



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, May 19, 2021
 Closed Session 12:00 p.m.
 Open Session by Teleconference: 1:00 p.m.
MINUTES

NOTICE OF TEMPORARY PROCEDURES FOR BOARD MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Lake Shastina Community Service District will be holding its meeting via teleconference and encourages the community to participate in the meeting to the same extent as if they were present.

CALL TO ORDER AND ROLL CALL: 12:06 p.m.

LSCSD Board Roll Call: Beck absent Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓
 Also present: GM Moser, and District Counsel Margaret Long. There were no people in the audience.

PUBLIC COMMENTS: None.

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

- A. Conference with labor negotiators - Pursuant to Government Code Section 54957.6 Agency Negotiators: Robert Moser, General Manager; Employee Organization: Teamsters Local 137
- B. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b). Number of Cases: 1 (Polly Johnson v. LSPD)

ADJOURN: To open session to reconvene after open session.

RETURN TO OPEN SESSION: 1:07 p.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Moser, AP DeBon, AOA Phonopaseuth, PC Bullington, FC Pappas, and District Counsel Long. There were approximately 2 people in the audience.

REPORT ON CLOSED SESSION: To be reconvened at the end of the open session.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting April 21, 2021 and Special Meeting May 06, 2021
- B. Ratification of Disbursements: April 1 through April 30, 2021
- C. Budget Comparison: FY 2020/21
- D. Accounts Receivables Aging Analysis: FY 2020/21
- E. LAIF Quarterly Report
- F. Department Written Reports
 1. Fire Department
 2. Police Department
 3. Sewer Department
 4. Water Department

Motion by Dir. Thompson, second by Dir. MacIntosh, to approve Consent Calendar.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

DISCUSSION / REPORTS / ACTION ITEMS:

2. Audit and Financial Statements for year ended June 30, 2020: CPA presentation and acceptance of audit (GM/CPA Bain)

Motion by Dir. Cupp, second by Dir. Thompson, to approve CPA audit and financial statements for year ended June 30, 2020, as presented by CPA Bain.

**Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson
Noes: Beck
Absent: None**

- 3. Siskiyou County Water Users Association information only (Richard Marshall) **Direction given to staff.**
- 4. Police CSO position (Chief Bullington)

Motion Dir. Cupp, second by Dir. Thompson, to approve CSO part-time position, under 20 hours a week, with the pay rate of \$20.00 an hour.

**Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None**

Director Beck is precluded from participating in this matter as it relates to District employees.

- 5. Purchase of new financial accounting software (GM)

Motion by Dir. Cupp, second by Dir. MacIntosh, to approve the General Manager to enter into contract with Caselle for Hosted Financial Software.

**Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None
Abstained: Beck**

- 6. Prepayment of current Sewer loan with City National Bank (GM)

Motion by Dir. MacIntosh, second by Dir. Cupp, to approve the General Manager to pay off the loan early with timing to be left at the discretion of the General Manager.

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None**

- 7. California Drought information only (GM) **Direction given to staff.**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.


ADJOURNMENT: With no objections by the Board, Pres. Mitchell reconvened the closed session portion of the meeting at 2:51 p.m.

ADJOURN CLOSED SESSION: 3:04 p.m.

REPORT ON CLOSED SESSION: Direction given to staff.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the open session portion of the meeting at 3:05 p.m. The next LSCSD Regular Board Meeting to be held on June 16, 2021, 1:00 p.m. at the Administration Building, access may possibly be thru ZOOM meeting.

Approval Date: 6/16/2021



Paula Mitchell, President

ATTEST:



Robert Moser, General Manager/Secretary