



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

## **AGENDA – SPECIAL MEETING**

Wednesday, November 10, 2021

Open Session: 1:00 p.m.

Administration Building Via Zoom

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

### CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

### PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

### 1. CONSENT ITEMS:

- A. Approval of Minutes: October 10, 2021
- B. Ratification of Disbursements: October 1 – 31, 2021
- C. Budget Comparison: FY 2021/22
- D. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department
- E. LAIF Quarterly Report

### DISCUSSION / REPORTS: ACTION ITEMS:

- 2. LOU with Teamsters Local 137 (GM Moser)
- 3. Fire Department Bids for New Bay (GM Moser)
- 4. Christmas Tree Lighting (Pres Mitchell)

### STAFF COMMENTS:

### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on December 15, 2021, 1:00 p.m. at the Administration Building or via Zoom.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/87381862385?pwd=dEw2a0hTbklqMUNBMFp6MWMwT3BHQT09>

Meeting ID: 873 8186 2385      Passcode: 729261

One tap mobile

+16699006833,,87381862385#,,,,\*729261# US (San Jose)

+13462487799,,87381862385#,,,,\*729261# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)      +1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)      +1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/kcJxaRRqgw>



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
Wednesday, October 20, 2021  
Closed Session 12:00 p.m.  
Open Session by Teleconference: 1:00 p.m.

## **MINUTES**

CALL TO ORDER AND ROLL CALL: 12:01 PM

LSCSD Board Roll Call: Beck absent Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓  
Also present: GM Moser, and District Counsel Margaret Long. There were no people in the audience.

ADJOURN TO CLOSED SESSION: 12:02 PM

CLOSED SESSION:

- A. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager
- B. Conference with Legal Counsel – Significant Exposure of Litigation (Gov. Code Section 54956.9(b).

RETURN TO OPEN SESSION: 1:06 p.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

\*Director MacIntosh joined at 1:14 PM.

Also present: GM Moser, AP DeBon, AOA Phonepaseuth, PC Bullington, FC Pappas, and District Counsel Long. There were approximately 4 people in the audience.

REPORT ON CLOSED SESSION: Closed session recessed at 12:55 PM, to reconvene after open session.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Special Meeting September 22, 2021
- B. Ratification of Disbursements: September 1 through 30, 2021
- C. Budget Comparison: FY 2021/22
- D. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department

**Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Consent Calendar items.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

DISCUSSION / REPORTS / ACTION ITEMS:

2. Authorize donation of PD Vehicle # 1

**Motion by Dir. Thompson, second by Dir. MacIntosh, to authorize the donation of PD Vehicle # 1 to the College of the Siskiyous.**

**Ayes: Directors Beck, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

*\*Director Cupp recused herself from this item.*

3. Authorize the purchase of BME Type 3 Fire Engine.



**Motion by Dir. Cupp, second by Dir. Thompson, to authorize FC Pappas to purchase a Type 3 Fire Engine from BME.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

4. ISO Analysis.

**Motion Dir. Cupp, second by Dir. MacIntosh, to accept ISO Analysis Report with Public Protection Classification rating of 03/3x.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

5. Adoption of Debt Management Policy.

**Motion by Dir. Thompson, second by Dir. Cupp, to adopt the Debt Management Policy.**

**Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: Beck**  
**Absent: None**

6. Update on IT -Discussed.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 3:04 PM. The next LSCSD Special Board Meeting to be held on November 10, 2021, 1:00 p.m. at the Administration Building.

Approval Date: November 10, 2021

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary

## Item 1 B & C

- 1.B Ratification of Disbursements
- 1.C Budget Comparisons

There were no documents available for packet delivery due to connecting issues with the FundBalance program.



