.30
3/31/2021	403.12	15,141.34	104,256.86	70,851.19	193,652.41
6/30/2021	6,556.53	98.31	98.88	183,839.48	190,593.20
9/30/2021	6,709.98	1,085.30	134.31	120,455.23	128,384.82
12/31/2021	5,241.95	640.18	470.13	137,078.35	143,430.61
3/31/2022	13,243.07	3,256.87	-	178,962.21	195,462.21
6/30/2022	8,772.82	206.18	27,352.69	155,326.45	191,658.14
9/30/2022	6,311.57	6,841.99	16.50	98,356.39	111,526.45
12/31/2022	6,044.48	603.61	641.50	103,556.93	110,546.52
3/31/2023	2,456.02	825.47	147,549.93	77,659.91	228,491.33
6/30/2023	599,702.44	145.12	1,628.22	189,931.98	791,407.76
9/30/2023	343,994.86	1,434.60	-	128,901.26	474,330.72
12/31/2023	732,288.60	866.02	643.94	124,219.05	858,017.61
3/31/2024	(15,096.86)	2,483.56	102,820.55	90,663.97	180,870.91

Note: 1) Part of this report includes accounts that have been prepaid. 2) Police, Fire, Sewer and Water have been combined.





Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

For the Month of March Lake Shastina Fire Department responded to a total of 32 calls for service. These calls included:

- 22 Medical Aids
- 3 Structure Fires
- 2 Wildland fire
- 4 Traffic Collision
- 1 Electrical Hazmat

Monthly News:

The last scheduled burn site opening is April 20th. It was open on March 23rd and April 6th with an extremely low turn out. Averaging 11 customers per day of opening.

May 3rd is the College of the Siskiyou Fire Academy graduation. Lake Shastina Fire will have 6 cadets graduating with the class.

This month I became a certified CPR / AED instructor. In the past LSFD has had to hire an individual to come in and teach CPR to the firefighters. This move should save the department money and allow our new firefighters to be able to receive their CPR certifications as soon as they join our department.



LAKE SHASTINA POLICE DEPARTMENT

William N. Bullington

Chief of Police

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Chief Bullington

SUBJECT: March 2024 Police Monthly Board Report

POLICE ACTIVITY: LSPD had 249 calls for service in March.

SUMMARY:

Misdemeanor Arrests: 9

Felony Arrests: 1

Traffic Warnings: 50

Traffic Citations: 22

Animal Control Cites: 0

Animal Related Calls: 10

Parking Cites: 0

House Watch: 140+-

Misc. Police Calls(Non-Criminal): 157

NOTABLE ACTIVITY:

3/2/24 – Subject arrested for several outstanding warrants.

3/14/24- Subject arrested for driving on a suspended license and a warrants.

3/15/24- Subject arrested for possession of methamphetamine.

3/18/24- Subject arrested for possession of drug paraphernalia.

3/19/24- **Subject** arrested for driving on a suspended license for DUI.

3/20/24- **Subject** arrested for Felony parole violation and tampering was a GPS tracking device. Another subject arrested for domestic violence.

3/23/24- Subject arrested for possession of methamphetamine.

3/28/24- Subject arrested for outstanding warrant.

3/29/24- Subject arrested for possession of methamphetamine.

OTHER:

TRAINING:

Sgt. Erickson and Officer Woods completed the perishable skills training. This is a 40-hour training that was conducted at the College of the Siskiyous. Officers in California are required to take this training every 2 years. Training includes Firearms, driving, first aid/CPR, use of force update and arrest and control techniques.

Lake Shastina Sewer Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: April 17, 2023
Subject: Board Report for March 2023

Notable Activity:

- Due to multiple power outages, we spent several hours checking and resetting electrical components in the sewer system.
- We did an eighty-foot sewer extension on Windmill.
- At B-107 once again rags had to be removed from both pumps. B-113 had rags stuck in the check valves too. And in B-110.
- We received more irrigation for the sewer pond evaporation process.

Lake Shastina Water Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: April 17,2024
Subject: Board Report for March 2024

Notable Activity:

- Water samples were taken to Pace Lab in Redding.
- Cleaning and regularly scheduled maintenance have been done on all the water stations.
- We have also done a thorough in-house inspection of the wellhouses and booster pump stations.
- There were seventy-four “turnoff” notices handed out, of those 10 were turned off and eight turned back on.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS

MEETING DATE: April 17, 2024

FROM: General Manager, Rick Thompson

SUBJECT: Timber Removal Mill Fire Scar Area

BACKGROUND:

There is misunderstanding in the community about the District's regulatory authority regarding the burnt trees in the Mill Fire scar area within the District boundaries.