Lake Shastina Fire Department  
16309 Everhart Drive  
Weed Ca 96094

## Lake Shastina Fire Department Board Report

October 2021

For the month of October the Lake Shastina Fire Department responded to a total of 45 calls for service. These calls included:

- 26 Medical Aids
- 8 Public Assists
- 0 Vehicle Fires
- 1 Residential Fire Alarm
- 4 Traffic Collisions
- 1 Wildland Fire
- 5 Residential Fires
- 0 Commercial Fire alarms



## **LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Will Bullington, Chief of Police

SUBJECT: October 2021 Police Monthly Board Report

**POLICE ACTIVITY:** LSPD had 69 calls for service in October.

### **SUMMARY:**

Misdemeanor Arrests: 3

Felony Arrests: 0

Traffic Warnings: 16

Traffic Citations: 7

Animal Control Cites: 0

Animal Related Calls: 9

Parking Cites: 1

House Watch: 420+-

Misc. Police Calls (Non-Criminal): 26

### **NOTABLE ACTIVITY:**

10/2/21 25 year old Weed, CA resident arrested for driving on a suspended DL and 7 outstanding arrest warrants.

10/9/21 25 year old Weed, CA resident arrested for driving without a DL, open containers of alcohol and marijuana. Two passengers were also cited for open containers of alcohol.

10/15/21 33 year old Corning, CA resident arrested with over 800 pounds of marijuana, for being an unlicensed driver, transportation and possession of concentrated marijuana for sale.

10/28/21 60 year old Lake Shastina resident arrested for D.U.I.

## Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: November 10, 2021  
Subject: Board Report October 2021

We have continued training the two newest employees on multiple pieces of machinery, for both safety and technique.

We have completed the final sewer connection on Rainbow Dr. And another on Hogan Dr.

A 98% sewer hookup was done on Indian Island.

We Jetted and inspected about a ½ mile of sewer main in the Palmer and Cottonwood area.

*Handwritten mark*

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: November 10, 2021  
Subject: Board Report – October 2021

We did a water locate and 98% new service on Indian Island.

We repaired a water leak on Rockwood.

Water samples were delivered to Basic Lab.

The final water hookup was completed on Rainbow Dr.

The scheduled service was done on equipment #300, 2019 Toyota pickup.



QUARTERLY REPORT TO THE BOARD

Meeting Date: 11/10/21

July 2021 - September 2021

| LAIF ACCOUNT             |             | Interest Effective | Interest total | Current Rate |              |
|--------------------------|-------------|--------------------|----------------|--------------|--------------|
| Fund Balance Acct # 0015 |             | 9/30/2021          | 1,035.12       | 0.240%       |              |
|                          | Balance     | Calculation of     | Interest       | Ending       |              |
|                          | 9/30/21     | Interest           | Earned on      | Balance at   |              |
|                          | (after      | (% of total)       | 9/30/21        | 9/30/21      |              |
|                          | transaction |                    |                |              |              |
| 10                       | General     | 73,564.63          | 5.145%         | 53.26        | 84,564.63    |
| 15                       | Sewer       | 267,016.83         | 18.676%        | 193.32       | 267,210.15   |
| 20                       | Water       | 542,393.96         | 37.938%        | 392.70       | 597,893.96   |
| 25                       | Police      | 354,846.89         | 24.820%        | 256.91       | 355,103.81   |
| 30                       | Fire        | 191,872.76         | 13.421%        | 138.92       | 192,011.68   |
|                          |             | 1,429,695.07       | 100.000%       | 1,035.12     | 1,496,784.22 |

**Transaction activity: July 2021**

Board Resolution 3-15 on 4/18/2015 for \$500,000 owed from General Fund to Water Fund for Clinic building, transfer was made in LAIF for payment of \$11,000 which includes interest posted quarterly. July 2021 payment posted on 7/15/2021. Amounts and ending balance shown below:

|            | Beginning Balance | Interfund LAIF transfer posted | 7/31/2021    | % of total |
|------------|-------------------|--------------------------------|--------------|------------|
|            | 7/1/2021          | 7/15/2021                      |              |            |
| 10 General | 84,564.63         | (11,000.00)                    | 73,564.63    | 4.081%     |
| 15 Sewer   | 333,516.83        |                                | 333,516.83   | 18.501%    |
| 20 Water   | 597,893.96        | 11,000.00                      | 608,893.96   | 33.777%    |
| 25 Police  | 354,846.89        |                                | 354,846.89   | 19.684%    |
| 30 Fire    | 431,872.76        |                                | 431,872.76   | 23.957%    |
|            | 1,802,695.07      | -                              | 1,802,695.07 | 100.000%   |

**Transaction activity: Aug 2021**

8/27/21 Public Works withdrew for the replacement of their backhoe. Fire Department funds went towards the new metal building.

|            | 8/1/2021     |             | 8/31/2021    | % of total |
|------------|--------------|-------------|--------------|------------|
| 10 General | 73,564.63    |             | 73,564.63    | 4.514%     |
| 15 Sewer   | 333,516.83   | (66,500.00) | 267,016.83   | 16.384%    |
| 20 Water   | 608,893.96   | (66,500.00) | 542,393.96   | 33.282%    |
| 25 Police  | 354,846.89   |             | 354,846.89   | 21.774%    |
| 30 Fire    | 431,872.76   | (40,000.00) | 391,872.76   | 24.046%    |
|            | 1,802,695.07 | -           | 1,629,695.07 | 100.000%   |

**Transaction activity: Sept 2021**

9/14/21 Fire department went towards funding strike team payroll.

|            | 9/1/2021     | Transfer to LAIF posted on 9/18/2021 | Transfer to LAIF posted on 9/30/2021 | 9/30/2021    | % of total |
|------------|--------------|--------------------------------------|--------------------------------------|--------------|------------|
| 10 General | 73,564.63    |                                      |                                      | 73,564.63    | 5.145%     |
| 15 Sewer   | 267,016.83   |                                      |                                      | 267,016.83   | 18.676%    |
| 20 Water   | 542,393.96   |                                      |                                      | 542,393.96   | 37.938%    |
| 25 Police  | 354,846.89   |                                      |                                      | 354,846.89   | 24.820%    |
| 30 Fire    | 391,872.76   |                                      | (200,000.00)                         | 191,872.76   | 13.421%    |
|            | 1,629,695.07 | -                                    | (200,000.00)                         | 1,429,695.07 | 100.000%   |



*LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

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**TO:** LSCSD BOARD OF DIRECTORS  
**MEETING DATE:** November 10, 2021  
**FROM:** Robert Moser, General Manager  
**SUBJECT:** LOU Christmas Eve

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**BACKGROUND:**

Several months ago, while negotiating the MOU this item slipped through and was overlooked. The District for years has given a ½ day off for Christmas Eve. Typically, this is a very unproductive day as you can imagine. Most of the staff will just take the 1<sup>st</sup> half off anyway so we are already short-staffed which leads to less productivity and some tasks not being able to be even touched. Currently, we are proposing to add an additional 4hrs to the 4hrs on Christmas Eve that is already in the MOU.

Attached is an LOU from the union adding this to the MOU if so approved.

**RECOMMENDATION:**

- A. To approve the LOU giving employees Christmas Eve off.**
- B. Not approve the additional 4hrs for Christmas Eve**

**LETTER OF UNDERSTANDING**

**Between  
Lake Shastina  
And  
Teamsters Local 137**

This Letter of Understanding amends the Memorandum of Understanding between Lake Shastina and Teamsters Local 137 regarding Article 20, section 20.1, Item 11 - Christmas Eve. Current language reads as follows:

**ARTICLE 20 - Holidays**

20.1 Regular, probationary, and part time (part time prorated to normal hours worked) employees except as otherwise provided herein, shall be entitled to have the following holidays off with pay:

~~11. 1/2 workday before Christmas Day~~


It is agreed that the following change will be implemented upon both parties signing this LOU, or as reasonably practical:

**11. December 24, known as "Christmas Eve"**

Lake Shastina

Teamsters Local 137

\_\_\_\_\_  
Robert Moser  
General Manager

  
\_\_\_\_\_  
Heather McFall  
Business Agent

\_\_\_\_\_  
Date

10/27/2021  
\_\_\_\_\_  
Date





*LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

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**TO:** LSCSD BOARD OF DIRECTORS  
**MEETING DATE:** November 10, 2021  
**FROM:** Robert Moser, General Manager  
**SUBJECT:** Consideration of Fire Department Bid Proposal

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**BACKGROUND:**

The Lake Shastina Fire Department has undergone the bid proposal process to have the building constructed. We placed this bid proposal in the paper as well as the Builders Exchange. We received 4 bids and have included them with this memo. Its our recommendation that we go with the lowest bid which was J.B. Steel, INC for the amount of \$96,800.00.