Some have suggested the District declare an emergency that allows entry onto private property to fall burnt trees. Special Districts do not have the power to declare local emergencies. Per CA Government Code ¶ 8630 (a), **"A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official designated by ordinance adopted by that governing body."** The District is neither a city nor a county.

It has also been suggested that the District's Hazardous Vegetation Abatement Ordinance gives the District the authority to enter private property and fall burnt trees.

Section 1.03 of the Ordinance states: *"The purpose of this code is to establish the minimum requirements consistent with California State and nationally recognized good practices to safeguard the public health, safety and general welfare **from the hazards of fire...**"*

Section 6.01 (c) states: *"The Fire Chief shall assess and enforce provisions of this Ordinance with **respect to fuels...**"*

Chief Pappas has assessed the trees in question and determined that they do not constitute a fire hazard, but rather a falling hazard. The District's authority granted by the Ordinance does not extend to hazards not related to fire fuel abatement.

The scarred areas in question lie within the jurisdiction of the Lake Shastina Property Owners Association. The LSPOA Governing Documents contain provisions granting the Association authority to enter privately owned lots within its boundaries.

The LSPOA document Covenants, Conditions and Restrictions in Section 4.4 (iii) states that: **"If any Lot is maintained or neglected so as to become a nuisance, fire or safety hazard for any reason, the Association shall have the right to enter the Lot, correct the condition and recover the cost of such action..."**

The Associations within the jurisdiction of the LSCSD are responsible for the enforcement of nuisance and hazard violations within their boundaries. They are responsible for road and common area maintenance. The LSCSD police and fire agencies are responsible for the enforcement of criminal codes and specific LSCSD ordinances. Many of our residents assume the LSCSD is the equivalent of a city. This is an incorrect assumption.

Green Waste Site Schedule

VERBAL ONLY



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS

MEETING DATE: April 17, 2024

FROM: General Manager, Rick Thompson

SUBJECT: Water Rate Increase Proposition 218 Process

BACKGROUND:

In 2017, the District contracted with SHN Consulting Engineers to perform a study of the District's potable water system infrastructure. This process culminated in the Drinking Water System Improvement Engineering Report received by the District in December of 2023. This document provides a comprehensive analysis of the District's water system infrastructure and identifies deficiencies therein.

At the Board's regular meeting in March, we presented the findings of the Engineering Study, including the costs and funding required to perform the needed work. We also discussed the results of the Water Rate Study performed by SHN detailing the rate structure required to fund these projects. For review, below is a recap of the critical projects identified in the engineering report:

- Rehabilitate or replace aging storage tanks.
- Boost water pressures in the southeast portion of the service area.
- Increase storage capacity to alleviate strain on Tank 2 on Stag Mtn.
- Provide redundancy for Well 4.
- Install backup power at all well sites.
- Improve billing efficiency by replacing the manual read water meters.
- Replace aging fire hydrants.
- Complete the supervisory control and data acquisition (SCADA) system.

As we discussed, the revenue currently collected by the water system is inadequate to fund these projects. The district has been hopeful that state grant funding would be available to provide aid in construction. However, the economic reality with the State of California is that the state will not fund our projects with grant money. The best we can hope for is relatively low interest loans.

There is a ray of hope, however. I hosted the USDA financial representative for our region last week and gave him a tour of our facilities. I gave him an overview of our deficiencies and challenges with funding. There **may** be some federal grant money available that could lessen our reliance on loans. But keep in mind that this is a big **maybe** and we need to proceed as though loans are the only mechanism available to us to fund our projects. More

good news is that the USDA loans are available at a considerably lower rate than the state offers.

Which brings us to the purpose of this discussion. The rate study gave us guidance on what our rate structure needs to be if we are entirely dependent on debt to complete our projects and to maintain and operate our system in a sustainable manner. California state law prescribes the process for rate increases in Proposition 218. The process requires a 45-day public notification prior to the final board decision and allows for the lodging of protests by the owners of record of each parcel affected by the increase. One protest is allowed for each parcel and if over 50% of parcel owners object, the increase is not allowed.

We would like the first increase to be effective at the beginning of FY 2024-2025 on July 1, 2024. To facilitate this, the following schedule is proposed:

1. April 29 – Notifications with information and protest instructions are mailed to owners of record and required postings are done, including newspaper publication. This date is actually 51 days prior to the board vote.
2. May 15 – At the regular board meeting, a public hearing is convened, the Ordinance facilitating the increases is introduced and the first reading is done.
3. June 19 – At the regular board meeting, a public hearing is convened, the second reading is done, protests are considered, and, absent a majority protest, the hearing is closed, and the board votes on the proposed increase.