**RECOMMENDATION:**

- A. To accept the lowest bid and instruct the GM to sign the contract.**
- B. Accept one of the other 3 bids or go back out for bid. However either one of these options would need clear clarification and reasons.**

**Bid Opening for Erection of 40 x 120 x 20 Steel Building**

|                                   |              |
|-----------------------------------|--------------|
| 1. Group H Construction, INC.     | \$190,000.00 |
| 2. Steel Buildings Northwest, INC | \$148,878.00 |
| 3. J.B. Steel, INC.               | \$96,800.00  |
| 4. DC Steel Erectors, INC.        | \$186,000.00 |



# J.B. STEEL, INC.

COMMERCIAL & INDUSTRIAL

est. 1970

October 27, 2021

Attn: Steven Pappas  
Lake Shastina Fire Department  
16309 Everhart Drive  
Weed, CA 96094  
[steven@lakeshastinafire.com](mailto:steven@lakeshastinafire.com)

RE: Pre-Engineered Metal Building (PEMB) Installation

Steven:

J.B. Steel, Inc. is pleased to provide our proposal to supply the labor, equipment, and supervision for the construction of the 40'W x 120'L pre-engineered metal building located in Lake Shastina, California. The following scope of work is included:

**Metal Building - Install Only:**

1. Pre-engineered Metal Building (PEMB) Structure has 40' span and 120' Long with a 20' eave height.
2. Gable roof with a 1"/12" roof pitch.
3. Frames are clear span.
4. Bracing for lateral support in roof and walls.
5. 26ga thru-fastened roof panels.
6. 26ga thru-fastened wall panels.
7. Rake flashing and trim for a finished appearance.
8. R-19 simple saver insulation in wall and roof.
9. One (1) 10' x 10' overhead door framed opening.
10. Three (3) 12' x 12' overhead door framed openings.
11. Two (2) 3' x 7' man door framed openings.

We value the above work at: NINETY-SIX THOUSAND EIGHT HUNDRED DOLLARS (\$96,800.00).  
Price good for thirty (30) days.

**Clarifications and Exclusions:**

1. Permits, governmental fees, system development charges (SDC), utility charges or fees of any kind are not included.
2. All-Risk insurance by others with J.B. Steel, Inc. listed as an additional insured.
3. No Architecture or Engineering fees are included.
4. Anchor bolts and layout to be confirmed by others prior to our mobilization.
5. Work to be done on mutually agreeable schedule.
6. Prevailing wage rates have been considered.
7. No slab or weather protection has been included.

Page 1 of 2

Attn: Steven Pappas  
Lake Shastina Fire Department  
October 27, 2021  
Page 2 of 2

8. Temporary facilities (water, power, dumpster, and toilet) to be provided by Others.
9. Owner to provide clear access (25ft) on firm, stable, level ground.
10. Sufficient laydown area within 100' of the building site to be provided by owner.
11. Exterior louvers by others.
12. Any Covid-19 vaccination requirements are not included.
13. Gutters and downspouts are not provided or installed.
14. Doors are by others.
15. No interior framing or finishes.
16. No alternates.
17. No windows are provided or installed.
18. Any scopes not specifically mentioned above are not included.

Thank you for the opportunity to provide this proposal. We hope to have the opportunity to work you with. If you have any questions, please do not hesitate to contact us.

Sincerely,  
J.B. STEEL, INC.



Eliot Perkins  
Estimator

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_



DC Steel Erectors, Inc. Lic. #914643  
 PO Box 491837  
 Redding, CA 96049  
 530-510-3369  
 dcsteelerecator@yahoo.com  
 www.dcsteelerecators.com

**ADDRESS**

Lake Shastina Fire Dept  
 Attn: Steven Pappas  
 530-938-3281  
 530-513-4084  
 16309 Everhart Dr  
 Weed, CA 96094

Estimate 21-1047

DATE 10/11/2021

EXPIRATION DATE 11/11/2021

**DESCRIPTION**

**AMOUNT**

Labor & Equipment to erect a provided  
 Empire Steel Building (40' x 120' x 20') with  
 6" metal building blanket insulation.

186,000.00

All roll up doors and glass windows will be  
 provided by others.

All openings will be field cut and trim as  
 needed.

\*\* Prevailing Wage Project \*\*

DIR # 1000049302

**TOTAL**

**\$186,000.00**

Accepted By

Accepted Date



# Steel Buildings Northwest, Inc.

West Coast USA (530) 624-7185  
CCB : 230539



Owner; Steven Pappas  
Siskiyou county volnt. Fire  
Weed, Ca. 96094. (530) 513-4084 ; steven@lakeshastinafire.com

Sept. 21, 2021

Project Fire district facility at above site, to provide erecting and installation for the Empire Steel Building system as designed & Engineered, drawings dated 5/3/2021. Empire project # 20056. And install the Empire PEMB system provided by owner on constructed slab.

Erection procedures: to include the following as per Empire Steel Buildings erection drawings and installation specs.

| BUILDING SPECIFICATIONS |              |                 |                      |            |                       |
|-------------------------|--------------|-----------------|----------------------|------------|-----------------------|
| WIDTH                   | 40'          | LENGTH          | 120'                 | HEIGHT     | 16'                   |
| ROOF SNOW               | 42 PSF       | LIVE LOAD       | 20 PSF               | WIND LOAD  | 100 mph               |
| CODE                    | CBC 2019     | COLLATERAL LOAD | 1 PSF                | EXPOSURE   | C                     |
| SEISMIC                 | Ss=275 S1=97 | ROOF SLOPE      | 1 :12                | FRAME TYPE | Gable Symmetrical     |
| SIDE BAY SPACING        | 6 @ 20'      | ROOF PANEL      | 26G Sig 200 Color PI | WALL PANEL | 26G Sig 200 Color PBR |
| END BAY SPACING         | 2 @ 20'      |                 |                      | TRIM COLOR | TBD                   |

| ACCESSORIES       | QUANTITY | DESCRIPTION   |
|-------------------|----------|---|
| BUILDING          | INCL     | 40'x120'x16' Red Iron "I" Beam construction. 4,800 sq ft Clear Span   |
| OH DOOR           | 3        | 12'x12' Insulated WIND RATED ROILL UP MANUAL CHAINHOIST HEADER SEAL   |
| OH DOOR           | 1        | 10'x10' Insulated WIND RATED ROILL UP MANUAL CHAINHOIST HEADER SEAL   |
| FRAMED OPENING    | 4        | (3)12'x12' & (1)10'x10' WITH FULL COVER TRIM LOCATED TO CUSTOMER SPECS  |
| STRUCTURAL CANOPY | INCL     | STANDARD "X" ON ALL WALLS   |
| WALK DOORS        | 2        | 3070M Insulated DEAD BOLTLOCK SET- FULL JAMB TRIM AND WEATHERSTRIP  |
| WINDOWS           | 3        | 6'x3' Insulated FIELD LOCATED HORIZONTAL SLIDERS WITH HALF SCREEN   |
| BUILDING CLIPS    | INCL     | ALL GIRT AND PURLIN CLIPS ARE FACTORY WELDED TO THE MAINFRAME   |
| INSULATION        | INCL     | 6"(R19)ROOF & 6"(R19) WALLS BOTH UPGRADED WITH WMP-50 FACING  |
| SKYLIGHTS         |          | <input type="checkbox"/> Roof <input type="checkbox"/> Wall   |
| EAVE TRIM         | INCL     | <input checked="" type="checkbox"/> Sculpted <input type="checkbox"/> Gutters & Downspouts  |
| BASE OPTION       | INCL     | <input checked="" type="checkbox"/> Formed base <input type="checkbox"/> Base Channel   |
| OTHER             |          | <b>ADDITIONAL UPGRADES INCLUDED:</b> Long life fasteners on roof and walls, Full eave and sill closures. Formed deluxe base trim. Full cover trim on all openings. ***Freight included*** |
| OTHER             |          |   |