RECOMMENDATION:

Today, all you are doing is giving staff permission to begin the process. This is in no way an affirmative vote in favor of the increases. An important part of this process is providing our customers with information. From now until the vote, we will be providing it in printed form accompanying the notification, posting on the website and via any other public outreach the Board prefers.

Notice of Public Hearing on Proposed Water Rates

At the June 19, 2024, Lake Shastina Community Services District (LSCSD) Board of Directors meeting, proposed water rate increases will be voted on by the Directors at the conclusion of a public hearing. The District welcomes input from the community. Public comments can be made during this public hearing when the agenda item is discussed.

Customers also have the right to submit a written protest against the proposed rates. The proposed rate increases will not take effect if the District receives written protests from a majority of the affected property owners.

Written protests must be mailed to the LSCSD Board of Directors Secretary at the address below or hand delivered to the Board Secretary at or prior to the June 19, 2024, Board public hearing to be counted. Protests may not be delivered electronically or verbally.

Any written protest must: (1) state that the identified property owner or customer is in opposition to the proposed rate increase; (2) provide the location of the identified parcel (by assessor's parcel number, street address, or customer account); and (3) include the name and signature of the person submitting the protest. Only one protest may be registered per property.

Although oral comments at the public hearing will be heard, they will not qualify as a formal protest unless accompanied by a written protest.

Mail Protests to:

**Secretary, Lake Shastina Community Services District
16320 Everhart Dr.
Weed, CA 96094**

Under California Government Code section 53759, there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge. This statute of limitations applies to the water service rates and charges proposed in this notice. It also applies to future changes to water rates and charges.

For questions, email info@lakeshastina.com

For more information on these changes and the reasons they are necessary, see the LSCSD website at lakeshastina.com.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

ORDINANCE NO. 1-24

AN ORDINANCE OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT TO MODIFY THE RESIDENTIAL AND COMMERCIAL WATER RATES.

To provide for the maintenance of a reliable, safe, and clean potable water supply for its customers, and to provide a reliable and adequate source of water for fire suppression in the District, the Board of Directors of the Lake Shastina Community Services District does ordain as follows:

1. **APPLICABILITY:** The rates set forth in this Ordinance shall apply to all single and multiple family residential dwelling units connected to the water system and to all commercial units connected to the water system. Rates for other connected services, if permitted, shall be established by resolution and/or ordinance of the District Board of Directors.
2. **TERRITORY:** These rates shall apply to all properties having been connected to the water system, which are entirely within the boundaries of the Lake Shastina Community Services District. Rates for outside the said boundaries, if permitted, shall be established by resolution and/or ordinance of the District Board of Directors, provided however, that in no event shall the rates of property that is wholly or partially outside the District be lower than those for comparable usage within the District.
3. **RATES:**
 - A. **RESIDENTIAL MINIMUM CHARGE PER UNIT (CHARGED EXCLUSIVE OF USAGE):**
 - Effective July 1, 2024, the rate will be \$114.60 per quarter, billed on the first regular billing thereafter.
 - Effective July 1, 2025, the rate will be \$119.31 per quarter, billed on the first regular billing thereafter.
 - Effective July 1, 2026, the rate will be \$124.20 per quarter, billed on the first regular billing thereafter.
 - Effective July 1, 2027, the rate will be \$129.30 per quarter, billed on the first regular billing thereafter.
 - Effective July 1, 2028, the rate will be \$134.61 per quarter, billed on the first regular billing thereafter.
 - B. **COMMODITY CHARGE (RATE PER 1,000 GALLONS AS MEASURED BY METER)**
 - Effective July 1, 2024, the rate will be \$0.58 per 1,000 gals, billed on the first regular billing thereafter.
 - Effective July 1, 2025, the rate will be \$0.60 per 1,000 gals, billed on the first regular billing thereafter.
 - Effective July 1, 2026, the rate will be \$0.62 per 1,000 gals, billed on the first regular billing thereafter.
 - Effective July 1, 2027, the rate will be \$0.65 per 1,000 gals, billed on the first regular billing thereafter.
 - Effective July 1, 2028, the rate will be \$0.68 per 1,000 gals, billed on the first regular billing thereafter.
4. The procedures set forth in Section 6 of Article XIII D of the California State Constitution and Government Code Section 53753, pursuant to Proposition 218, have been followed by the District prior to adoption of this Ordinance.