Owner is to provide temp. power to site. All Debris will be piled neatly on site for removal (by owner).

No retention is held.

Standard man hours and work week is scheduled, Erection is presumed as a continuous process, no delays. California State BOLI wage rates apply (Siskiyou County)

Estimated cost: for total project as outlined above: **\$148,878.00**

Payment schedule; Mobilization (Begin) 30%, primary/secondary steel complete (40%).

Completion of PEMB systems, (30%).

Agreed and accepted:

\_\_\_\_\_, Date; \_\_\_\_\_  
(Owner )

\_\_\_\_\_, Date; \_\_\_\_\_  
(Steel Buildings Northwest, Inc.)





# GROUP H CONSTRUCTION INC.

2552 17<sup>th</sup> ST San Pablo, CA 94806  
Phone: 510-779-4913  
Email: vicente@grouphconstruction.com  
B License #1071945  
SB # 2022306  
DIR Registration # 10000701602

Purchasing Department  
Lake Shastina Community Services District  
16320 Everhart Drive  
Weed, CA 96094

To Whom It May Concern,

Below are the jobs I'm listing as reference for experience to bid on this upcoming project:

1. City of Menifee contact, Donald Sharp/Project Manager. (858) 829-7538,  
Email dsharp@cityofmenifee.us
2. City public yard 20x60x16 Modular Steel Building Installation, and site preparation including  
concrete/footings and grounding of building.  
Start date was 05/01/21, Actual start date 05/03/21  
Contract completion date 12/01/21, Actual completion date 05/23/21
3. Berkeley Building owner, Victor Gonzales. (510) 829-7538  
Email: victor.gonzalez@gmail.com

Sincerely,  
Vicente Hernandez  
President

A handwritten signature in black ink, appearing to read 'Vicente Hernandez', is written over a horizontal line.

10/29/2021

Date

October 29, 2021  
**PROPOSAL**

**Group H Construction Inc.**

2552 17<sup>th</sup> ST San Pablo, CA 94806  
Phone: 510-779-4913  
Email: vicente@grouphconstruction.com  
B License #1071945  
SB # 2022306  
DIR Registration # 10000701602

To: Lake Shastina Community Services District

Project: **STEEL BUILDING ERECTION**  
Project No: N/A  
Bid Date/ Time: 11/01/2021 1:00pm  
Proposal No: GHC: 88

**Group H Construction Inc.** Proposes to furnish all labor and tools required for the erection of a 40 x 120 x 20 insulated steel building.

Exclusions

- Any work not specifically listed in inclusions above (per drawings provided) or specified under other divisions of the project specifications and drawings is hereby excluded
- Anchor bolts or any structural bolts
- Material delivery
- Permits
- Concrete work
- Excavation activities
- Beams and Columns including Gusset plates is to be provided by others
- Surveying and offsets of bolts, columns, and beam position
- Saw cutting
- Soil compaction
- SWPPP is excluded
- Any sidewalk concrete work such as saw cutting and restoration
- Demolition Off-Haul
- Bonds
- Truck routing permits
- Hazmat related work

**Total Base Bid ..... \$190,000.00**

**Note:** Payments are due within 30 days of completed work. This quotation is valid for 30 days.

Thank you for the opportunity to quote this project. Should you have any questions or require additional information, please contact me at (510) 779-4913.

Sincerely,  
Group H Construction Inc.

  
Vicente Hernandez

m

Item 4

## Verbal Report